



**Shepherd Independent School District Board of Trustees Regular Board Meeting**  
**Shepherd ISD Board Room**  
**Monday April 16, 2018**  
**6:30 p.m.**

### **CALL TO ORDER AND ESTABLISH A QUORUM**

President Bailes called the meeting of the Shepherd Independent School District Board of Trustees to order at 6:32 p.m.

**Board Members Present:** President Susan Bailes, Vice President David Smith, Secretary Darryl Richardson, Daniel Brown, Jerry Cutaia

**Board Members Absent:** Dwayne Wright, Mike Courvelle

### **OPEN FORUM**

None

### **INFORMATION ITEMS AND REPORTS**

#### **Reports**

**Amanda Stayton, Curriculum Director** gave the report on the Lone Star Governance update. The report was given on K-12 data. Mrs. Stayton had all data very detailed on a power point for the Board to see and compare data. She also spoke about the literacy program Fountas and Pinnell that will be incorporated next year. Questions were asked and answers were given.

**Sandy Meekins, Shepherd Primary School Principal,** gave the report for Shepherd Primary School. Each Board member was given a copy of the March Newsletter for SPS. Mrs. Meekins gave the report on current events, field trips, etc. Pre-K and K Round Up is being held on Monday April 30. Currently there are 80 students being serviced in Reading RTI and 37 in Math RTI. These students are serviced by an instructional coach for 30 minutes each day. There are also Guided Math Groups that take place in the classrooms. There are 4-5 students in each class that participate. The other students do Math work stations during this time. GT students, 1<sup>st</sup>-2<sup>nd</sup> grade go 3 times a week and they work on different enrichment projects. 2<sup>nd</sup> grade data was shared and details were given.

**Delanise Taylor, Shepherd Intermediate School Principal,** gave the report for Shepherd Intermediate School. SIS has had 3 weeks of after school tutorials for 4<sup>th</sup> and 5<sup>th</sup> graders. About 100 students participated out of 180 that were invited to attend. All students get some type of RTI intervention. There is a 45 minute block in the schedule for RTI. Small group RTI will start back next week. Data was shared and details were given.

**Denise Weatherford, Shepherd Middle School Principal,** gave the report on Shepherd Middle School. Math Interventions have been taking place. There are 16 6<sup>th</sup> graders, 17 7<sup>th</sup> graders and 15 8<sup>th</sup> graders that participate. 8<sup>th</sup> Grade Math Bootcamp was held. The Math

Instructional Coach pulled out students who were weak in specific areas. Data was given for each grade level.

**Jimmy Meekins, High School Principal**, gave the report on Shepherd High School. The Top 10 graduating students have been announced. They will be honored at an area luncheon on May 2 and on Scholarship night on May 14. Algebra I Bootcamp will be held during the week of April 23. There should be about 80 students attending. There will be a Biology Bootcamp during the summer for those students who will be retesting. And US History Bootcamp will be held during the class period the 1<sup>st</sup> week of May. Students that are in need of remediation before EOC's are scheduled into various courses in addition to their regular classes. Data was given for each grade level. Sports highlights were also given.

**Pat Murphy, Maintenance and Transportation Coordinator**, gave the report on maintenance and transportation. A tree had to be removed from the High School campus. It's been a good year for the Transportation Department. We could still use more bus drivers. Maintenance has had a break on mowing. The process of getting vendor packets out to vendors is in effect. There are 194 vendors on the list. Other than that things are running smooth.

**DeAnna Clavell, CFO**, gave the first look at budget development for the 2018-2019 school year. The Budget Development process begins as the thought of what the next school year brings for our students. February, March and April are months in which we visited with stakeholders across the district to learn about what is working and what may need some adjusting. Each campus has had the opportunity to bring their concerns, wants and needs to our attention and for consideration. With this information we are able to begin the planning process for what is best for kids in the upcoming year. Some of these major categories are: personnel, maintenance of facilities, technology, instructional needs, etc. The next step is to determine estimated revenue projections based on historical enrollment and average daily attendance trends.

**DeAnna Clavell, CFO**, gave the report on the Annual Investment Report and Recommended Revisions to CDA(LOCAL): Investments – 1<sup>st</sup> Reading. The District's adopted Investment Policy requires that investment transactions for the District be reported to the Board on at least a quarterly basis. In addition to these reports, there are tasks that must be performed on an annual basis as outlined in policies CDA(LEGAL) and CDA(LOCAL). The first is a Board review of the investment policy and investment strategies.

**Discussion on the Chief Appraiser's Motion to correct the Tax Roll** was pulled from discussion and reports.

**Rick Hartley, Superintendent**, gave the report on Policy Update 110. Handouts were given to each Board member.

## **DISCUSSION AND POSSIBLE ACTION**

**Consider approval for Technology Plan for the 2018-2019 school year.** Tommy Hues, Technology Coordinator, gave an update on the plan that was discussed with the Board in March.

He explained that everything stayed the same except the budget amount, which was expected. Mike Courville made a motion to approve. David Smith seconded that motion. The motion carried.

**Consider approval of Proposed High School Courses for the 2018-2019 school year.**

Mrs. Stayton, Director of Curriculum, asked that the Board approve to add an Algebra I Pre-AP class to the High School campus. She explained that the students in Middle School that take Pre-AP Math do not have a pathway to continue on in a Pre-AP Math when they come over to the High School. Darryl Richardson made a motion to approve. Jerry Cutaia seconded the motion. The motion carried.

**Consider approval of Costa Rica trip for 3<sup>rd</sup> and 4<sup>th</sup> year High School Spanish students.**

**Consider approval for employee benefit options for the 2018-2019 school year.** Mr. Hartley, Superintendent, gave the overview of the trip. Mrs. Nix answered questions the Board asked about the trip. David Smith made a motion to approve. Mike Courville seconded the motion. The motion carried.

**CLOSED SESSION**

The Board entered into closed session at 8:30 p.m.

The Board exited closed session at 9:14 p.m.

**CONSENT ITEMS**

Motion was made by Daniel Brown and seconded by David Smith to approve regular meeting minutes dated March 19, 2018, financial reports, Lone Star Governance Reports, Board Calendar for the 2018-2019 school year and IMA Funds. The motion carried.

**Consider approval of purchases over \$20,000.** DeAnna Clavell, CFO, gave detailed information. The senior trip to Disney had not been approved by the Board. Approval was needed before the trip in May. Mike Courville made a motion to approve. Darryl Richardson seconded the motion. The motion carried.

**Consider approval of the audit engagement letter for FY2018.** Jerry Cutaia made the motion to approve. Darryl Richardson seconded the motion. The motion carried.

**Consider approval of DC(LOCAL) Update.** Mr. Hartley, Superintendent explained. The update reflects the Board's decision for the superintendent to have hiring authority for teachers. Daniel Brown made a motion to approve. Jerry Cutaia seconded the motion. The motion carried.

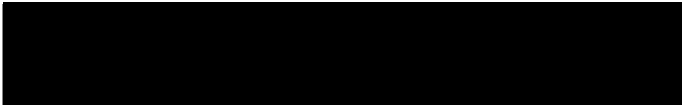
**ANNOUNCEMENTS**

Next regular meeting scheduled for Monday, May 21, 2018 at 6:30 p.m.

**ADJOURN**

Darryl Richardson made the motion to adjourn. David Smith seconded the motion. The motion carried.

The meeting ended at 9:20 p.m.



Susan Bailes, President



Darryl Richardson, Secretary