

## Bus Discipline Procedures

At times, bus drivers will have problems with student behavior. The bus driver will fill out a disciplinary form and turn it in to the Transportation Director, Phil Nedbalek. Mr. Nedbalek will review it and make a decision on disciplinary action for the student. He will then contact the parent/guardian of the child and inform them of the decision. The campus principal will receive a copy of the disciplinary report and decision, and they will talk to the student concerning the punishment. If the parent cannot be reached at the time of the decision, a copy will be sent home with the student.

**The same rules apply on the bus as in the classroom.** All students must follow the bus rules to keep everyone safe every day.

Please assist the Transportation Department in implementing these changes in the disciplinary procedures so that all students are safe any time they are transported on a Westwood ISD bus.

Please contact Phil Nedbalek at 903-723-0425 or set up an appointment with Transportation Secretary, Angela Thompson, if there are any questions or concerns pertaining to the Westwood ISD Bus Discipline Procedures.

Student safety is the Transportation Department's top priority, and we ask that parents and students help us to meet these objectives daily.

Thank you,

Phil Nedbalek

Westwood ISD Transportation Director