

## MINUTES

### Regular Meeting

August 28, 2018

The Regular Meeting of the Bay Head Board of Education convened Tuesday, August 28, 2018 at 4:00 P.M. at the Bay Head School Library, 136 Meadow Avenue with President, Joseph Cornell presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, July 20, 2018 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

**Members Present** President Joseph Cornell, III Vice-President Benjamin Hinds; Mrs. Sandra Antognoli; Mr. Barry Pearce; Mrs. Shannon Curtis. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

**Members Absent** None

At 4:00 PM RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed the 2018-2019 certificated substitute list; 2018-2019 Stipend Positions; a tuition reimbursement request; tuition student; hiring a Paraprofessional; hiring an Administrative Assistant.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

At 4:41 PM the board reconvened from Closed Session.

**Correspondence** was presented for the board's review.

**Public Comment on Agenda Items** None

### **Board Member Committee Reports:**

**Curriculum:** Nothing to report.

**Technology:** Nothing to report.

**Budget/Finance:** Nothing to report.

**Personnel/Negotiations:** Nothing to report.

### **Buildings/Grounds:**

Mrs. Christopher reported that the brick work and roofing project is ongoing and completion of the project will be delayed. Drop off and pickup will be redirected for the beginning of school.

### **Policy:**

Mrs. Curtis reported that the second reading on mandated policies are on the agenda for approval.

**Community Relations:** Nothing to report.

**Delegate/Legislative:**

Mrs. Curtis reported that there is legislation that will mandate an increase in physical education time.

**Athletics:** Nothing to report

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Certificated Substitute List** A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve the Certificated Substitute List for the 2018-2019 school year, as presented.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Administrative Assistant/Data Coordinator** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to ratify hiring Sheri Trainor as the Administrative Assistant/Data Coordinator for the 2018-2019 school year at a salary of \$46,000 effective August 13, 2018.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Paraprofessional – Caitlin Carey** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to hire Caitlin Carey as a part-time Paraprofessional for the 2018-2019 school year at a salary of \$12,528 (28 hours per week, \$12.36 per hour, 181 days).

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following items:

1. **School Steering Committee** A Motion to approve the School Steering Committee to be comprised of one representative from Administration, Board of Education, Local Bargaining Unit, Bay Head Home and School Association, Bay Head School Foundation and the local business community, as established by Mr. Camardo, who will meet on an as needed basis throughout the 2018-2019 school year.
2. **School Safety Committee** A Motion to approve establishing the School Safety Committee and to be comprised of Dr. Morris, Mr. Camardo Mrs. Michele Sierotko, Mr. Bish and another BHEA member to be determined.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following two items:

1. **Emergency Management Plan** A Motion to approve the Emergency Management Plan for the 2018-2019 school year.
2. **Crisis Management Plan** A Motion to approve the Crisis Management Plan for the 2018-2019 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Aftercare Program** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the aftercare program for the 2018-2019 school year from 2:30 PM to 5:30 PM at rate of \$6.00 per hour.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Student and Staff Manual for 2018-2019** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the Student and Staff Manual for the 2018-2019 school year.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Salaries 2018-2019** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following Steps and Salaries for the 2018-2019 school year:

Heather Califano – Step 6	\$60,125
Vincent Espinosa – Step 1-2 (60%)	\$34,005
Elizabeth Fallivene – Step 11 BA+30	\$71,043
Lauren Galarza – Step 6	\$60,125
Thomas Kennedy – Step 16, MA	\$82,479
Melissa Kiss – Step 12	\$71,775
David Lewis – Step 14, MA	\$78,479
Barbara Martin - Step 17	\$83,695
Carolyn Meyer – Step 14, MA+15	\$78,927
Zahranna Monesson, Step 1-2 (18%)	\$10,201
June Monticello – Step 4, BA+15	\$58,297
Shane O’Connor – Step 3, BA+15	\$57,797
Diane Peters – Step 17, MA+15	\$86,047
Jana Phelps – Step 6, MA	\$62,029
Donna Ray – Step 8, BA+15 (20%)	\$12,799
Michele Sierotko, Step 1-2	\$56,675
William Speelman, Step 10 (60%)	\$40,395
Urbano Venero, Step 11, BA+30 (60%)	\$42,625
Maria Wills, Step 6, MA	\$62,029
AnnMarie Wisliceny, Step 17	\$83,695

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Tuition Student(s)** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following four tuition students for the 2018-2019 school year

1 student - Grade 7

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Stipend Positions 2018-2019** A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the following stipend positions for the 2018-2019 school year at the contracted rate.

Technology Club – To be determined

Law Club - Mr. Kennedy  
 Writing Club – Mrs. Fallivene  
 Homework Club – Mrs. Peters  
 Student Council – Mrs. Galarza  
 Safety Patrol - Mrs. Monticello  
 Yearbook – Miss Wills  
 Talent Show Mrs. Galarza and Mrs. Califano  
 Newspaper - To Be Determined  
 Teacher in Charge – Miss Wills  
 8<sup>th</sup> Grade Advisor – Mrs. Fallivene and Mrs. Phelps (shared)  
 Coaching AD – Mr. O’Connor  
 IR&S – Mrs. Phelps, Mrs. Monticello, Misa Kiss, Mrs. Sierotko  
 Art Club – Mrs. Ray  
 Aftercare – To be determined  
 Cheerleading – Miss Kiss and Miss Periera (shared)  
 Antrim Olympics – Mr. Speelman, Mr. Lewis, Mr. Kennedy, Mr. O’Connor  
 State Testing Coordinator – Mrs. Wisliceny and Mrs. Peters (shared)  
 Girls’ Soccer Coach – Miss Carey  
 Boys’ Soccer Coach – Mr. Speelman  
 Boys’ Basketball Coach – Mr. O’Connor  
 Girls’ Basketball Coach – Mrs. Beyer  
 Girls’ Softball Coach – Mr. Lewis  
 Washington DC Trip – Mr. Kennedy, Mr. Speelman, Mrs. Galarza  
 PEEC Trip – Mr. Speelman, Mr. O’Connor, Mrs. Fallivene

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Policy Updates – Second Reading** – A Motion was offered by Mrs. Antognoli and seconded by Mr. Hinds to approve the second reading of the following policies and regulations:

Policy and Regulations #1613 – Disclosure and Review of Applicant’s History

Policy and Regulations #5512 – Harassment, Intimidation and Bullying

Policy and Regulations #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Policy 8561 Procurement Procedures for Nutrition Programs

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**\*\*MOTION TABLED\*\* Tuition Reimbursement Request – Maria Wills** A Motion was to approve a tuition reimbursement from Maria Wills.

**Workshop(s)** A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve the attendance and related expenses for the following staff member(s) for the 2018-2019 school year.

Mark Bish – November 2, 2018 and November 14, 2018

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS  
ADMINISTRATOR**

**Approval of Minutes** A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to waive the public reading and approve the minutes of the following:

July 30, 2018 – Regular Meeting, Open and Executive Session

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending July 31, 2018, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending July 31, 2018 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of July 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**List of Bills** Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$291,632.05 for the 2018-2019 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Transportation** A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve the following transportation agreements for the 2018-2019 school year between the Bay Head Board of Education and the Monmouth Ocean Educational Services Commission (MOESC):

One student to MATES Academy

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Transportation** A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve a transportation agreement with the Point Pleasant Beach Board of Education to transport one student to the Harbor School, Eatontown, NJ at a rate of \$105.00 per diem.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Transportation** A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve the following transportation agreements with the Point Pleasant Borough School District:

One Student to the Performing Arts Academy

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**Integrated Pest Management Plan 2018-2019** A Motion was offered by Mr. Hinds and seconded by Mrs. Antognoli to approve the renewal of the Integrated Pest Management Plan from July 1, 2018 through June 30, 2019.

AYE: CORNELL, HINDS, ANTOGNOLI, PEARCE, CURTIS

NAY: NONE

**New Business**

Mrs. Christopher announced that the New Jersey School Boards Conference will be held in October. Any Board Members interested in attending should let her know so they can be registered.

**Old Business**

Nothing at this time.

**Motions from the Floor**

Nothing at this time.

**Superintendent’s Report** – Dr. Morris reported the following:

A. <u>Enrollment</u> as of June 20, 2018	
Bay Head School	128 students
Point Pleasant Beach High School	34 students
Vocational School Students	3 students
Out of District	<u>2 students</u>
Total	167 students

**Public Comment** None

**Motion to adjourn** At 5:12 PM, a motion was offered by Mrs. Curtis, seconded by Mrs. Antognoli and unanimously carried to adjourn the meeting.

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Laurie M. Considine  
Board Secretary