

SAN JOSE CHARTER ACADEMY  
MINUTES  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

October 2, 2018

5:00 p.m.  
Regular Session

- I. CALL TO ORDER: 5:00 p.m.
- II. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEM
- III. CLOSED SESSION OPEN 5:01 p.m.
  - a. Public Employee compensation/contract
- V. CLOSED SESSION ENDED 5:17 p.m.
- VI. OPEN SESSION - 5:18 p.m.
  - a. Flag Salute
  - b. Roll Call

BOARD OF DIRECTORS

Matt Smith	<u>  x  </u>
Jeff Coronado	<u>  x  </u>
Tony Song	<u>  x  </u>
Dave Wallach	<u>  Absent  </u>
Lisa Avakian	<u>  Left at 6:30 p.m  </u>

SUPERINTENDENT

Dr. Denise Patton	<u>  x  </u>
-------------------	--------------

- VII. PRESENTATIONS: None

VIII. BOARD OF DIRECTORS' REPORTS

*Mr. Song reported that he had thoroughly enjoyed the golf tournament.*

*Mr. Coronado reported that he was very pleased with the carnival turnout. He thought it was one of the best attended carnivals. He congratulated PTO and Administration for event's success.*

IX. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

X. BUSINESS SESSION

**A. Organizational**

- 1. #250 Approval of Agenda and Consent items

*Moved by Mr. Coronado and seconded by Mr. Song to approve the agenda and consent items for the regular meeting of October 2, 2018 with items 12 & 13 being pulled from the consent agenda.*

Ayes   4   Noes   0   Abstain       

Smith   x   Coronado   x   Song   x   Wallach     Avakian   x  

Consent

- 2. #251 Approval of Minutes

Moved by   NA   Seconded by           

To approve the minutes of the regular meeting of Sept. 11, 2018.

Ayes        Noes        Abstain       

Smith     Coronado     Song     Wallach     Avakian

**B. Education**

- 3. Report of Information: CA Assessment of Student Performance and Progress Update

*Ms. Shiroma reported out on the school's SBAC results.*

- 4. Report of Information: Dr. Patton will report out on her attendance at the CA City Schools Superintendents' Conference.

*Dr. Patton reported out on her attendance at the conference and the specific topics covered during the event.*

- 5. Report of information: Scheduling of Round-table discussion.

*The Board of Directors agreed to schedule the discussion for the December meeting to provide Administration time to gather information.*

Consent

- 6. #252 SJCA EL Redesignation Policy

Moved by NA Seconded by \_\_\_\_\_

To approve the SJCA EL Redesignation Policy.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_\_\_Coronado\_\_\_\_\_Song\_\_\_\_\_Wallach\_\_\_\_\_Avakian\_\_\_\_\_

**C. Business**

- 7. Report of Information: Facilities Update

Consent

- 8. #253 Purchase Orders

Moved by NA Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_Coronado\_\_\_Song\_\_\_Wallach\_\_\_Avakian\_\_\_

Consent

9. #254 Warrant Approvals

Moved by \_\_\_NA\_\_\_ Seconded by \_\_\_\_\_

To approve Warrants as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_Coronado\_\_\_Song\_\_\_Wallach\_\_\_Avakian\_\_\_

Consent

10. #255 Contracts

Moved by \_\_\_NA\_\_\_ Seconded by \_\_\_\_\_

To approve the contracts as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_Coronado\_\_\_Song\_\_\_Wallach\_\_\_Avakian\_\_\_

11. Report of Information: SJCA Insurance Program

***Mrs. Cooper provided the Board with information pertaining to the school's insurance program.***

Consent

D. Personnel

12. #256 Personnel Report

***Moved by Mr. Coronado and seconded by Mr. Song to approve/ratify the personnel report.***

To approve/ratify personnel as presented.

Ayes \_\_\_3\_\_\_ Noes \_\_\_0\_\_\_ Abstain \_\_\_0\_\_\_

Smith\_\_x\_\_Coronado\_\_x\_\_Song\_\_x\_\_Wallach\_\_\_Avakian\_\_\_

Consent

13. #257 Assistant Cheer Coach Job Description

***Moved by Mr. Song and seconded by Mr. Coronado to approve the Assistant Cheer Coach job description.***

Ayes   3   Noes   0   Abstain   0  

Smith   x   Coronado   x   Song   x   Wallach      Avakian     

XI. INFORMATION SESSION

1. Board of Directors' discussion

***The Board discussed the increase in coaching stipends and their expectations for coaches; specifically their desire to have a minimum of two practices per week for each of the sports.***

2. Dates to remember:

- a. Monday, Oct. 8<sup>th</sup> – No School
- b. Tuesday, Oct. 9<sup>th</sup> – No school for Students, Staff Professional Development
- c. **November 13<sup>th</sup> – Next Board Meeting**

There being no further business to come before the Board of Directors, the regular meeting of October 2, 2018 adjourned at   7:11   p.m.  
by   Chairman Matt Smith  .