

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, September 23, 2019  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On May 20, 2019, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Minutes of the Regular Public Meeting of Monday, September 9, 2019.

E. PRESENTATION

- 1. Capital & Maintenance Plan (C&MP)

F. BOARD PRESIDENT'S REPORT

G. SUPERINTENDENT'S REPORT

H. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Please note that as a practice the Board does limit public comments to three minutes. Thanks in advance for sharing your thoughts as per the District's Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**I. BOARD COMMITTEE REPORTS**

1. Personnel
2. Finance
3. Policy
4. Program
5. Communication / C&MP
6. Township Liaison

**J. ASSISTANT SUPERINTENDENT'S REPORT**

**K. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**L. DISCUSSION**

1. 2019-2020 District Board Goals - Action Plan

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to approve Professional Development Requests / Teacher Conferences as per policy 6471 requiring prior approval of travel reimbursement expenses.
- b. Resolve to approve the following high school curriculum guides:  
[District Goal #2]
  - 1. Competitive Advanced Robotics
  - 2. AP Studio Art II
  - 3. Financial Literacy ACC/CPA
  - 4. Computer Science I CPA
  - 5. Introduction to STEAM Exploration 1
  - 6. Senior Study Skills: Home Ec.
- c. Resolve to approve a contract with Gravity Goldberg to provide professional development services for district staff for an amount not to exceed \$28,000 during the 2019-2020 school year.  
[District Goal #2 & #3]
- d. Resolve to accept a donation from the Washington School PTO in the amount of \$5,000.00 to be used for the 2019/20 School Year- Leader in Me Membership. [District Goal #3]

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated September 23, 2019.

**3. Business Agenda Items**

- a. Resolve to approve the Budget Transfers of August, 2019.
- b. Resolve to approve Treasurer of School Moneys report for period ending August 31, 2019.
- c. Resolve Approval and Certification of Board Secretary's Report for period ending, August 31, 2019. The Board Secretary certifies that no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10 (a) been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Business Agenda Items continued:**

- d. Resolve Certification that pursuant to NJAC 6A:23A-16.10(c)4 that after review of the board secretary’s and treasurer’s monthly financial reports for the period ending August 31, 2019, and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b). and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- e. Resolve Bill Schedule # 4 in the amount of \$6,039,027.33 and Bill Schedule #4 Addendum in the amount of \$183,011.41 dated September 23, 2019.
- f. Resolve to approve items as per attached list to be recycled by Urban Renewal Kearney, NJ at no cost to the District.
- g. Resolve to approve a Declaration of Obsolescence of technology equipment as per the attached list.  
Be it further resolved, that the Millburn Township Board of Education approves the disposal of the technology equipment listed, either by sealed bid or by auction pursuant to N.J.S.A. 18A:18A-45.
- h. Resolve to approve the following transportation contracts for the 2019-2020 school year.

<u>Morris-Union Jointure Commission</u>	<u>Amount</u>
PG Chambers	\$79,029.99
DLC-Warren	\$61,491.48

- i. Resolve to approve the following transportation contracts for the 2019 ESY Program.

<u>Morris-Union Jointure Commission</u>	<u>Amount</u>
DLC-Warren	\$10,371.54
PG-Chambers	\$11,245.73

- j. Resolve to approve a parental transportation contract to the parents of student # 16563, in the amount of \$9,000 for the SY 2019-2020.

**Business Agenda Items continued:**

- k. Resolve to approve a shared service agreement as a participating Board of Education in the Central Jersey Program for Recruitment of Diverse Educators (CJ PRIDE) for the 2019-2020 school year. [District Goal #3]
- l. Resolve to approve a purchase with PBG Networks of Bellmawr, New Jersey in the amount of \$42,086.00 for a VmWare and memory expansion. This purchase has been procured through WSCA-NASPO Master Agreement AR1470, State Contract 87722.

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. PUBLIC COMMENTS**

**Q. BOARD MEMBER COMMENTS**

**R. EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Millburn Board of Education now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Disclosure would Impair Districts’ Right to Receive Funding
- Unwarranted Invasion of Pupil’s Privacy
- Collective Bargaining/Negotiations
- Purchase/Lease of Property
- Strategies of Public Safety/Security and Investigations of Possible violations of Law
- Pending, Ongoing, or Anticipated Litigation
- Personnel Matters
- Deliberations related to Civil Penalty or Suspension/Loss of a Certification

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits

**S. ADJOURNMENT**



**2019 - 2020  
District and Board Goals**

*~District Goals~*

- GOAL 1:** To utilize the MIM and the Strategic Visioning Frameworks to assess the adjustment of the schedules at the middle/ high schools and to investigate school start times district wide in order to make final recommendations to the Board for the SY 2020-21.
- GOAL 2:** To utilize the MIM and Assessment Frameworks to analyze homework and assessment practices to develop, implement, and ensure best practices.
- GOAL 3:** To utilize the MIM and the Strategic Visioning Frameworks to eliminate anti-bias language, and to increase the awareness of cultural diversity and global awareness in response to the growing changes in our demographics to an inclusive culture in our schools.

*~Board Goals~*

- GOAL 1:** To acquire NJSBA Board Certification in recognition of the full board's commitment to training and effective governance.
- GOAL 2:** To support funding through a level debt service approach for sustainability of our facility infrastructure and implementation of the long-range facilities plan.
- GOAL 3:** To negotiate a successor collective bargaining agreement with the Millburn Administrators and Supervisors Association.