



SPOTSWOOD HIGH SCHOOL



GRAHAM PEABODY
SUPERINTENDENT

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DALE J. RUBINO
PRINCIPAL
MICHAEL MASTROSERIO
ASSISTANT PRINCIPAL

August 2018

Dear Parent/Student,

Welcome to Spotswood High School for the 2018-2019 school year! My name is Dale Rubino and I am the new Principal of Spotswood High School. The teaching staff and the administration are looking forward to another terrific academic year at Spotswood High School. This letter contains information for the opening of school on Thursday, September 6, 2018.

In preparation for the 2018-19 school year our amazing Building and Grounds staff have been working tirelessly throughout the summer to prepare the buildings and grounds. Our school looks great and we cannot thank them enough for all their hard work!

Lastly, please make sure that you visit our website (<https://shs.spsd.us/>). It consists of an abundance of information that you will find very helpful, particularly the 2018-19 School District Calendar and Student Handbook.

First Day of School- School will open on Thursday, September 6, 2018 for all students at Spotswood High School. The first day is a full day from 7:30 am to 2:11 pm. Lunch will be available or students may bring a lunch from home. The High School lunch price is \$3.00. Upon arrival at school, the students should report to their Period 1 class **no later than 7:25 am**.

Student Schedules - A copy of your child's schedule can be accessed via the Genesis Parent Module on August 24th after 12 pm. Every effort has been made by our school counselors to make an accurate schedule based on a student's academic plan and future goals. All students are to report to their Period 1/Homeroom class by 7:25 am on Thursday, September 6, 2018. Period 1/Homeroom lists will be posted outside the Main Office. If you do not have Internet access, student schedules will be available in Homeroom.

Entering the Building/Student Drop Off - Students arriving for the start of the school day are to enter through the center doors (flagpole, main entrance), the senior parking lot entrance, or the junior parking lot entrance in the back of the building. After 7:30 am, all doors will be secured and access to the building will be through the main entrance only. Once the students arrive on campus, they must remain and not leave the premises. To maximize the flow of traffic and for safety concerns, it is recommended that the parents pull up to the gymnasium entrance prior to letting their child exit the vehicle. Parents must exit through Mott Street and should not utilize the teacher parking lot to turn around. The Spotswood Police Department reminds everyone that the speed limit in our entrance should not exceed 15 mph. Please plan to drop off your child by 7:20 am to allow adequate time for them to go to their locker and report to their Period 1 class in a timely fashion. Traffic tends to back up so please plan accordingly and drive safely. In addition, due to our plan to make Spotswood High School safe and secure, the High School will be opening the main entrance at 6:50 am. Please make arrangements if you are bringing your child to school, for them not to arrive before that time.

Handbook/Rules and Regulations - Ninth grade students and students that are new to the school should spend time carefully reviewing the student handbook. Each year there are changes to the handbook, so we recommend a re-reading of it to those of you who have seen it before. The handbook represents a starting place for information. Feel free to contact appropriate members of the school staff if you need additional information. We will be glad to help you. The Student Handbook is posted on the High School website, <https://shs.spsd.us/>

****Please refer to the SHS Student Handbook, as the STUDENT CODE OF CONDUCT has been updated. Parents/Guardians are requested to sign off on Genesis that you have reviewed the rules and regulations.**

Genesis Parent Module -The administration and teaching staff continue to be pleased with the increased communication with both our students and parents due to the Genesis Parent Module. To create an online account for the Genesis Parent Module, please email your name, home address, valid email address, and you child's name attending the high school to PaHelp@spsd.us. If you need to add an incoming freshman to an existing Genesis account, please email the request with above information so that the student can be added to your account. If a parent or guardian does not have e-mail access, please call 732-723-2200 ext. 1040 and alternate arrangements will be made by the school regarding correspondence.

Junior/Senior Parking - All vehicles parked in the senior or junior lot must have an authorized parking permit visible. Permit applications must be picked up and completed no later than Friday, September 14, 2018. These forms can be obtained in the main office and will be distributed at the Grade-Level Assemblies on Friday, September 7, 2018. A photocopy of the following documents must be attached to the application: a valid NJ driver's license, registration, and insurance card. Failure to file an application and driving recklessly will result in loss of driving and parking on school grounds.

Junior/Senior Drivers - In cooperation with the Spotswood Police, under the direction of Chief Zarro, junior and senior drivers must enter the High School complex via 2 entrances: Jackson Street or North Avenue. Juniors will park in the rear of the building while seniors will slowly drive up the hill to the senior lot. We do not want cars entering Mott Street in the morning; however, all seniors can exit via Mott or Charger Drive at their dismissal. With student drivers entering only at North and Jackson, the flow of traffic is much more effective and efficient in the morning. All seniors and juniors will attend Grade-Level Assemblies on Friday, September 7, for total clarification on this issue. As stated above for Student Drop Off, the speed limit is 15 M.P.H.

Dates to Remember

August 23, 2018 – Freshmen Orientation
September 7, 2018 – Grade-Level Assemblies
September 20, 2018 – Back to School Night
January 30 & 31, 2019 – Parent/Teacher Conferences
June 6, 2019 – Senior Awards
June 25, 2019 – Graduation

On behalf of the teaching staff and administration, we wish you and your family a most enjoyable Labor Day weekend and a very memorable and highly successful school year.

Sincerely,



Dale J. Rubino
Principal



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DJR:kjl