COMMUNITY ACTIVITY REQUIREMENT
Student Procedures

1. Read all directions carefully. Be sure you fully understand what is required, and ask your counselor if you have any questions.

2. Follow the timelines carefully. You must complete sixty (60) CAR hours to fulfill one of your graduation requirements.

3. Thirty (30) CAR hours **MUST** be completed by the end of your sophomore year and the final thirty (30) CAR hours **MUST** be completed by the end of your senior year.

4. Choose your CAR projects thoughtfully. They should be activities that interest you!

5. Budget your time wisely. Be sure that you give yourself enough time to complete the hours. Keep in mind the time you also spend on student activities, sports, music/drama, clubs, jobs, etc. may impact your time. **You will not receive credit for any activities performed during regular school hours, other than student assistant.**

6. Plan ahead. You must arrange all of your own transportation.

7. Do not wait until the last minute to meet the required hours and timelines or to have forms completed and signatures collected. This could jeopardize your graduation.

8. You **MUST** make a copy of all CAR hours for your own records.