

# Magnolia School District

## Citizens' Oversight Committee Bond Measure 'I' Meeting Minutes

Date: Tuesday, November 28, 2017

Location: Magnolia School District  
Board Room  
2705 W. Orange Ave.  
Anaheim, CA 92804

**The meeting was called to order at 10:36 a.m.**

### **Members Present**

Jasmine LaBurn, Chair, Angelica Herrera, Lupe Barrón, Cheryl Soave, Patricia Soave

### **District Staff Present**

Frank Donovan, Superintendent, Richard Schwartz, Director, Maintenance, Operations, Transportation and Facilities; Cheryl Blount, Senior Administrative Assistant

### **Members Absent**

Mike Batuyong, Shirley Situ

### **Minutes**

Minutes from the 5/16/2017 meeting were reviewed. Angelica Herrera motioned to approve the Minutes, Patty Soave seconded the motion. The motion carried 5-0.

### **Form 700**

The Committee was informed that the 2017/2018 Statement of Economic Interests (Form 700) will be available the end of December, 2017. They should receive an email reminder from: COB.Response "Message from OC Clerk of the Board" to file their Form 700 on-line, or they can complete the form at the 3/6/2018 meeting.

### **Bond Projects – Update**

- **Repair of Leaky Roofs:** The Baden-Powell roof project is completed. Salk School roof replacement will be next.
- **Portable Classroom Modernization:** No portable classrooms have been modernized to-date. However, routine maintenance is on-going. Portable Classroom projects are completed at Marshall, finishing up at Maxwell, and Pyles will be next.
- **Restroom Modernization:** Completed at all sites. If funding allows, there are three restrooms at Baden-Powell we would like to renovate.
- **Site Facility Renovations:** School offices at Disney, Marshall, Walter, Maxwell, Salk and Pyles are completed. The Schweitzer office is 80% complete. We hope to move staff into the renovated office over the Christmas break. The Baden-Powell office renovation is scheduled to begin June 2018.
- **Replace Deteriorated Asphalt:** This will be the last project to be completed.
- **Health and Safety Improvement:** Playground safety, security fencing and upgraded fire alarm systems have been completed at all sites. Still to be completed is parking lot lighting at Baden-Powell, Disney, Low, Maxwell and Schweitzer. Bollards have been installed at Low and Pyles. The PA system at all sites is almost complete.
- **HVAC Replacement/Maintenance:** The OpTerra Energy Services Project is underway and included replacing 379 heating units district-wide. This project is not funded by Measure I money.
- **Electrical/Plumbing/Wall Systems:** This project has not been started. Routine maintenance is performed as needed.

- **BP Building 31-37:** Modernization of this building is complete, with the exception of the flooring replacement in the center section where the County CCS (California Children’s Services) program is located. We will work with CCS to coordinate a timeframe to complete this portion of the project.

**New Business**

Lupe Barrón asked about shade shelters for the Kindergarten playgrounds. Richard said he looked into it, but with the new DSA (Division of State Architect) requirements, it is not feasible. DSA does not allow shade structures within 30 feet of a building. Frank said we will look into other options.

**Meeting adjourned (11:12 a.m.)**

**Future Meeting**

Tuesday, March 6, 2018 **9:30 a.m.**

Tuesday, May 15, 2018 **10:30 a.m.**