SCHEDULE PICK-UP AND STUDENT FEES PAYMENT

Tuesday, July 23, 2019 in the Gym
Last Names L-Z @ 8:30-10:00am
Last Names A-K @ 10:00-11:30am

Please be advised that students with ANY outstanding financial obligations MUST clear their obligations before picking up their schedule. Payments will not be collected at schedule pick up.

Schedules will be held if there is an item missing from your student records. Items may include: birth certificate, enrollment form, updating necessary documents that have expired, etc.

Thank you for your patience and understanding.

SCHEDULE PICK-UP

- Only essential program changes will be allowed at the schedule change table in the Gym:
  - Error, such as duplication of courses listed
  - Adjustments for course(s) completed during summer school
  - Failure to meet course requirements
  - Medical reasons validated by a physician’s note
  - Inappropriate placement

- Check your student’s schedule for errors or omissions.
  - Review the information for any needed corrections (address, phone number, parents’ work numbers, etc.)
  - If necessary, fill out an ORANGE data change form (available at schedule pick up) and turn in to Rm. 6 in the office.

PAYMENT FOR SCHOOL FEES AND OTHER ITEMS

- Separate checks are required for each payment. Please bring up to 5 checks. Cash accepted.
  - MANDATORY STUDENT FEES and optional yearbook--$50 and athletic pass--$25 (see Student Fee Worksheet for exact amount)—check payable to Kalaheo High School
  - PTSA membership: $30.00—check payable to Kalaheo PTSA
  - Project Graduation: $150.00 (until September 27, 2019)—check payable to Kalaheo PTSA
  - School T-shirts (prices vary)—check payable to Kalaheo High School
  - Homecoming Ball Early Ticket Sale: $45.00—check payable to Kalaheo High School

- A $25 service charge will be assessed for any returned check. (Act 240, SLH 2007)

REGISTERED NEW STUDENTS

- BEFORE July 22, 2019: pick up schedule on July 23 and pay for school fees
- July 23-August 5, 2019: will be given a schedule on the first day of school
- AFTER August 5, 2019: will be given a counseling appointment for the first day of school

Please call 305-0200 if you have a new student to enroll. New students will need the following to register: birth certificate, release packet from previous school, TB testing (including date given and date read), record of physical exam taken within the last year, immunization records, and proof of residency (current utility bill).
Kalaheo High School - Student Fee Worksheet  
School Year 2019-2020

PLEASE COMPLETE FORM AND RETURN WITH PAYMENT  
Must be received before July 12, 2019, Mail in / Drop off at school (checks only)  
July 23, 2019, Bring completed form to Schedule Pick-Up Day, 8:30 - 11:30am

Student: 
Last Name  
First Name 
Grade 
(Legal Name as it appears on School Registration)

STUDENT FEES: ALL GRADE LEVELS

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<tr>
<th>Option packages:</th>
<th>1</th>
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<tbody>
<tr>
<td><strong>MANDATORY FEES:</strong></td>
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<tr>
<td>Grade Level Fee</td>
<td>$8.00</td>
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<td>Grade level activities - homecoming, socials, etc.</td>
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<td>Student Activity Fee</td>
<td>$10.00</td>
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<td>Socials, school spirit activities, and leadership</td>
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<td><strong>OPTIONAL:</strong></td>
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<tr>
<td>Student Athletic Pass</td>
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<td>$25.00</td>
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<td>Admission to all regular season games for school year</td>
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<td>*NOT included: pre-season, OIA/State playoff, and Inter League games</td>
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<tr>
<td>Yearbook</td>
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<td>$50.00</td>
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<td>Full color, hardcover: 160 pages chronicling the school year</td>
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<td>student portraits, events and activities</td>
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TOTAL STUDENT FEES: 
- $18.00  
- $43.00 
- $68.00  
- $93.00 

Select only one option: ☑ ☐ ☐ ☐

GRADE 12 ONLY:  
(Participating in Graduation Ceremony)  
If not participating, select option above

Graduation Fee 
Venue rental, technical staff, security, motor coach transit programs, refreshments, decorations, and other supplies 

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<td>$60.00</td>
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TOTAL GRADE 12 STUDENT FEES: 
- $78.00 
- $103.00 
- $128.00 
- $153.00 

Select only one option: ☑ ☐ ☐ ☐

Please make checks payable to: Kalaheo High School  
(include student’s name in check memo)

* Pursuant to Act 45, SLH 1981, the DOE will assess a fee of $25 for each returned check  
* Pursuant to Hawaii DOE Chapter 8-57, students are responsible for paying mandatory student fees 
Non-compliance will result in the ineligibility to participate in extra-curricular activities.  
* Please retain receipt as proof of payment. No receipt copy will be issued.

Kalaheo High School • 730 Iliaina Street, Kailua, HI 96734 • (808)305-0200 • front office hours: Mon-Fri, 7:30am - 4:30pm (all year)