



You are hereby notified that the
Regular Board Meeting
of the Governing Board of the
Centralia Elementary School District is called on

March 11, 2020
5:30 PM

Centralia School District Board Room
6625 La Palma Avenue, Buena Park, California 90620
(714) 228-3100 www.cesd.us

In compliance with the Americans with Disabilities Act, should special assistance be required to participate in this meeting, please contact the Superintendent's office at (714) 228-3131. Notification by noon on Mondays prior to the Board meeting will enable the District to make reasonable arrangements to assure accessibility to this meeting. Please turn all cellular telephones and electronic devices to silent mode during the meeting.

Norma E. Martinez
Superintendent

AGENDA

March 11, 2020

Centralia Elementary School District

Mission Statement: Centralia Elementary School District is committed to meeting the diverse educational needs of all students and creating lifelong learners, by providing exceptional staff and opportunities for family and community involvement in a safe and nurturing environment.

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE _____

ROLL CALL

- _____ Mr. Henry Charoen, Board President
- _____ Mr. Luis Flores
- _____ Mrs. Elizabeth A. Gonzalez
- _____ Mr. Ian J. Macdonald
- _____ Mr. Art Montez

RECESS TO CLOSED SESSION

TIME: _____

Recess to Closed Session at _____ p.m. prior to and following open session as needed to consider the following matters:

- 1) Conference with Labor Negotiator, Mr. Darrick Garcia, to provide direction regarding Negotiations: Centralia Education Association (CEA); California School Employees Association (CSEA); Centralia Management Association (CMA); unrepresented employees; Superintendent; Assistant Superintendents; pursuant to Government Code section 54957.6 and 54954.5
- 2) Discuss Public Employee Matters: Appointment; Employment; Performance; Evaluation; Discipline; Dismissal; Release – Employee No. 012418923
- 3) Discuss litigation and pending litigation, pursuant to Government Code Section 54956.9

Regular Board Meeting reconvened at _____ p.m.

REPORT OUT FROM CLOSED SESSION

The Board President will report out from closed session as appropriate.

SPECIAL PRESENTATION

Centralia School District Teacher of the Year

SCHOOL REPORT

Danbrook School

AGENDA APPROVAL

Action: Approve Board Agenda of the Regular Board Meeting of March 11, 2020

Motion: _____ Second: _____ Vote: _____

MINUTES APPROVAL

Action: Approve Minutes of the Regular Board Meeting of February 12, 2020.

Motion: _____ Second: _____ Vote: _____

PUBLIC COMMENT

Members of the audience wishing to address the Board on any topic, including any item on the agenda, are invited to do so at this time, or make the request to address the Board when the item of interest is discussed during the Board Meeting. All speakers wishing to address the Board are invited to complete a Public Input Card in advance and present it to the Secretary of the Board, or simply raise a hand when the Board President asks for members of the public wishing to speak. All speakers are to wait until the Board President recognizes them before making any statements. Each speaker is allocated a maximum of three minutes. The Board reserves the right to limit the time on any single agenda item in consideration of conducting the business of the entire agenda. Board action may not legally be taken on any item not specifically listed on the agenda, however, the Board may ask that such items be placed on the next agenda for consideration. *Testimony is not protected from damage claims for libel. Public charges or allegations may result in legal action.*

PRIORITY DISCUSSION

No Priority Items

SUPERINTENDENT'S REPORT

Information: The Superintendent will share District communications from individuals and/or organizations regarding District programs and services.

1.0 CONSENT CALENDAR

Action: *Items on the Consent Calendar are those in which the Governing Board has deliberated previously or which can be classified as routine items of business for the school district. Therefore, no separate discussion is scheduled on these items prior to voting. All Consent Calendar items will be accepted upon by one motion affirming the action recommended on the agenda.*

Motion: _____ Second: _____ Vote: _____

1.1 GIFTS TO DISTRICT

Accept donations to the District.

1.2 FINANCIAL REPORTS

Approve General, Cafeteria, and Child Development Fund Reports

1.3 PURCHASE ORDERS AND CHECKS

Ratify purchase orders and checks for January 2020

1.4 INCOME AGREEMENT #49496 – ORANGE COUNTY DEPARTMENT OF EDUCATION – OCMaker CHALLENGE

Ratify income agreement

1.5 MEMORANDUM OF UNDERSTANDING – PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT DHH PROGRAM

Ratify Memorandum of Understanding

2.0 STAKEHOLDER ENGAGEMENT

Board Goal: *Actively engage all District Stakeholders through ongoing communication.*

LCAP Goal 3: *Engagement – Engage parents, staff, and community to promote stellar educational opportunities for all students within an inspirational environment.*

2.1 PARENT ORGANIZATIONS

Parent Teacher Association (PTA), Parent Teacher Student Organization (PTSO), School Site Council (SSC) English Learner Advisory (ELA) Committee

2.2 CENTRALIA EDUCATION ASSOCIATION (CEA)

Ms. Tera Fowler, President

2.3 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #136 (CSEA)

Ms. Erin Morinishi, President

2.4 CENTRALIA MANAGEMENT ASSOCIATION (CMA)

Ms. Susie Estrada, President

3.0 **STUDENT ACHIEVEMENT**

Board Goal: Foster an environment that allows students to meet/exceed state and federal academic standards and addresses the requirements of Common Core.

LCAP Goal 2: Pupil Outcomes – Ensure all students, including ELs and other identified sub-groups demonstrate academic growth and proficiency to leave each grade meeting or exceeding standards to prepare all students for their journey toward college and career readiness.

3.1 INFORMATION: 2019/20 LCAP Survey Results and Goals

Staff presentation on summary of stakeholder survey results

3.2 INFORMATION: PARENT PORTAL

Information provided for parent portal

4.0 **ACCOUNTABILITY**

Board Goal: Maximize District resources to ensure fiscal solvency and quality instruction.

LCAP Goal 1: Conditions for Learning – Align student learning to state-adopted standards supported by appropriately prepared teachers, materials, instruction and technology in a safe and clean environment to promote exemplary teaching and learning.

4.1 ACTION: Fiscal Certification and Second Interim Report

Authorize positive certification

Motion: _____ Second: _____ Vote: _____

5.0 **FACILITIES/ENVIRONMENT/SAFETY**

Board Goal: Maintain a welcoming, safe, and healthy environment for all.

LCAP Goal 1: Conditions for Learning – Align student learning to state-adopted standards supported by appropriately prepared teachers, materials, instruction and technology in a safe and clean environment to promote exemplary teaching and learning.

5.1 INFORMATION/ACTION: California Multiple Award Schedule with Montgomery Hardware – Door Hardware Purchases

Utilize CMAS contract for door hardware and related equipment purchases

Motion: _____ Second: _____ Vote: _____

ACTION: Maintenance and Construction Unit Price Contract Renewal – MP South

Authorize third renewal of existing agreement with MP South

Motion: _____ *Second:* _____ *Vote:* _____

6.0 HUMAN RESOURCES

Board Goal: Hire and maintain highly qualified and appropriately assigned personnel who are invested in student success.

LCAP Goal 1: Conditions for Learning - Align student learning to state-adopted standards supported by appropriately prepared teachers, materials, instruction and technology in a safe and clean environment to promote exemplary teaching and learning.

6.1 ACTION: CERTIFICATED PERSONNEL

Ratify and Approve employment, reclassifications, leaves of absences, terminations, resignations, job descriptions, and/or employment contracts.

Motion: _____ *Second:* _____ *Vote:* _____

6.2 ACTION: CLASSIFIED PERSONNEL

Ratify and Approve employment, reclassifications, leaves of absences, terminations, resignations, job descriptions, and/or employment contracts.

Motion: _____ *Second:* _____ *Vote:* _____

6.3 ACTION: 2020/21 SCHOOL CALENDAR

Adopt proposed school calendar

Motion: _____ *Second:* _____ *Vote:* _____

6.4 ACTION: ADDITIONAL SUCCESSOR CONTRACT PROPOSAL - CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 136 (CSEA)

Receive for information Additional Successor Contract Proposal

Motion: _____ *Second:* _____ *Vote:* _____

7.0 GOVERNANCE TEAM ISSUES/PLANNING

The Governing Board will approve Board Policies, discuss meeting guidelines, master calendar, future planning and general activities as noted on the Communications Board and current reports.

7.1 ACTION: BOARD POLICY & ADMINISTRATIVE REGULATION BP/AR 6158 – INDEPENDENT STUDY

Approve for First Reading

Motion: _____ Second: _____ Vote: _____

7.2 ACTION: CSBA REGION 15 DELEGATE ASSEMBLY

Board cast its ballot for up to nine candidates for election to CSBA Delegate Assembly, Region 15

Motion: _____ Second: _____ Vote: _____

7.3 ACTION: 2020 CALENDAR OF BOARD MEETING DATES AND TIMES

Adopt revised 2020 Board Meeting Calendar

Motion: _____ Second: _____ Vote: _____

7.4 **BOARD REPORTS:**

Mr. Charoen: ETC

Mr. Flores: ETC; Nominating Committee Alt.; Interdistrict Transfer Appeals Panel, Alt.

Mrs. Gonzalez: ETC; GASELPA, Interdistrict Transfer Appeals Panel

Mr. Macdonald: ETC; Centralia Community Collaborative; Nominating Committee; Audit Committee Alt.; GASELPA Alt.

Mr. Montez: ETC; Audit Committee

7.5 **ADVANCE PLANNING REQUESTS:**

Board Members may make requests for information and/or future agenda items.

ADJOURNMENT

TIME: _____

NEXT SCHEDULED MEETING:

April 8, 2020 - Regular Board Meeting

NM:rmc

**MINUTES – Regular Board Meeting
February 12, 2020**

Call to Order	Trustee Charoen called the meeting to order at 5:30 p.m.
Pledge of Allegiance	San Marino student, Karrison Inot led the Pledge of Allegiance.
Members Present	Trustee Charoen, Trustee Flores, Trustee Gonzalez, Trustee Macdonald and Trustee Montez were present.
Members Absent	None.
School Presentation	San Marino School Principal Dr. Omaira Lee shared information about San Marino School's AVID program and introduced Miss Kim, choir director volunteer from Gladstone Community Church, PTA President Mrs. Pamela Garrison, AVID Coach Stephanie Glazebrook, AVID Coordinator Tracy Groch, AVID teachers, parents and scholars who shared information about how San Marino School is preparing students for College and Career.
Approval of Agenda	Moved by Trustee Gonzalez, seconded by Trustee Macdonald and carried unanimously that the Governing Board approve the February 12, 2020 agenda.
Approval of Minutes	Moved by Trustee Macdonald, seconded by Trustee Gonzalez and carried unanimously that the Governing Board approve the January 15, 2020 and February 5, 2020 Board Meeting Minutes.
Public Comment	<p>Ms. Leticia Gutierrez, Clerical Specialist at Danbrook School addressed the Board under item 5.1 Information: Measure N Update. She expressed her concern about campus security and safety and asked that the Governing Board consider placing cameras at Danbrook School.</p> <p>Ms. Jennifer Zuloaga, teacher at Centralia School addressed the Board under item 5.1 Information: Measure N Update. She expressed her concern about campus security and safety and asked that the Governing Board consider approve the re-keying of the campus as a result of the break-in.</p>
Superintendent's Report	Superintendent Martinez made a presentation to the Board sharing good news and activities in the Centralia Elementary School District.
Recess	Trustee Charoen called a recess at 5:53 p.m. in celebration of Trustee Macdonald's birthday and reconvened the meeting at 6:02 p.m.

Priority Discussion

6.5 Presentation: Classified Employee of the Year

Assistant Superintendent of Human Resources Darrick Garcia recognized and thanked Centralia School District's 2020 Classified Employee of the Year, Ms. Angelica Burger.

4.1 Information: Citizens Oversight Committee Annual Report

Ms. Shreya Banerjee, Chairperson of the Citizens Oversight Committee presented their annual report regarding the status of the committee and activities relative to the oversight of Measure N fund utilization and modernization expenditures to the Board.

5.1 Information: Measure N Update

Mr. Scott Martin, Assistant Superintendent of Business and Administrative Services, and Program Manager Ms. Lynn Pentecost presented an update regarding items and projects related to the Measure N Bond program and answered questions posed by Board members.

Following discussion, the Board provided direction to complete Series A Remaining Projects, re-key and install cameras at all sites, and move forward on Series B items as recommended.

Department Report

Mr. Jim Evans, Director of Maintenance, Operations and Transportation, made a presentation to the Board sharing information about department responsibilities.

Closed Session

Trustee Charoen recessed to Closed Session at 8:08 p.m. to conference with Labor Negotiator, Mr. Darrick Garcia, to provide direction regarding Negotiations: Centralia Education Association (CEA); California School Employees Association (CSEA); Centralia Management Association (CMA); unrepresented employees; Superintendent; Assistant Superintendents; pursuant to Government Code section 54957.6 and 54954.5; discuss Public Employee Matters: Appointment; Employment; Performance; Evaluation; Discipline; Dismissal; Release – Superintendent's Mid-Year Evaluation; discuss litigation and pending litigation, pursuant to Government Code Section 54956.9.

Reconvene/Report Out From Closed Session

Trustee Charoen reconvened the meeting at 8:40 p.m. There was no reporting out.

1.0 Consent Calendar

Moved by Trustee Gonzalez, seconded by Trustee Macdonald, and carried unanimously that the Governing Board approve the following Consent Calendar items to:

1.1 GIFTS TO DISTRICT

Accept Donations to the District as reported for February 2020

1.2 FINANCIAL REPORTS

Approve General, Cafeteria, and Child Development Fund Reports for December 2020

- 1.3 PURCHASE ORDERS AND CHECKS
Ratify Purchase Orders and Checks for December (#12064777 through #12065022)
- 1.4 TEACHER INDUCTION PROGRAM – ORANGE COUNTY DEPARTMENT OF EDUCATION
Authorize 2019/20 Memorandum of Understanding #49715 with the Orange County Department of Education (OCDE) for participation in the Teacher Induction Program, with OCDE to reimburse the District for stipends issued to the mentor teachers.
- 1.5 DIGITAL TRANSMISSION SERVICES – SPECTRUM ENTERPRISE
Award bid and authorize staff to enter into a contract with Spectrum Enterprise for High Speed Wide Area Network (WAN) Services per guidelines established through the E-Rate program of the Schools and Libraries Division (SLD), with monthly recurring cost before the E-rate and California Teleconnect Fund (CTF) discounts of approximately \$7,091.20 after the estimated 80% E-Rate and CTF discounts applied, and the District’s portion anticipated to be \$1,418.24 per month, funded by the General Fund Telephone Budget 01.533.99.99.5540.

2.0 Stakeholder Engagement

- 2.1 Parent Organizations – Parent Teacher Association (PTA), Parent Teacher Student Organization (PTSO), School Site Council (SSC) and English Learner Advisory Committee (ELAC) – No report was given.
- 2.2 CENTRALIA EDUCATION ASSOCIATION (CEA)
CEA President, Ms. Tera Fowler, addressed the Board on behalf of CEA. She thanked the Board for including everyone in the classroom modernization and looks forward to seeing them updated. She shared that the LPAC is going on right now and everyone is working together. She also shared that teachers have completed parent conferences and are working on Benchmarks and preparing for SBAC testing. She said we are approaching the end of the second trimester and is looking forward to spring break.
- 2.3 California School Employees Association, Chapter #136 – no report was given.
- 2.4 Centralia Management Association (CMA) – CMA President, Ms. Susie Estrada, addressed the Board on behalf of CMA. She shared information about a presentation made by members of the Management Team at the recent conference relative to inclusion programs for young scholars and thanked all staff for their work in preparing that presentation. She invited the Board to attend the Early Learner Expo on February 20th.

3.0 Student Achievement

- 3.1 ACTION: COMPREHENSIVE DISTRICT AND SCHOOL SAFETY ACTION PLANS – 2019/20
Moved by Trustee Macdonald, seconded by Trustee Flores and carried unanimously that the Governing Board approve the updates to the Comprehensive District and School Safety Action Plans.
- 3.2 ACTION: DUAL LANGUAGE IMMERSION PROGRAM
Moved by Trustee Macdonald, seconded by Trustee Flores and carried by a vote of 4-1 with Trustee Gonzalez dissenting that the Governing Board approve moving forward with Option 4, offering a Dual Language Immersion Program in Spanish for the 2021/22 school year.

4.0 Accountability

- 4.1 INFORMATION: CITIZENS OVERSIGHT COMMITTEE ANNUAL REPORT
Ms. Shreya Banerjee, Chairperson of the Citizens Oversight Committee presented their annual report regarding the status of the committee and activities relative to the oversight of Measure N fund utilization and modernization expenditures to the Board.

5.0 Facilities/Environment/Safety

- 5.1 INFORMATION: MEASURE N UPDATE
Mr. Scott Martin, Assistant Superintendent of Business and Administrative Services, and Program Manager Ms. Lynn Pentecost presented an update regarding items and projects related to the Measure N Bond program and answered questions posed by Board members.

Following discussion, the Board provided direction to complete Series A Remaining Projects, re-key and install cameras at all sites, and move forward on Series B items as recommended.

- 5.2 INFORMATION: QUARTERLY REPORT – WILLIAMS COMPLAINT
The Governing Board received information that no Williams Complaints were received for the second quarter (October 1 through December 31, 2019).

6.0 Human Resources

- 6.1 ACTION: CERTIFICATED PERSONNEL
Moved by Trustee Flores, seconded by Trustee Macdonald and carried unanimously that the Governing Board approve the following actions:

Ratify the employment of the following substitute teachers for the 2019/20 school year on an as needed basis:

Aimee Aguilar eff. 10/04/19

Ron Alarcon eff. 12/26/19

Michelle Arredondo	eff. 12/16/19
Tiffany Benavides	eff. 09/06/19
Amy Cohen	eff. 08/27/19
Joe Duran	eff. 10/04/19
John Gregory	eff. 12/12/19
Keara Hurff	eff. 12/13/19
Kim LaTorre	eff. 12/09/19
Jose Nunez	eff. 09/18/19
Brittany Taylor Davis	eff. 09/18/19
Marleen Zavala	eff. 09/26/19

Ratify the extra duty assignment for Eric Ramirez, teacher at Buena Terra, to provide support for the Lego Robotics program, from January 8, 2020, through February 19, 2020, and paid at the certificated hourly rate, funded and approved in the Local Control and Accountability Plan (LCAP) 01.001.0135.1120 with the cost not to exceed \$400, including statutory benefits. This is a budgeted expense.

Ratify the extra duty assignment for Shandra Pickler, teacher at Miller, to provide enrichment science, technology, engineering, and mathematics (STEM) instruction before school and on one Saturday, from January 21, 2020, through May 2, 2020, and paid at the certificated hourly rate, funded and approved in the Local Control and Accountability Plan (LCAP) 01.001.07.35.1120 with the cost not to exceed \$1,350, including statutory benefits. This is a budgeted expense.

Ratify the extra duty assignment for the following approved teachers to attend summer follow-up Cognitive Guided Instruction (CGI) training, on January 8, 2020, and paid at the certificated hourly rate not to exceed 1.5 hours each, funded and approved in the Local Control and Accountability Plan (LCAP) 01.004.50.65.1120 with the cost not to exceed \$1,900 including statutory benefits. This is a budgeted expense.

Joan Barnes	Natalie Lazar	Tracy Sariana
Raquel Brown	Amanda Lenhart	Chelsie Steinert
Kelly Calvert	Suzanne Luser	Robin St. Hilaire
Judy Chhouk	Trista Matthews	Jessica Torres
Becky Daileda	Roxanne McGraw	Shannon Vey
Pamela Guinn	Silvia Meade	Jeralynn Yanes
Stephanie Jacobsen	Lydia Mena	Jeanne Kwon Yoon

Linda Koning Jazmin Montgomery Angela Larzo
Shandra Pickler

Ratify the extra duty assignment for the following approved teachers to attend Year One follow-up Cognitive Guided Instruction (CGI) training, on January 28, 2020, and paid at the certificated hourly rate not to exceed 1.5 hours each, funded and approved in the Local Control and Accountability Plan (LCAP) 01.004.50.65.1120 with a cost not to exceed \$1,900 including statutory benefits. This is a budgeted expense.

Joan Barnes	Natalie Lazar	Tracy Sariana
Raquel Brown	Amanda Lenhart	Chelsie Steinert
Kelly Calvert	Suzanne Luser	Robin St. Hilaire
Judy Chhouk	Trista Matthews	Jessica Torres
Becky Daileda	Roxanne McGraw	Shannon Vey
Pamela Guinn	Silvia Meade	Jeralynn Yanes
Stephanie Jacobsen	Lydia Mena	Jeanne Kwon Yoon
Linda Koning	Jazmin Montgomery	Angela Larzo
Shandra Pickler		

Release the following certificated employees who are under Temporary contracts for the 2019/20 school year, effective May 21, 2020 pursuant to Education Code 44954:

012522390	012689868
012735495	012608091
012977668	012037716
012051590	012877485
012953293	012781278
012960801 (0.5 FTE)	012743511
012540788	012868960
012460239	012756043

Approve/ratify the Superintendent's acceptance of a letter of resignation from the following certificated staff:

Anamarie Ballan	Social Worker	06/05/20
Patricia Brinkman	Teacher	05/21/20

Superintendent Martinez recognized and acknowledged the hard work of the temporary teachers who received their notice.

6.2 ACTION: CLASSIFIED PERSONNEL

Moved by Trustee Macdonald, seconded by Trustee Gonzalez and carried unanimously that the Governing Board approve the following actions:

Ratify the employment of the following classified personnel, due to resignations, funded by the Special Education Budget. The employees will be placed on the Classified Hourly Salary Schedule. This is a budgeted expense.

Alissa Brooks, Special Education Instructional Assistant
Range 12, Step 1, effective 01/14/20

Jessica Jackson, Special Education Instructional Assistant
Range 12, Step 1, effective 01/14/20

Ratify the employment of the following classified personnel, due to a resignation, funded by the Child Development Services Budget. The employee will be placed on the Classified Hourly Salary Schedule. This is a budgeted expense.

Jessica Daniel, ASES Assistant
Range 10, Step 1, effective 01/22/20

Approve/Ratify the employment of the following substitute employees, on an as needed basis effective for the 2019/20 school year at the appropriate substitute rate of pay funded by the General Fund Budget. These are budgeted positions.

Jose Arellano, Substitute Custodian eff. 01/27/20

Raul Carranza, Substitute Custodian eff. 01/27/20

Francisco Mendez, Substitute Custodian eff. 01/27/20

Juan D. Sanchez, Substitute Custodian eff. 01/06/20

Ratify the extra duty assignment for Danielle Amaya-Martinez, Executive Assistant to the Superintendent to provide extra support and preparation for Board Meetings, from June 1, 2019 through December 5, 2019, not to exceed 50 hours total and paid at her current rate of pay not to exceed \$2650 including statutory benefits funded by the Superintendent’s Office Budget 01.531.50.35.2320. This is a budgeted expense.

Ratify/Approve the Superintendent's acceptance of letters of resignation from the following classified staff:

Adriana Fischer, Special Education Instructional Assistant eff. 01/28/20

Deanna Lee, Substitute Health Clerk/Aide eff. 01/20/20

Julissa Jacquez, Administrative Assistant eff. 02/19/20

6.3 ACTION: STUDENT TEACHING AGREEMENT – CALIFORNIA STATE UNIVERSITY, FULLERTON

Moved by Trustee Macdonald, seconded by Trustee Flores and carried unanimously that the Governing Board authorize a Student Teaching Agreement for students enrolled at California State University Fullerton, effective February 12, 2020 through February 12, 2026.

6.4 ACTION: TEACHING INTERNSHIP AGREEMENT – CALIFORNIA STATE UNIVERSITY, FULLERTON

Moved by Trustee Gonzalez, seconded by Trustee Flores and carried unanimously that the Governing Board authorize a Teaching Internship Agreement with California State University Fullerton, effective February 12, 2020 through February 12, 2026.

6.5 PRESENTATION: CLASSIFIED EMPLOYEE OF THE YEAR

Assistant Superintendent of Human Resources Darrick Garcia recognized and thanked Centralia School District's 2020 Classified Employee of the Year, Ms. Angelica Burger.

7.0 Governance Team Issues/Planning

7.1 ACTION: RESOLUTION NO. 1621 IN SUPPORT OF PROPOSITION 13: PUBLIC PRESCHOOL, K-12 AND COLLEGE HEALTH AND SAFETY BOND ACTION OF 2020

Moved by Trustee Montez, seconded by Trustee Macdonald and carried by a vote of 4-0-1 with Trustee Charoen abstaining, that the Governing Board adopt Resolution No. 1621 in support of Proposition 13: Public Preschool, K-12 and College Health and Safety Bond Act of 2020 – Assembly Bill 48 (O'Donnell, Glazer).

7.2 ACTION: BOARD BYLAW BB 9323.2 – FIRST READING

Moved by Trustee Macdonald, seconded by Trustee Flores and carried unanimously that the Governing Board accept for First Reading, waive Second Reading and approve revised Board Bylaw BB 9323.2 – Actions by the Board.

7.3 BOARD REPORTS

Trustees shared information from events as follows:

Trustee Gonzalez

- Orange County Department of Education Mental Health Meeting
- GASELPA Organizational Meeting
- Buena Terra Talent Show
- California Distinguished Schools Ceremony for Buena Terra and Miller Schools
- Site Visit at San Marino
- Buena Park State of the City Luncheon
- Santa Ana Women’s March
- Celebrated 23rd wedding anniversary

Trustee Macdonald

- Buena Terra School Site Visit
- District Action Council Meeting regarding Census

Trustee Flores

- Buena Terra School Site Visit

Trustee Montez

- AQMD Meeting
- Santa Ana Women’s March
- Buena Park City Council Meeting
- Buena Park State of the City Luncheon
- Orange County Department of Education Mental Health Meeting
- Will share information about the District’s Pension Obligation following an Audit Committee meeting

7.4 ADVANCE PLANNING REQUESTS:

Trustee Gonzalez requested a list of all instructional software used Districtwide and the licensing and cost for each program.

Trustee Macdonald requested a report following the installation of cameras at Centralia School.

Trustee Montez requested information on the following:

- Maintenance Program
- E-Rate Funding

ADJOURNMENT

Trustee Charoen adjourned the meeting at 9:21 PM.

Norma E. Martinez, Superintendent
Secretary to the Board

NEXT SCHEDULED MEETING

Regular Board Meeting March 11, 2020

Centralia School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **CONSENT CALENDAR**
TITLE: **Gifts to District**

Recommendation

It is recommended that the Governing Board accept the following donations:

FROM	TO	FOR	ITEM	AMOUNT
Hugh D. Macinnes	Centralia School	Purchase rockets for Kinder launch	Cash Donation	\$400.00
Jan Jensen	Neighborhood Resource Center	Families in Need	Used men's clothes and adult winter gloves	
Ms. Snyder	Neighborhood Resource Center	Families in Need	Used women's snow boots and snow pants	
Friends of Families	Neighborhood Resource Center	Family Expo	Clif bars, Pamela's Bars, Newman cookies, Fruity King drinks	
Friends of Families	Neighborhood Resource Center	Family Expo	Cash Donation	\$1,500.00

Background Information

It is District Policy that that all gifts donated to the District be submitted to the Governing Board. The Governing Board may accept any gift, grant, or bequest of money, property, or service to the District from any individual, organization, foundation, or public or private agency that desires to support the District's educational program.

SRM:cwn

Centralia School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **CONSENT CALENDAR**
TITLE: **Financial Reports**

Recommendation

It is recommended that the Governing Board approve the following financial reports:

January

- General Fund report
- Cafeteria Fund report
- Child Development Fund report

Background Information

Financial reports are generated monthly by the Business Department for the purposes of Governing Board review and fiscal monitoring.

SRM:cwn

CENTRALIA SD

Balance Sheet

0101 - GENERAL FUND

YTD For Month Ending: 01/31/2020

ASSETS	Object	Amount	Totals
CASH,COUNTY TREASURY	9110	9,157,952.06	
CASH IN REVOLVING FUND	9130	50,000.00	
ACCOUNTS RECEIVABLE-MANUAL	9205	0.00	
DUE FROM OTHER FUNDS	9310	0.00	
STORES INVENTORY	9320	45,811.06	
PREPAID EXPENDITURES	9330	0.00	
MID-MONTH PAYROLL	9360	-3,488.00	
Total Assets:			9,250,275.12
LIABILITIES			
ACCOUNTS PAYABLE (AUTOMATIC)	9519	48,884.62	
AUTO YEAR END PAYROLL ACCRUAL	9521	0.00	
CALIF USE TAX PAYABLE	9552	3,747.16	
DUE TO OTHER FUNDS	9610	0.00	
UNEARNED REVENUE	9650	0.00	
Total Liabilities		52,631.78	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	10,315,744.06	
Excess Revenue Over Expenditures		-1,118,100.72	
Total Fund Balance		9,197,643.34	
Total Liabilities & Fund Balance			9,250,275.12

1.2E

CENTRALIA SD

Income Statement

0101 - GENERAL FUND

YTD For Month Ending: 01/31/2020

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	12,584,815.04	
Property Tax	(8020-8079)	10,335,935.94	
Other	(8080-8099)	-250,000.00	
Federal Revenue	(8100-8299)	1,079,373.51	
Other State Revenue	(8300-8599)	2,200,748.66	
Other Local Revenue	(8600-8799)	-390,961.93	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			25,559,911.22
EXPENDITURES			
Certificated Salaries	(1000-1999)	13,176,262.68	
Classified Salaries	(2000-2999)	4,089,774.70	
Employee Benefits	(3000-3999)	5,153,330.00	
Supplies and Services	(4000-5999)	3,428,261.76	
Capital Outlays	(6000-6999)	6,988.25	
Other Outgo	(7000-7399)	278,289.39	
Debt Services	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	545,103.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			26,678,009.78
Total Non-Operating Accounts	(9900-9979)		2.16
			EXCESS REVENUE UNDER EXPENDITURES
			-1,118,100.72
BEGINNING FUND BALANCE (9791)		10,315,744.06	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			10,315,744.06
			ENDING FUND BALANCE
			9,197,643.34

CENTRALIA SD

Balance Sheet

1212 - CHILD DEVELOPMENT

YTD For Month Ending: 01/31/2020

ASSETS	Object	Amount	Totals
CASH,COUNTY TREASURY	9110	2,091,034.07	
DUE FROM OTHER FUNDS	9310	0.00	
STORES INVENTORY	9320	-439.74	
PREPAID EXPENDITURES	9330	0.00	
Total Assets:			2,090,594.33
LIABILITIES			
ACCOUNTS PAYABLE (AUTOMATIC)	9519	0.00	
AUTO YEAR END PAYROLL ACCRUAL	9521	0.00	
DUE TO OTHER FUNDS	9610	0.00	
CHILD DEVELOPMENT RESERVE	9651	1.00	
Total Liabilities		1.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	1,091,135.71	
Excess Revenue Over Expenditures		999,457.62	
Total Fund Balance		2,090,593.33	
Total Liabilities & Fund Balance			2,090,594.33

CENTRALIA SD

Income Statement

1212 - CHILD DEVELOPMENT

YTD For Month Ending: 01/31/2020

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	766,581.31	
Other Local Revenue	(8600-8799)	650,691.74	
Interfund Transfers In	(8910-8929)	545,103.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			1,962,376.05
EXPENDITURES			
Certificated Salaries	(1000-1999)	22,817.72	
Classified Salaries	(2000-2999)	608,531.93	
Employee Benefits	(3000-3999)	250,636.26	
Supplies and Services	(4000-5999)	56,056.42	
Capital Outlays	(6000-6999)	24,876.10	
Other Outgo	(7000-7399)	0.00	
Debt Services	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			962,918.43
Total Non-Operating Accounts	(9900-9979)		0.00
	EXCESS REVENUE OVER EXPENDITURES		999,457.62
BEGINNING FUND BALANCE (9791)		1,091,135.71	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			1,091,135.71
	ENDING FUND BALANCE		2,090,593.33

CENTRALIA SD

Balance Sheet

1313 - CAFETERIA

YTD For Month Ending: 01/31/2020

ASSETS	Object	Amount	Totals
CASH,COUNTY TREASURY	9110	200,821.44	
DUE FROM OTHER FUNDS	9310	0.00	
STORES INVENTORY	9320	4,032.80	
PREPAID EXPENDITURES	9330	0.00	
Total Assets:			204,854.24
LIABILITIES			
ACCOUNTS PAYABLE (AUTOMATIC)	9519	4,654.14	
AUTO YEAR END PAYROLL ACCRUAL	9521	0.00	
CALIF USE TAX PAYABLE	9552	58.15	
DUE TO OTHER FUNDS	9610	0.00	
Total Liabilities		4,712.29	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	382,995.16	
Excess Revenue Over Expenditures		-182,853.21	
Total Fund Balance		200,141.95	
Total Liabilities & Fund Balance			204,854.24

CENTRALIA SD

Income Statement

1313 - CAFETERIA

YTD For Month Ending: 01/31/2020

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	667,032.25	
Other State Revenue	(8300-8599)	42,271.35	
Other Local Revenue	(8600-8799)	176,214.29	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			885,517.89
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	389,033.88	
Employee Benefits	(3000-3999)	155,055.34	
Supplies and Services	(4000-5999)	524,281.88	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Debt Services	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			1,068,371.10
Total Non-Operating Accounts	(9900-9979)		0.00
			EXCESS REVENUE UNDER EXPENDITURES
			-182,853.21
BEGINNING FUND BALANCE (9791)		382,995.16	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			382,995.16
			ENDING FUND BALANCE
			200,141.95

Centralia School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **CONSENT CALENDAR**
TITLE: **Purchase Orders and Checks**

Recommendation

It is recommended that the Governing Board ratify December purchase orders issued in accordance with the District's Purchasing Policy and that purchase orders be approved and payment authorized upon delivery and acceptance of items ordered.

January 12065023-12065307

Background Information

The purchase order report is submitted to the Governing Board on a monthly basis for the approval of District expenditures.

Legend	
Abbreviation	Definition
BO	Business Office
BT	Buena Terra
CC	Child Care
CN	Centralia
DN	Danbrook
DY	Dysinger
ED.SVC.	Ed. Services
FS	Fiscal Services
HR	Human Resources
IT	Informational Technology
KIT	Kitchen
LC	Los Coyotes
ML	Miller
MNB	Measure N Bond
MOT	Maintenance, Operations & Transportation
RT	Raymond Temple
SM	San Marino
SP.ED.	Special Education
SUPT	Superintendent
WHSE	Warehouse

SRM:cwn

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT

Board of Trustees Meeting 3/11/2020

1/01/2020-01/31/2020

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION
N12C2739	CINTAS CORPORATION LOC. 640	95.63	95.63	010010065 4350	ED.SVC-SUPPLIES, GENERAL OFFICE
N12C2740	OFFICE DEPOT	141.99	141.99	010050060 4350	ED.SVC.-SUPPLIES, GENERAL OFFICE
N12C2741	U.S. BANK CORP. PAYMENT SYSTEM	179.06	179.06	016720707 4395	ML-TECHNOLOGY EQUIPMENT UNDER \$500
N12C2742	U.S. BANK CORP. PAYMENT SYSTEM	58.00	58.00	018830909 4385	RT-TECHNOLOGY SUPPLIES
N12C2743	U.S. BANK CORP. PAYMENT SYSTEM	99.94	99.94	010015065 4350	ED.SVC.-SUPPLIES, GENERAL OFFICE
N12C2744	OFFICE DEPOT	21.00	21.00	018839980 4350	IT-SUPPLIES, GENERAL OFFICE
N12C2745	HEGGERTY	276.67	276.67	010039909 4310	RT-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2746	CREATIVE SERVICES	287.72	287.72	016720404 4310	DY-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2747	CREATIVE SERVICES	255.91	255.91	015860101 4310	BT-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2748	PEARSON ASSESSMENTS	862.54	862.54	015245060 4310	SP.ED.-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2749	JONES SCHOOL SUPPLY CO. INC.	90.08	90.08	013950707 4350	ML-SUPPLIES, GENERAL OFFICE
N12C2750	OFFICE DEPOT	1,229.22	1,229.22	012120303 4310	DN-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2751	U.S. BANK CORP. PAYMENT SYSTEM	31.77	31.77	015325070 4350	FS-SUPPLIES, GENERAL OFFICE
N12C2752	OFFICE DEPOT	822.38	822.38	013950303 4350	DN-SUPPLIES, GENERAL OFFICE
N12C2753	CREATIVE SERVICES	1,314.55	1,314.55	015315035 5940	ED.SVC.-COMMUNICATIONS/PROMOTIONS

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT

Board of Trustees Meeting 3/11/2020

1/01/2020-01/31/2020

PO NUMBER	VENDOR	PO NUMBER	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION
N12C2754	SCHOOL SPECIALTY INC.	306.28	306.28	010011065 4395	ED.SVC.-TECHNOLOGY EQUIPMENT UNDER \$500
N12C2755	PEARSON ASSESSMENTS	2,455.88	2,455.88	011425060 4310	SP.ED.-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2756	WESTERN PSYCHOLOGICAL SERVICES	1,304.98	1,304.98	011425060 4310	SP.ED.-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2757	OFFICE DEPOT	105.68	31.31 74.37	013950707 4350 018830707 4385	ML-SUPPLIES, GENERAL OFFICE ML-TECHNOLOGY SUPPLIES
N12C2758	OFFICE DEPOT	51.03	51.03	013950303 4350	DN-SUPPLIES, GENERAL OFFICE
N12C2759	CREATIVE SERVICES	56.57	56.57	015030303 4350	DN-SUPPLIES, GENERAL OFFICE
N12C2760	U.S. BANK CORP. PAYMENT SYSTEM	64.59	64.59	013959908 4310	SM-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2761	U.S. BANK CORP. PAYMENT SYSTEM	1,794.04	1,794.04	012125065 4350	ED.SVC.-SUPPLIES, GENERAL OFFICE
N12C2762	U.S. BANK CORP. PAYMENT SYSTEM	29.71	29.71	010050065 4310	ED.SVC.-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2763	FITNESS FINDERS	73.22	73.22	016210909 4310	RT-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2764	SCHOOLMATE	1,215.15	1,215.15	012120303 4310	DN-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2766	SMART & FINAL	60.94	60.94	010010065 5210	ED.SVC.-CONFERENCES & MEETINGS
N12C2767	OFFICE DEPOT	1,400.39	336.86 1,063.53	013959901 4310 018830101 4385	BT-INSTRUCTIONAL MATERIALS-SUPPLIES BT-TECHNOLOGY SUPPLIES
N12C2768	OFFICE DEPOT	398.47	91.86 306.61	015030707 4350 018830707 4350	ML-SUPPLIES, GENERAL OFFICE ML-SUPPLIES, GENERAL OFFICE

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT

Board of Trustees Meeting 3/11/2020

1/01/2020-01/31/2020

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION
N12C2769	OFFICE DEPOT	396.12	110.52 285.60	013950606 4350 015460606 4350	LC-SUPPLIES, GENERAL OFFICE LC-SUPPLIES, GENERAL OFFICE
N12C2770	OFFICE DEPOT	787.87	787.87	012120303 4310	DN-INSTRUCTIONAL MATERIALS-SUPPLIES
N12C2771	OFFICE DEPOT	66.99	66.99	018839980 4350	IT-SUPPLIES, GENERAL OFFICE
N12C2772	U.S. BANK CORP. PAYMENT SYSTEM	10,325.78	10,325.78	015315035 5940	ED.SVC.-COMMUNICATIONS/PROMOTIONS
N12C9246	WISCONSIN LIGHTING LAB INC.	1,764.96	1,764.96	015339920 5649	RT-OUTSIDE SVC/BLDG FIXTURES
N12C9247	NEW DIMENSION GENERAL CONSTRUCTION	12,712.05	12,712.05	015339920 5641	CN-OUTSIDE SVC/BLDG STRUCTURE
N12C9248	SPARTAN TOOL LLC.	371.09	371.09	015339920 4356	MOT-SUPPLIES, MAINTENANCE OF BLDGS
N12C9828	U.S. BANK CORP. PAYMENT SYSTEM	511.26	30.16 481.10	018839980 4385 018839980 4394	IT-TECHNOLOGY SUPPLIES IT-TECH EQUIP REPLACEMENT UNDER \$500
N12C9831	CDW GOVERNMENT INC.	125.00	125.00	010010070 4385	IT-TECHNOLOGY SUPPLIES
N12C9833	2ND GEAR LLC.	420.23	420.23	018839980 4395	IT-TECHNOLOGY EQUIPMENT UNDER \$500
N12C9834	OFFICE DEPOT	575.49	575.49	018830404 4385	DY-TECHNOLOGY SUPPLIES
N12C9835	CDW GOVERNMENT INC.	408.43	408.43	010019980 4395	SM-TECHNOLOGY EQUIPMENT UNDER \$500
N12E1425	OCDE	374.53	374.53	015859970 5826	BO-LICENSING & SOFTWARE FEES
N12E1431	U.S. BANK CORP. PAYMENT SYSTEM	1,585.92	1,585.92	018839980 5854	IT-LEGAL ADVERTISING

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT

Board of Trustees Meeting 3/11/2020

1/01/2020-01/31/2020

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION
N12E1432	CASBO	405.00	405.00	015325070 5210	FS-CONFERENCES & MEETINGS
N12E1433	U.S. BANK CORP. PAYMENT SYSTEM	128.22	128.22	015325070 5310	FS-DUES AND MEMBERSHIPS
N12E1434	INTERNATIONAL SOCIETY FOR TECH.	649.00	649.00	010045065 5210	ED.SVC.-CONFERENCES & MEETINGS
N12E1435	COLONIAL CHESTERFIELD	1,326.00	1,326.00	015790404 4367	DY-OUTSIDE TRANS. & ADMISSIONS
N12E1436	U.S. BANK	1,694.00	1,694.00	015319999 5868	FS-ADMINISTRATIVE FEES
N12E1437	CHILDREN'S PROMISE INC.	5,000.00	5,000.00	015245060 5808	SP.ED.-SPECIAL ED. SETTLEMENTS
N12E1438	HIGH TRAILS	13,980.00	13,980.00	015840808 4367	SM-OUTSIDE TRANS. & ADMISSIONS
N12E1439	CASBO	405.00	405.00	015325070 5210	FS-CONFERENCES & MEETINGS
N12E1440	AERIES SOFTWARE	1,325.00	1,325.00	010050062 5210	FS-CONFERENCES & MEETINGS
N12E1441	CITY OF BUENA PARK	250.00	250.00	015315035 5940	ED.SVC.-COMMUNICATIONS/PROMOTIONS
N12E1442	U.S. BANK CORP. PAYMENT SYSTEM	2,565.00	2,565.00	015315035 5210	ED.SVC.-CONFERENCES & MEETINGS
N12E1443	PARADIGM HEALTHCARE SERVICES	3,700.00	3,700.00	014155060 5810	FS-CONTRACT/DATA PROCESSING
N12E1444	HERITAGE MUSEUM OF ORANGE CO.	836.00	836.00	015790909 4367	RT-OUTSIDE TRANS. & ADMISSIONS
N12E1446	WEVIDEO INC.	132.00	132.00	010010335 5826	DN-LICENSING & SOFTWARE FEES
N12E1447	HEUNG-TAE OH & EUNJOO LEE	4,950.00	4,950.00	015245060 5808	SP.ED.-SPECIAL ED. SETTLEMENTS

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT

Board of Trustees Meeting 3/11/2020

1/01/2020-01/31/2020

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION
N12E1449	HARBOR BREEZE CORPORATION	1,535.00	1,535.00	015790404 4367	DY-OUTSIDE TRANS. & ADMISSIONS
N12E1450	NORTHERN ORANGE CO. SELF-FUNDED	13,932.00	13,932.00	015319999 3600	BO-WORKERS COMPENSATION
N12E5251	SUPERIOR SERVICE CORP.	4,475.56	4,475.56	136065070 5648	KIT-REPAIR BY VENDOR/OTHER
N12E9241	FANTASY MUFFLER	337.03	337.03	015355030 5648	MOT-REPAIR BY VENDOR/OTHER
N12E9242	ROTO-ROOTER SERVICES CO.	1,125.00	1,125.00	015339920 5654	BT-OUTSIDE SVC/REPAIR, MAINTENANCE
N12E9243	THE HOME DEPOT PRO	776.22	776.22	015349920 4357	MOT-SUPPLIES, GROUNDS SYSTEMS
N12E9244	TIFFANY'S GLASS & MIRROR INC.	266.68	266.68	015339920 4356	SM/MOT-SUPPLIES, MAINTENANCE OF BLDGS
N12E9245	MASTER SMOG & TEST ONLY	499.50	499.50	015355030 5648	MOT-REPAIR BY VENDOR/OTHER
N12E9826	MONSIDO INC.	10,000.00	10,000.00	018839980 5826	IT-LICENSING & SOFTWARE FEES
N12E9827	U.S. BANK CORP. PAYMENT SYSTEM	134.70	134.70	011120909 4310	RT-INSTRUCTIONAL MATERIALS-SUPPLIES
N12E9829	U.S. BANK CORP. PAYMENT SYSTEM	399.98	399.98	018839980 5826	IT-LICENSING & SOFTWARE FEES
N12E9830	EDMENTUM INC.	3,675.00	3,675.00	010010635 5826	LC-LICENSING & SOFTWARE FEES
N12E9832	U.S. BANK CORP. PAYMENT SYSTEM	861.97	861.97	011270760 5826	SP.ED.-LICENSING & SOFTWARE FEES
N12K5252	SCHOOLHAUS ADVISORS INC.	37,000.00	37,000.00	256065070 6250	KIT-ADMINISTRATIVE COSTS
N12N0542	KYA	15,824.00	15,824.00	237770699 6274	MNB-OTHER CONSTRUCTION - FLOORING

CENTRALIA SCHOOL DISTRICT
PURCHASE ORDER REPORT

Board of Trustees Meeting 3/11/2020

1/01/2020-01/31/2020

PO NUMBER	VENDOR	PO TOTAL	ACCT AMOUNT	ACCOUNT NUMBER	DESCRIPTION
N12N0543	KYA	10,292.01	10,292.01	237770699 6274	MNB-OTHER CONSTRUCTION - FLOORING
N12N0544	ENCORP	6,570.00	6,570.00	237770499 6250	MNB-ADMINISTRATIVE COSTS
N12N0545	CULVER NEWLIN COMPANY	8,858.85	8,858.85	237770699 6420	MNB-EQUIPMENT, FURNITURE-CAPITIALIZED
N12N0546	JHM SUPPLY INC.	7,488.63	7,488.63	237770899 6274	MNB-OTHER CONSTRUCTION - FLOORING
N12N0547	SCHOOL NURSE SUPPLY INC.	1,131.38	1,131.38	237770699 6420	MNB-EQUIPMENT, FURNITURE-CAPITIALIZED
N12N0548	SCHOOL OUTFITTERS	925.46	925.46	237770899 6420	MNB-EQUIPMENT, FURNITURE-CAPITIALIZED
N12N0549	SCHOOL OUTFITTERS	519.62	519.62	237770699 6420	MNB-EQUIPMENT, FURNITURE-CAPITIALIZED
N12R6617	SO. CAL. SENSORY SCREENING INC.	6,500.00	6,500.00	014155060 5801	SP.ED.-PERSONAL SERVS/CONSULTANTS, ETC.
N12R6618	OFFICE DEPOT	500.00	500.00	014155060 4350	ED.SVC.-SUPPLIES, GENERAL OFFICE
N12R6619	CITY OF BUENA PARK	4,212.45	4,212.45	015355030 5819	FS-CONTRACT, TRANSPORTATION
Fund 01 Total:		127,609.86			
Fund 13 Total:		4,475.56			
Fund 23 Total:		51,609.95			
Fund 25 Total:		37,000.00			
Total Amount of Purchase Orders:		220,695.37			

Centralia School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **CONSENT CALENDAR**
TITLE: **Income Agreement #49496 – Orange County Department of Education – OC Maker Challenge**

Recommendation

It is recommended that the Governing Board ratify Income Agreement #49496 with the Orange County Department of Education (OCDE), for ocMaker Challenge and Design Thinking professional development and team level support at Los Coyotes Elementary School, effective January 16, 2020, in an amount not to exceed \$600 funded by Los Coyote's Discretionary LCAP budget.

Background Information

One day training for Los Coyotes K-5 teachers included planning and implementation of the ocMaker Challenge with student teams. In addition, professional development on ocMaker Challenge participation, design thinking, engineering design process, team management, and lesson planning was provided.

KC:sm

Centralia Elementary School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **CONSENT CALENDAR**
TITLE: **Memorandum of Understanding – Placentia-Yorba Linda Unified School District DHH Program**

Recommendation

It is recommended that the Governing Board ratify a 2018/19 Memorandum of Understanding (MOU) Agreement with Placentia-Yorba Linda Unified School District for Special Education Services with participating agencies in the Deaf and Hard of Hearing (DHH) Program, effective July 1, 2018, through June 30, 2019.

Background Information

The MOU was developed by the Greater Anaheim Special Education Local Plan Area (GASELPA) for districts and agencies that provide education for individual pupils in special education regional programs who attend Centralia Elementary School District and are not part of the GASELPA. Each district/agency is responsible for paying the agreed upon cost for each pupil residing in their district. The district/agency receiving such services is Placentia-Yorba Linda Unified School District.

KC:sm

Centralia Elementary School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **STUDENT ACHIEVEMENT**
TITLE: **2019/20 LCAP Survey Results and Goals**

Recommendation

Staff will provide a presentation on the annual administration of the Local Control Accountability Program (LCAP) survey and will provide a brief summary of stakeholder survey results from parents, staff and students. Survey results are analyzed and provide stakeholder input for the 2020-2021 LCAP.

Presentation

1. Information
2. Questions

KC:sm

Centralia Elementary School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **STUDENT ACHIEVEMENT**
TITLE: **Parent Portal**

Recommendation

It is recommended that the Governing Board receive information on the Aeries Parent Portal that is being implemented within the Centralia Elementary School District.

Background Information

The launch of the Aeries Parent Portal is designed to provide parents access to their child's state test results given the state will no longer be providing school districts with printed copies of the state test scores. In addition, the Parent Portal will provide parents/guardians online access to student information including daily attendance, contact information and student demographics. The Parent Portal will also provide parents/guardians the opportunity to verify and update their child's information for the new school year.

KC:sm

Centralia School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **ACCOUNTABILITY**
TITLE: **Fiscal Certification and Second Interim Report**

Recommendation

It is recommended that the Governing Board approve a positive certification based upon current projections that the District will be able to meet its financial obligations in subsequent fiscal years.

Information

Pursuant to AB 2861, the Board is required to certify the District's ability to meet its financial obligations. Certifications may be either positive, qualified, or negative. The information being presented supports a positive certification.

Presentation (10 mins.)

1. Information
2. Questions

SRM:cwn

Centralia School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **FACILITIES/ENVIRONMENT/SAFETY**
TITLE: **California Multiple Award Schedule with Montgomery Hardware
– Door Hardware Purchases**

Recommendation

It is recommended that the Governing Board receive information and authorize utilization of the California Multiple Award Schedule (CMAS) Contract #4-17-84-0059A with Montgomery Hardware, valid through July 31, 2022, for the purchase of door hardware, physical access control systems (PACS), alarm and signal systems, facility management systems, and locking devices to be funded by the Maintenance Department budget or Measure N funds as appropriate.

Background Information

At the February 12, 2020 Board meeting, updated information was presented to the Governing Board on security cameras and a potential Districtwide rekeying project. Direction from the Board was to move forward with these projects. The Governing Board then approved a CMAS contract with Montgomery Hardware for door hardware and related equipment.

Public Contract Code Section 10298 allows school districts to make purchases beyond statutory bid limits from an approved Department of General Services contract upon approval of the Governing Board. It has been determined that it is in the best interest of the District to utilize this contract which will provide the District with the authority to procure PACS, alarm and signal systems, facility management systems, and locking devices as well as installation, at what is deemed to be the most cost effective price. Additionally, by utilizing this contract, the District will save the time and costs involved with a formal bid.

SRM:cwn

Centralia School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **FACILITIES/ENVIRONMENT/SAFETY**
TITLE: **Maintenance and Construction Unit Price Contract
Renewal – MP South**

Recommendation

It is recommended that the Governing Board authorize a third renewal of the existing Master Agreement with MP South for Maintenance and Construction Unit Price Bid Projects for construction services through April 11, 2021.

Information

On April 12, 2017, the Master Agreement with MP South (#CEUB, N06/2016/17) was approved for maintenance and construction improvements on an as-needed basis within the District for one year, renewable for up to five years, in accordance with Education Code regulations. The Governing Board approved a second renewal on March 6, 2019. This extension will allow new projects and purchase orders to be awarded through April 11, 2021.

Each project initiated under this Master Agreement will have a separate purchase order issued. The funding source for each project will be determined as the scope and location of the work are defined.

SRM:cwn

Centralia Elementary School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: HUMAN RESOURCES
TITLE: Human Resources - Certificated Personnel

Recommendation

It is recommended that the Governing Board:

Employment

- Ratify the employment of the following certificated staff and offer a temporary contract for the 2019/20 school year:

		<u>Column</u>	<u>Step</u>	<u>Effective</u>
Leanne Zens	Gen Ed Teacher - TK	V	01	02/13/20

- Ratify the extra duty assignment for the following approved Los Coyotes teachers to attend the OC Maker Challenge Tinker training from August 7, 2019 through May 21, 2020 and paid at the certificated hourly rate not to exceed 10 hours, funded by the Los Coyotes School Budget 01.395.99.06.1120. The cost is not to exceed \$450 including statutory benefits. This is a budgeted expense.

Harriet Booke	Young Hogan	Robin St. Hilaire
Amy Choi	Heidi Kim	Denise VandenRaadt
Rebecca Croff	Pat Luft	
Leigh Dominguez	Kerry Mills	

- Ratify the extra duty assignment for the following approved Los Coyotes teachers to support academic conferences and collaboration from August 7, 2019 through May 21, 2020 and paid at the certificated hourly rate not to exceed 27 hours, funded by the Los Coyotes School Budget 01.004.99.06.1120. The cost is not to exceed \$1,100 including statutory benefits. This is a budgeted expense.

Harriet Booke	Leigh Logan-Dominguez	Kerry Mills
Rebecca Croff	Pat Luft	Robin St Hilaire
Heidi Kim	Anna Merino	Denise VandenRaadt

- Ratify the extra duty assignment for the following approved Los Coyotes teachers to support academic conferences and collaboration from August 7, 2019 through May 21, 2020 and paid at the certificated hourly rate not to exceed 16 hours,

funded by the Los Coyotes School Budget 01.395.99.06.1120. The cost is not to exceed \$1,800 including statutory benefits. This is a budgeted expense.

Melissa Chavez
Amy Choi

Nicole Lamping
Linda Laszlo

Kerry Mills
Shannon Vey

- Ratify the extra duty assignment for technology TOSA CarlottaRhea Clark to teach the Snap the Gap program at Buena Terra from March 3, 2020 through May 12, 2020 and paid at the certificated hourly rate, not to exceed 20 hours funded and approved in the Local Control and Accountability Plan (LCAP) budget 01.001.01.35.1120. The cost is not to exceed \$1,000 including statutory benefits. This is a budgeted expense.
- Ratify the extra duty assignment for Los Coyotes teachers Shannon Vey and Nicole Lamping to provide support for 2nd grade Intervention from January 20, 2020 through March 31, 2020 and paid at the certificated hourly rate not to exceed 10 hours, funded and approved in the Local Control and Accountability Plan (LCAP) budget 01.003.99.06.1120. The cost is not to exceed \$500 including statutory benefits. This is a budgeted expense.
- Ratify the extra duty assignment for two certificated staff members from each site to provide assistance at the Early Childhood Family Expo on February 20, 2020 and paid at the certificated hourly rate not to exceed two hours each, funded and approved in the LCAP 001.261.97.66.1120. The cost is not to exceed \$900 including statutory benefits. This is a budgeted expense.
- Approve the extra duty assignment for speech language pathologist John Garcia and teacher Katie Obenshain to provide assessments and individualized education plans for incoming preschool students from May 22, 2020 through June 30, 2020 and paid at the certificated hourly rate not to exceed 60 hours each, funded by the Special Education Budgets 01.142.50.60.1120 and 01.133.50.60.1120. The combined cost is not to exceed \$5,900 including statutory benefits. This is a budgeted expense.
- Approve the extra duty assignment for school psychologists Joel Topete and Brandon Bishop to provide assessments and individualized education plans for incoming preschool students from June 11, 2020 through June 30, 2020 and paid at the certificated hourly rate, not to exceed 60 hours each funded by the Special Education Budget 01.135.99.60.1252. The combined cost is not to exceed \$5,900 including statutory benefits. This is a budgeted expense.
- Ratify the extra duty assignment for the following approved Buena Terra teachers to provide support for Afterschool Intervention from February 24, 2020 through April 14, 2020 and paid at the certificated hourly rate, funded by the San Marino

ITEM: 6.1

03/11/20

Page 2 of 4

School Budget 01.003.99.01.1120. The cost is not to exceed \$3,000 including statutory benefits. This is a budgeted expense.

Jasmine Barragan
Carrie Barron
Colleen Berg
Monica Chopra
Beth Cox
Jim Crowley

Carly Flibbert
Tera Fowler
Tod Hackett
Paula Halsted
Sharon Kojima
Seon Lee

Rachel Moeller
Jodi Mowad
Michelle Newman
Kimberly Palmer
Eric Ramirez

- Ratify the extra duty assignment for the following approved San Marino teachers to provide support for Afterschool Enrichment Classes from February 11, 2020 through May 18, 2020 and paid at the certificated hourly rate, funded by the San Marino School Budget 01.352.99.76.1120. The cost is not to exceed \$4,000 including statutory benefits. This is a budgeted expense.

Lori Bennett
Michele Bezich
Lori Cody
Shelly Coveney
Elizabeth Cruz
Tambra Emery-Young
Victor Fagundes

Elaine Kraus
Randi Landry
Michelle Mallek
Stephanie Mangold
Michelle Mariano
Vivian Martin
Lori McCaslin

Paul McGill
Kathryn Ryan
Dana Steves
Katie Stroh
Heather Toller
Cheyenne Traut
Wendy Turansky

- Ratify the extra duty assignment for the following approved Dysinger teachers to provide support for the Afterschool Academy Intervention/Enrichment from January 2, 2020 through May 15, 2020 and paid at the certificated hourly rate, funded and approved in the LCAP 01.003.99.04.1120. The cost is not to exceed \$5,000 including statutory benefits. This is a budgeted expense.

Denise Berg
Jennifer Faulhaber
Michelle Kamhi

Cindy Mariscal
Silvia Meade

Susie Meadows
Mindy Rulison

- Ratify the extra duty assignment for the following approved Miller teachers to provide support for Afterschool Intervention from December 1, 2019 through May 31, 2020 and paid at the certificated hourly rate, funded and approved in the LCAP 01.001.07.35.1120. The cost is not to exceed \$2,000 including statutory benefits. This is a budgeted expense.

Maria Carmen Conferti
Geof Fairchild
Angela Larzo

Lydia Mena
Shandra Pickler

Vivian Shin
Denise Welbourne

- Ratify the extra duty assignment for the following approved teachers to attend summer follow-up Cognitive Guided Instruction (CGI) training on January 8, 2020 and paid at the certificated hourly rate not to exceed 1.5 hours each, funded and approved in the Local Control and Accountability Plan (LCAP) 01.004.50.65.1120 with the cost not to exceed \$1,900 including statutory benefits. This a budgeted expense.

Jeannette Aguilera
Cassandra Arnold
Jasmine Barragan
Elizabeth Cruz
Amy Edmundson
Jennifer Faulhaber
Carly Flibbert
Lindsey Flibbert

Tera Fowler
Tammy Green
Martha Herrera
Deanna Jenks
Heidi Kim
Jamie Malchak
Lori Marcoly

Cindy Mariscal
Kerry Mills
Michelle Newman
Melissa Paonessa
Deena Parmar
Eric Ramirez
Kim Steinert

- Ratify the extra duty assignment for the following approved teachers to attend Year One follow-up Cognitive Guided Instruction (CGI) training on January 28, 2020 and paid at the certificated hourly rate not to exceed 1.5 hours each, funded and approved in the Local Control and Accountability Plan (LCAP) 01.004.50.65.1120 with the cost not to exceed \$1,900 including statutory benefits. This a budgeted expense.

Amy Choi
Maria Carmen Conferti

Leigh Logan-Dominguez
Kimberly Palmer

Jennifer Zuloaga

Resignation/Retirement

It is recommended that the Governing Board approve/ratify the Superintendent's acceptance of a letter of resignation from the following certificated staff:

		<u>Effective</u>
Maria Carmen Conferti	TOSA	03/13/2020

DG:dac

Centralia Elementary School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: HUMAN RESOURCES
TITLE: Human Resources - Classified Personnel

Recommendation

It is recommended that the Governing Board:

Employment

- Ratify the employment of the following classified personnel, due to a resignation, funded by the Transportation Budget. The employee will be placed on the Classified Management Salary Schedule. This is a budgeted expense.

		<u>Range</u>	<u>Step</u>	<u>Effective</u>
Rosana Guerrero	Transportation Supervisor	12	II	2/18/20

- Ratify the employment of the following classified personnel, due to a resignation, funded by the Child Development Services Budget. The employee will be placed on the Classified Child Care Hourly Salary Schedule. This is a budgeted expense.

		<u>Range</u>	<u>Step</u>	<u>Effective</u>
Caitlin Timm	Child Care Assistant	1	I	2/19/20

- Ratify the employment of the following classified personnel, due to a resignation, funded by the Special Education Budget. The employee will be placed on the Classified Hourly Salary Schedule. This is a budgeted expense.

		<u>Range</u>	<u>Step</u>	<u>Effective</u>
Reanen Howard	Special Education Instructional Assistant- Autism	12	I	2/18/20

- Ratify the employment of the following classified personnel, due to a resignation, funded by the Child Development Services Budget. The employee will be placed on the Classified Hourly Salary Schedule. This is a budgeted expense.

Amber Garcia	ASES Assistant	<u>Range</u> 10	<u>Step</u> I	<u>Effective</u> 3/2/20
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- Approve the employment of the following classified personnel, due to a resignation, funded by the Local Control and Accountability Plan (LCAP) budget. The employee will be placed on the Classified Hourly Salary Schedule. This is a budgeted expense.

Brian Reider	Information Access Coordinator	<u>Range</u> 18	<u>Step</u> I	<u>Effective</u> 3/09/20
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- Approve the employment of the following classified personnel, due to a resignation, funded by the Superintendent’s Office Budget. The employee will be placed on the Confidential Management Salary Schedule. This is a budgeted expense.

Shannon Hankinson	Executive Assistant to the Superintendent	<u>Range</u> 07	<u>Step</u> I	<u>Effective</u> 3/16/20
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- Ratify the employment of the following substitute employee, on an as needed basis effective for the 2019/20 school year at the appropriate substitute rate of pay funded by the General Fund Budget. These are budgeted positions.

Florence Watts	Substitute Noon Recreation Supervisor			<u>Effective</u> 2/20/20
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- Ratify the extra duty assignment for Web Digital Media Developer, Shannon Hankinson, to provide First Aid/CPR training to the District employees, for the 2019/20 school year, paid at her current rate of pay not to exceed \$1,000 including statutory benefits funded by the Disaster Preparedness Budget 01.545.50.70.2420. This is a budgeted expense.
- Ratify the extra duty assignment for Angelica Osuna, Noon Recreation Supervisor at Los Coyotes to provide extra support for student supervision, for the 2019/20 school year, not to exceed 100 hours total and paid at her current rate of pay not to exceed \$1,690 including statutory benefits funded by the General Fund Budget 01.112.99.99.2920. This is a budgeted expense.
- Ratify the extra duty assignment for six classified staff members from each site to provide assistance at the Early Childhood Family Expo on February 20, 2020, not

to exceed two hours each and paid at their current rate of pay not to exceed \$4,000 including statutory benefits and funded and approved in the Local Control and Accountability Plan (LCAP) 01.261.9767.2420/01.261.9768.2212/01.261.9769.2442. This is a budgeted expense.

- Ratify the extra duty assignment for Special Education Instructional Assistant, Symone Pallett, to provide support for moderate/severe students at a field trip, on February 4, 2020, not to exceed three hours, paid at her current rate of pay not to exceed \$100 including statutory benefits funded by the Special Education Budget 01.524.50.60.2120. This is a budgeted expense.
- Ratify the extra duty assignment for the following Noon Recreation Supervisors at Centralia to provide extra support at monthly meetings, from February 14, 2020 through May 21, 2020, not to exceed four hours each and paid at their current rate of pay not to exceed \$400 including statutory benefits funded by the Centralia Budget 01.212.02.02.2120. This is a budgeted expense.

Patricia Bailey
Marilou Bell
Kristy Pagan

Dayna Taylor
Esperanza Torres

Resignation/Retirement

Ratify the Superintendent's acceptance of a letter of resignation from the following classified staff:

Cecilia Aragon	Preschool Para Educator	<u>Effective</u> 2/21/2020
Alberto Gaona Vazquez	Preschool Co-Instructor	2/28/2020

Release

It is recommended that the Governing Board ratify the release of the following classified probationary employee:

Employee ID #012802781	Custodian	<u>Effective</u> 3/3/2020
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DG:lcc

Centralia Elementary School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **HUMAN RESOURCES**
TITLE: **Human Resources – 2020/21 School Calendar**

Recommendation

It is recommended that the Governing Board adopt the proposed 2020/21 school calendar.

Information

The calendar provides 180 school attendance days for students and a 186-day work year for teachers.

The calendar development process engaged stakeholders to provide input from CEA, CSEA and CMA.

The primary focus of the stakeholders was to ensure that our calendar was structured in a way that effectively supports the educational program of the students and minimizes the potential loss of Average Daily Attendance (ADA). A key component was to match the calendar of the high school district as closely as possible. It has been our historic experience that when our calendar deviates from that of the high school district, our ADA suffers as many of our families have children attending both districts.

DG:dac

CENTRALIA SCHOOL DISTRICT
6625 La Palma Avenue, Buena Park, CA 90620

2020-2021 CALENDAR

SCHOOL CALENDAR

JULY				
0 DAYS				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST				
14 STUDENT / 17 TEACHER DAYS				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER				
20 STUDENT / 21 TEACHER DAYS				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER				
21 STUDENT / 22 TEACHER DAYS				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER				
14 STUDENT / 15 TEACHER DAYS				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DECEMBER				
14 STUDENT / TEACHER DAYS				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JANUARY				
19 STUDENT / TEACHER DAYS				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY				
18 STUDENT / TEACHER DAYS				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

MARCH				
18 STUDENT / TEACHER DAYS				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL				
22 STUDENT / TEACHER DAYS				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY				
20 STUDENT / TEACHER DAYS				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JUNE				
0 DAYS				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

HOLIDAYS – SCHOOL CLOSED

- 07/03 JULY 4TH HOLIDAY
- 09/07 LABOR DAY HOLIDAY
- 11/11 VETERANS DAY HOLIDAY
- 11/26-27 THANKSGIVING HOLIDAY/2 DAYS
- 12/24-25 CHRISTMAS HOLIDAY/2 DAYS
- 12/31-01/01 NEW YEAR'S HOLIDAY/2 DAYS
- 01/18 MLK BIRTHDAY HOLIDAY (OBSERVED)
- 02/08 LINCOLN'S BIRTHDAY HOLIDAY
- 02/15 WASHINGTON'S BIRTHDAY HOLIDAY
- 03/22 SPRING BREAK HOLIDAY
- 05/31 MEMORIAL DAY HOLIDAY

BREAKS – SCHOOL CLOSED

- THANKSGIVING BREAK
- WINTER BREAK
- SPRING BREAK
- SUMMER BREAK

REGULAR & EARLY DISMISSAL SCHEDULE

- TK-K 8:05–1:35 (1:15 EARLY DISMISSAL*)
- 1ST-3RD 8:05–1:50 (1:30 EARLY DISMISSAL*)
- 4TH-6TH 8:05–2:25 (1:30 EARLY DISMISSAL*)
- *EARLY DISMISSAL EVERY THURSDAY

OTHER EARLY DISMISSAL DATES

- 09/21-25 PARENT/TEACHER CONFERENCES
- 01/19-21 PARENT/TEACHER CONFERENCES
- 05/28 LAST DAY – 12:30 DISMISSAL (ALL GRADES)

180 STUDENT DAYS

186 STAFF DAYS

KEY:

- FIRST DAY TEACHERS
- FIRST DAY STUDENTS
- LAST DAY STUDENTS/TEACHERS
- LEGAL HOLIDAYS
- LOCAL HOLIDAYS
- NON-STUDENT DAYS
- SCHOOL CLOSED
- EARLY DISMISSAL
- END OF TRIMESTER

DRAFT – 02/25/2020

Board Approval:

Centralia Elementary School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **HUMAN RESOURCES**
TITLE: Additional Successor Contract Proposal - California School Employees Association, Chapter 136 (CSEA)

Recommendation

It is recommended that the Governing Board accept for information the 2019-2021 Additional Successor Contract Proposal from the California School Employee Association, Chapter 136 (CSEA) dated February 21, 2020.

Background Information

The Initial Proposal from CSEA was received by the Governing Board on September 11, 2019.

DG:lcc

**THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its
CENTRALIA CHAPTER 136**

2019-2021

ADDITIONAL SUCCESSOR CONTRACT PROPOSAL

February 21, 2020



Ratified by the Centralia Chapter 136 Membership February 18, 2020

The California School Employees Association (CSEA) and its Centralia Chapter 136, in accordance with Article 1- Agreement Term of our current bargaining agreement notifies the Centralia School District (District) of CSEA's intent to modify or amend the contract and negotiate a successor agreement, to be effective July 1, 2019 through June 30, 2021. CSEA desires to alter or amend the following additional articles as indicated and presents our proposals for public discussion in accordance with Government Code §3547:

ARTICLE 1 – Agreement

Modify to reflect current term

ARTICLE 2 – Districts Rights

Revise for formatting

ARTICLE 3 – Association Rights

Modify to reflect modern equipment

ARTICLE 4 – Organizational Security

Modify to ensure compliance with current law

ARTICLE 12 – Grievance Procedure

Revise for formatting

ARTICLE 14 – Disciplinary Action

Revise for formatting

ARTICLE 15 – Savings Provision

Revise for formatting

ARTICLE 16 – Concerted Activities

Revise for formatting

Update titles, dates, terminology, references, errors and/or omissions as determined through the negotiation process. Reformat for ease of readability and consistency throughout.

CSEA reserves the right to add, delete, or modify these proposals as determined through the negotiation process.

Centralia ESD

Board Policy

Independent Study

BP 6158

Instruction

The Governing Board authorizes independent study as an optional alternative instructional strategy for eligible students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

(cf. 5147 - Dropout Prevention)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6200 - Adult Education)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, a home-based format, and an online course.

(cf. 0420.4 - Charter School Authorization)

(cf. 6181 - Alternative Schools/Programs of Choice)

A student's participation in independent study shall be voluntary. Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747; 5 CCR 11700)

Parents/guardians of students who are interested in independent study shall contact the Superintendent or designee. The Superintendent or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom setting.

The minimum period of time for any independent study option shall be five consecutive school days.

Written Agreements

The Superintendent or designee shall ensure that a written master agreement and, as appropriate, a learning agreement for students participating in course-based independent study exist for each participating student as prescribed by law. (Education Code 51747, 51749.5)

The master agreement shall specify the length of time in which each independent study assignment must be completed. Because excessive leniency in the duration of independent study assignments may result in a student falling behind his/her peers and increase the risk of dropping out of school, independent study assignments shall be no more than **two-week twelve consecutive school days** for all grade levels and types of program. However, when necessary based on **special** the specific circumstances **such as health issues**, of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student misses three assignments, unless the student's written agreement specifies a lower or higher number of missed assignments based on the nature of the assignments, the total number of assignments, and/or other unique circumstances.

Home-Based Independent Study

The Superintendent or designee shall encourage parents/guardians desiring to teach their children at home to have their children participate in independent study. Such participation allows continued contact and cooperation between the school system and the home-based student and ensures that the student will be offered a standards-based education substantially equivalent in quality and quantity to the district's classroom instruction.

(cf. 0500 - Accountability)
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6162.52 - High School Exit Examination)

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities
41976.2 Independent study programs; adult education funding
42238 Revenue limits
42238.05 Local control funding formula; average daily attendance
44865 Qualifications for home teachers and teachers in special classes and schools
46200-46208 Instructional day and year
46300-46307.1 Methods of computing average daily attendance

47612.5 Independent study in charter schools
48204 Residency
48206.3 Home or hospital instruction; students with temporary disabilities
48220 Classes of children exempted
48340 Improvement of pupil attendance
48915 Expulsion; particular circumstances
48916.1 Educational program requirements for expelled students
48917 Suspension of expulsion order
49011 Student fees
51225.3 Requirements for high school graduation
51745-51749.6 Independent study programs
52522 Adult education alternative instructional delivery
52523 Adult education as supplement to high school curriculum; criteria
56026 Individuals with exceptional needs
58500-58512 Alternative schools and programs of choice

FAMILY CODE

6550 Authorization affidavits
CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study
19819 State audit compliance

UNITED STATES CODE, TITLE 20

6301 Highly qualified teachers

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365
EDUCATION AUDIT APPEALS PANEL DECISIONS
Lucerne Valley Unified School District, Case No. 03-02 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Elements of Exemplary Independent Study

Approaches to Satisfying No Child Left Behind Act of 2001 Teacher Requirements for Independent Study in Secondary Schools, January 28, 2010

WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Policy CENTRALIA ELEMENTARY SCHOOL DISTRICT

adopted: August 11, 2015 Buena Park, California

Centralia ESD

Administrative Regulation

Independent Study

AR 6158
Instruction

Educational Opportunities

Educational opportunities offered through independent study may include: (Education Code 51745)

When requested by a parent/guardian due to an emergency, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

Eligibility for Independent Study

The Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.1 - District Residency)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Master Agreement

A written agreement shall be developed and implemented for each student participating in

independent study for five or more consecutive school days, not to exceed ~~ten~~ **twelve**.
(Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress, which will be due at the beginning of the school day on the day the student returns from completing the independent study.
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of ten school days.
6. For an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement that independent study is an optional educational alternative in which no student may be required to participate
8. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)

9. Signatures of the student, the parent/guardian or caregiver of the student if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. Satisfactory completion of the Master Agreement
2. A meeting between the student and the teacher

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Approving or denying the participation of students requesting independent study
2. Facilitating the completion of written independent study agreements (Master Agreement)
3. Ensuring a smooth transition for students into and out of the independent study mode of instruction
4. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement

2. Supervising, approving and grading coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

(cf. 3580 - District Records)

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Regulation CENTRALIA ELEMENTARY SCHOOL DISTRICT
Approved: May 10, 2017 Buena Park, California

CENTRALIA SCHOOL DISTRICT

TO: Governing Board
DATE: March 11, 2020
FROM: Norma E. Martinez
Superintendent
SUBJECT: CSBA Region 15
Delegate Assembly

Recommendation

It is recommended that the Governing Board cast its ballot for up to nine candidates for election to the CSBA Delegate Assembly for Region 15.

Information

The following Board members have been nominated:

Alfonso Alvarez (Santa Ana USD)
Michelle Barto (Newport-Mesa USD)
Lauren Brooks (Irvine USD)*
Carrie Buck (Placentia-Yorba Linda USD)
Gina Glayton-Tarvin (Ocean view SD)
Lynn Davis (Tustin USD)*
Elizabeth Gonzalez (Centralia ESD)
Candice Kern (Cypress ESD)*
Shari Kowalke (Huntington Beach City SD)*
Kathy Moffat (Orange USD)
Arturo Montez (Centralia ESD)
Annemarie Randle-Trejo (Anaheim Union HSD)
Michael Simons (Huntington Beach Union HSD)*
Patricia Singer (Ocean View SD)
Sharon Wallin (Irvine USD)*

*denotes incumbent

Ballots must be postmarked by March 16, 2020.

NM:rmc

Centralia Elementary School District

TO: Governing Board
FROM: Superintendent Norma E. Martinez
AGENDA ITEM: **GOVERNANCE TEAM ISSUES/PLANNING**
TITLE: **2020 Calendar of Board Meeting Dates and Times**

Recommendation

It is recommended that the Governing Board adopt the revised 2020 Board Meeting Calendar.

Background Information

The Governing Board adopted the 2020 Board Meeting Calendar at their Organizational Meeting on December 11, 2019. At the request of the Board President, the June meeting dates have been changed.

NM:rmc

Centralia Elementary School District

Revised 2020 Board Meeting Calendar Dates

All meetings are held in the District Office Board Room located at 6625 La Palma Avenue, Buena Park, California. The Regular Meetings are scheduled on the second Wednesday of each month (except as indicated below, or otherwise noted on the Agenda), beginning with public session at 5:30 PM, recessing to closed session with an announcement of reopening to public session typically at 6:00 PM.

REGULAR MEETINGS	SPECIAL MEETINGS/STUDY SESSION
January 15, 2020 *	February 5, 2019 (5:30 PM) – Study Session
February 12, 2020	
March 11, 2020	
April 8, 2020	April 29, 2020 (5:30 PM) – Study Session
May 13, 2020	
June 8, 3, 2020 *	
June 11, 10, 2020	
August 5, 2020 *	
September 9, 2020	Sept. 2, 2020 (5:30 PM) – Study Session
October 14, 2020	
November 18, 2020 *	
December 11, 2020 *	

* Meeting date does not coincide with the Second Wednesday due to adjustments in School District Calendar or Special Regulations.