

Alice King Community School
Governing Council Meeting Minutes
October 10, 2018

I. Confirmation of Quorum

A quorum was present with the following members in attendance: Aaron Kugler, Jane Knap, Molly Bell, Victor Gamiz, Connie Chene, Matthew Anderson, Jennifer Hathaway, Kiera Duddy

Governing Council Members absent (excused): Oscar Martinez

Staff in attendance: Tonya Newton, Kristi Collins, Rhonda Cordova, Meisha Sedrel, Sheri Cox,

Others in attendance: Ben Martinez

Meeting called to order at 5:34 pm by Aaron Kugler.

II. Adoption of the Agenda

A motion to adopt the agenda was made by Matthew Anderson and seconded Jane Knap. There was no discussion and the motion passed unanimously.

III. Approval of the Meeting Minutes from September 19, 2018

Minutes from the September 19, 2018 meeting were presented by Jennifer Hathaway.

There was a motion to approve the September 19, 2018 minutes by Matthew Anderson, and seconded by Connie Chene. There was no further discussion, and the vote was unanimous in favor of the motion.

IV. Public Comments

Tonya and Kristi introduced the staff in attendance. The Council welcomed Meisha and Sheri to the meeting.

V. Comments from Council Members

Jennifer had several comments. She passed around the October 2018 issue of Albuquerque the Magazine in which Oscar Martinez had a write up on making makers and maker spaces. Jennifer reported that she had attended a PED training on Sept 29 and had several comments stemming from the training. First, she suggested that election of new board members be announced in the monthly newsletter that goes to school families. Second, she stated the need for agenda items to be written in such a way that approval of any action item was not implied. Finally, she suggested that a committee be formed to design an onboard

training for new council members. After a discussion, it was suggested that this training be spearheaded by the Nominating and Council Professional Development Committee, since they were already working on a new member handbook. Matthew offered to join that committee to help with developing the training and applying for approval from PED.

VI. Council Committee Reports

A. Finance, Facilities, and Human Resources Committee, *Connie Chene, acting Chair*

Rhonda presented the one BAR.

BAR ending in 0011-T transfer of \$4652 between support services to instructional within the Teacher/Principal training due to the responsive classroom training.

A motion to approve this BAR was made by Matthew Anderson and was seconded by Jane Knap. There was no further discussion and motion carried with a unanimous vote.

Rhonda then went over the finance report. She reported that the committee had met that day and reviewed the four journal entries for the month, as well as the bank activity and bank reconciliation through September 30, 2018.

The Puente Para Los Niños grant was submitted by hand on October 5 by Tonya. There is a negative balance in instructional materials, which Rhonda is looking into. She suspects some material was charged to this account rather than Reads to Leads. Jennifer suggested that Rhonda add a short descriptor to each account on the Budget Report, to help Council Members understand what each line item is for. Rhonda agreed to the suggestion and also verbally went through each item with a descriptor.

Connie Chene moved to approve the Finance Report. The motion was seconded by Matthew Anderson. There was no further discussion and the vote for the motion was unanimous.

B. Nominating and Council Professional Development Committee, *Connie Chene, Chair*
Connie lead a discussion of upcoming training offered by PED and the Coalition. Several members asked Rhonda to sign them up for the Coalition Training on Nov 10. There was a discussion on making sure the trainings attended were different than the training a member attending last year. Jennifer reported that there was a 2 hr interim training offered by PED for new members so they could become voting members. Information on who to contact was passed on to interested members.

C. Policy Committee, *Jennifer Hathaway, Chair*

Jennifer reported that the Policy committee had met earlier in the week. She stated that they were working through the Financial Policy section, which lead to the Committee's confusion on the role of the Finance Committee verses the Audit Committee. The working policy was read for helping to facilitate the discussion. Aaron

read the statute NM 228-13.3 regarding Finance and Audit Committees. After some discussion, it was concluded that most of the items listed should stay under the purview of the Finance Committee but that items related to inventory control could be assigned to the Audit Committee. Rhonda suggested that the Policy Committee Review the Employee Fiscal Responsibility Handbook. It was suggested that this document be incorporated by reference into the policy manual, and that a policy be drafted to state the Policy Committee would review this document annually.

D. STEM Committee Report: Oscar Martinez, Chair

Victor stated that Sandia National Labs also has a program promoting STEM in schools. He will get more information and report back at the next meeting

Jennifer suggested that next year the students involved with the maker's space make items to sell at events such as the Boo Bash or decorations for the book fair. This idea was well received and the administration will work with the maker's space to implement.

VII. New Business

A. Appointment of Ad Hoc Committee to revise the Governing Counsel Assessment

Aaron appointed with Matthew Anderson as chair of the ad hoc Committee to Revise the Governing Counsel Assessment. A motion to approve the formation of the Committee and approve Matthew Anderson as chair was made by Molly Bell and seconded by Jane Knap. There was no further discussion and the vote to approve the motion was unanimous.

B. Discussion of APS partnership with National Association of Charter School

Authorizers regarding Charter School Academic Performance Frameworks
Tonya lead the discussion as she is on the design committee for this project. She stated that APS was looking at and working with other states to see how they structure their academic framework. The academic framework is used in the charter renewal process and is how APS can measure the growth of the student body. The idea is to find other metrics besides the school grade from the state to measure the success of the school. Molly had attended the APS meeting on October 9 and shared her thoughts on the process. She reported that there had been a good discussion of how hard it will be to come up with a set of metrics that encompasses the mission of all the charter schools in APS. There was a discussion on the need for charter specific goals, and how this can help in our renewal process next year. Jennifer will attend the meeting on Oct 18, and the other meetings will be held Nov 15 and Dec 3. It was suggested that a Council Member attend these meetings as well.

C. Discussion regarding update to Strategic Plan

Tonya stated that Charter Renewal will be due in October 2019. The need to update the strategic plan was discussed. Aaron will contact Tim Schroder to see if he would be willing to facilitate the planning session. A tentative date was set for January 12, and Matthew will check on conference space at his job site. It

was suggested that Council members review the current strategic plan, which is in the dropbox, before January.

VIII. Reports and Miscellaneous

A. Head Administrator's Report, *Tonya Newton, Head Administrator*

Tonya gave the Head Administrator report. She was happy to report that today was the 40th day count and the school's enrolment was at 477 students, which is more than we had budgeted for.

She reported that the Responsive classroom trainings had continued. There was a discussion on how well the use of common language throughout the school led to positive changes, such as a tone of respectfulness throughout the school, and teachers were gaining back instructional time because students already knew how to behave and what was expected of them. The student led development of classroom to grade level to school wide rule is ongoing.

A new special education teacher has joined the staff in a K/1 classroom, as well as 3 new EAs in the upper grades.

Representatives from the bond holders, the Bank of Arizona, had visited the school Oct 10, and had positive comments about the school and the students

B. AKCS Foundation Report, *Carlos Rey Romero, Foundation Board President*

Ben gave a Foundation update. The foundation has purchased artificial turf and are working on getting quotes to have the turf installed.

The Foundation is looking into a strategic planning session on how to shift to becoming a fundraising foundation. Molly suggested a joint meeting with someone from the Bosque school to look into a development employee.

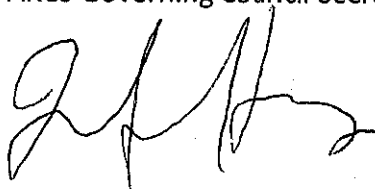
The Foundation has dedicated money to hire a lobbyist for the upcoming legislative session to try and secure capital outlay money for the school.

The next meeting of the Foundation is Wednesday October 24 at 5:15 pm.

IX. Adjournment

Matthew Anderson made a motion to adjourn, which was seconded by Jane Knap. The vote was unanimous. The meeting was adjourned 7:18 pm.

Respectfully submitted by Jennifer Hathaway, AKCS Governing Council Secretary



12/12/18