

SAFETY COMMITTEE MEETING MINUTES

April 26, 2016

3:15 p.m.



PRESENT: Danielle Yoder, Pauline Nicosia, Lori Stover, Holly Sawyer, Robert Miller, Joy Leitch

MINUTES: Minutes from the March 24, 2016, meeting were reviewed and approved.

OLD BUSINESS:

- Annual training must be completed by Safety Committee members by June 15, 2016. The group discussed potential dates and times to schedule this training and agreed to try to schedule the training for Friday, May 13, during the district-wide teacher in-service day.

NEW BUSINESS:

- The group discussed safety protocols for each building and the concern that there are new personnel in all building offices that may not clearly understand their role in a crisis or the appropriate use of their panic button, be aware of their specific building crisis protocol, or possess scripted communication in the event of potential emergencies.

It was agreed that crisis training for all office personnel should be planned for the August 2016 in-service days prior to the start of the 2016-17 school year. It was also agreed that we should look into the creation of some "quick reference" guides for each building as a supplement to the District-Wide Crisis Manual.

WORK PLACE SAFETY CONCERNS:

- The group discussed the current use of district purchased two way radios. The original intent was that the radios would be a tool in crisis situations to get extra help quickly. It appears that personnel in each building are keeping their radios tuned to their building's specific channel rather than PV RPT. Therefore when a principal has a crisis situation and calls for assistance, the other administrators in the district are not hearing the call for help and offering assistance. The protocol for use of two way radios needs to be revisited.
- Bob reported that he had to pull all ProTeam GoFree Vacuums that have been identified as unsafe for use due to battery problems. ProTeam will provide replacement vacuums for each GoFree Vacuum currently in use.

- Bob reported that on Friday, April 29, he will be purging three skids of chemicals at the Centre County Transfer Station at no cost to the district. He suggested that the nurse's may also send any old or obsolete chemicals for disposal at this time as well.

ACCIDENT REVIEW:

- Polly reported a concern with our current 911 phone set up. Recently, Polly had an emergency in her office and had to call 911. She was alone and assisting the student during the crisis. Rather than all of the district phones toning to recognize that a 911 call had been placed and from what phone extension, Tammy Glasgow and Shelly Weaver each got a call from the 911 center to verify the emergency call. Tammy didn't even know who had placed the call or from what extension. Polly was told that our new phone system does not have the capability to register a district-wide acknowledgement of a 911 call but, instead, certain phones (i.e. nurse) could be designated by our tech staff. Her concern was what about calls made from the gym or wood shop or other such areas that could experience 911 emergencies.
- Spring has brought the annual problem of bees on building playgrounds. Bob shared that the day shift building custodians are to be checking the playground equipment for bee hives. He will remind his staff to be vigilant in checking for this type of problem.
- There was also a report of poison in the wooded area near the high school baseball field. The poison was identified as Sumac which is very difficult to eradicate.
- Lori reported a problem with injuries due to students playing on playground equipment with a mulch base when wearing sandals or flip flops. Danielle shared that while flip flops are permissible according to the dress code, a rule can be established that students who are not wearing closed toe shoes may not play on the equipment surrounded by mulch.

Next Meeting – May 19, 2016 – 3:15 p.m. – Admin. Conf. Rm.