

Culver City High School - Class of 2019

Dear Senior Parents/Guardians,

Your student's Senior year is an exciting time. Students and parents will have mixed-emotions as they prepare for the next phase of their lives. There will be many activities, requirements, and costs this year. In order to help you prepare for your planning, we are providing you with the information listed below. We encourage you to review the school website (cchs.ccusd.org) and daily bulletin regularly for important information regarding Seniors and Senior activities.

Please encourage your student to be at school every day and to do his/her best. Attendance does matter and studies show that good attendance correlates with student success in school and in life after High School. We hope to guide our students to make good choices to ensure that they graduate on time, participate in the graduation ceremony and participate in the activities planned for our Seniors.

Should you have any questions throughout the school year, please feel free to contact us via email or phone at (310) 842-4200.

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1. **Graduation Ceremony Requirements:** All graduating seniors must have earned 220 credits prior to the ceremony to participate in the graduation ceremony. Official transcripts from other schools must be submitted to the Guidance Office by Monday, June 10, 2019 at 3:00 p.m.
2. **Service Learning Hours:** All graduating seniors must complete the required 60 hours of Service Learning Hours and turn in the evaluation form to their assigned counselor by Wednesday, May 15, 2019 in order to receive their diploma. Please contact your student's assigned counselor if you are unsure if your student has met the Service Learning Hours requirement.
3. **Attendance: Seniors with more than 14 absences during the school year for any reason will not participate in the graduation ceremony.**
4. **Cap & Gown:** Seniors must be in a CCHS Cap and Gown to participate in the graduation ceremony. CCHS PTSA will be selling caps & gowns starting in March for \$30. The price will increase in April to \$40. PTSA will be sending out an informational flyer with prices and dates to purchase them.
5. **Senior Pictures:** Senior pictures were taken during the summer prior to the start of school. If your senior has not yet taken a senior picture with CFP Studios, please contact them at (310) 821-7500 to set up an appointment. Any senior who does not take a senior picture **by September 30th** will not be in the yearbook. These senior pictures will be used in the yearbook.
6. **Homecoming:** The Homecoming football game will take place on **Friday, October 12th**. The Homecoming Dance will take place on **Saturday, October 13th** at CCHS. Ticket prices and the student contract will be available in the Attendance Office and on the high school website <http://cchs.ccusd.org>.
7. **Senior Grad Night information to be announced. Requirements:** Zero Detention hours, No more than 4 unexcused absences or Truancies to any one period (Attendance Codes A & U) per semester, No more than 7 tardies to any one period (Attendance Codes T & Z) per semester. **Fall & Spring Semester. Attendance Counts!**
8. **Prom-Saturday, May 18, 2019. Requirements:** Zero Detention hours, No more than 4 unexcused absences or Truancies to any one period (Attendance Codes A & U) No more than 7 tardies to any one period (Attendance Codes T & Z) **for Spring Semester Only.** (Ticket cost approx. \$85-\$110)

9. **Graduation - Friday, June 14, 2019 at 4:00 p.m. – Tickets:** The graduation ceremony will take place at the CCHS Jerry Chabola Stadium. Each guest must have a ticket to attend the graduation ceremony. **Each graduating senior will receive six (6) tickets at the Senior Breakfast.**
10. **Senior Week:** All students must be present for all Senior Activities scheduled during the school day during the week of June 10-14, 2019. Please **do not** schedule appointments or plan trips during these dates.
11. **Student Debt:** All debts owed to the school for lost or damaged textbooks, library books, equipment, uniforms, shop/art classes, etc., should be cleared immediately and/or as they are incurred. The last date to clear student debt obligations is Monday, June 10, 2019 by 12:00 p.m. Seniors will not participate in the graduation ceremony or receive their diplomas unless ALL obligations have been met and cleared.
12. **Discipline:** Students must have completed all Saturday Schools and/or detentions before they receive their diploma. Check the Demerit List that is posted outside of the Discipline Office on a regular basis. Detention hours may be served by attending school-wide detention after school, Saturday School or participating in the 20 for 20 program (20 school days with no absence or tardies for any reason, can clear up to 20 hours of attendance detentions). After-school detention is held daily, except on Wednesdays, from 3:05 to 4:00 p.m. The doors close promptly at 3:05 p.m. and no students will be admitted after this time. Saturday School is held from 8:00 a.m. to 12:00 p.m. in the Multi-Purpose room. Students must bring their school ID, academic assignments to work on and a book to read. Space is limited, therefore, it is important to be on time. Saturday School Dates: 9/15, 9/29, 10/6, 10/20, 11/3, 11/17, 12/1, 12/15, 1/19, 2/2, 2/23, 3/2, 3/16, 4/13, 4/27, 5/4, 5/11, 5/18, 6/1, and 6/8.
13. **Class Rings/Graduation Announcements/Letterman Jackets:** Jostens is CCHS' official vendor for class rings, graduation announcements, letterman jackets and other graduation items. Please contact our Jostens representative – Kirk Mayer at (818) 642-2699 or via email at kirk.mayer@jostens.com .
14. **ASB Cards:** ASB Cards may be purchased for \$50 from Mrs. Heiner in the Main Office or on the CCHS Webstore. Students who have an ASB card will be allowed into football and basketball games for free (excluding CIF playoffs). Students will also receive discounted prices for the yearbook, dances, plays, activities, Prom, etc. Monies raised through the sale of ASB cards support student activities, student athletics, and AVPA.
15. **Yearbook:** 2018-2019 Yearbooks are available for purchase from Mrs. Heiner in the Main Office or on the CCHS Webstore. The price starts at \$85 and goes up in price to approximately \$90 - \$100 as the year progresses. Purchase early for the best price. There is a \$5 discount for students with an ASB Card.
16. **Yearbook Baby Pictures** are due by Friday, October 19, 2018 and must be emailed from your CCHS student gmail (yourname@students.ccusd.org) account and must be in a jpeg format. Please email them to cchsyarbooks@gmail.com.
17. **Yearbook Ads:** Would you like to celebrate the milestone of your student? Purchase a recognition ad in the 2018-2019 Olympian to highlight their accomplishments such as activities, sports, arts, friendships, etc. Ads can be purchased individually or together with friends, clubs, teams, organizations, etc. You can design your own ad or staff can do it for you at no extra charge. The deadline is Friday, March 15, 2019. Available pages are limited. Contact Ms. Vitellaro for more information at JoAnnVitellaro@ccusd.org.

An Activities Newsletter will be distributed to students and posted to the school website at the beginning of second semester with additional information regarding senior activities.

Have a wonderful school year!