

## EXECUTIVE COMMITTEE MINUTES

February 12, 2019 – 9:00 a.m.

School Board Office – 118 West 10<sup>th</sup> St., Reserve, LA

### ITEM 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:06 a.m. The Chair called for a moment of silent meditation, followed by the Pledge of Allegiance.

### ITEM 2. ROLL CALL:

Albert Burl, III - Present  
Sherry DeFrancesch - Absent  
Patrick Sanders - Present

*With 2 Present, 1 Absent, there was a quorum.*

### ITEM 3. APPROVAL OF MINUTES: Meeting of December 4, 2018

**Motion by:** Burl

**Second by:** Sanders

**Motion:** To approve the minutes of December 4, 2018

**Roll call:** 2 Yeas, 1 Absent

The motion carried.

### ITEM 4. Public Comment. Mr. Kevin Klibert - Executive Session:

- a. *Marissa Dennis versus Stella Michael, et al.*, 40th Judicial District Court, Docket No. 71164, Div. A - strategy discussion (no action required)
- b. *Reneaka Stewart o/b/o Zakia Stewart v. St. John Parish School Board, et al.*, 40th Judicial District Court, Docket No. 71049, Div. B - strategy discussion (no action required)

**Motion by:** Burl

**Second by:** Sanders

**Motion:** To convene in Executive Session to address both items listed in ITEM 4.

**Roll call:** 2 Yeas, 1 Absent

The motion carried.

The committee convened in Executive Session at 9:08 a.m.

Ms. DeFrancesch arrived at 9:10 a.m. and was recorded as present.

**Motion by:** Burl

**Second by:** DeFrancesch

**Motion:** To reconvene in Regular Session.

**Roll call:** 3 Yeas

The motion carried.

The committee reconvened in Regular Session at 9:13 a.m.

**ITEM 5. Public Comment.** Ms. Iman Montgomery – Request approval of New Policy: HC – Charter School Monitoring, Extension, and Renewal (Action)

There was extensive discussion regarding this policy. Board Member Debbie Schum expressed concerns with the standards of evaluation as opposed to the state requirements. She stated that the standards in this policy seem to be very “watered down” in comparison.

Ms. Iman Montgomery stated that she had spoken with Mr. Ty Manieri (Hammonds & Sils) regarding this policy, as he could not be present at the Committee meeting. There are many unanswered questions regarding the site that was chosen (Riverside School’s campus), including the co-mingling of public school and private school funds as far as the “shared” resource (i.e. cafeteria, gymnasium, etc.). Ms. Montgomery stated at this point there are two options: 1) To Table; 2) Bring the Contract back to the Board for approval with the site location included.

Mr. Burl stated that he has many of the same concerns, as did Mr. George. Administration recommended tabling this item and allow discussions to continue with Louisiana Premier Charter School representatives. (Executive Secretary will send bulleted list of concerns to Ms. Montgomery to pass on to Hammonds & Sils.)

Following discussion, there was a

**Motion by:** Burl

**Second by:** DeFrancesch

**Motion:** To direct Hammonds & Sils to send a letter to Louisiana Premier Charter Schools requesting a meeting to address concerns before the next board meeting.

**Roll call:** 3 Yeas

The motion carried.

**Motion by:** Burl

**Second by:** DeFrancesch

**Motion:** To table.

**Roll call:** 3 Yeas

The motion carried.

**ITEM 6. Public Comment.** Mr. Patrick H. Sanders – Discussion regarding the hiring freeze on employment, excluding school-based personnel, bus personnel, and SPED positions at schools, effective February 8, 2019 (Action)

Mr. Sanders stated that because there was little discussion at the board meeting regarding a timeline for this item, he wanted to discuss it in Committee. Mr. Boughton asked that clarification be given on this item regarding an Electrician position that is currently open. Mr. Boughton also asked for clarification on the External Program Supervisor position that is currently open. He stated that there is an employee currently performing the job as a

Coordinator, and this job is a combination of 2 Coordinator positions. The employee currently fulfilling these duties as a Coordinator has requested (via email) that some grants and/or work be taken away from her until she or someone is hired in this position as a Supervisor. Mr. Boughton stated that this Supervisor position, along with an added bookkeeping position, will save the Board money. Extensive discussion was held regarding this item. The Committee advised Mr. Boughton to continue through the hiring process for the External Program Supervisor position, all the way through to interviews.

**Motion by:** Sanders

**Second by:** DeFrancesch

**Motion:** To table this discussion.

**Roll call:** 3 Yeas

The motion carried.

**ITEM 7.** Public Comment. Mr. Patrick H. Sanders/Mr. Felix Boughton – Discussion of Central Office Clerks/School Clerks' Salary Inequity

Public Comment:

Ms. Yvette Scioneaux – Secretary at ESJH: asked that the Committee answer the following questions:

1. Was the Union aware of the raise that Bookkeeping/Personnel Dept. received?
2. Why didn't all clerks receive this \$2500 raise?
3. What justifies the raise?
4. Why did a new employee receive the raise?
5. When did the raise go in to effect?

Mr. Blaine Roberston – VP of SJAE: Asked that the raise given to the Bookkeeping/Personnel Department be extended to all clerks/secretaries in the district.

Once public comment was closed, Mr. Felix Boughton answered Ms. Scioneaux's questions:

1. Yes, SJAE had representatives on the Finance Committee that approved the raise.
2. All clerks did not receive this raise because the clerks in these 2 departments have a much higher level of responsibility than the others. When Mr. Boughton presented the Finance Committee with the responsibilities of these clerks and compared it to the responsibilities of other clerks, the Finance Committee made a recommendation to approve a \$2500 raise for the clerks in these 2 departments. Mr. Sanders asked if the job descriptions had changed. Mr. Boughton stated no, but their duties had increased over the last few years.
3. See #2
4. The new employee applied for and works in the Bookkeeping Dept. The job was open for all clerical to apply. No internal clerks applied.
5. The raise took effect on July 1, 2018

Mr. Robertson's question answered: Mr. Boughton stated no - as it is you have to work in the Payroll or Bookkeeping Department to receive this raise.

The Committee instructed Mr. Boughton/Administration to come up with an equitable solution and return to the Executive Committee with a recommendation.

Mr. George presented the Committee with a contract that is used by our Special Educational Office to compensate translators. He asked the Committee to consider extending this same contract to the Clerk in the Child Welfare and Attendance Office, who is often asked to translate as new non-English speaking families enter our district, as well as assisting existing non-English speaking families when needed.

**ITEM 8.** Committee Items of Interest

Mr. Sanders stated that the Executive Committee will begin to meet according to policy, the week before the week of the Board Meetings.

**ITEM 9.** Public Comment. Adjournment

**Motion by:** Burl

**Second by:** DeFrancesch

**Motion:** There being no further business, motion to adjourn.

No objections.

**TIME:** 10:26 a.m.

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Patrick H. Sanders, President