

## MINUTES

of a Regular Meeting of the Personnel Commission  
of the GLENDORA UNIFIED SCHOOL DISTRICT

February 19, 2019

Board Room  
Educational Services Center  
500 North Loraine Avenue, Glendora

4:00 P.M.

### I -- PRELIMINARY

- A. CALL to ORDER: The meeting was called to order by Dr. Ed Potter, at 4:00 p.m. in the Board Room at the District Office.
- B. PLEDGE of ALLEGIANCE: Bruce Bolton led the pledge of allegiance to the flag.
- C. ROLL CALL: Roll call indicated members in attendance as follows: Dr. Ed Potter, Vice Chairperson; Linda Shonk, Member; Dominic DiGrazia, Ed.D, Commission Secretary/Assistant Superintendent of Personnel Services; Noel Carpenter, Human Resources Specialist. Teresa Ferri, Chairperson, not in attendance.
- D. AGENDA (Motion #60): It was moved by Linda Shonk, seconded by Dr. Potter, to adopt the agenda as presented.
- E. MINUTES: (Motion #61): It was moved by Linda Shonk, seconded by Dr. Potter, to approve the minutes of the regular meeting of January 22, 2019.

### II-- COMMUNICATIONS

Dominic DiGrazia, Ed.D, Assistant Superintendent of Personnel Services, announced that the Professional Development Day on 2/11/19 was a success. He indicated that there was a large response from Classified and Certificated staff members. Training sessions included several topics including Trauma Informed Practices, and CPR.

Dr. DiGrazia announced that 10<sup>th</sup> grader, Serena Lin, was the winner of the Annual ASCA Speech Contest. She will progress to the Regional level on 3/6/19 at 6:00 pm in Pasadena.

### III – COMMISSION SECRETARY'S REPORT

Dr. DiGrazia shared the 2017/2018 Personnel Commission Annual Report. The report includes information on the Merit System, Personnel Commission, and Classified Staffing. The Report will be distributed to all Classified Staff Members.

Dr. DiGrazia informed the Commissioners that the following postings will be closing next week: Information Technology Senior Analyst; Nutrition Services Manager I; and Nutrition Services Manager II.

MINUTES of a Regular Meeting – February 19, 2019

IV -- FIRST HEARING PERIOD

None

V -- SECOND HEARING PERIOD

Bruce Bolton, CSEA President, announced that the CSEA will be voting on the initial proposal and 2019/2020 Holiday Schedule. The information will be presented to the Board on 2/25/19.

VI – MOTIONS TO RECONSIDER

None

VII -- ITEMS of GENERAL DISCUSSION

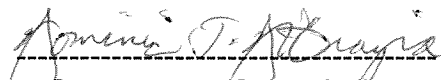
None

VIII -- CLOSED SESSION

None


IX -- ADJOURNMENT

Having no further business, the meeting was adjourned at 4:10 pm.

  
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Secretary to Commission

Approved and Entered into the Proceeding of the District.

March 19, 2019

  
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Chairperson of the Commission