

Whitehorse Jr. High Whitehorse HS

Prepared, Safe, Responsible, Respectful



2019-2020

PO Box 660

Montezuma Creek, UT 84534

Phone: 435-651-3427 or 435-678-1209

This Datebook belongs to: _____

Address: _____

Phone #: _____

In case of emergency, please notify:

Name: _____ Phone #: _____

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SAN JUAN SCHOOL DISTRICT: UNITE * EDUCATE * EMPOWER

WHITEHORSE JR. HIGH & HIGH SCHOOL VISION

In preparing for life after high school, our scholars will become accountable, proficient, and confident. All stakeholders will live school values and collaborate to ensure high levels of learning.

WHITEHORSE JR. HIGH & HIGH SCHOOL MISSION

The mission of WHS is to apply problem-solving strategies and obtain mastery in all content areas. We commit to use a tiered intervention plan to assure this outcome.

SCHOOL GOALS

1. All scholars will achieve proficiency on the essential standards; additional time and support will be provided when needed.
2. Scholars will love learning and understand that effort makes a difference.
3. Every teacher will post, teach, and revisit consistent behavior expectations and procedures through all four quarters so an academic focus can occur.
4. At least 80% of scholars will achieve proficiency in the essential standards during tier one instruction; teachers will participate in job-embedded professional development to learn additional best practices for formative assessment, data analysis, and differentiated instruction to achieve this goal.
5. Stakeholders will participate in helping our school improve.

PRINCIPAL'S WELCOME

Ya'at'eeh! The 2019-2020 school year could be the best yet, depending on your choice to get involved, work hard, and learn all that is possible. We formalized our pathway, program, and club offerings so that everyone gets information about the wide variety of opportunities available at our small school. We really hope that each and every one of our scholars will get involved in at least one of these opportunities! The rising reading levels, as evidenced by Lexile level, is helping scholars to access on grade level content, thereby increasing the learning level across all subjects. This is exciting!

This book is a guide to important information and opportunities. The procedures, guidelines, and rules explained in the handbook section can help your school experience be positive. Every scholar has a right to attend a school where high academic achievement is promoted. Therefore, we work to ensure a safe and orderly learning environment. Please report any and all issues as they arise. The best time for walk-ins are 10-10:30 am daily because the Principal, Assistant Principal, Counselor, and Scholar Advocate set aside this time for parents. Other appointments may be arranged to better fit your schedule.

The calendar portion helps promote the learning of important vocabulary while sharing academic, athletic, and other event schedules. Scholars who carry this Datebook to all classes, every day, will find that it is a useful reference. Additionally, the Datebook can help scholars to keep track of assignments. It is a great place to record assignments, objectives, and reflections about what you learn.

We want to be partners with parents in helping our scholars to learn all that is possible! We constantly strive to increase and improve communication. Please join us in making Whitehorse High School a great place to be!

~ Kim Schaefer

STUDENT COUNCIL CO-PRESIDENT'S WELCOME

Hello! My name is Kaia Jay, and I am Te'a Scott. We are this year's Senior Class Co-Presidents. We will be assisting Student Council (STUCO) in sponsoring and hosting many different activities for scholars in 2019-2020 (SY20) and we hope each and every one will get involved in making Whitehorse High School a great place to be!

We are so excited for the school year because we know our involvement with the Senior Class and STUCO is a chance to make a difference in our school and our community. We hope this school year will help you to become empowered!

~ Kaia Jay & Te'a Scott

SCHOOL VALUES

CULTURE & TRADITION: We are many who come together as one respectful, responsible family!

EDUCATION: Whitehorse HS scholars understand learning is something you do for yourself in order to grow as an individual!

FAMILY: The Whitehorse HS community is a family who loves, cares for, & supports our scholars!

FRIENDSHIP: The Whitehorse HS family cherishes unity!

HEALTH: A healthy Whitehorse HS scholar is physically active as well as mentally, emotionally, spiritually, and socially positive!

TECHNOLOGY: We embrace technology's capacity to build positive connections between family, friends, and the wider world!

WHITEHORSE JR. HIGH & HIGH SCHOOL ADMINISTRATION

Mrs. Kim Schaefer, Principal

Mr. Devon Gosney, Assistant Principal

Accredited by AdvancED.

FREQUENT CONTACTS

Front Office and / or Attendance Secretary	435-651-3427 or 435-678-1209
Principal, Kim Schaefer	435-678-1854; kschaef@sjdsd.org
Assistant Principal, Devon Gosney	435-678-1254; dgosney@sjdsd.org
Counselor, JJ Grover	435-678-1859; jgrover3@sjdsd.org
Scholar Advocate, Nicole Black	435-678-1869; eblack@sjdsd.org
Athletic/Activity Director, Kylee Brown	435-678-1263; kbrown@sjdsd.org
School Resource Officer, Felicia Freeman	435-678-1892; ffreeman@sjdsd.org
SJSD Bus Supervisor, Brad Eldredge	435-678-1306; beldredge@sjdsd.org

Sign Up for Updates with Eventlink: <https://eventlink.com/>

IMPORTANT WEB SITES

<http://www.whs.sjdsd.org> - The main website for Whitehorse Jr. High & High School.

<https://aspire.sjdsd.org/Login.aspx> - Address to the online grade book.

<https://www.khanacademy.org/> - A helpful website for math help.

PROCESS TO RESOLVE ISSUES

1. Scholar meets with teacher before school, during intervention, or during What I Need (WIN) Time. Scholar can also send an email.
2. If problem is not resolved, parent and scholar meet with teacher during teacher's prep time.
3. Scholar, parent, and teacher meet with principal to discuss and resolve further issues.

NOTE: The best time for walk-ins is 10-10:30 am as the principal and assistant principal set aside this time to work with parents every day. We will also schedule appointments to fit parent/guardian schedules and resolve persistent issues.

TEACHING STAFF

Heritage Language and Culture – Ina Miles

Music – Tim Harrison

Visual Arts – Georgiana Simpson

Auto and Welding – Rick Grant

Business Office Specialist, Desktop Publishing, Digital Media, Entrepreneurship – Sandra Capitan

Engineering/Architecture – Kristen Bushnell

Social Studies – Haylee Toland

Physical Education/Health – Kylee Brown

Life Skills – Selena Ben

Language Arts/Reading – Matt Baldwin, Soshina Harvey, Ed Reynolds, Lynda Golding

Mathematics – Ramsey Seweinyawma, Stefanie Simmons

Science – Kimberly Dee, Brittany Redhouse

CLASS SCHEDULE

We want scholars to learn all that is possible so scholars need to attend all classes, for the entire duration, every day. IF there is a need to check-out/visit a scholar, please use the schedule below to make arrangements for this to occur either at lunch or at the end of a class.

My Advisor Is: _____ Room Number: _____

Whitehorse High School Class Schedule SY20

Monday	
Jr High Schedule	High School Schedule
1st period 7:55-8:41 am	
2nd period 8:44-9:30 am	
3rd period 9:33-10:19 am	
Advisory 10:22-10:41 am	
4th period 10:44-11:30 am	
Jr High Lunch 11:30-12 pm	HS 5th period 11:33-12:19 pm
Jr High 5th period 12:03-12:49 pm	HS Lunch 12:19-12:49 pm
6th period 12:52-1:38 pm	
7th period 1:41-2:27 pm	
8th period 2:30-3:16 pm	
9th period 3:20-4:30 pm	
10th period 4:35-5:50 pm	

Tuesday & Raider Focus Time	
Jr High Schedule	High School Schedule
1st period 8:25-9:07 am	
2nd period 9:10-9:52 am	
3rd period 9:55-10:37 am	
What I Need (WIN) Time 10:40-11:01 am	
4th period 11:04-11:46 pm	
Jr High Lunch 11:46-12:16 pm	HS 5th period 11:49-12:31 pm
Jr High 5th period 12:19-1:01 pm	HS Lunch 12:31-1:01 pm
6th period 1:04-1:46 pm	
7th period 1:49-2:31 pm	
8th period 2:34-3:16 pm	
9th period 3:20-4:30 pm	
10th period 4:35-5:50 pm	

Wednesday & Thursday	
Jr High Schedule	High School Schedule
1st Period 7:55-8:41 am	
2nd period 8:44-9:30 am	
3rd period 9:33-10:19 am	
WIN Time 10:22-10:41 am	
4th period 10:44-11:30 am	
Jr High Lunch 11:30-12 pm	HS 5th period 11:33-12:19 pm
Jr High 5th period 12:03-12:49 pm	HS Lunch 12:19-12:49 pm
6th period 12:52-1:38 pm	
7th period 1:41-2:27 pm	
8th period 2:30-3:16 pm	
9th period 3:20-4:30 pm	
10th period 4:35-5:50 pm	

Friday	
A/B Schedule	
1st/8th period 7:55-9:05 am	
2nd/7th period 9:09-10:14 am	
3rd/6th period 10:18-11:23 am	
4th/5th period 11:27 am-12:32 pm	
Promptness Matters (no tardies for week dismissed) 12:22-12:32 pm	
Lunch 12:32-12:55 pm	
Bus Boarding 12:55-1 pm	



INDIVIDUAL SCHEDULE

Class Period	Class	Teacher	Room Number
1			
2			
3			
Advisory/ WIN Time			
4			
5			
6			
7			
8			



Pathway

To be a completer, a scholar must complete 3 credits in a specific Pathway. Achieving a CTE Pathway Completion Award provides scholars with another asset for their college, scholarship, and job applications.



Classes Needed for Pathway	Credit	Fundamental/Elective?	Completion Date
Total Credits for Completion	3.0		

The Raider Way

Whitehorse High School Expectation Matrix

	Prepared	Safe	Responsible	Respectful
Classroom	<ul style="list-style-type: none"> Attend every day. Be Ready to Learn. Bring Datebook, reading material, & finished homework. 	<ul style="list-style-type: none"> Hands & feet to self. Use equipment & materials carefully. Know & follow procedures. 	<ul style="list-style-type: none"> Participate often. Use the Datebook. Quick & quiet transitions. 	<ul style="list-style-type: none"> Listen & follow instructions. Store electronics (off). Positive thoughts, words, & actions.
Hallways	<ul style="list-style-type: none"> Get to class before final bell. Plan restroom stops. 	<ul style="list-style-type: none"> Hands & feet to self (No PDA). No bullying. Walk to class. 	<ul style="list-style-type: none"> Report issues to adult. Leave locker before warning bell. 	<ul style="list-style-type: none"> Keep language & clothing appropriate. Do not disturb others.
Outside	<ul style="list-style-type: none"> Move back to class at the first bell. 	<ul style="list-style-type: none"> Hands & feet to self (No PDA). No bullying. 	<ul style="list-style-type: none"> Remain in supervised areas (Gym, Patio, Cafeteria, Library, Practice Field, BB Court). 	<ul style="list-style-type: none"> Open door for others. Keep language appropriate. Keep out of other's belongings & lockers.
Restrooms	<ul style="list-style-type: none"> Use restroom nearest classroom. 	<ul style="list-style-type: none"> Hands & feet to self. No bullying. 	<ul style="list-style-type: none"> Report issues to adult. Save water & supplies. Clean up after self. 	<ul style="list-style-type: none"> Let others maintain privacy. Keep facility free of graffiti.
Computers	<ul style="list-style-type: none"> Bring Datebook & reading material. Know the assignment. Know & follow procedures. 	<ul style="list-style-type: none"> Hands & feet to self. Use equipment & materials carefully. 	<ul style="list-style-type: none"> Focus on learning all that is possible. Store food, drink, and gum / candy. Report issues to adult. 	<ul style="list-style-type: none"> Listen to adults. Store electronics (off). Positive thoughts, words, & actions. Use whispering voice.
Library	<ul style="list-style-type: none"> Give pass to Librarian. Know the assignment. 	<ul style="list-style-type: none"> Hands & feet to self. Use equipment & materials carefully. 	<ul style="list-style-type: none"> Store food, drink, and gum / candy. Clean up after self. 	<ul style="list-style-type: none"> Use whispering voice.
Cafeteria	<ul style="list-style-type: none"> Take place in line. Face the direction you are moving. 	<ul style="list-style-type: none"> Hands & feet to self. No bullying. 	<ul style="list-style-type: none"> Report issues to adult. Clean up after self. 	<ul style="list-style-type: none"> Follow instructions. Say "thank you." Leave food in Cafeteria.
Front Office	<ul style="list-style-type: none"> Bring Datebook. Wait for invitation to move behind counter. 	<ul style="list-style-type: none"> State "there is an emergency" if necessary. 	<ul style="list-style-type: none"> Report issues to adult. Maintain confidentiality. 	<ul style="list-style-type: none"> Follow instructions. Politely ask for what you need. Say "thank you."
Auditorium	<ul style="list-style-type: none"> Know & follow "Audience Etiquette." 	<ul style="list-style-type: none"> Hands & feet to self. 	<ul style="list-style-type: none"> Store food, drink, and gum / candy. Clean up after self. 	<ul style="list-style-type: none"> Listen to presenters. Store electronics (off). Positive thoughts, words, & actions.
Gym	<ul style="list-style-type: none"> Appropriate gym clothes. Athletic shoes only. Use a lock & locker. 	<ul style="list-style-type: none"> Hands & feet to self. No bullying. Stay off bleachers when stored. 	<ul style="list-style-type: none"> Report issues to adult. Clean up after self. 	<ul style="list-style-type: none"> Positive thoughts, words, & actions. Keep out of other's belongings & lockers.
After School	<ul style="list-style-type: none"> Report to Cafeteria / Gym by 3:20 pm. 	<ul style="list-style-type: none"> Hands & feet to self. No bullying. Always be with adult. 	<ul style="list-style-type: none"> Focus on learning all that is possible. Use the Datebook. 	<ul style="list-style-type: none"> Listen to adults. Store electronics (off). Positive thoughts, words, & actions.
Bus	<ul style="list-style-type: none"> Be early to bus stop. Bring pencil & paper. Bring Datebook, reading material, & finished homework. 	<ul style="list-style-type: none"> Hands & feet to self. No bullying. School rules apply at bus stop & on bus. 	<ul style="list-style-type: none"> Report issues to adult. Step on / off one at a time & remain in assigned seat. 	<ul style="list-style-type: none"> Keep language appropriate. Follow instructions. Be polite to bus driver.

ACADEMICS

EDUCATIONAL OPPORTUNITIES AT WHITEHORSE HIGH SCHOOL

It is the policy of San Juan School District to provide and promote equal opportunity without discrimination because of race, color, gender, religion, national origin, age or disability. The district provides reasonable accommodations for the known disabilities of scholars in compliance with the Americans with Disabilities Act. Individuals needing special accommodations should notify WHS Administration.

NON-DISCRIMINATION STATEMENT

The San Juan School District does not discriminate on the basis of age, color, disability, national origin, pregnancy, race, religion, or sex in its programs and activities. The following person has been designated to handle inquires regarding non-discrimination policy: Human Resource Director, San Juan School District, 200 North Main Street, Blanding, Utah 84511, (435) 678-1270. You may also contact the Office for Civil Rights, Denver, CO, (303) 844-5695.

ENROLLMENT

Scholars are automatically enrolled each year if they have not been withdrawn, dropped, or turned 19. Scholars who are coming from another school must enroll. Official transcripts are exchanged between schools involved.

SCHEDULE CHANGES

Class changes require careful planning as changes can impact graduation status. Scholars must finish all classes started unless moving to a higher-level class. Schedules are not made on the basis of temporary frustrations.

Scholars may only change classes by getting approval from the principal; even these schedule changes may be approved only during the first week of each semester. If a special circumstance arises and a schedule change is needed, start with the counselor. Scholars checking out of a class after the first week of each semester (with or without parental permission) may receive an F.

ASPIRE STUDENT INFORMATION SYSTEM

Grades and attendance can be accessed on Aspire at: <https://aspire.sjسد.org/Login.aspx>

CONCURRENT ENROLLMENT CLASSES

Eligible Juniors and Seniors who meet the 3.0 GPA requirement may enroll in select college classes while in high school for FREE. Certain classes require a test and books, which must be paid for by the scholar. Interested scholars should go to the counseling center for more information and assistance with the college application and enrollment process.

CLASSES

Each teacher provides a disclosure statement explaining the expectations, requirements, and class content. It is important for scholars who want to obtain scholarships to earn a grade point average (GPA) of 3.0 or above each quarter. Scholars returning D work will be asked to rework their assignments to show better understanding of the concepts being taught and earn a higher grade.

HOMEWORK

The purpose of homework is to practice what has been learned in the classroom. Homework can lead to an increased depth of what has been learned in class. Homework will be assigned to scholars at WHS and there is an expectation that it will be completed.

WHAT I NEED (WIN) TIME

There is a 20-minute What I Need Time each Tuesday, Wednesday, and Thursday. This is a structured opportunity for Enrichment and/or Intervention, depending on what each scholar needs within the specific week. This can be a chance for scholars to get additional help from teachers, work on projects, engage in an interesting group project, and/or complete homework/classwork within the school day.

INTERVENTION

Scholars who do not demonstrate proficiency in Math and Language Arts will be assigned to objective-specific Intervention for WIN Time. The SJSD Benchmark Assessments will assist in tracking progress toward proficiency in the academic areas assessed on the end-of-year exams.

ENRICHMENT

Scholars who demonstrate proficiency will be offered several Enrichment options from which to choose. These may relate to club activities/projects, coursework, or provide access to guest presenters.

ADVISORY

Advisors will meet with scholars on a weekly basis in order to celebrate improvements, problem-solve, process schoolwide initiatives, and concentrate on passing all classes the first time. Advisors can be the first staff member to which a scholar and/or parent requests help or reports a problem, especially when it comes to coursework requirements and working with another teacher.

WHITEHORSE JUNIOR HIGH SCHOOL PROMOTION REQUIREMENTS

Language Arts	2.0 Credits
Math	2.0 Credits
Science	2.0 Credits
Social Studies	1.5 Credits
Visual/Performing Arts	1.0 Credit
Health/PE	1.5 Credits
CTE	1.0 Credit
Digital Literacy	.5 Credit
Heritage Language	1.5 Credits
Reading*/Electives	2.0 Credits

Scholars must earn all of the Language Arts, Math, Science, and Social Studies credits in WHS Junior High to participate in the end-of-year Promotion ceremony.

*Reading—Scholars scoring below the 35th percentile on a norm-referenced test must take a reading class.

WHITEHORSE HIGH SCHOOL GRADUATION REQUIREMENTS

Language Arts (LA 9, LA 10, LA 11, & LA 12/Journalism)	4 credits
Mathematics (Secondary Math I, II, & III)	3 credits
Science (Agricultural Science, Biology, and Physics OR Chemistry)	3 credits
Social Studies (US History, World Civ, Geography, Government, additional social studies)	3 credits
Health & Physical Education	2 credits
Arts	1.5 credits
Technology Education	1 credit
Business Office Specialist (OR Exploring Computer Science)	.5 credit
Financial Literacy	.5 credit
Electives	7.5 credits
<u>Total Credit Requirements:</u>	26 Credits

Scholars must meet all credit requirements by the day of graduation to participate in the Graduation ceremony. See the Diploma Map near the back of this handbook to track progress toward earning the Diploma.

GRADEBOOK CLOSURES

Closing the gradebook is intended to significantly increase learning during each quarter because it eliminates procrastination. The gradebook closures also help scholars focus on the current learning so they can work to master the content. Teachers will ensure that no deadline falls up to three days prior to the *gradebook closure* date, or on the closure date. IF there is an extenuating circumstance, parents need to notify administration so the situation can be reviewed on a case-by-case basis as early in the process as is possible. All gradebook closure dates are published in the datebook and on the year-at-a-glance calendar provided to all families during registration.

ASSEMBLIES AND PRESENTERS

Cultural, educational and award assemblies, which enrich the education of WHS scholars, are held in the auditorium or gymnasium. These assemblies are extensions of the school's curriculum. Scholars who struggle to follow proper audience etiquette will be removed and may not be allowed to participate in the next assembly. Presenters are often invited into classrooms in order to enrich or extend textbook learning. We ask that scholars participate and cooperate with these presenters in a respectful manner.

SCHOLAR LEARNING ASSESSMENTS

Scholar learning is assessed throughout the year with SJSJ Benchmark Assessments. The Benchmarks measure a scholar's progress in the standards scheduled. End-of-year tests (RISE & Utah Aspire +) and ACT tests are administered at the end of the year, depending on grade level. These exams are summative assessments of the grade-level standards for Utah students in grades 7-11. The end-of-year exams cover mathematics, language usage, writing, reading, and science. These tests are very important and need to be taken seriously. We design interventions based on test results. If you do well on the end-of-year tests, it is likely you will do well on the ACT and in college.

Assessment results are used to discuss test-taking strategies, career plans, and learning goals. Furthermore, parents can learn how to interpret the test results to assist scholars in setting goals and developing skills and knowledge.

Scholars receiving English Language Learner (ELL) services take the WIDA test in January-February. Test results monitor English proficiency and help teachers to appropriately accommodate scholars with learning various content.

CREDIT RECOVERY

Credits may be recovered through re-taking the class, taking an online class, and/or via A+. A+ is a credit recovery program and is only available to a scholar AFTER he/she has attempted to take a class and failed; A+ is not available for original credit. Scholars must achieve 80%, or better, in order for credit to be earned in A+. Scholars must pay \$35 for each .25 credit. Once \$140 has been paid, additional payments are waived. Obtain Credit Recovery paperwork from the A+ Coordinator and then pay the Financial Secretary.

DRIVER'S ED

Driver's Education is a class assigned to every Junior, but not a graduation required class. Therefore, scholars may elect to drop Driver's Ed for a different course. Scholars can miss no more than 5 days of this class and still earn a valid grade. There may be a fee, depending on the Fee Waiver Application.

FEES

Whitehorse HS is a fee waiver school; no fees for supplemental programs and laboratory materials are assessed. Johnson O'Malley (JOM) funds help offset fee waivers and provide instructional materials.

HOME BOUND INSTRUCTION

Homebound instruction is available when medical reasons prevent attendance at school. Arrangements are coordinated through school principal.

BEHAVIOR EXPECTATIONS

SCHOOL SAFETY

"It is the intent of the SJSJ Board to provide every scholar with the opportunity to learn in an environment which is safe, conducive to the learning process, and free from unnecessary disruption. This policy is based on the principle that every scholar is expected to follow rules of conduct and to obey persons in authority at the school."

SCHOLAR'S CODE OF CONDUCT

Each WHS scholar is expected to be Prepared, Safe, Responsible, and Respectful in order to conduct him or herself in a manner consistent with school rules, federal/state/Navajo Nation regulations, and San Juan School District policies.

1. Be *prepared* (Follow adult directions).
2. Be *safe* (Hands, feet and objects to myself).
3. Be *responsible* (Use technology appropriately).
4. Be *respectful* (Use career appropriate language).

All scholars and staff are responsible for supporting the school in enforcing standards of scholarly conduct and are encouraged to practice and model appropriate behaviors.

READY TO LEARN STANDARDS

1. Positive thoughts, words, & actions.
2. Learners have writing utensil, paper, & datebook.
3. All electronic devices are off & stored.
4. Learners are focused on learning.
5. Quick and quiet transitions.
6. All assignments must be completed and returned to teacher.

SCHOOL RULES TO PREVENT BULLYING

1. Observe K'e.
2. We will respect others.
3. We will practice kindness towards others.
4. We will help scholars who are bullied.
5. We will include scholars who are left out.
6. If we know that somebody is being bullied, we will tell an adult at school and an adult at home.

Bullying is aggressive behavior that is intended to cause distress or harm, exists in a relationship where there is an imbalance of power and strength, and is repeated over time. Bullying means a school employee or scholar intentionally commits a written, verbal, or physical act against a school employee or student that a reasonable person under the circumstances should know or reasonably foresee will have the effect of:

- a. Causing physical or emotional harm to the school employee or scholar;
- b. Causing damage to the school employee or scholar's property;
- c. Placing the school employee or scholar in reasonable fear of harm to the physical or emotional well-being or damage to the property;
- d. Creating a hostile, threatening, humiliating, or abusive educational environment due to the pervasiveness, persistence, or severity of the actions or a power differential between the bully and the target; or
- e. Substantially interfering with a scholar having a safe school environment that is necessary to facilitate educational performance, opportunities, or benefits.

Rumors are a form of bullying and will not be tolerated. Social media is sometimes used to bully others and when this happens, it is called cyberbullying. Whitehorse HS will help scholars who are cyberbullied and people who know about cyberbullying need to report these issues to an administrator immediately; screenshots provide evidence and can be very helpful in getting the cyberbully to stop.

ELECTRONIC DEVICES/SPEAKER SYSTEMS/MUSICAL INSTRUMENTS

The school staff will not be responsible for scholar's electronic devices; the safest location for an electronic device is at home. All electronic devices are to be stored upon entering the classroom. Scholars are to leave the device stored.

If electronic devices/speaker systems/musical instruments interfere with classroom learning, they will be confiscated and held until parents retrieve it. A referral results on the second offense and the device will be held for 1 week prior to it being returned to the parent. A third offense results in the device being held for 1 month.

Scholars who want to listen to music in the hall need to use headphones. Musical instruments/speaker systems/electronic devices may be played out loud on the patio or practice field.

LOCKERS

All scholars will be assigned a locker as part of Registration. Scholars who store valuable items in their locker do so at their own risk and the school is not responsible for items that are lost or stolen from lockers. Scholars should not share a combination with anyone and food should not be stored in lockers overnight. School officials may open lockers at any time. Scholars are responsible for the items in their assigned locker; notify administration immediately if anything illegal or inappropriate is in the locker. Locker use may be discontinued if it causes tardiness or referrals.

SEARCHES AND QUESTIONING

A scholar, his/her property, or his/her outer clothing, will be searched by a school official of the same gender when there is reasonable suspicion, or with a scholar's consent. Police conduct searches under criminal law standards.

PHYSICAL FORCE

The use of reasonable and necessary physical restraint or force is permitted to protect scholars or staff from physical injury or to remove a scholar who is violent or disruptive.

CONTROL OF DANGEROUS OR ANTI-SOCIAL BEHAVIOR

Safety and educational welfare of all scholars is the priority. Utah and Navajo Nation laws charge educators with maintaining order and discipline among scholars; the laws also provide that scholars who do not comply may be recommended for disciplinary action.

ESSENTIAL ELEMENTS OF THE SAFE SCHOOL POLICY

The following acts are considered dangerous or anti-social behavior:

- Assault or physical abuse on another person; verbal abuse, harassment, or intimidation of any other person; and racial or sexual harassment of a person.
- Having a weapon(s) or simulated weapon(s) of any kind.
- Criminal gang activity including clothing, accessories, and symbols.
- Violation of federal, state, or Navajo Nation Law, with or without citation.
- Robbery/extortion through force/intimidation; theft, loss, or destruction of public or private property; and committing, encouraging, or participating in arson/false alarms.
- Disruption of school through threats or preventing others' participation.
- Use, possession, or distribution of tobacco or unlawful drugs including alcohol and marijuana.
- Repeated school violations.

The Principal must recommend expulsion and prosecution for assault on a school employee, arson or false alarms, weapons (for not less than one year), and sale of unlawful drugs, including alcohol. NOTE: A scholar with a disability is further protected by Special Education laws.

MAJOR BEHAVIORS

WHS follows San Juan School District policies for all major behaviors:

4111: Non-Discrimination and Anti-Harassment Policy; a scholar who believes he/she is a victim of harassment or discrimination, must report immediately to an administrator.

6510 & 6520: Safe Schools Policy

6530: Suspension/Expulsion of Students with Disabilities

6550: Defacing or Injuring School Property (This includes damage to school computers, networks, the Internet system, abusing data, and/or working with computer viruses.)

6560: Bullying and Hazing

6568: Interfering Devices

6570: Use of Alcohol/Drugs/Marijuana/Tobacco

REMOVALS

The school board delegates its authority to remove/suspend scholars to school administrators for up to 10 school days; the superintendent may suspend for longer.

SCHOLAR RIGHTS

Scholars facing a short-term suspension (10 days or less):

- Have a right to an explanation, and
- Have a right to tell your story before you are suspended.

The school must notify your parents immediately and document the story. Scholars facing a long-term suspension:

- Have the same rights as a short-term suspension, and
- Have a right to a hearing.

SCHOLAR COMPLAINTS/GRIEVANCE PROCESS

The purpose of SJSJ Policy 6470 is “to secure at the first possible level prompt and equitable resolution of student complaints.”

Level 1 = “Request a conference with the Principal within 10 calendar days of the time the student knew, or should have known, of the event or series of events causing the complaint. The Principal shall schedule and hold a conference with the student within 5 days.”

Level 2 = “If the outcome of the conference with the Principal is not to the student’s satisfaction, the student has 10 calendar days to request a conference with the Superintendent or designee who shall schedule and hold a conference. Prior to or at the conference, the student shall submit a written complaint that includes a statement of complaint and any evidence in its support, the solution sought, the student’s signature, and the date of the conference with the Principal.”

Level 3 = “If the outcome of the conference with the Superintendent or designee is not to the student’s satisfaction, the student may present the complaint to the Board at the next regular meeting. The Board shall designate a portion of its regular monthly meeting to hear student complaints. The Board shall listen to the complaint, but is not required to respond or take action on the matter unless the complaint is from an aggrieved party. If the complaint involves complaints or charges about an employee, it shall be heard by the Board in executive session unless the employee complained about requests it to be public.”

ELECTRONIC INFORMATION RESOURCE USE AGREEMENT

The use of electronic information resources is a privilege, not a right. Inappropriate use of electronic information resources (to include Wi-Fi, Internet access, network use, and school computers) may result in disciplinary action and/or referral to legal authorities. Finding and using ways to bypass the district filter is inappropriate use of electronics.

Utah Criminal Code 76-6-703 states: A person who gains access without authorization to a computer or computer network to alter, damage, modify, or destroy any computer program, computer, or computer network is guilty of a third degree felony. A person who intentionally, and without authorization, interferes with, or interrupts computer services is guilty of a Class A misdemeanor.

Scholars and parents must read and sign an Acceptable Use Agreement before scholars may access the Internet, network services, or use computers at school. The Use Agreement emphasizes the following items:

- Use of assigned account must be in support of education and research within the educational goals, responsibilities, and objectives of SJSJ. Do not use another individual’s account nor log on to the system as the systems administrator. If you identify a security problem, notify the administrator immediately.
- Use of Internet Games, MUDs (MULter User Domains), and Chat rooms are not allowed except in controlled educational environments approved by the Principal.
- Transmission or receipt of inappropriate material is prohibited. (Examples include, but are not limited to: copyrighted material, threatening or obscene material, design or detailed information pertaining to explosive devices, criminal activities or terrorist acts, sexism or sexual harassment, pornography, attempts to access filtered sites, gambling, illegal solicitation, racism, inappropriate language, use of product advertisement or political lobbying, or any illegal or inappropriate activities that do not conform to the rules, regulations, and policies of SJSJ).
- WHS provides computers for scholars to use under faculty supervision; use must be directly related to course and curriculum activities.
- Unauthorized use of computers and / or networks (wired and wireless) is prohibited.
- The use of VPNs, TORs, and related anonymizer software used to bypass district content filters is strictly prohibited.

Network Etiquette:

1. Be polite – never send or encourage others to send abusive messages.
2. Do not use the network in any way that would disrupt network use by others.
3. Use electronic mail appropriately (no sales/advertisements/solicitations).
4. Minimize personal identity theft risks by not sharing or giving personal information.

ATTENDANCE

ATTENDANCE POLICY

All youth, ages 5-18, are required by Navajo Nation Code (CJY-37-05 ss118), and Utah State Law, to attend school daily and to obey all school rules. According to law, any scholar not attending school for ten, consecutive days will be dropped.

ATTENDANCE VERIFICATION PROCEDURE

1. Attempt to be absent fewer than 3 times each quarter, including medical appointments. After an absence, scholar reports to the Front Office during the first 5 minutes of 1st hour (or 8th hour on B Fridays) in order to share documentation and obtain an Excuse Slip.
2. Scholar presents an Excuse Slip to each teacher in order to coordinate make-up work and gather missing assignments.

NOTE: Chronically absent scholars will be assigned an attendance mentor who will use the Excuse Slip in order to help the scholar recover from absences.

PROCEDURE TO EXCUSE AN ABSENCE

Parent(s)/guardian(s) must inform the Attendance Secretary within 48 hours of a scholar's absence. Absences due to illness, medical treatment, death in the family, religious ceremonies, weather/road conditions, or an unusual cause approved by administration may be excused.

An excused absence does not excuse the scholar from the assignments missed; instead, the scholar must make immediate effort to recover and complete the assignments within 2 days of returning to school.

TRUANCY

Attempt to be absent fewer than 3 times each quarter (including for medical appointments and other excusable reasons) and be sure each absence is documented on the Attendance Verification Form. A scholar is considered truant when he or she is deliberately absent from school. A letter requesting a parent conference will be sent when a scholar accumulates 24 or more unexcused absences. If an additional 24 unexcused absences occur within 14 weeks, a parent conference will be required and a referral to Peacemaking may occur. A scholar is considered habitually truant when he/she accumulates 64 Unexcused Class Absences or the equivalent of 8 school days within a 14-week period. At this stage, a final notice will be delivered by the liaison and if attendance does not improve, a truancy citation will be made to the Aneth Judicial Court on the tenth unexcused absence.

TARDINESS

The campus is small and there is plenty of time between classes so no scholar should be tardy. In the event that a scholar is late to class, he/she must hurry to class and get right to work. After five tardies in a quarter, scholars will attend Tardy Class and meet with the Assistant Principal. Parents will be contacted when tardies become excessive (10 or more) in an attempt to resolve the issue. Scholars with chronic tardiness issues will be assigned to community service and/or referred to Peacemaking.

After 8:05 am, any scholar late to school needs to check-in at the Front Office with a legitimate, parent excuse.

CHECK-OUT POLICY

WHS is a closed campus. *A scholar may not leave school during the school day* unless there is a legitimate reason (i.e. doctor/dentist appointments, illness, release time for college class/work/parent reason or injury) approved by parent(s)/guardian(s). Scholars may not check themselves out, even when they are 18 years old. Scholars must check back into the Front Office when they return.

We ask that scholar check-out occur between class periods in order to limit the disruption to learning time. A person will only be allowed to remove a scholar from school by reporting to the Front Office and proving that one of the following circumstances is true:

- The person positively identifies him or herself as the scholar's custodial parent or legal guardian, including identification, as well as production of documentation sufficient to establish custodial rights to the child. In addition, the person must be authorized by the parent/guardian on registration paperwork.
- The person is in possession of and produces a validly issued subpoena or court order instructing the school to deliver the scholar to the person named in it, and the person can positively identify him or herself as the person named.
- The person is a properly identified law enforcement officer in possession of a validly issued warrant.

PARENT INVOLVEMENT

WHS wants to partner with all parents/guardians. If you follow and support WHS, your child will be College and Career Ready by his/her senior year. Parents are encouraged to talk to their scholars' teachers concerning any difficulty with behavior or learning. Formal Parent-Teacher Conferences occur each quarter, but parents are encouraged to make classroom and teacher visits throughout the year. Please check-in at the Front Office to obtain a Visitor's Pass before you visit any classrooms. In addition, we hope parents will encourage our scholar's learning in two areas:

1. Academics

- Come into school at least once a week to check on scholar, monitor grades, and contact teacher. Direct contact with teachers (email, text, phone, in person) is very important; share contact information for easier access. Make sure scholar carries a pencil and the Datebook to school every day.
- Be familiar with using Aspire via Internet to monitor grades from home. Emphasize the importance of achieving proficiency (at least 80% on all assignments/tests/assessments).
- Help scholar seek academic help (contact with teacher, arrange to attend after school program, arrange for additional tutoring).
- Know about Lexile reading levels and understand what books can help a scholar progress. Then, encourage scholar to read at home every day.
- Make sure homework is completed accurately & help scholars remember to turn it in on or before the deadline.
- Make sure scholars attend school every day (less than three absences/year) and go to class early. Ask scholar what was learned in each class as often as possible.

2. Behavior

- Expect good behavior and instill in each scholar a respect for self, others, and property (in words, actions, and body language).
- Volunteer where needed or requested.
- Bring concerns to school immediately.
- Promote positive use of scholar's time out of school.

SCHOOL COMMUNITY COUNCIL

The School Community Council (SCC) consists of a chairperson, co-chairperson, secretary, two parent representatives, faculty representative, assistant principal, and principal. The parent representatives are elected by parents to serve on the council for two-year terms. The SCC writes the School Trustlands Plan, helps with the Title I plan, and works to make school improvement a priority. The SCC makes recommendations to the WHS Administration and welcomes other parents to attend monthly meetings.

SCHOOL VISITORS

All parents and community members are welcome to visit the school. However, for the protection of scholars and to diminish class interruptions, **All Visitors** must check-in at the Front Office. Scholars who are being checked out or who need to visit with a parent /guardian will come to the Front Office. Parents of scholars who are upset or hurt do not have the right to speak with other scholars.

Scholars may not bring friends or relatives to school without prior permission from the Principal. Adults, other than parents, cannot visit scholars during the school day. Exceptions to this involve visits from law enforcement officials, social service personnel, and/or mental health counselors. Other adults must have a written note with a verified parent/guardian signature stating the emergency nature of the visit.

VOLUNTEERS

Parents and community members are encouraged to volunteer at school. Interested people file the necessary clearance paperwork with an administrator.

FUNDRAISERS

Fundraisers are for the benefit of school-related groups only. If a scholar helps with fundraising and then discontinues participation, the funds generated by that scholar remain with the school-related group and are non-refundable.

SCHOLAR SERVICES

COLLEGE & CAREER READINESS COUNSELING PROGRAM

High School Counselors will provide a comprehensive program that assists scholars with acquiring skills, knowledge, and attitudes needed to become effective scholars, responsible citizens, and life-long learners. Services including Plan for College and Career Readiness, Systemic Approach to Dropout Prevention with Social and Emotional Supports, Collaborative Classroom Instruction, and Systemic Management.

The counseling program is an essential part of the total education program in our school and reflects a sequential learning process. This program is designed to support and influence scholars to meet or exceed their academic potential, enhance their personal and social growth, and develop an understanding of their post secondary and career options. The Plan for College and Career Readiness (PCCR) is the primary strategy for a scholar and his/her parent(s)/guardian(s) to identify scholar strengths for planning, scholar, and managing education and career development scholar grades 7-12. The PCCR is an ongoing process that incorporates student information and standards.

The Counseling Department works cohesively, professionally, responsibly, and ethically to advocate the best interests of our scholars for their future success. The department works in conjunction with parents, faculty, staff, post-secondary institutions, and outside agencies to create resources, support structures, and opportunities to improve scholar success and personal potential. Through our consistent, prompt, and collaborative efforts, we push our scholars to develop strong character, discipline, leadership, critical and analytical thinking skills, academic and social skills, and integrity. We listen to our scholars and empower them to make quality life decisions in pursuit of their education, careers and personal goals – developing them into life-long learners.

LIBRARY

The library is generally open from 7:30 am to 3:15 pm, unless the librarian is on leave. Scholars may visit the library during class with a teacher's note. Five books may be checked out at a time.

PARKING

In order to drive to school and park on campus, scholars must complete an application with the assistant principal. The application process requires a valid driver's license, registration, and proof of insurance. Once the application is complete, meet with the assistant principal to obtain your WHS Parking Permit and review the expectations. The permit must be displayed on the vehicle mirror to avoid reports to law enforcement. All scholars must park on the east side of the school. Remember, WHS is a closed campus and vehicles must remain parked from the time you arrive until you are dismissed. In addition, scholars may not enter vehicles once the school day begins and scholars may not provide rides to friends or other scholars.

AFTER SCHOOL PROCEDURES

Scholars staying after school for athletics report to the Gym by 3:20 pm; athletics are considered to be a 9th hour class and the scholar athlete needs to remain supervised by the coach until the Late Bus leaves campus.

Scholars may also attend 9th and 10th hour classes, which occur starting at 3:20 pm on Mondays, Tuesdays, and Wednesdays. In order to participate in these additional learning opportunities, scholars must get parent permission to attend After School Classes (9th & 10th hours). Scholars participating in the after school learning opportunities must report to 9th hour class by 3:20 pm. Scholars must remain with a supervising teacher until the Late Buses depart campus. After school privileges can be revoked for any scholar who leaves campus or who is found unsupervised on campus.

TRANSPORTATION

Riding a school bus is a privilege; scholars must obey the rules to keep the privilege:

1. The Bus Driver is in charge at all times.
2. Use of tobacco or any illegal substance will not be allowed.
3. Food, drink, items that may cause injury to passengers, oversized objects, animals, and glass containers are prohibited on the bus.
4. Horseplay, unruly behavior, abusive and obscene language or gestures are unacceptable.
5. Remain seated until the bus comes to a complete stop. Keep aisle, emergency exits or step clear. Never extend any portion of your body out bus windows.
6. Always be at your bus stop at least 5 minutes early every day.
7. If you cause damage to the bus, you will be required to pay for that damage.
8. Drivers will not unload students at places other than their regular stop. A note from a parent, teacher or Principal will not give the driver permission to change a stop. Call SJSJSD Transportation Director in an emergency bus stop change.
9. Adults and non-scholars cannot ride a bus.

INCENTIVES

Honor Roll

Scholars will be recognized for achieving a grade point average (GPA) of 3.5 or better at Awards Assemblies. In addition, there is an Honor Roll trip for each quarter. National Honor Society recognition requires a GPA of 3.5 or better.

Enrichment

Scholars who continue to demonstrate proficiency will get a choice of various Enrichment offerings on Tuesdays, Wednesdays, and Thursdays.

Graduating with Honors (3.5-3.69 GPA) and with Highest Honors (3.7+ GPA)

Our school will recognize all scholars who earn a GPA of 3.7 or better as Graduating with Highest Honors and those who earn a GPA of 3.5-3.69 as Graduating with Honors. Out of these scholars, two who are willing to speak at Graduation will be chosen through a lottery process.

Promptness Matters

All scholars with no tardies for the week get to go to lunch 10 minutes early on Fridays.

Token Trading Post – Prepared, Safe, Responsible, Respectful (PSR²)

Scholars recognized by teachers and staff, for PSR² behavior, earn tokens that may be redeemed weekly at the Token Trading Post for food and non-food incentives.

MEDICAL CONCERNS

As required by law, only school personnel will handle emergencies. The school will provide transportation to the local clinic only for emergencies or accidents that occur at school. All school personnel are protected from retaliation, and are required by law to report any suspected cases of child abuse (physical, mental, or sexual abuse) or neglect (lack of supervision) to legal authorities. Teachers, staff, and administrators are **not** allowed to dispense over-the-counter medication to students.

TITLE VII AND IX

These federal laws protect employees, scholars, and patrons against discrimination and harassment. It is the policy of the SJSJSD Board of Education to follow state and federal laws and guidelines pertaining to the protection of the rights of its students, staff, and patrons to learn and work in an environment free from unlawful discrimination and harassment. The purpose of this policy is to promote equity in education, equal opportunities for employment, and a safe educational and work environment that fosters mutual respect and positive regard for all persons.

If you have any concerns related to Title IX in SJSJSD, please contact Kit Mantz at amantz@sjsd.org, 435.678.1318 (phone), or 435.678.1829 (fax).

San Juan School District's Title IX Non-Discrimination and Anti-Harassment Policy—including procedures and complaint form—can be downloaded from the district website.

ACTIVITIES / ATHLETICS

STUDENT COUNCIL

Student Council includes representatives from each grade level. In order to participate in off-campus, extra-curricular activities, scholars will need to maintain eligibility. The Student Council plans events such as Homecoming, Veteran's Day, Spirit Week, Talent Show, End of Year Activity Day, Native American Month, and Dances. All events are planned to minimize interference with class time and must be approved by the principal to ensure educational value and safety.

CLUBS & PROGRAMS

Art Club (see & learn different art styles), advised by Georgiana Simpson

Auto Club (show scholars how to build from scratch), advised by Rick Grant

Chess Club (use logic & thinking skills in a fun setting), advised by Stefanie Simmons

DECA (marketing & Digital advertising), advised by Sandra Capitan

GEAR UP (preparing scholars for post-secondary learning), advised by Katrina Collins & Daisha Tolth

HOPE Squad (prevention), advised by J.J. Grover

Miss Indian Broken Trail (culture & tradition), advised by Ina Miles

National Honor Society (academic excellence), advised by Ed Reynolds

SkillsUSA (prepare scholars for world of work), Kristen Bushnell

Sterling Scholars (academic competition), advised by Ed Reynolds

UNITY Club (scholar leadership within community), advised by Kim Dee

Upward Bound (assistance for select USU college bound activities), advised by Carol Reynolds

ACTIVITY / ATHLETIC PARTICIPATION:

Participation in extra-curricular activities is encouraged. It is also a privilege. As a scholar athlete, you are a scholar first and an athlete second. As a scholar, you are performing mind athletics that require practice, determination, intellect, attentiveness, and courage; these are traits used on the practice and playing field. Scholar athletes should strive to earn a 4.0 GPA as well as perfection on the practice and playing fields. Scholar athletes should be courteous young gentlemen and ladies. Scholar athletes should dress professionally on game days. Being involved in athletics and extra-curricular activities means that you are a hard worker and a high achiever. In athletics, academics, and life, you should strive to over-achieve.

1. Scholars must attend all classes on the day of the event, with no tardies, unless the absence is excused through the Front Office. The athletic director will handle special circumstances on an individual basis; in the absence of the athletic director, the principal will handle special circumstances. Scholar athletes who are in attendance at school must attend practice that day, unless excused by the coach. Scholar athletes who are not in school at least a half-day are not eligible to practice. Missing practice can be a cause for suspension from participation and may include multiple games, matches, meets, or performances. Penalty for non-attendance at practice may be suspension from competition.
2. The Athletic Director, athletic coaches, music directors, and other activity advisors may add to these rules, but the rules must be written and outlined before the season or activity and approved by the principal. Scholars involved in extra-curricular activities who miss more than 4 games, performances, matches, or meets during a season are no longer eligible to participate. This does not include missing games due to injury, illness, or family emergencies cleared with the Athletic Director and coach. This is the minimum, mandatory requirement from the Utah High School Activities Association (UHSAA). Games missed due to suspensions for behavioral problems will not be excused. These suspensions include any mandatory suspensions due to infractions of WHS, team, or UHSAA rules. Missing practice can be a cause for suspension from participation and may include multiple games, matches, meets, or performances.
3. Participants at WHS are obligated to follow the requirements and conditions in the Scholar Handbook at all school activities and at all other times and places. Inappropriate behavior, as described below, may lead to the loss of a scholar's participation privileges:
 - Insolence, or disrespect of any kind, to a WHS staff member.
 - Sluffing classes or any activities, such as assemblies where attendance is required.

- Rowdy, disruptive, or unnatural behavior in, or around, campus or activities.
 - Theft of any kind on the school campus or at any school activity.
 - Destroying, defacing, or vandalizing WHS property or another school's property.
 - The use of alcohol, marijuana, tobacco products, and/or other drugs.
 - Leaving with an unauthorized adult, or leaving without notifying the coach, director, or advisor.
4. Scholar athletes, to be successful, must be in the very best physical condition possible. While a member of any squad, scholar athletes must follow the substance abuse policy. Coaches may establish additional requirements. Penalties may include possible loss of eligibility and suspension from the team for the remainder of the season. A scholar athlete is in violation of the above training rules upon verification by the coaching staff or principal. Violations and subsequent action must be reported within 24 hours to the athletic director. The current head coach handles violations. After the athletic director is informed, the coach contacts the parents notifying them of the violation and action taken. Any scholar athlete penalized for violation of this code and/or training rules is entitled to a fair hearing, if requested by the parent within five (5) days. The principal and her designees meet with all affected parties (scholar athlete, parents, coach, athletic director, etc.) and renders decision in writing within three (3) days.
 5. The consequence for a deficient eligibility check is the loss of the privilege of traveling, missing school, participating in the activity, or performing/playing until the participant meets eligibility requirements.
 6. All scholars must have a physical check-up and parent approval to provide medical assistance if needed.

In order to eliminate distraction during all athletic/club/musical practices, no outside visitors (including parents, family members, friends, etc) may visit the team during practice. All practices, including those during Winter Break, are closed practices.

SPORTSMANSHIP EXPECTATIONS

Sportsmanship and positive school spirit is a priority at WHS. Sportsmanship is conducting oneself with respect and dignity. The true purpose of high school activity/athletic programs is to educate and inspire lifelong values. Extracurricular activities are an extension of the school day, providing unique and valuable opportunities for further enrichment, growth, and personal development. Everyone is a winner if scholars, parents, spectators, and fans team-up to support appropriate behavior at all high school activities. Derogatory and demeaning cheers or conduct are considered detrimental to the orderly and positive conduct of education-based interscholastic activities. Coaches may discipline scholars in any reasonable manner including temporary suspension from practice and suspension from participation for any incident of misconduct. Team expulsions require notification of the athletic director, principal, and parents. **Coaches, parents, and spectators must display flawless sportsmanship and promote the same behavior on the part of their scholar athletes/participants.** Our teams play a big part in how our community and school are viewed by the public. Bullying (Rumors), offensive remarks, and confrontational attitudes will not be tolerated.

SPORTSMANSHIP POLICY

Acceptable Behavior:

- Cheer for your team.
- Applaud during introductions.
- Show concern for injured players.
- Accept all decisions of the officials.
- Treat the contest as a game, not a battle.
- Regardless of outcome, shake hands.

ELIGIBILITY TO PARTICIPATE IN ACTIVITIES / ATHLETICS

There are two categories of activities/athletics:

1. UHSAA programs (Band, Basketball, Cross Country, Football, Speech & Debate, Theatre, Track, Volleyball, Wrestling), and
2. Academic/Career Readiness programs (Art Competition, Science/History Fair, Spelling Bee, Career Day, College Exploration, College Tour, DC Trip Extended Travel, Leadership Training, Honor Roll Trips, Clubs, STUCO, Upward Bound).

Regardless of the activity/athletic, a scholar must initially meet academic eligibility to travel and/or participate, which includes the following end-of-quarter requirements:

1. A 2.0 (or higher) GPA,
2. No F's (An F from the most recent quarter results in a full quarter of ineligibility for all UHSAA programs. Additionally, a posted "incomplete" or "no grade" counts as an F), and
3. On track for earning a diploma. (Excluding the previous quarter, once credit recovery (A+) has been completed, the scholar becomes eligible.)

After initial eligibility is established, the school will base eligibility decisions for the first 10 school days of a new quarter on the previous quarter's grades. Then, a scholar must meet the following eligibility requirements at each 2-week eligibility check:

1. A 2.0 (or higher) GPA and no F's,
2. No referrals,
3. No unexcused absences or confirmed sluffs, and
4. Attend school on the day of the event (or the Friday before a weekend event) and attend school in order to attend practice/rehearsal/meeting.

NOTES: If a scholar has a referral, he/she is ineligible for one or more events, depending on the severity of the referral.

Once the scholar has made up the failing class, he/she needs to tell the activities/athletic director so that grades can be verified in Aspire by noon of the day prior to the event. If the grade has improved, and is no longer an F, the scholar would then be eligible until the next Eligibility Check. The scholar, however, cannot become eligible the day of the event; instead the grade must be fixed prior to event day.

A scholar will be considered ineligible for the next event if he/she has an unexcused absence or a confirmed sluff. The scholar will then be allowed to participate for the remainder of the two-week eligibility period, provided that there is not another unexcused absence or confirmed sluff. In the event of an excused absence, the scholar may be deemed eligible upon providing documentation of the excused absence.

Additionally, gradebook closure will occur at midterm. According to district policy, teachers are expected to update grades within 3 school days and enter the grade into Aspire. Questions/concerns with a grade will be directed to teachers and when necessary, the principal will be alerted to the questions/concerns by either the teacher or parent/guardian.

Codes of Conduct

Participation in interscholastic athletics/activities is an extension of the regular school program, which is a privilege that carries expectations beyond those in the normal classroom situation. The goals give students direction in self-discipline, leadership, teamwork, respect for rules and regulations, and in developing healthful living habits. Basically, the following must occur:

- Maintain scholastic eligibility. No F's and a GPA of 2.0 or higher.
- Adhere to school rules in the Whitehorse HS Scholar-Parent Handbook, especially the Behavior Contract, UHSAA Handbook, and the specific sport's Disclosure Statement.
- Maintain conduct becoming a San Juan School District representative, including respect of property and persons at all times. See Code of Conduct below for details.
- Refrain from possession or use of tobacco, alcohol, marijuana, or other drugs.
- Refrain from stealing, or any breach of city or state statutes.

Scholar Athlete/Participant Code of Conduct

The essential elements of character building and ethics in sports/activities are embodied in the concept of six core principles: Trustworthiness, respect, responsibility, fairness, caring, and good citizenship.

The highest potential of sports is achieved when competition reflects these “six pillars of character.” As a scholar athlete/participant, I therefore agree to:

1. Put forth my best effort and remember that I participate to have fun.
3. Inform the coach/advisor of any physical disability or ailment that may affect my safety or the safety of others.
4. Learn the rules of the game/activity and play by the rules; I will resolve conflicts without resorting to hostility or violence.
5. Be a positive role model for my team, school, and community. I will show respect and courtesy, and demonstrate positive support for all players/participants, coaches, officials and spectators at every game, practice, performance, or event, regardless of race, creed, color, sex or ability.
6. Engage in positive conduct with all officials, coaches, players, or parents (do not ridicule or yell at a teammate, coach or other participant for making a mistake or losing a competition and do not boo, taunt, refuse to shake hands, or use profane language or gestures).
7. Promote the emotional and physical well-being of the scholar athletes/participants ahead of any personal desire I may have for myself to win. I will not encourage any behaviors or practices that would endanger the health and wellbeing of any scholar athletes/participants.
8. Understand that doing one’s best is more important than winning, so that I will never feel defeated by the outcome of a game/event or my performance.
9. Compete fairly and try hard so that I feel like a winner every time.
10. Respect the officials and their authority during games/events and will never question, discuss, or confront coaches/advisors at the game/performance. Instead, I will take time to speak with coaches/advisors at an agreed upon time and place (minimum of 24 hours after event).
11. Demand an environment free from drugs, tobacco, marijuana, and alcohol and refrain from their use.

I also agree that if I fail to abide by the aforementioned Code of Conduct, I will be subject to disciplinary action that could include, but is not limited to the following:

- Verbal warning by official, head coach, advisor, athletic director, and/or principal.
- Written warning.
- Suspension with written documentation kept on file by organizations involved.
- Game forfeit through the official or coach.

I understand that the above consequences are merely possibilities; further or different consequences for behavior unbecoming a SJSJ scholar athlete or participant in extra-curricular activities is described in both the school and district policy handbooks.

Parent Code of Conduct

The essential elements of character-building and ethics in sports/activities are embodied in the concept of six core principles: Trustworthiness, respect, responsibility, fairness, caring, and good citizenship. The highest potential of sports/activities is achieved when competition reflects these “six pillars of character.” As a parent of a scholar athlete/participant, I therefore agree to:

1. Encourage (but not force) my child to participate in sports/activities.
2. Remember that children participate to have fun and the game/activity is for youth, not adults.
3. Inform the coach/advisor of any physical disability or ailment that may affect the safety of my child or the safety of others.
4. Learn the rules of the game/event and the policies of the league.
5. I (and my guests) will be a positive role model for my child and show respect and courtesy, and demonstrate positive support for all players, coaches, performers, officials and spectators at every game, practice or other event.
6. I (and my guests) will not engage in any kind of disrespectful conduct with any official, coach, advisor, player, or parent such as booing and taunting; refusing to shake hands; or using profane language or gestures.
7. I (and my guests) will encourage behaviors or practices that would maintain the health and well-being of the scholar athletes/participants.

8. Teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
9. Demand that my child treat other players, coaches, advisors, officials and spectators with respect regardless of race, creed, color, sex or ability.
10. Teach my child that doing one's best is more important than winning, so that my child will never feel defeated by the outcome of a game/event or his/her performance.
11. Praise my child for competing fairly and trying hard, and make my child feel like a winner every time.
12. Never ridicule or yell at my child or other participant for making a mistake or losing a competition.
13. Emphasize skill development and practices and how they benefit my child over winning. I will also deemphasize games and competition in the lower age groups.
14. Promote the emotional and physical well-being of the scholar athletes/participants ahead of any personal desire I may have for my child to win.
15. Respect the officials and their authority during games and will never question, discuss, or confront coaches/advisors at the game field/event.
16. Take time to speak with coaches/advisors at an agreed upon time and place (minimum of 24-hours after event).
17. Demand an environment for my child that is free from drugs, tobacco, marijuana, and alcohol and I will refrain from their use at all events.
18. Refrain from coaching my child or other players during games/events and practices, unless I am one of the official coaches of the team.

I also agree that if I fail to abide by the aforementioned rules and guidelines, I will be subject to disciplinary action that could include, but is not limited to the following:

- Verbal warning by official, head coach, advisor, athletic director, assistant principal, and/or principal.
- Written warning.
- Parental game suspension with written documentation.
- Game forfeit through the official or coach.
- Parental season suspension.

If a problem develops with any of the above, the coach/advisor and athletic director, governed by the San Juan School District Board Policy Manual and Whitehorse HS Scholar/Parent Handbook, assign proper penalty. Parents and scholar athletes/participants are notified and action is taken. The principal may be included in disciplinary discharge.

Anti-Hazing

There is no place in athletics/activities for any form of physical initiation or hazing. Condoning of any such custom or process by a coach/advisor is unacceptable.

Communication

Expectations for scholar athletes/participants and parents will be explained in a beginning of the season parent meeting. Parents and scholar athletes/participants will be provided (in writing) the rules, regulations, and expectations of the sport/activity, including philosophy, purpose, goals, objectives, costs, and time responsibilities/commitments. This document is called the disclosure. Parents will also be given access to the UHSAA Bylaws and review the WHS Behavior Contract found in this Handbook. There will be a question/answer opportunity and the schedule of games/events and practices will be provided. Participants cannot participate in any contest until the parent has met with the coach/advisor, either at the parent meeting or individually.

PROCESS TO RESOLVE ISSUES

1. Scholar athlete/participant meets with coach/advisor.
2. If problem is not resolved, parent and scholar athlete/participant meet with coach/advisor.
3. Scholar athlete/participant, parent, and teacher meet with athletic/activity director to discuss and resolve further issues. The athletic/activity director may set up a meeting with the coach/advisor if appropriate.
4. If problems are not resolved at the athletic/activity director level, the parent, coaches/advisors, and/or AD may communicate with the principal.

Athletic Lettering Criteria

Earning a varsity letter is a major accomplishment in the world of athletics. A varsity letter is evidence that you excelled not only on the playing field or court, but also in the classroom. Criteria is as follows:

Academic: A scholar athlete must maintain an overall GPA of 3.0 (OR 3.5) with no F's through the sports season and school year.

Attendance: Maintain excellent attendance at school (during season & off season).

Behavioral: No major behavior referrals to the Front Office (during season & off season).

Performance: A scholar athlete has to make the varsity team. (In addition, each coach will provide unique criteria for their sport.) Seniors will be awarded their varsity letter and pins for all sports where they have met the above requirements at an end-of-year awards assembly.

Size of Squad

Coaches may make the first "cut" only after try-outs. Cutting may be appropriate and necessary at any level, 7-12. Squads must be cut when additional coaching positions cannot be funded or filled with volunteer personnel, when the requirements of budget or space demand, when the nature of the program dictates, when there are Title IX compliance issues, or when the athletic director determines maximum squad limit.

Size of squads: At all levels, retain only the number of players who can be given proper levels of attention in practice and in contests. In the 7th and 8th grades, coaches should emphasize participation and the development of fundamentals and techniques. All members should be involved in competitive play when the situation allows. Equal playing time is not required or guaranteed at any level. Emphasis on fundamentals and techniques is important.

At the varsity level, coaches are encouraged to substitute when it is apparent the game is either won or lost. High school teams strive to build strong, competitive teams in which participants, other scholars, parents, and the school community can be proud. Participation is not assured squad members at this level; ability to perform is the primary determinant.

Ejection from an Event

If a scholar athlete/participant is ejected from an event, he/she may not participate in the next event or until he/she completes the UHSAA online Sportsmanship course. Additional discipline is at the discretion of the school principal.

Finances

Only the head coach/advisor may request to use the money in the account. Requests are made on a "Purchase Order" form or "Check Request Form." Expenditures are monitored and approved by the athletic director. The coach/advisor then needs to obtain the principal's signature. All three signatures are required before money can be withdrawn.

Concessions Use

The Concession Stand is operated by the school, at all school events including sporting events, for the benefit of all school programs. Any school group may apply to sell concessions by following the following process:

1. Obtain a Fundraising Application from the front office secretary.
2. Check the Concessions Stand schedule for available openings. This may be done via the Eventlink Calendar called Concessions Stand.
3. Select the first, second, and third choice dates/times for your fundraising opportunity.
4. Complete the Fundraising Application and return to the principal for approval.
5. Coordinate for Concessions Stand use with the Student Council (STUCO). They will provide an inventory sheet and cash box for on the fundraising date.
6. Cash must be handled by two people at all times; cash must be turned into the STUCO advisor, assistant principal, athletic/activity director, or principal at the conclusion of the sale.

Media

Positive media communications with Deseret News, Navajo Times, Salt Lake Tribune, and the San Juan Record are essential. Each coach/advisor is responsible for posting rosters, results, schedules, pictures, coaches, etc. on the Max Preps website, along with other contest information. Coaches call in the results; it is worth the time and effort.

Medical

It is the responsibility of the coach/advisor to inform and ensure that all prospective participants, including managers, have the following on file before any participation begins:

- Medical examination, medical history, & insurance,
- Consent to participate, permission to treat a minor & authorization for medical services,
- Personal medical notification (if appropriate),
- Acknowledgment of injury risk, and
- Substance abuse contract (as appropriate).

Scholar athletes/participants should inform coaches/advisors when they have been injured. Coaches/advisors must report injuries to the appropriate person immediately upon occurrence. This may include parent, physician, nurse, athletic director, or principal depending on severity. At a contest, the decision as to whether or not an injured player may return to action is made in conference with EMT's or hospital or clinic. When a scholar athlete/participant has sustained an injury and has seen a physician, the decision to continue practice or play is based off of the decision of the physician.

Permission must be obtained by way of a written letter or medical clearance from a physician. Whenever an accident occurs, the advisor completes an Accident Report Form available from the athletic office, nurse's office, or front office secretary. Turn the Accident Report Form into the principal.

Travel

Each trip budget, for motel and meals, is established by the athletic/activity director to ensure trip budgets are uniform across all sports programs. The allowable items are as follows:

- \$60/motel room with each room lodging 4 scholar athletes/participants, and
- \$7.50 maximum per person, per meal, per day.

Athletic/activity director may limit travel participants and number of meals. Each program must cover the driver's meals and lodging.

The athletic/activity director, working with the head coach/advisor, will establish dismissal, departure, and return times for each trip. Coaches/advisors and the athletic/activity director should make sure the release time is at a natural break in the schedule. The intercom will not be used during learning time or at lunch to release scholar athletes/participants.

The coach/advisor is responsible to submit an online transportation request, which should be made as far in advance as possible. Changes in departure times must be taken care of by the head coach/advisor in direct communication with the SJSJ Transportation Director.

SCHOOL and DISTRICT POLICY REGARDING STATE or ELIMINATION Tournaments is that travel home is required as soon as possible after elimination. In addition, teams are expected to return home as near to the trip ticket time as possible. All participants will return with the team unless parent permission has been signed, in person, by the legal parent or guardian. Teams are expected to return the day/night of their last game in all tournament situations. A request must be made to the athletic/activity director in special situations (safety considerations).

The athletic/activity director, assistant principal, or principal personnel may travel with the team; ALL OTHERS are prohibited from riding in a bus transporting a team/group, unless authorized by athletic/activity director. Any school activity that requires scholar athletes/participants to be transported will require parent release forms. Coaches/advisors are required to keep these permission forms on file. Coaches/advisors will be expected to travel through school transportation whenever possible.

Uniforms

Any equipment issued to scholar athletes/participants is school property and may only be worn for games and practices conducted by the school. They may not be worn or used as personal clothing items on or off the school campus (except as directed by the coach/advisor). The scholar athlete/participant will pay for any lost equipment or uniform before moving on to the next sport/activity.

SPORTS SCHEDULE

CROSS COUNTRY

8/22/19 Green River Invitational (Away), 4:00 PM
 8/30/19 Monticello High School (Away), 4:00 PM
 9/10/19 Huntington Lake (Away), 4:00 PM
 9/13/19 Navajo Mountain High School (Away), 4:00 PM
 9/19/19 Monument Valley High School (Away), 4:00 PM
 9/25/19 John Thornton (Away), 4:30 PM
 9/28/19 Chicken Creek (Away), 9:00 AM
 10/4/19 Whitehorse Invite (Home), 4:00 PM
 10/16/19 Region Cross-Country (Away), TBA
 10/23/19 State Cross Country (Away), TBA

FOOTBALL - JV

9/24/19 Monticello High School (Away), 4:00 PM

FOOTBALL

8/23/19 Monticello High School (Home), 7:00 PM
 8/30/19 Gray Hills / Greyhills Academy (Away), 7:00 PM
 9/6/19 Tohatchi High School (Home), 7:00 PM
 9/13/19 Dolores High School (Home), 7:00 PM
 9/27/19 Navajo Prep (Away), 7:00 PM
 10/5/19 San Juan JV (Home), 11:00 AM
 10/11/19 Providence Hall (Home), 5:00 PM
 10/14/19 Kirtland Central JV (Away), 6:00 PM
 10/25/19 Monument Valley High School (Away), 7:00 PM

VOLLEYBALL - V

8/29/19 Dove Creek High School (Home), 5:00 PM
 9/5/19 Red Valley/Cove (Home), 6:00 PM
 9/12/19 Shiprock Northwest (Away), 6:00 PM
 9/17/19 Green River High School (Home), 6:15 PM
 9/24/19 Monument Valley High School (Away), 6:15 PM
 10/1/19 Pinnacle High School (Home), 6:15 PM
 10/3/19 Green River High School (Away), 6:15 PM
 10/10/19 Monument Valley High School (Home), 6:15 PM
 10/15/19 Pinnacle High School (Away), 6:15 PM
 10/26/19 Possible Play-In (Home), TBA
 11/1/19 State Volleyball (Away), TBA
 11/2/19 State Volleyball (Away), TBA

VOLLEYBALL - JV

8/29/19 Dove Creek High School (Home), 4:00 PM
 9/5/19 Red Valley/Cove (Home), 5:00 PM
 9/10/19 Navajo Mountain High School (Away), 4:00 PM
 9/12/19 Shiprock Northwest (Away), 5:00 PM
 9/17/19 Green River High School (Home), 5:00 PM
 9/24/19 Monument Valley High School (Away), 5:00 PM
 10/1/19 Pinnacle High School (Home), 5:00 PM
 10/3/19 Green River High School (Away), 5:00 PM
 10/10/19 Monument Valley High School (Home), 5:00 PM
 10/15/19 Pinnacle High School (Away), 5:00 PM

GIRLS BASKETBALL - JV

12/11/19 San Juan High School (Away), 4:00 PM
 12/17/19 Shiprock NW (Home), 4:00 PM
 1/10/20 Green River High School (Away), 4:00 PM
 1/11/20 Red Mesa High School (Away), 2:30 PM
 1/14/20 Monticello High School (Home), 5:30 PM
 1/15/20 Navajo Mountain High School (Home), 4:00 PM
 1/17/20 Monument Valley High School (Away), 4:00 PM
 1/24/20 Pinnacle High School (Home), 4:00 PM
 1/28/20 Green River High School (Home), 4:00 PM
 1/31/20 Monument Valley High School (Home), 4:00 PM
 2/18/20 Shiprock Northwest (Away), 2:30 PM

GIRLS BASKETBALL - V

11/22/19 1-A Preview VS. Valley (Away), 2:30 PM
 11/23/19 1-A Preview @ Milford (Away), 9:00 AM
 12/3/19 Red Valley/Cove (Away), 5:30 PM
 12/5/19 Holiday Classic (Away), TBA
 12/6/19 Holiday Classic (Away), TBA
 12/7/19 Holiday Classic (Away), TBA
 12/12/19 Chieftan Tournament (Away), TBA
 12/13/19 Chieftan Tournament (Away), TBA
 12/14/19 Chieftan Tournament (Away), TBA
 12/20/19 Bulldog Classic (Away), TBA
 12/21/19 Bulldog Classic (Away), TBA
 1/10/20 Green River High School (Away), 7:00 PM
 1/11/20 Red Mesa High School (Away), 5:30 PM
 1/14/20 Monticello High School (Home), 7:00 PM
 1/17/20 Monument Valley High School (Away), 7:00 PM
 1/24/20 Pinnacle High School (Home), 7:00 PM
 1/28/20 Green River High School (Home), 7:00 PM
 1/31/20 Monument Valley High School (Home), 7:00 PM
 2/13/20 Pinnacle High School (Away), 7:00 PM
 2/21/20 Possible Play In Game (Away), TBA
 2/22/20 Possible Play-In Game (Away), TBA
 2/26/20 State Basketball (Away), TBA
 2/27/20 State Basketball (Away), TBA
 2/29/20 State Basketball (Away), TBA

WRESTLING

11/22/19 Hydration Testing (Away), 7:30 PM
 2/7/20 Region Wrestling (Away), TBA
 2/8/20 Region Wrestling (Away), TBA
 2/14/20 State Wrestling (Away), TBA
 2/15/20 State Wrestling (Away), TBA

BOYS BASKETBALL - JV

12/5/19 Eagle Classic JV Tournament (Away), TBA
 12/6/19 Eagle Classic JV Tournament (Away), TBA
 12/7/19 Eagle Classic JV Tournament (Away), TBA
 1/7/20 Shiprock Northwest (Home), 5:00 PM
 1/10/20 Green River High School (Away), 2:30 PM
 1/11/20 Red Mesa High School (Away), 4:00 PM
 1/17/20 Monument Valley High School (Away), 2:30 PM
 1/24/20 Pinnacle High School (Away), 2:30 PM
 1/28/20 Green River High School (Home), 2:30 PM
 1/31/20 Monument Valley High School (Home), 4:00 PM
 2/13/20 Pinnacle High School (Away), 2:30 PM

BOYS BASKETBALL - V

12/3/19 Red Valley/Cove (Away), 7:00 PM
 12/13/19 1-A Preview VS. Panguitch (Away), 5:30 PM
 12/14/19 1-A Preview @ Wayne (Away), 4:30 PM
 12/20/19 Bulldog Classic (Away), TBA
 12/21/19 Bulldog Classic (Away), TBA
 1/7/20 Shiprock Northwest (Home), 6:30 PM
 1/10/20 Green River High School (Away), 5:30 PM
 1/11/20 Red Mesa High School (Away), 7:00 PM
 1/17/20 Monument Valley High School (Away), 5:30 PM
 1/24/20 Pinnacle High School (Home), 5:30 PM
 1/28/20 Green River High School (Home), 5:30 PM
 1/31/20 Monument Valley High School (Home), 5:30 PM
 2/13/20 Pinnacle High School (Away), 5:30 PM
 2/21/20 State Play-In (Home), TBA
 2/22/20 State Play-In (Home), TBA
 2/26/20 State Basketball (Away), TBA
 2/27/20 State Basketball (Away), TBA
 2/28/20 State Basketball (Away), TBA

TRACK

5/1/20 Mussi Invite (Home), 1:30 PM
 5/8/20 Region Track (Away), TBA
 5/15/20 State Track (Away), TBA
 5/16/20 State Track (Away), TBA