

ABC Unified School District

AD HOC BOARD ADVISORY-FACILITIES COMMITTEE MEETING

Minutes

Thursday, September 14, 2017
6:00 p.m. – District Office Board Room

- Members Present:** Brad Beach, Hugo Enciso, Luis Gonzalez, David Harris, Richard Hathaway, Justin Hogenauer (arrived at 6:15), Bob Hughett, Miguel Marco, Shauna Olea, Celia Spitzer (left at 6:15), Edward Young
- Alternate Members Present:** Louise Dodson (arrived at 6:12), Ruben Mancillas,
- Board Member Liaisons:** Lynda Johnson (arrived at 6:20), Maynard Law
- Staff Members Present:** Toan Nguyen, Assistant Superintendent-Business Services/Chief Financial Officer
James Poper, Director-Maintenance, Operations, Transportation & Facilities (MOTF)
- Members Absent:** Cynthia Corrales, Jennifer Hong, Kyo Kim, Rebecca Michel-Macias, Ivonne Vargas, Laura Walton
- Alternate Members Absent:** Tony Ballardo, Gordon Hom, David Montgomery, Sang-Hyun Park, Gina Zietlow

MEETING CONVENED AT 6:05 P.M

1. **Agenda**
Approve Agenda of September 14, 2017 - Mr. Hugo Enciso moved to approve the agenda; Mr. Richard Hathaway seconded the motion. The motion carried 10-0.
2. **Minutes**
Approve Minutes of the June 8, 2017 meeting – Mrs. Celia Spitzer moved to approve the minutes; Mr. Hugo Enciso seconded the motion. The motion carried 9-0-1 (Shauna Olea-Abstain).

3. **Public Comments**

There were no comments from the public.

4. **Town Hall Meeting Dates**

Mr. Poper distributed information regarding advertising to the community for the upcoming town hall meetings and a schedule of dates to finalize the final report to the Board.

5. **Town Hall Meeting Program Outline Recap**

Mr. Poper shared information regarding a draft outline for the town hall meetings. Consultant Jim DiCamillo, President of WLC Architects, also shared ideas for the format of the meetings. Committee discussion followed. Committee Members discussed the following: introducing local elected officials and possibly having them speak at the meetings; committee members attending one or both of the meetings, if possible; ways of gathering input from the community members that attend the meetings; having displays of all site plans available; having time for questions regarding the process; making sure all new principals are aware of the process of gathering input on updating school facilities; sharing community input from the meetings to the Committee before finalizing the report to the Board.

6. **Board Presentation Recap**

Mr. Nguyen shared information regarding the Committee's report to the Board. Committee discussion followed. Committee Members discussed the following: communication of the Board presentation to every home in ABC; provide information flyers at the local cities and Senior Centers; post the information on the District's website; recommendations for changes to the town hall flyer; emails and auto-calls to all ABC parents; have information in multiple languages; costs of the site projects will not be discussed at the town hall meetings because the purpose of the meeting is to gather community input only; final report to the Board will include costs; and possible special Board meeting. Mr. DiCamillo will provide the input from the town hall meetings to the Committee.

ANNOUNCEMENT - Next Meeting Date – There was a consensus of the Committee to schedule a tentative meeting on Thursday October 26, 2017, if needed.

ADJOURNMENT

Meeting was adjourned by Chairperson Brad Beach at 6:48 p.m.

Minutes submitted by Maria Machado