



GALLUP-McKINLEY
COUNTY SCHOOLS

Gallup McKinley County Schools

Regular Meeting

Monday, March 30, 2020 1:00 PM

Mission Statement

To provide leadership by setting direction and establishing priorities and policies for the district's students, parents, and staff by modeling and using a systems approach to continuous improvement.

Agenda of Regular Meeting

The Board of Education Gallup McKinley County Schools

A Regular meeting of the Board of Education of Gallup McKinley County Schools will be held March 30, 2020, beginning at 1:00 PM in the board room, Student Support Center, 640 Boardman, Gallup, NM 87301.

GMCS can be found at www.gmcs.org

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order - Pledge of Allegiance/NM Pledge - Roll Call**
2. **Approval of Agenda**
3. **Approval of Minutes**
 - A. March 9, 2020 4
 - B. March 23, 2020 Special Meeting 11
4. **Approval of Consent Agenda Items (4a, 4c, 4d, 4e)**
 - A. Financial Section - CONSENT
 1. 2019-2020 Budget Decrease 12
 2. 2019-2020 Budget Increase
 3. 2019-2020 Budget Adjustment Requests (Intra-Transfers)
 4. 2019-2020 Budget Adjustment Requests (Inter-Transfers)
 5. Current Bills - Operational, Federal Projects, Food Services, Other
 - B. Approval to accept the recommendation of the superintendent to change the boundaries between Lincoln Elementary and Stagecoach Elementary Schools - CONSENT
 - C. Approval to accept the recommendation of the superintendent to change the boundaries between Rocky View Elementary and Jefferson Elementary Schools - CONSENT
 - D. Approve the Memorandum of Understanding between Navajo Department of Health and Gallup McKinley County Schools for Health Education and HIV

Prevention - CONSENT

- E. Approval of GMCS adopting textbooks and instructional materials for Math for 2020-2021 - CONSENT**

5. Study Circle

A. Reports

- 1. Superintendent Report**
- 2. Notices and Communication**
 - a. April 20, 2020 - BOE Meeting**
 - b. April 27, 2020 - Navajo Sovereignty Day (School in Session)**

6. New Business

- A. Approval of a Delegation of Authority to Superintendent Hyatt for donations of items totally \$20,000.00 or less from GMCS to other Governmental Agencies during the Public Health Emergency as declared by Governor Lujan-Grisham on March 13, 2020 - ACTION**

7. Adjourn

- 8. Individuals in need of a Spanish or Navajo interpreter or those with a disability who are in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, may contact the Superintendent at 505-721-1189 at least one week prior to the meeting or as soon as possible to arrange for accommodation.**

Los hispanohablantes con necesidad de un intérprete, o individuos con una incapacidad que están necesitados de una antología, el amplificador, el intérprete capacitado de lenguaje por señas, o alguna otra forma de servicio o ayuda auxiliar para permitir asistencia y participación en la audición o reunión, pueden contactar al Superintendente al 505-721-1189 por lo menos una semana antes de la reunión o tan pronto como sea posible para hacer los preparativos para acomodación.

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
March 9, 2020**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held March 9, 2020, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

Charles Long, President - Absent
Christopher Mortensen, Vice President
Michael W. Schaaf, Secretary
Priscilla Manuelito, Member
Kevin Mitchell, Member

NEWS MEDIA PRESENT:

Jordan Bradley, Gallup Independent

GUESTS

| | | |
|---------------------|----------------|-----------------|
| Monica Yazzie | Steven Wargo | Harry Garcia |
| Georgiana Desiderio | Stephen Graham | Loria Carter |
| Heather Gutierrez | Mark Fleisher | Linda Williams |
| Carrie Lovato | Larry Foster | Lane Begaye |
| Carmen Moffett | Julia Ellison | Jim Smith |
| Clemente Sanchez | Madison Payton | Patty Lundstrom |
| D. Wonda Johnson | Rebecca Payton | |

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Chris Mortensen acted in the capacity of the president and called the Board of Education meeting to order at 6:00 p.m. on Monday, March 9, 2020, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call)

Michael Schaaf entered the meeting at 6:03pm.

APPROVAL OF AGENDA

Priscilla Manuelito move and Kevin Mitchell second to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes) Item 5.b.2-Lobbyist Update on Legislative Session 2020 to be moved to Item 2.a.2a - Recognition

- A. Recognition (Student, Staff and Other)
 - 1. MHS Graphic Arts Students

Teri Fraizer recognized the students from Miyamura High School for their art work on the t-shirts, the t-shirts were worn during the legislative session by the board, students and administrators. Recognition given to Adrianna Hanson, Haley Lewis, Jayden Johnson, Danielle Martinez, Madison Payton, Jacob Sandoval, Leanna Small Canyon, Ashlea VanWinkle and Mr. Tine Hayes, teacher.

- 2. NM Legislators who supported Impact Aid
 - a. Mark Fleisher/Jim Smith, Lobbyist

Mark Fleisher and Jim Smith reported on the 30-day session primarily focus on budget. The lobbyist reviewed the bills that were introduced that has ties to Gallup McKinley County School district.

Board Member Priscilla Manuelito and Kevin Mitchell acknowledged the legislators, lobbyists and other entities for their support on Impact Aid.

- b. Representative Patty Lundstrom

Representative Lundstrom highlighted her attending the board meeting is a special privilege. She credited Speaker Egoff for carrying the Impact Aid bill as superior.

c. Representative Harry Garcia

Representative Garcia stressed that Impact Aid is very important as he has grandchildren in the school system. The oil cost per barrel has decreased and will affect the long-term budget. He appreciates the staff and board members being present in Santa Fe during the legislative session.

d. Representative Eliseo Alcon

Representative Alcon talked about working on Impact Aid for twelve years. It was and is hard work and we need to continue.

e. Representative Wonda Johnson

Representative Johnson appreciates the support for Impact Aid, our students are young once and they need and deserve the best education. Certificates were given to Skills USA students and color guard for their participation at the Round House.

f. Senator Clemente Sanchez

Senator Sanchez discuss the decline in oil and the budget is not balance. The SEG needs to be discussed and worked out.

g. Senator George Munoz

Senator Munoz appreciates the board members and staff participation on Impact Aid. The best way to resolve Impact Aid is to sue the New Mexico State. School Security is a key issue to be address.

APPROVAL OF MINUTES

Michael Schaaf move and Priscilla Manuelito second the minutes of the Board of Education regular meeting of February 18, 2020 be approve as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-abstain)

APPROVAL OF CONSENT AGENDA ITEMS

Michael Schaaf move and Kevin Mitchell second the consent agenda items be approve as presented. (4a, 4c, 4d, 4e, 4f) Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
 - 1. Network Infrastructure Upgrade E-Rate Eligible of February 26, 2020
 - 2. Vending Machines Services of March 3, 2020
- B. Approval of Student Activity Travel: CONSENT - None
- C. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent - CONSENT
 - 1. Raechelle Morgan, EDC, Austin, TX, April 3-8, 2020 to attend National Conference for Behavioral Health Conference (Entitlement IDEA B)
 - 2. Catherine Apatan, Nedy Veloso, Jack McFarland, Arnulfo Sabado, Tammy Hall, Rolly Ponce, SSC, Long Beach, CA, March 15-18, 2020 to attend Linked Learning Institute(HS Redesign)
- D. Financial Section - CONSENT
 - 1. 2019-2020 Budget Decrease
 - 2. 2019-2020 Budget Increase
 - 3. 2019-2020 Budget Adjustment Requests (Intra-Transfers)
 - 4. 2019-2020 Budget Adjustment Requests (Inter-Transfers)
 - 5. Current Bills - Operational, Federal Projects, Food Services, Other
- E. Approve the Memorandum of Agreement between Gallup-McKinley County Schools and the Outreach Dental, LLC - CONSENT
- F. Approval to accept the recommendation of the superintendent to recruit and retain teaching staff by paying additional compensation to staff in hard to fill positions - CONSENT

***4. 2019-2020 BUDGET DECREASE**

It is recommended that the following 2019-2020 Budget Decrease be approved.

| Fund | 29102 | Present Budget | Decrease | Adjusted Budget | JUSTIFICATION/PURPOSE |
|-------------|-----------------------------------|----------------|-------------|-----------------|-----------------------|
| Description | Private Direct Grant | \$ 69,134 | \$2 | \$ 69,132 | 2019-2020 Decrease |
| Fund | 31700 | Present Budget | Decrease | Adjusted Budget | JUSTIFICATION/PURPOSE |
| Description | Capital Improvements (SB-9) | \$ 4,824,601 | \$1,688,067 | \$ 3,136,534 | 2019-2020 Decrease |
| Fund | 31701 | Present Budget | Decrease | Adjusted Budget | JUSTIFICATION/PURPOSE |
| Description | Capital Improvements (SB-9)-Local | \$ 2,254,855 | \$244,021 | \$ 2,010,834 | 2019-2020 Decrease |

***4. 2019-2020 BUDGET INCREASE**

1. It is recommended that the following 2019-2020 Budget Increase be approved.

| Fund | 11000 | Present Budget | Increase | Adjusted Budget | JUSTIFICATION/PURPOSE |
|-------------|-----------------------|----------------|-------------|-----------------|--------------------------|
| Description | Operational | \$ 127,132,390 | \$758,210 | \$ 127,890,600 | 2019-2020 Increase (SEG) |
| Fund | 31703 | Present Budget | Increase | Adjusted Budget | JUSTIFICATION/PURPOSE |
| Description | SB-9 State Match Cash | \$ - | \$1,932,088 | \$ 1,932,088 | 2019-2020 Increase |

***4.2019-2020 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

| FROM ACCOUNT | TO ACCOUNT | AMOUNT | LOCATION | JUSTIFICATION/PURPOSE OF TRANSFER |
|--|------------------------------|------------------|------------|--|
| Operational -Site Base (11000) | | | | |
| Supply Assets <\$5,000 | General Supplies & Materials | \$ 512 | Business | Chief Manuelito Mid transfer of funds to adjust budget to actual. |
| Supply Assets <\$5,000 | General Supplies & Materials | \$ 92 | Business | Chief Manuelito Mid transfer of funds to adjust budget to actual. |
| Supply Assets <\$5,000 | General Supplies & Materials | \$ 1,580 | Business | Gallup Central High Transfer to purchase supplies. |
| MGR furn/Fix/Equip | General Supplies & Materials | \$ 494 | Business | Gallup Central High Transfer to purchase supplies. |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ 1,100 | Business | Miyamura High transfer of funds to purchase printer. |
| MGR furn/Fix/Equip | Health/Medical Premiums | \$ 282 | Business | Turpen Elementary transfer of funds to adjust budget to actual. |
| General Supplies & Materials | Student Travel | \$ 490 | Business | Crownpoint High transfer of funds for student travel. |
| Other Text Books | General Supplies & Materials | \$ 2,000 | Business | Lincoln Elementary transfer of funds to purchase classroom materials. |
| Other Contract Services | General Supplies & Materials | \$ 2,000 | Business | Lincoln Elementary transfer of funds to purchase classroom materials. |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ 1,250 | Business | Gallup High transfer of funds to purchase janitor carts. |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ 1,702 | Jefferson | To provide funds to purchase laptops and laptop cart for students. |
| Professional Development | Supply Assets <\$5,000 | \$ 9,000 | Jefferson | To provide funds to purchase laptops and laptop cart for students. |
| Other Text Books | Supply Assets <\$5,000 | \$ 50 | Jefferson | To provide funds to purchase laptops and laptop cart for students. |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ 8,411 | Jefferson | To provide funds to purchase laptops and laptop cart for students. |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ 3,600 | Business | Ramah High transfer of funds to purchase equipment for Administration. |
| MGR furn/Fix/Equip | Supply Assets <\$5,000 | \$ 1,025 | Business | Tohatchi Elementary transfer of funds to purchase two vacuums. |
| Software | MGR Furn/Fix/Equip. | \$ 13 | Business | Gallup High transfer of funds for repair & cleaning for printer in the Admin. Office. |
| Supply Assets <\$5,000 | Professional Development | \$ 1,500 | Chee Dodge | To provide funding for professional development. |
| Supply Assets <\$5,000 | General Supplies & Materials | \$ 906 | Business | Stagecoach Elementary transfer of funds to purchase supplies. |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ 2,300 | Business | McKinley Academy transfer of funds to purchase smart board for classroom. |
| Professional Development | Supply Assets <\$5,000 | \$ 10,300 | Business | Crownpoint Elementary transfer of funds to purchase computers. |
| General Supplies & Materials | Professional Development | \$ 700 | Business | Red Rock Elementary transfer of funds to sent IC to Kagan training. |
| Base Salaries | Fixed Assets >\$5,000 | \$ 4,500 | Business | Thoreau Elementary transfer of funds to purchase Poster Maker/cutout Maker for School. |
| Education Retirement | Fixed Assets >\$5,000 | \$ 1,490 | Business | Thoreau Elementary transfer of funds to purchase Poster Maker/cutout Maker for School. |
| ERA- Retiree Health | Fixed Assets >\$5,000 | \$ 211 | Business | Thoreau Elementary transfer of funds to purchase Poster Maker/cutout Maker for School. |
| FICA Payments | Fixed Assets >\$5,000 | \$ 654 | Business | Thoreau Elementary transfer of funds to purchase Poster Maker/cutout Maker for School. |
| LIFE | Fixed Assets >\$5,000 | \$ 9 | Business | Thoreau Elementary transfer of funds to purchase Poster Maker/cutout Maker for School. |
| Medicare Payments | Fixed Assets >\$5,000 | \$ 153 | Business | Thoreau Elementary transfer of funds to purchase Poster Maker/cutout Maker for School. |
| General Supplies & Materials | Fixed Assets >\$5,000 | \$ 2,000 | Business | Thoreau Elementary transfer of funds to purchase Poster Maker/cutout Maker for School. |
| Total: | | \$ 58,324 | | |
| Operational -Sciences (11000) | | | | |
| Supply Assets <\$5,000 | General Supplies & Materials | \$ 75 | Business | Gallup Central High transfer of funds to purchase supplies. |
| Total: | | \$ 75 | | |
| Operational -Athletic/Activity(11000) | | | | |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ 785 | Business | Navajo Pine High transfer of funds to purchase softball equipment. |
| Total: | | \$ 785 | | |
| Operational-Vocational (11000) | | | | |

Board of Education Minutes

March 9, 2020

| | | | | | |
|---|------------------------------|----|---------|----------------|--|
| General Supplies & Materials | Supply Assets <\$5,000 | \$ | 291 | Business | Thoreau High transfer of funds to purchase a printing press. |
| Total: | | \$ | 291 | | |
| <u>Operational-School Festivals(11000)</u> | | | | | |
| General Supplies & Materials | Other Contract Services | \$ | 800 | Business | Ramah Elementary transfer of funds for Dance Performances for Cultural Night. |
| General Supplies & Materials | Other Contract Services | \$ | 300 | Business | Miyamura High transfer of funds for multicultural day event contract services. |
| Total: | | \$ | 1,100 | | |
| <u>Operational-Parental Involvement(11000)</u> | | | | | |
| General Supplies & Materials | Other Contract Services | \$ | 5,700 | Business | Miyamura High transfer of funds for multicultural day event. |
| Other Contract Services | General Supplies & Materials | \$ | 700 | Business | Gallup High transfer of funds to purchase supplies for Cultural Night. |
| Total: | | \$ | 6,400 | | |
| <u>Operational-Career Readiness(11000)</u> | | | | | |
| Software | Student Travel | \$ | 5,000 | SSS | Adjusting budget to actual. |
| Total: | | \$ | 5,000 | | |
| <u>Operational-Departmental (11000)</u> | | | | | |
| Software | MGR Vehicles | \$ | 4,000 | Transportation | Adjusting budget to actual. |
| Software | Maint. Supplies/Parts | \$ | 5,000 | Transportation | Adjusting budget to actual. |
| Other Contract Services | Professional Development | \$ | 50,000 | SSS | Funds to be used for additional Science Professional Development. |
| Professional Development | Other Contract Services | \$ | 2,400 | Personnel | To provide funding to adjust budget to actual. |
| Other Contract Services | General Supplies & Materials | \$ | 2,000 | Personnel | Adjusting budget to actual. |
| Other Contract Services | Other Charges | \$ | 500 | Personnel | Adjusting budget to actual. |
| Total: | | \$ | 63,900 | | |
| <u>Operational-District Wide(11000)</u> | | | | | |
| Other Contract Services | Sick Leave/Prs | \$ | 40 | Business | Adjusting estimated to actual for salaries. |
| Other Contract Services | Substitutes | \$ | 34,960 | Business | Adjusting estimated to actual for salaries. |
| Other Contract Services | Workers Comp emp Fee | \$ | 500 | Business | Adjusting estimated to actual. |
| Other Contract Services | Workers Comp Premium | \$ | 114 | Business | Adjusting estimated to actual. |
| Other Contract Services | Other Charges | \$ | 2,000 | Business | Project Lead The Way (Biomedical sciences pathway Subscription |
| Other Contract Services | Supply Assats <\$5,000 | \$ | 50,000 | Business | Upgrading computers at school sites. |
| Health/Medical Premiums | Other Contract Services | \$ | 21,653 | Business | Website redesign in alignment with strategic plan. |
| Health/Medical Premiums | Additional Compensation | \$ | 65,000 | Business | Adjusting estimated salaries & benefits to actual. |
| Health/Medical Premiums | ERA Retiree Health | \$ | 1,000 | Business | Adjusting estimated salaries & benefits to actual. |
| Health/Medical Premiums | Overtime | \$ | 200 | Business | Adjusting estimated salaries & benefits to actual. |
| Base Salaries | Additional Compensation | \$ | 70,000 | Business | Adjusting estimated to actual. |
| Total: | | \$ | 245,467 | | |
| <u>Title I (24101)</u> | | | | | |
| Professional Development | Supply Assats <\$5,000 | \$ | 1,388 | Business | Tohatchi High transfer of funds to purchase laptops for students. |
| Software | Supply Assats <\$5,000 | \$ | 20 | Business | Tohatchi High transfer of funds to purchase laptops for students. |
| Student Travel | Supply Assats <\$5,000 | \$ | 2,533 | Business | Tohatchi High transfer of funds to purchase laptops for students. |
| Medicare Payments | Health/Medical Premiums | \$ | 898 | Business | Adjusting budget to actual. |
| Additional Compensation | Education Retirement | \$ | 900 | Business | Chief Manuelito Mid transfer of funds to adjust budget to actual. |
| Additional Compensation | ERA-Retiree Health | \$ | 140 | Business | Chief Manuelito Mid transfer of funds to adjust budget to actual. |
| Additional Compensation | FICA | \$ | 160 | Business | Chief Manuelito Mid transfer of funds to adjust budget to actual. |
| Additional Compensation | Medicare Payments | \$ | 30 | Business | Chief Manuelito Mid transfer of funds to adjust budget to actual. |
| Additional Compensation | Workers Comp. Emp. Fee | \$ | 15 | Business | Chief Manuelito Mid transfer of funds to adjust budget to actual. |
| Additional Compensation | Workers Comp. Premium | \$ | 25 | Business | Chief Manuelito Mid transfer of funds to adjust budget to actual. |
| General Supplies & Materials | Professional Development | \$ | 321 | Business | Del Norte Elementary transfer of funds to adjust budget to actual. |

Board of Education Minutes

March 9, 2020

| | | | | | |
|---|------------------------------|----|---------------|----------|---|
| Supply Assets <\$5,000 | Professional Development | \$ | 126 | Business | Del Norte Elementary transfer of funds to adjust budget to actual. |
| Software | Professional Development | \$ | 745 | Business | Turpen Elementary transfer of funds to adjust budget to actual. |
| Software | General Supplies & Materials | \$ | 3,613 | Business | Turpen Elementary transfer of funds to purchase manipulatives. |
| Student Travel | General Supplies & Materials | \$ | 2,143 | Business | Thoreau Mid transfer of funds to purchase PBIS Robotics supplies. |
| Additional Compensation | General Supplies & Materials | \$ | 870 | Business | Thoreau Mid transfer of funds to purchase PBIS Robotics supplies. |
| Professional Development | General Supplies & Materials | \$ | 1,154 | Business | Indian Hills Elementary transfer of funds to adjust estimated to actual. |
| Software | General Supplies & Materials | \$ | 1,184 | Business | Indian Hills Elementary transfer of funds to adjust estimated to actual. |
| Base Salaries | General Supplies & Materials | \$ | 151 | Business | Thoreau Elementary transfer of funds to adjust estimated to actual. |
| Education Retirement | General Supplies & Materials | \$ | 21 | Business | Thoreau Elementary transfer of funds to adjust estimated to actual. |
| ERA- Retiree Health | General Supplies & Materials | \$ | 3 | Business | Thoreau Elementary transfer of funds to adjust estimated to actual. |
| FICA Payments | General Supplies & Materials | \$ | 9 | Business | Thoreau Elementary transfer of funds to adjust estimated to actual. |
| Medicare Payments | General Supplies & Materials | \$ | 2 | Business | Thoreau Elementary transfer of funds to adjust estimated to actual. |
| Unemployment Ins. Prem. | General Supplies & Materials | \$ | 8 | Business | Thoreau Elementary transfer of funds to adjust estimated to actual. |
| Additional Compensation | Student Travel | \$ | 1,299 | Business | Navajo Pine High transfer of funds for Student Activity. |
| Education Retirement | Student Travel | \$ | 182 | Business | Navajo Pine High transfer of funds for Student Activity. |
| ERA- Retiree Health | Student Travel | \$ | 26 | Business | Navajo Pine High transfer of funds for Student Activity. |
| FICA Payments | Student Travel | \$ | 80 | Business | Navajo Pine High transfer of funds for Student Activity. |
| Medicare Payments | Student Travel | \$ | 19 | Business | Navajo Pine High transfer of funds for Student Activity. |
| Workers Comp Emp Fee | Student Travel | \$ | 7 | Business | Navajo Pine High transfer of funds for Student Activity. |
| Medicare Payments | Workers Comp. Premium | \$ | 88 | Business | Adjusting budget to actual. |
| Base Salaries | Health/Medical Premiums | \$ | 8,252 | Business | Adjusting budget to actual. |
| Base Salaries | Dental | \$ | 411 | Business | Adjusting budget to actual. |
| Base Salaries | Vision | \$ | 73 | Business | Adjusting budget to actual. |
| Education Retirement | General Supplies & Materials | \$ | 173 | Business | Jefferson Elementary transfer of funds to purchase additional supplies. |
| ERA- Retiree Health | General Supplies & Materials | \$ | 24 | Business | Jefferson Elementary transfer of funds to purchase additional supplies. |
| FICA Payments | General Supplies & Materials | \$ | 76 | Business | Jefferson Elementary transfer of funds to purchase additional supplies. |
| Medicare Payments | General Supplies & Materials | \$ | 18 | Business | Jefferson Elementary transfer of funds to purchase additional supplies. |
| Unemployment Ins. Prem. | General Supplies & Materials | \$ | 8 | Business | Jefferson Elementary transfer of funds to purchase additional supplies. |
| Professional Development | General Supplies & Materials | \$ | 2 | Business | Jefferson Elementary transfer of funds to purchase additional supplies. |
| Supply Assets <\$5,000 | General Supplies & Materials | \$ | 3 | Business | Jefferson Elementary transfer of funds to purchase additional supplies. |
| Additional Compensation | Student Travel | \$ | 1,299 | Business | Navajo Mid transfer of funds for Student Travel. |
| Education Retirement | Student Travel | \$ | 182 | Business | Navajo Mid transfer of funds for Student Travel. |
| ERA- Retiree Health | Student Travel | \$ | 26 | Business | Navajo Mid transfer of funds for Student Travel. |
| FICA Payments | Student Travel | \$ | 80 | Business | Navajo Mid transfer of funds for Student Travel. |
| Medicare Payments | Student Travel | \$ | 19 | Business | Navajo Mid transfer of funds for Student Travel. |
| Workers Comp Emp Fee | Student Travel | \$ | 7 | Business | Navajo Mid transfer of funds for Student Travel. |
| Supply Assets <\$5,000 | Student Travel | \$ | 255 | Business | Navajo Mid transfer of funds for Student Travel. |
| Total: | | \$ | 29,068 | | |
| Education of Homeless Children & Youth (24113) | | | | | |
| General Supplies & Materials | Professional Development | \$ | 3,000 | SSS | To provide funding for training. |
| Total: | | \$ | 3,000 | | |
| Carl Perkins (24174) | | | | | |
| Professional Development | Supply Assets <\$5,000 | \$ | 6,000 | Business | Gallup High transfer of funds to purchase equipment. |
| Professional Development | General Supplies & Materials | \$ | 845 | Business | Miyamura High transfer of funds to adjust budget to actual. |
| Professional Development | Supply Assets <\$5,000 | \$ | 1,060 | Business | Miyamura High transfer of funds to adjust budget to actual. |
| Total: | | \$ | 7,905 | | |
| High School Re Design(24191) | | | | | |
| Additional Compensation | Professional Development | \$ | 20,000 | Business | Miyamura High transfer of funds to sent Teachers/Staff to visit other high schools that are i pathways. |

| | | | | | |
|--|------------------------------|-----------|---------------|----------|---|
| Total: | | \$ | 20,000 | | |
| <u>Title VIII Special Ed(25145)</u> | | | | | |
| Supply Assets <\$5,000 | Student Travel | \$ | 25,000 | SSS | Transfer of funds for Community Based Instruction trips for students. |
| Total: | | \$ | 25,000 | | |
| <u>Title VI Indian Ed(25184)</u> | | | | | |
| Base Salaries | Additional Compensation | \$ | 2,271 | Business | Adjust budget to actual. |
| Total: | | \$ | 2,271 | | |
| <u>Pre K Initiative(27149)</u> | | | | | |
| Software | General Supplies & Materials | \$ | 101 | Business | Turpen Elementary transfer of funds to purchase general supplies. |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ | 80 | Business | Red Rock Elementary transfer of funds to purchase projector. |
| Base Salaries | General Supplies & Materials | \$ | 42,213 | SSS | Adjusting budget to purchase supplies for the classroom. |
| Additional Compensation | General Supplies & Materials | \$ | 4,750 | SSS | Adjusting budget to purchase supplies for the classroom. |
| Education Retirement | General Supplies & Materials | \$ | 4,490 | SSS | Adjusting budget to purchase supplies for the classroom. |
| ERA Retiree Health | General Supplies & Materials | \$ | 370 | SSS | Adjusting budget to purchase supplies for the classroom. |
| FICA Payments | General Supplies & Materials | \$ | 3,590 | SSS | Adjusting budget to purchase supplies for the classroom. |
| Health/Medical Premiums | General Supplies & Materials | \$ | 17,190 | SSS | Adjusting budget to purchase supplies for the classroom. |
| Dental | General Supplies & Materials | \$ | 1,710 | SSS | Adjusting budget to purchase supplies for the classroom. |
| Total: | | \$ | 74,494 | | |

***4.2019-2020 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function**

| FROM ACCOUNT | TO ACCOUNT | AMOUNT | LOCATION | JUSTIFICATION/PURPOSE OF TRANSFER | |
|--|------------------------------------|---------------|-----------------|--|---|
| <u>Operational-Site Base (11000)</u> | | | | | |
| Supply Assets <\$5,000(2600) | General Supplies & Materials(1000) | \$ | 280 | Business | Gallup Central High transfer of funds to purchase supplies. |
| Supply Assets <\$5,000(2600) | Supply Assets <\$5,000 (1000) | \$ | 472 | Jefferson | Transfer of funds to purchase laptops and laptop cart for classroom. |
| Total: | | \$ | 752 | | |
| <u>Operational-District Wide(11000)</u> | | | | | |
| Health/Medical Premiums(2100) | Base Salaries(1000) | \$ | 78,419 | Business | Adjusting estimated salaries to actual. |
| Dental(2400) | Other Text Books(1000) | \$ | 6,000 | Business | Text book purchase. |
| Health/Medical Premiums(2400) | Other Text Books(1000) | \$ | 80,000 | Business | Text book purchase. |
| Workers Comp Fee (2400) | Other Text Books(1000) | \$ | 1,100 | Business | Text book purchase. |
| Base Salaries(2100) | Other Text Books(1000) | \$ | 339,855 | Business | Text book purchase. |
| Education Retirement(2100) | Other Text Books(1000) | \$ | 60,000 | Business | Text book purchase. |
| ERA-Retiree Health(2100) | Other Text Books(1000) | \$ | 8,000 | Business | Text book purchase. |
| FICA Payments(2100) | Other Text Books(1000) | \$ | 30,000 | Business | Text book purchase. |
| Medicare Payments(2100) | Other Text Books(1000) | \$ | 8,000 | Business | Text book purchase. |
| Total: | | \$ | 611,374 | | |
| <u>GRADS Child Care (28189)</u> | | | | | |
| General Supplies & Materials(2100) | Other Contract Services (1000) | \$ | 110 | Business | Gallup Central High transfer of funds to pay for CPR class for two GRADS Staff Members. |
| Land Improvements(4000) | General Supplies & Materials(2100) | \$ | 4,036 | Business | Gallup Central High transfer of funds to purchase supplies. |
| Total: | | \$ | 4,146 | | |

STUDY CIRCLE

A. Public Comment

Monica Yazzie express her concerns on how funding would impact the school district on Indian Education. Supplemental funds that are pending has not been received.

B. Reports

1. College & Career Readiness - Thoreau Mid/Kennedy Mid Students

Steven Wargo and Heather Gutierrez reported on how their individual schools introduce soft skills, exploration of careers, and the students are beginning to think the big picture about their future after high school and having success.

2. Lobbyist Update on Legislative Session 2020 (moved 2.A.2)

3. Elevate 2022 Report

Dr. Pauletta White reported on graduation data, a finalize report is forthcoming. Also reported on Improve Parent/Family Engagement and Attendance, data from attendance during the parent conferences. The holistic approach to student success update, the wellness scores showed emotional stress and improve student behavior.

Gerald Horacek spoke student data on attendance, walk-throughs and the academic achievement. Student led interactive Academic Parent Teacher Teams (APTT) for elementary schools. The curriculum aligned in state standards and completed. Jvanna Hanks spoke on increased in partnership and career pathways. The financial resources is meeting the needs of our students. There is improved communications through all media. Other media outlets are Peach Jar, daily digest for the community, Chamber blast, Facebook, Instagram and email.

Tim Bond student behavior base on intervention for student rather than punish. (Behavior Hand Book) Improve Staff Recruitment.

Board member Priscilla Manuelito talked about re-evaluating the strategic plan, parent conferences by the district, budget surveys, photographers' partnership, long-term subs, liability for partnerships and insurance for students.

4. Superintendent Report

Mike Hyatt covered the Coronavirus information with students and media, the hand washing campaign has begun. On Tuesday, March 10, 2020 at 1:30 pm in the cultural room, there will be resources and information on the virus. The school district is proactive.

5. Board Reports (Meetings, Conventions, Conferences, Training Sessions)

Priscilla Manuelito reported her attendance at the Woman's Day Event, announce the Student Excellence Awards are due, the Region 1 meeting is on April 16, 2020 at Central Consolidated School District, and Pendleton blankets were awarded to Thoreau High School senior athletes.

6. Notices and Communication

- a. March 13, 2020 - End of Quarter 3
- b. March 16-20, 2020 - Spring Break (SSC Closed)
- c. March 26, 2020 - Early Release (Data Day)
- d. March 30, 2020 - BOE Meeting (Navajo Mid School)
- e. April 20, 2020 - BOE Meeting

NEW BUSINESS - NONE

Prior to adjourning, Priscilla Manuelito asked for an update on the 4% raised, a request for each high school to have an athletic bus for their use and a lawsuit update from the attorney.

ADJOURN

There being no further business Michael Schaaf move and Priscilla Manuelito second the meeting be adjourn. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes) Meeting adjourned on Monday, March 9, 2020, at 9:23 p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
March 9, 2020

**Minutes of Special Meeting
The Board of Education
Gallup McKinley County Schools
March 23, 2020**

A Special meeting of the Board of Education of Gallup McKinley County Schools was held March 23, 2020, beginning at 1:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

- Charles Long, President
- Christopher Mortensen, Vice President
- Michael W. Schaaf, Secretary
- Priscilla Manuelito, Member (via telephone)
- Kevin Mitchell, Member

NEWS MEDIA PRESENT: NONE

GUESTS

- Teri Fraizer
- Andy Sanchez via telephone

STAFF MEMBERS PRESENT:

- Mike Hyatt, Superintendent
- Pauletta White, Assistant Superintendent of Student Services
- Jvanna Hanks, Assistant Superintendent of Business Services
- Tim Bond, Assistant Superintendent of Support Services
- Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
- Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 1:00 p.m. on Monday, March 23, 2020, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Four board members were present for roll call: Charles Long, Chris Mortensen, Michael Schaaf, Priscilla Manuelito via telephone)

APPROVAL OF AGENDA

Michael Schaaf moved, Chris Mortensen second to approve the agenda as presented. Upon roll call vote, motion carried unanimously. (Four board members present and voting: Charles Long-yes, Chris Mortensen-yes, Michael Schaaf-yes, Priscilla Manuelito-yes)

Kevin Mitchell arrived at 1:18 p.m.

NEW BUSINESS

A. Approval of Influenza Pandemic Policy - ACTION

Mike Hyatt and Andy Sanchez, school attorney shared the purpose of the policy. The board discuss school closure, meals, buses, leave, anti-donation, custodial staff, sanitizing, construction, and maintenance and graduation issues. Michael Schaaf move, Chris Mortensen second to approve the Influenza Pandemic Policy as presented. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes)

ADJOURN

There being no further business Chris Mortensen move, Michael Schaaf second the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Five board members present and voting: Kevin Mitchell-yes, Priscilla Manuelito-yes, Michael Schaaf-yes, Chris Mortensen-yes, Charles Long-yes) Meeting adjourned Monday, March 23, 2020, at 1:48 p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
March 23, 2020

| *4,2019-2020 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS) - Same Function | TO ACCOUNT | AMOUNT | LOCATION | JUSTIFICATION/PURPOSE OF TRANSFER |
|--|-------------------------------------|----------------|-----------------|--|
| Operational_Site Base (11000) | | | | |
| Software | Supply Assets <\$5,000 | \$ 1,600 | Business | Crowpoint Elementary transfer of funds to purchase software program. |
| General Supplies & Materials | Professional Development | \$ 846 | Business | Red Rock Elementary transfer of funds to Administration to attend Kagan training. |
| Total: | | 2,446 | | |
| Operational-Departmental (11000) | | | | |
| Other Contract Services | General Supplies & Materials | \$ 4,000 | Personnel | Transfer to adjust budget to actual. |
| General Supplies & Materials | Software | \$ 1,500 | SSS | Funds will be used to purchase software for the print shop. |
| Total: | | 5,500 | | |
| Operational_Vocational (11000) | | | | |
| Supply Assets <\$5,000 | General Supplies & Materials | \$ 7,000 | Business | Myraura High transfer of funds to purchase additional supplies. |
| Total: | | 7,000 | | |
| Title I (24101) | | | | |
| Professional Development | Supply Assets <\$5,000 | \$ 1,368 | Business | Tonawatch High transfer of funds to purchase netbook/laptop cart. |
| Software | Supply Assets <\$5,000 | \$ 487 | Business | Tonawatch High transfer of funds to purchase netbook/laptop cart. |
| Student Travel | General Supplies & Materials | \$ 200 | Business | Tonawatch High transfer of funds to purchase netbook/laptop cart. |
| Additional Compensation | General Supplies & Materials | \$ 10,000 | Business | Transfer of funds to purchase manipulatives for English, Math and summer school for St. Bonaventure. |
| General Supplies & Materials | Supply Assets <\$5,000 | \$ 2,350 | Business | Indian Hills transfer of funds to purchase laptops. |
| ERA Retiree Health | Demist | \$ 263 | Business | Adjusting budget to actual. |
| ERA Retiree Health | Additional Compensation | \$ 83 | Business | Adjusting budget to actual. |
| Base Salaries | Additional Compensation | \$ 261 | Business | Adjusting budget to actual. |
| Supply Assets <\$5,000 | Visions | \$ 3 | Business | Adjusting budget to actual. |
| Supply Assets <\$5,000 | Professional Development | \$ 462 | Business | Adjusting budget to actual. |
| Health/Medical Premium | Base Salaries | \$ 7,757 | Business | Adjusting budget to actual. |
| Education Retirement | Additional Compensation | \$ 2,456 | Business | Adjusting budget to actual. |
| ERA Retiree Health | Additional Compensation | \$ 302 | Business | Adjusting budget to actual. |
| FICA | Additional Compensation | \$ 549 | Business | Adjusting budget to actual. |
| FICA | Professional Development | \$ 2,501 | Business | Adjusting budget to actual. |
| Health/Medical Premium | Professional Development | \$ 130 | Business | Adjusting budget to actual. |
| Medicare Payments | Professional Development | \$ 69 | Business | Adjusting budget to actual. |
| Total: | | 29,564 | | |
| Student Support & Academic Enrichment Program Title I (24189) | | | | |
| Professional Development | Supply Assets <\$5,000 | \$ 162,008 | Business | To provide funds to purchase one to one laptops. |
| Total: | | 162,008 | | |
| Comprehensive Support Improvement (24190) | | | | |
| Additional Compensation | Student Travel | \$ 6,000 | Business | Gallup Central High transfer of funds for adjusting budget and student travel. |
| Total: | | 6,000 | | |
| *4,2019-2020 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different Function | | | | |
| FROM ACCOUNT | TO ACCOUNT | AMOUNT | LOCATION | JUSTIFICATION/PURPOSE OF TRANSFER |
| Operational_Site Base (11000) | | | | |
| Supply Assets <\$5,000(200) | Student Travel (100) | \$ 4,398 | Business | Theroux High transfer of funds for student upcoming field trips. |
| General Supplies & Mats (2000) | General Supplies & Mats (2200) | \$ 4 | Business | Gallup Central High transfer of funds to adjust budget to actual. |
| Emp travel non teacher(2100) | General Supplies & Materials (1000) | \$ 140 | Business | Gallup Central High transfer of funds to adjust budget to actual. |
| ERA Retiree Health(1000) | General Supplies & Materials(1000) | \$ 16 | Business | David Skeet Elementary transfer of funds to purchase supplies. |
| Overtime(1000) | General Supplies & Materials(1000) | \$ 755 | Business | David Skeet Elementary transfer of funds to purchase supplies. |
| Education Retirement(1000) | General Supplies & Materials(1000) | \$ 105 | Business | David Skeet Elementary transfer of funds to purchase supplies. |
| FICA (1000) | General Supplies & Materials(1000) | \$ 47 | Business | David Skeet Elementary transfer of funds to purchase supplies. |
| Medicare Payments (1000) | General Supplies & Materials(1000) | \$ 11 | Business | David Skeet Elementary transfer of funds to purchase supplies. |
| Unemployment Ins. Premi(1000) | General Supplies & Materials(1000) | \$ 51 | Business | David Skeet Elementary transfer of funds to purchase supplies. |
| Workers Comp. Emp Fee (1000) | General Supplies & Materials(1000) | \$ 10 | Business | David Skeet Elementary transfer of funds to purchase supplies. |
| Total: | | 5,437 | | |
| Student Support & Academic Enrichment Program Title I (24189) | | | | |
| Indirect Cost(2300) | Supply Assets <\$5,000(1000) | \$ 4,059 | Business | To provide funding to purchase equipment. |
| Total: | | 4,059 | | |