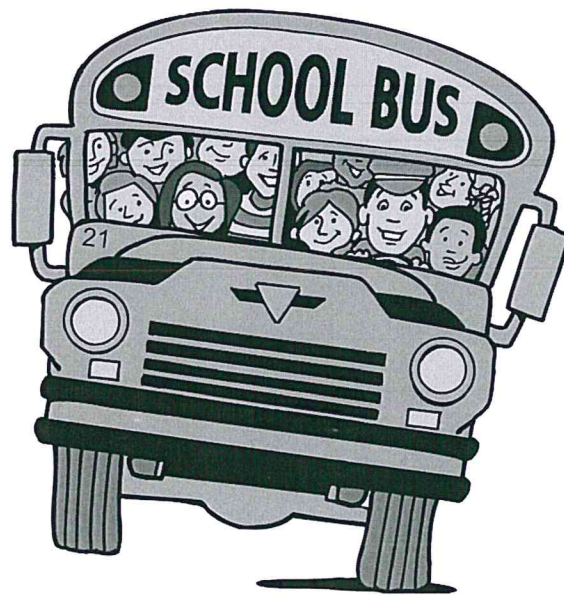


## **Tuscarora School District AM/PM Bus Assignment Procedures**

Students in the Tuscarora School District may have a different address for their morning and afternoon bus stops as long as the pickup and drop off sites are consistent over time and are located in the student's school attendance area. For example, your child may get off the bus each Monday, Wednesday, and Friday at home. On Tuesday and Thursday he/she may get off the bus at a daycare provider if that provider is located in the child's school attendance area.

If the need arises to change a child's bus assignment for a period of time due to a temporary change in childcare or a work schedule change, the parent or guardian may request a bus assignment change by completing and submitting a Bus Change Approval Form, to your child's school (printed on back). The request will then be approved or denied within 48 hours.

If an emergency situation requires a bus assignment change immediately, the parent may call the school and make the request. The principal will be responsible for the approval or denial of emergency requests. Emergencies include events such as a death in the family or a last minute change in a parent's work schedule.



**Tuscarora School District  
100 West Seminary Street  
Mercersburg, PA 17236**

**Bus Change Approval Form**

The school my child attends \_\_\_\_\_

My child, \_\_\_\_\_, needs transportation to

\_\_\_\_\_

Effective \_\_\_\_\_ through \_\_\_\_\_.

The reason for this request is

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that my child will not be transported outside the attendance boundaries of the building that he/she attends (applies to elementary buildings).

\_\_\_\_\_  
Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved

Denied

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Principal's Signature