MINUTES -APPROVED-

LoveWorks Academy for Visual and Performing Arts Regular Meeting of the Board of Directors

Meeting Date: April 16, 2019

Meeting Time: 6:00pm

Meeting Location: LoveWorks Academy for Visual and Performing Arts

2225 Zenith Avenue North, Golden Valley, MN 55422

LoveWorks Mission

To inspire life-long learning, empower ALL students academically, and nurture the arts.

Board Members in Attendance

Tierney Carroll (Chair)
Katie Carlin (Secretary)
Ron Richard (Treasurer)
Ryan Hamilton
Tamala Lacy
Schuyler Troy

Angie von Ruden-Doll

Ex-Officio Members in Attendance

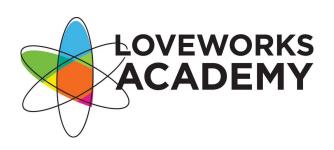
Mary Stafford (True North)
Arthur Turner (LWA)

Board Members Not in Attendance

Ellie Holte (Vice Chair) Jidana Cook

Others in Attendance

Katie Schoeneck - Board of Directors Finance Committee Michael Dudero - CLA



1. Opening items

- Call to order / Greetings (5 mins) 6:07pm
- Public forum (available for the public to address the board) (15 mins)
 - No one present

2. Consent Agenda

- Approval of previous meeting minutes
- Approval of meeting agenda
- Committee Reports

Motion: Approve consent agenda (Tamala Lacy)			Seconded: Katie Carlin
In Favor:	Opposed:	Abstained:	Outcome: Motion carried [5-0]

3. School Leader Report and Dashboard Review

Dashboard Review

- Enrollment overview:
 - O Current Enrollment at 168, HHM status remains a concern
 - Increase in students receiving Special Education services
 - Continued efforts to improve student attendance average daily attendance at 91%, an increase year-over-year
 - Social worker team and administration addressing absence issues

• Staffing efforts:

- Staffing remains stable
- Current focus is on recruiting and interviewing potential staff for 2019 2020 at multiple job fairs with very positive results thus far
- Hiring process has improved with focus on candidates spending an entire day at the school
- Question raised about inquiring about candidates' prior or continued relationships with current or past staff members

Student behavior data:

- Monthly data reflects positive results
- Reduction of OSS (out-of-school suspension)
- Increase of alternative methods for behavioral consequences

Academics:

- MCAs currently in progress in Reading, Math and Science upcoming
- O NWEA (MAP) upcoming in May
- Question raised regarding what the data looks like year-over-year

- Parent/Family Engagement Update:
 - Conducting outreach to all families
 - Practice for May 24th Showcase remains a priority
 - Question raised about connections to North News newspaper for advertising for Showcase
- Operations:
 - Ongoing conversation regarding opening of onsite daycare or preschool
 - Potential for True North to operate daycare
 - Expected positive influence on enrollment
 - More information to come at May board meeting
- Turnaround Arts Application:
 - Application submitted to MDE for participation in Turnaround Arts programming
- Guidance on School Closures/Snow Days:
 - Snow Day Relief Bill signed by Governor Walz
 - O Inclusion of governor communication in the agenda
 - O LWA is in accordance with the Snow Day Relief Bill

4. Financial Review

- Review of March financial report
 - 75% of the way through year
 - Current approved 188 students, current enrollment at 175, variance of 13 ADM
 - Weighted for March departure vs. beginning of year
 - Cash at end of March at \$62,000, \$42,000 decrease from February due to vendor payments
 - State receivable owed to school is currently at \$281,000
 - Prior year receivable will fluctuate as FY 2018 entitlements are finalized
 - Revenue tracking at 73%
 - Expenditures at 75%
 - Authorizer fees paid in full
 - Discussion of petty cash receipts tracking and process

Motion: Approve March financial statements (Ron Richard)			Seconded: Tamala Lacy
In Favor:	Opposed:	Abstained:	Outcome: Motion carried [7-0]

- Line of Credit Approval and Signatures
 - Using holdback to pay back line of credit balance
 - Corporate Borrowing Resolution

- Line of credit with Propel for LoveWorks Academy amounting to \$139,638.59
- O Decisions to draw on card come from school decision-makers
- Mary Stafford would approve expenses
- O No personal liabilities for signatories affirmed by CLA representative
- Board members Ron Richard, Tamala Lacy and Angie von Ruden-Doll signed resolution
- Katie Carlin, as Secretary of the LWA board, certified and attested

Motion: Approve the for \$139,638.59 (Ron	Seconded: Ryan Hamilton		
In Favor:	Opposed:	Abstained:	Outcome: Motion carried [7-0]

5. Board Governance

- Donations
 - Mike provided donations through end of March, without names of donors
 - Current donation figure at \$10,936.72
 - Excluding Angie's Volunteer Match contribution and Schuyler's GoFundMe campaign
 - Financial team must devise a budget to ensure success
 - Funding budget needed for Development Committee (May 14th) to present to Financial Committee
 - Question raised regarding budget for end of school year event (June 11th) current answer is \$7,200 budget for purchased services
 - Discussion of donations process for June 1st Engagement Event
- Community Engagement

6. Development Committee

- June 1st Event
 - Event to be titled the SOURCE Fair
 - Purpose of event is to be a source of information for the community to help support and share resources from the following: health/wellness agencies, academic agencies, support organizations, ongoing education, and summer programs
 - Part of turnaround is community engagement
 - Discussion of best practices regarding messaging of the event, charging a booth fee, and acquiring food truck vendors
 - Action steps for each board member to take finalized

7. Other Business

Resignation of Ellie Holte announced

8. Close of Meeting

- Next meeting date: May 21, 2019, 6:00pm, LoveWorks Academy
- Adjourn 8:21 pm