

MINUTES
-APPROVED-

**LoveWorks Academy for Visual and Performing Arts
Regular Meeting of the Board of Directors**

Meeting Date: April 16, 2019
Meeting Time: 6:00pm
Meeting Location: LoveWorks Academy for Visual and Performing Arts
2225 Zenith Avenue North, Golden Valley, MN 55422

LoveWorks Mission

*To inspire life-long learning, empower ALL
students academically, and nurture the arts.*

Board Members in Attendance

Tierney Carroll (Chair)
Katie Carlin (Secretary)
Ron Richard (Treasurer)
Ryan Hamilton
Tamala Lacy
Schuyler Troy
Angie von Ruden-Doll

Ex-Officio Members in Attendance

Mary Stafford (True North)
Arthur Turner (LWA)

Board Members Not in Attendance

Ellie Holte (Vice Chair)
Jidana Cook

Others in Attendance

Katie Schoeneck - Board of Directors Finance Committee
Michael Dudero - CLA



1. Opening items

- Call to order / Greetings (5 mins) 6:07pm
- Public forum (available for the public to address the board) (15 mins)
 - No one present

2. Consent Agenda

- Approval of previous meeting minutes
- Approval of meeting agenda
- Committee Reports

Motion: Approve consent agenda (Tamala Lacy)			Seconded: Katie Carlin
In Favor: 5	Opposed: 0	Abstained: 0	Outcome: Motion carried [5-0]

3. School Leader Report and Dashboard Review

- Dashboard Review
 - Enrollment overview:
 - Current Enrollment at 168, HHM status remains a concern
 - Increase in students receiving Special Education services
 - Continued efforts to improve student attendance - average daily attendance at 91%, an increase year-over-year
 - Social worker team and administration addressing absence issues
 - Staffing efforts:
 - Staffing remains stable
 - Current focus is on recruiting and interviewing potential staff for 2019-2020 at multiple job fairs with very positive results thus far
 - Hiring process has improved with focus on candidates spending an entire day at the school
 - Question raised about inquiring about candidates' prior or continued relationships with current or past staff members
 - Student behavior data:
 - Monthly data reflects positive results
 - Reduction of OSS (out-of-school suspension)
 - Increase of alternative methods for behavioral consequences
 - Academics:
 - MCAs currently in progress in Reading, Math and Science upcoming
 - NWEA (MAP) upcoming in May
 - Question raised regarding what the data looks like year-over-year

- Parent/Family Engagement Update:
 - Conducting outreach to all families
 - Practice for May 24th Showcase remains a priority
 - Question raised about connections to North News newspaper for advertising for Showcase
- Operations:
 - Ongoing conversation regarding opening of onsite daycare or preschool
 - Potential for True North to operate daycare
 - Expected positive influence on enrollment
 - More information to come at May board meeting
- Turnaround Arts Application:
 - Application submitted to MDE for participation in Turnaround Arts programming
- Guidance on School Closures/Snow Days:
 - Snow Day Relief Bill signed by Governor Walz
 - Inclusion of governor communication in the agenda
 - LWA is in accordance with the Snow Day Relief Bill

4. Financial Review

- Review of March financial report
 - 75% of the way through year
 - Current approved 188 students, current enrollment at 175, variance of 13 ADM
 - Weighted for March departure vs. beginning of year
 - Cash at end of March at \$62,000, \$42,000 decrease from February due to vendor payments
 - State receivable owed to school is currently at \$281,000
 - Prior year receivable will fluctuate as FY 2018 entitlements are finalized
 - Revenue tracking at 73%
 - Expenditures at 75%
 - Authorizer fees paid in full
 - Discussion of petty cash receipts tracking and process

Motion: Approve March financial statements (Ron Richard)			Seconded: Tamala Lacy
In Favor: 7	Opposed: 0	Abstained: 0	Outcome: Motion carried [7-0]

- Line of Credit Approval and Signatures
 - Using holdback to pay back line of credit balance
 - Corporate Borrowing Resolution

- Line of credit with Propel for LoveWorks Academy amounting to \$139,638.59
- Decisions to draw on card come from school decision-makers
- Mary Stafford would approve expenses
- No personal liabilities for signatories affirmed by CLA representative
- Board members Ron Richard, Tamala Lacy and Angie von Ruden-Doll signed resolution
- Katie Carlin, as Secretary of the LWA board, certified and attested

Motion: Approve the application for the line of credit with Propel for \$139,638.59 (Ron Richard)			Seconded: Ryan Hamilton
In Favor: 7	Opposed: 0	Abstained: 0	Outcome: Motion carried [7-0]

5. Board Governance

- Donations
 - Mike provided donations through end of March, without names of donors
 - Current donation figure at \$10,936.72
 - Excluding Angie’s Volunteer Match contribution and Schuyler’s GoFundMe campaign
 - Financial team must devise a budget to ensure success
 - Funding budget needed for Development Committee (May 14th) to present to Financial Committee
 - Question raised regarding budget for end of school year event (June 11th) - current answer is \$7,200 budget for purchased services
 - Discussion of donations process for June 1st Engagement Event
- Community Engagement

6. Development Committee

- June 1st Event
 - Event to be titled the SOURCE Fair
 - Purpose of event is to be a source of information for the community to help support and share resources from the following: health/wellness agencies, academic agencies, support organizations, ongoing education, and summer programs
 - Part of turnaround is community engagement
 - Discussion of best practices regarding messaging of the event, charging a booth fee, and acquiring food truck vendors
 - Action steps for each board member to take finalized

7. Other Business

- Resignation of Ellie Holte announced

8. Close of Meeting

- Next meeting date: May 21, 2019, 6:00pm, LoveWorks Academy
- Adjourn 8:21 pm