

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Vacancy, Member (Seat #3)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either one or two minutes, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

**7.a. Conference with Legal Counsel-Pending Litigation (Pursuant to Government Code Section 54956.9 [a] and [d](1):**

7.a.1. OAH Case No. 2018120601

7.a.2. OAH Case No. 2018110757

7.a.3. 008/2018-2019

7.a.4. 009/2018-2019 – Employee ID Number VD9513773

**8. RECONVENE FOR PUBLIC SESSION**

**9. REPORTING OUT CLOSED SESSION ACTIONS**

**10. STUDENT REPORTS**

10.a. Inglewood Continuation High School

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

10.b. Morningside High School

**11. PUBLIC HEARING**

11.a. ICEF Inglewood Middle Charter Academy Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024

**12. REPORTS/PRESENTATIONS**

12.a. District English Learners Advisory Committee (DELAC) and Language Proficiency Assessment Committee (LPAC) Update

12.b. Strategic Plan: Site Level Plans

12.b.1. Warren Lane School

12.b.2. Crozier Middle School

12.c. Special Education Update

12.d. The Inglewood Unified School District Board of Education and State Administrator invites interested and qualified persons who wish to be considered for a vacancy on the Board of Education to file a letter of application, resumé, and two letters of recommendation to the Inglewood Unified School District, 401 S. Inglewood Avenue Inglewood, California 90301 (all of the above are required in order for a person to be eligible for consideration).

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

13.a.1. Approve Agreement with Burnham Benefits Insurance Services to Provide Insurance Broker Services for 2019-2020 Employee Benefits Programs

13.a.2. Approve to Establish Job Description for Applications Support Technician

13.a.3. Certificated Personnel Roster

13.a.4. Classified Personnel Roster

**13.b. BUSINESS SERVICES DIVISION**

13.b.1. Approval/Ratification of Purchase Orders in the Amount of \$2,063,295.30 Issued December 1, 2018, through December 31, 2018

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 21/2018-2019, in the Amount of \$11,732,922.30 for the Month of December 2018

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

13.b.5. Approval of the Revised Year 2019 Federal Mileage Rate of 58.0 Cents Per Mile

13.b.6. Approval of the Fiscal Crisis & Management Assistance Team (FCMAT) Study Agreement with Kern County Superintendent of Schools - Administrative Agent to Complete a Comprehensive Assessments and Develop Improvement Plans - Year 7

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

13.b.7. Ratification of Amendment No. 1 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures, Employee Absences and Additional Support Needed for Construction at Various Sites

13.b.8. Ratification of Revised Memorandum of Understanding (MOU) Between Carter's Kids and Inglewood Unified School District for a New Playground Donation at Bennett-Kew Elementary School

13.b.9. Ratification to Advertise A Call for Bids for Updated Structured Fiber Optic Cabling to Support District-wide Technology Infrastructure

13.b.10. Ratification of Revised Agreement No. 127781:18:19 with the Los Angeles County Office of Education to Provide Champions for Change-Healthy Communities Initiative (CFC\_HCI) Curriculum and Instructional Services

13.b.11. Approval of the Business Prime Benefits Membership with Amazon for F/Y 2018-2019

13.b.12. Approval to Purchase one Replacement 2018 Ford Transit Van from South Bay Ford for Use by the Food Services Department

13.b.13. Ratification of Memorandum of Understanding with Marin County Office of Education (MCOE) and California Collaborative for Educational Excellence (CCEE) to Assist with Developing a Community and Stakeholder Engagement Plan, Producing one Internal Newsletter per Month, and Revamping LEA's Website

13.b.14. Approval of the Facilities Use Agreement with Green Dot Public Schools California, a Non-Profit Public Benefit Corporation, which Operates Animo City of Champions Charter High School for FY 2019-2020

**13.c. MEASURE GG AND FACILITIES**

13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$2,063,295.30 Issued December 1, 2018, through December 31, 2018

13.c.2. Ratification of the 2018-2019 Citizens' Bond Oversight Committee Meeting Schedule

13.c.3. Approval of Resolution No. 23/2018-2019, Appointment and Reappointment of Measure "GG" Citizens' Oversight Committee Members

13.c.4. Approval of Resolution No. 24/2018-2019, Delegating Authority Regarding Hearings on Substitution of Subcontractors

**13.d. EDUCATIONAL SERVICES**

13.d.1. Approval of Consultant Agreement with Endtest Pro Psychology Inc. to conduct Independent Psychoeducational Evaluations and/or a Functional Behavior Assessment (FBA) for Fiscal Year 2018-2019

13.d.2. Approval of the Equipment Service Contract with Complete Business Systems to Provide Maintenance Service to the Duplo Digital Duplicator Machine at Kelso Elementary School for F/Y 2018-2019

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

13.d.3. Ratification of Consultant Agreement with Easter Seals Southern California, Inc. to Conduct Evaluations and Therapy to Students per IEP for Fiscal Year 2018-2019

13.d.4. Approval of the Memorandum of Understanding Between Vision To Learn and Inglewood Unified School District for the Purpose of Operating A Free of Charge, Mobile Vision Clinic on a District Campus, Effective July 1, 2019 until June 30, 2020

13.d.5. Ratification of Vending Agreement for Food Services to Supply Meals to the Preschool Program for Fiscal Year 2018-2019

13.d.6. Ratification of Consultant Agreement with Douglas W. Stephey to Conduct Vision Therapy Assessments for Fiscal Year 2018-2019

13.d.7. Approval of College Tour Field Trip to California State University, Chico for 50 Inglewood Unified School District Seniors, March 14-16, 2019

13.d.8. Approval of the UCLA Mathematics Project to provide a Series of Workshops Focused on Mathematics, Cognitively Guided Instruction (CGI) at Kelso Elementary School Effective, February 21, 2019 - May 31, 2019

13.d.9. Approval of Amendment No. 1 to the Consultant Agreement with Sunbelt Staffing, LLC, to Continue to Provide Additional Support to Students for Occupational Therapy (OT), Physical Therapy (PT) and Special Education Instructional Aide Services for F/Y 2018-2019

13.d.10. Approve/Deny the ICEF Inglewood Elementary Charter Academy Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024, and if Approved, Approve Resolution No. 22/2018-2019

13.d.11. Approval of the Inglewood Unified School District Low Performing Students Block Grant Plan for F/Y 2018-19 through 2020-21, District-wide

13.d.12. Approval of the LaTijera Charter School Academy of Excellence Low Performing Students Block Grant for F/Y 2018-19 through 2020-21

13.d.13. Approval to Add Wendy's Educational Program Hawthorne to the Approved Field Trip List for the 2018-2019 Fiscal Year

13.d.14. Approval of the Revised Inglewood Unified School District Special Education Policy Handbook for the 2018-2019 School Year

13.d.15. Approval of the 2018-2019 Single Plans for Student Achievement (SPSA) for all IUSD Schools

13.d.16. Approval of Elementary, Middle and High School Discipline Intervention Matrix for School Year 2018-2019

13.d.17. Approval to Add Holly Park to the Approved Field Trip List for the 2018-2019 Fiscal Year

13.d.18. Approval of Amendment No. 1 to the Consultant Agreement with Staff Rehab, to Continue to Provide Additional Support to Students by Special Education Instructional Aides for F/Y 2018-2019

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

13.d.19. Approval of Consultant Agreement with Cross Country Staffing Inc. on Behalf of its Affiliate New Mediscan II, LLC dba Mediscan Staffing Services for Fiscal Year 2018-2019

**13.e. STATE ADMINISTRATOR**

13.e.1. Conduct Reading and Adopt Board Policies and Administrative Regulations for Series 3000 (Series 3000 – Business and Noninstructional Operations), Series 4000 (Personnel), Series 5000 (Students), Series 6000 (Instruction), and Series 7000 (Facilities)

13.e.2. Approval of the Board of Education Subcommittee Comprising of the Board President and the Vice President to Review Applications and Make Recommendations to the State Administrator Regarding the Appointment of a New Board Member

**14. APPROVAL OF MINUTES**

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on January 16, 2019

14.b. Minutes of the State Administrator's Special Board of Education Meeting held on February 6, 2019

**15. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - March 6, 2019**

**18. ADJOURNMENT**

**Disability Information**

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

**Spanish Interpretation / interpretación al español**

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

**Mission Statement**

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Vacancy, Member (Seat #3)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either one or two minutes, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

7.a. Conference with Legal Counsel-Pending Litigation (Pursuant to Government Code Section 54956.9 [a] and [d](1):

7.a.1. OAH Case No. 2018120601

7.a.2. OAH Case No. 2018110757

7.a.3. 008/2018-2019

7.a.4. 009/2018-2019 – Employee ID Number VD9513773

**8. RECONVENE FOR PUBLIC SESSION**

**9. REPORTING OUT CLOSED SESSION ACTIONS**

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**10. STUDENT REPORTS**

10.a. Inglewood Continuation High School

10.b. Morningside High School

**11. PUBLIC HEARING**

11.a. ICEF Inglewood Middle Charter Academy Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024

**12. REPORTS/PRESENTATIONS**

12.a. District English Learners Advisory Committee (DELAC) and Language Proficiency Assessment Committee (LPAC) Update

12.b. Strategic Plan: Site Level Plans

12.b.1. Warren Lane School

12.b.2. Crozier Middle School

12.c. Special Education Update

12.d. The Inglewood Unified School District Board of Education and State Administrator invites interested and qualified persons who wish to be considered for a vacancy on the Board of Education to file a letter of application, resumé, and two letters of recommendation to the Inglewood Unified School District, 401 S. Inglewood Avenue Inglewood, California 90301 (all of the above are required in order for a person to be eligible for consideration).

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

**13.a.1. Approve Agreement with Burnham Benefits Insurance Services to Provide Insurance Broker Services for 2019-2020 Employee Benefits Programs**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Agreement with Burnham Benefits Insurance Services to provide insurance broker services for 2019-2020 employee benefits programs (health and welfare benefits), effective February 21, 2019 through July 21, 2019.

**Rationale:**

The District continues to seek employee health benefits options in an effort to consider all potential cost savings options. Burnham Benefits Insurance Services assisted the District and the Health Insurance Committee in seeking proposals for the current plan year and wishes to continue the agreement with a more limited scope of work for the upcoming plan year. The objective and scope of service for this work includes:

Prepare Request for Proposal for the District's Employee Health Benefits for the upcoming plan year effective October 1, 2019.

Attend relevant Benefits Committee meetings and coordinate the RFP process.

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

Review and analyze proposals for the Benefits Committee.  
Organize and facilitate vendor presentations to the Benefits Committee.

Evaluate current census data to identify critical plan components and areas of low impact, which could potentially contribute to employee and/or District cost-savings.

Conduct research on vendor candidates including data on rate history, customer service, client retention, etc.

Prepare side-by-side comparisons of all proposals submitted including plan designs, expenses, value-added benefits, and cost-savings for employees and the District.

Assist the District and Benefits Committee in evaluating options for offsetting and/or reducing employee health benefit out-of-pocket expenses.

**Financial Impact:**

The fiscal impact of this agreement is \$15,000 and would be charged to the Benefits/Risk Management budget (general funds).

**Attachments:**

Burnham Consultant Agreement  
IUSDServicesandfee

**13.a.2. Approve to Establish Job Description for Applications Support Technician**

**Recommended Motion:**

Administration recommends that the State Administrator approve to establish the job description of Applications Support Technician.

**Rationale:**

The State Administrator must approve the establishment of job descriptions. Several months ago, the district began a review of student enrollment and student attendance procedures. In this review, it was determined that work related to student enrollment and student attendance data entry for elementary schools needed to be assigned to the Clerk/Typist II - Elementary classification. It was also determined that support of this work would additionally be assigned to the Office Manager I (elementary) classification. HR has already begun the work in facilitating these changes.

Another result of this review process was the establishment of the Applications Support Technician job description. This position would be under the direction of the Executive Director of Information Technology or designee and will provide assistance, advice, problem solving, and technical information to customers regarding the use of software applications; schedule, coordinate, and participate in



**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
 Dr. Ernest Shaw Board Room  
 401 S. Inglewood Avenue  
 Inglewood, CA 90301

the production, quality assurance, and delivery of output reports and data; route customer requests for services or problem resolution to appropriate staff, and act as liaison with customers regarding the status of their requests. This job class exercises responsibility for the coordination and application of established procedures related to information systems operations and for ensuring the accuracy and timeliness of system output, assuring that generated output meets the needs of assigned customers. The software applications that the new position will support are in the area of student information systems (AERIES, CalPADS, etc.).

Upon approval of this request, Human Resources will be authorized to complete the reclassification of the classified employees who currently hold these positions.

**Financial Impact:**

Due to the reduction of certain data positions, it is anticipated that the financial impact of this neutral. This classification is placed on Range 53 of the Classified Employee Salary Schedule.

**Attachments:**

Applications Support Technician Job Description

**13.a.3. Certificated Personnel Roster**

**Attachments:**

Certificated Roster 2.20.2019

**13.a.4. Classified Personnel Roster**

**Attachments:**

Classified Roster 2.20.2019

**13.b. BUSINESS SERVICES DIVISION**

**13.b.1. Approval/Ratification of Purchase Orders in the Amount of \$2,063,295.30 Issued December 1, 2018, through December 31, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify purchase orders in the amount of \$2,063,295.30 issued from December 1, through December 31, 2018.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. Below is a summary of purchase order issued from December 1, 2018, through December 31, 2018:

Fund 01.0 General Fund	P301137AC	through PTR_40116	= \$1,701,499.49
Fund 01.2 La Tijera Sub Fund	P400362	through POB_40190	= \$ 5,570.26
Fund 01.9 City Honors Sub Fund	P301140AC	through PCT_4140	= \$ 11,204.27
Fund 11.0 Adult Education Fund	P400366	through PCT_4061	= \$ 9,592.90
Fund 12.0 Child Development Fund	P400369	through PCT_4151	= \$ 17,781.00

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

Fund 13.0 Cafeteria Fund	PCT_4144	through PFS_40041	= \$ 78,659.03
Fund 25.0 Capital Facilities Fund	PCT3707AC		\$ 37,000.00
Fund 67.1 Self Insurance Fund	P400363	through POB_40188	= \$ 78,911.30

**Financial Impact:**

\$1,940,218.25

**Attachments:**

PO Report December 2018

**13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

**Rationale:**

Approval of this request will provide staff development for conference attendee and foster improvement in teaching and administration.

This item supports FCMAT (July 2017 Review) in the following:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

**Financial Impact:**

The estimated cost of \$22,699 will be paid with Vocational & Technical Education, General, Title I and II Funds.

**Attachments:**

Convention & Travel 2.20.2019

**13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 21/2018-2019, in the Amount of \$11,732,922.30 for the Month of December 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Vendor and Payroll Warrant Resolution No. 21/2018-2019, in the Amount of \$11,732,922.30 for the month of December 2018.

**Rationale:**

All warrant and payroll resolutions must be approved by the State Administrator. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the State Administrator.

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**Financial Impact:**

Vendor and payroll warrants expended in the month of December 2018 are \$11,732,922.30.

**Attachments:**

Resolution 21/2018-2019

**13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

**Recommended Motion:**

Administration recommends that the State Administrator accept the attached donations on behalf of the students and educational programs of the District.

**Rationale:**

The State Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the State Administrator on behalf of the Board of Education and Administration. Acceptance of the donations will acquire and maximize internal and external sources.

**Financial Impact:**

None

**Attachments:**

Donations 2.20.2019

**13.b.5. Approval of the Revised Year 2019 Federal Mileage Rate of 58.0 Cents Per Mile**

**Recommended Motion:**

Administration recommends that the State Administrator approve the revised year 2019 Federal Mileage Rate to 58.0 cents per mile.

**Rationale:**

All changes in mileage rates must be approved by the State Administrator. Beginning January 1, 2019, the mileage reimbursement rate for business travel is 58.0 cents per mile (up from 53.5 in 2017).

**Financial Impact:**

The mileage reimbursement rate for business travel is 58¢ per mile (up from 54.5¢ in 2018).

**Attachments:**

Mileage Rate for 2019

**13.b.6. Approval of the Fiscal Crisis & Management Assistance Team (FCMAT) Study Agreement with Kern County Superintendent of Schools - Administrative**

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**Agent to Complete a Comprehensive Assessments and Develop Improvement Plans - Year 7**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Fiscal Crisis & Management Assistance Team (FCMAT) Study Agreement with Kern County Superintendent of Schools - Administrative Agent to Complete a Comprehensive Assessments and Develop Improvement Plans - Year 7.

**Rationale:**

All agreements must be approved by the State Administrator. The California Department of Education has requested that the team assign professionals to study specific aspects of the district. These professionals may include staff of the team, county offices of education, the California Department of Education, school districts, or private contractors.

On September 14, 2012, Senate Bill (SB) 533 (Wright) was signed into law. Senate Bill 533 provides a state emergency loan of \$55 million to the district and authorizes the state superintendent of public instruction to appoint a state administrator his designee to administer the district.

The legislation also requires the team to complete a comprehensive assessment and development improvement plans. FCMAT will complete the sixth annual comprehensive assessment of the district and monitor the district s progress toward meeting the recommendations made in the initial improvement plan dated July 2013, in the following five areas of district operations: Financial Management; Pupil Achievement; Personnel Management; Facilities Management; and Governance and Community Relations.

Approval of this item supports the following FCMAT standard:  
Community relations and Governance Standards - 5.3, Professional Standard - Board Roles/Boardsmanship.

**Financial Impact:**

The estimated cost not to exceed \$327,000 will be paid with General Funds.

**Attachments:**

Agreement Year 7

**13.b.7. Ratification of Amendment No. 1 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures, Employee Absences and Additional Support Needed for Construction at Various Sites**

**Recommended Motion:**

Administration recommends that the State Administrator ratify Amendment No. 1 to the Security Services Agreement with GSG Protective Services to provide security

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

services during school closures, employee absences and additional support needed for construction at various sites.

**Rationale:**

All agreements must be approved by the State Administrator. In an effort to reduce the loss of property during school break periods (i.e., Thanksgiving Break, Winter Break, Spring Break), the District is providing security coverage at various campuses. Additionally, security services are being utilized to provide coverage during construction as well as to cover employee absences at various sites.

IMPLICATION: By approving this request, School Police will be able to maintain a level of security across the District when necessary.

**Financial Impact:**

The additional cost of \$90,000 will be paid with General Funds.

**Attachments:**

GSG Amendment No. 1

**13.b.8. Ratification of Revised Memorandum of Understanding (MOU) Between Carter's Kids and Inglewood Unified School District for a New Playground Donation at Bennett-Kew Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the revised Memorandum of Understanding (MOU) with Carter's Kids for the donation of a new playground at Bennett-Kew Elementary School.

**Rationale:**

All revised ratifications of Memorandums of Understanding (MOU's) must be approved by the State Administrator. On January 16, 2019, the State Administrator approved the MOU with Carters Kids for a new playground at Warren Lane Elementary School that will be relocated to Bennett-Kew Elementary School due to the Warren Lane K-8 campus modernization.

**Financial Impact:**

The playground equipment will be donated by Carter's Kids in the amount of \$70,000.

Additionally, the estimated site work preparation in the amount of \$30,000 will be paid with General Maintenance.

**Attachments:**

Carter Kids MOU Bennett-Kew

**13.b.9. Ratification to Advertise A Call for Bids for Updated Structured Fiber Optic Cabling to Support District-wide Technology Infrastructure**

**Recommended Motion:**

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

Administration recommends that the State Administrator ratify the authorization to advertise a call for bids for a qualified vendor to update the district-wide fiber optic cabling for technology utilizing E-Rate funding.

**Rationale:**

All public bid projects must be approved by the State Administrator. Staff is requesting authorization to advertise a call for bids for district-wide updated fiber-optic cabling for technology infrastructure.

IMPLICATION: By approving this request, the District will be able to use the remainder of our Category 2 E-Rate funds.

**Financial Impact:**

The estimated advertisement cost of approximately \$800.00 will be paid with General Funds.

**Attachments:**

Fiber Optic Cabling Advertisement

**13.b.10. Ratification of Revised Agreement No. 127781:18:19 with the Los Angeles County Office of Education to Provide Champions for Change-Healthy Communities Initiative (CFC\_HCI) Curriculum and Instructional Services**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the revised Agreement No. 127781:18:19 with the Los Angeles County Office of Education to Provide Champions for Change-Healthy Communities Initiative (CFC\_HCI) Curriculum and Instructional Services.

**Rationale:**

All agreements must be approved by the State Administrator. LACOE's Division of Curriculum and Instructional Services (CIS), as designated fiscal agent for the Champions for Change-Healthy Communities Initiative (CFC\_HCI), will act as District's fiscal interface and will administer funds accordingly per LACOE award number PH-003253 (LACOE contract #C-16806), with the granting agency, the Los Angeles County Department of Public Health (LACDPH).

LACOE will assist the District in reviewing/updating the District's Wellness Policy. In addition, they will provide the necessary guidance to implement the new regulations.

**Financial Impact:**

LACOE will provide the technical support (labor hours) at no cost to the District.

**Attachments:**

LACOE Champions for Change

**13.b.11. Approval of the Business Prime Benefits Membership with Amazon for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Business Prime Benefits Membership with Amazon for F/Y 2018-2019.

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**Rationale:**

All memberships must be approved by the State Administrator. Business Prime is a membership program for businesses of all sizes with premium procurement benefits that help free time and resources you can invest back into your business.

**Financial Impact:**

The annual cost of \$499 will be paid with General Funds.

**Attachments:**

Prime Membership

**13.b.12. Approval to Purchase one Replacement 2018 Ford Transit Van from South Bay Ford for Use by the Food Services Department**

**Recommended Motion:**

Administration recommends that the State Administrator authorize the purchase of one replacement vehicle, 2018 Ford 250 MR Cargo Van, from South Bay Ford for use by the Food Services Department.

**Rationale:**

All vehicle purchases must be approved by the State Administrator. The existing Food Service vehicle has safety flaws that cannot be repaired effectively, therefore the Food Services Department request to purchase a replacement van. The usage of this vehicle is exclusively for school food service and will be used for the delivery of meals for IUSD students.

IMPLICATION: By approving this request, the Food Services Department will be in compliance with Health and Sanitation Foods Standards. Additionally, approving this request allows Food Service to provide better service to the students by minimizing interruptions in service due to malfunctions or repairs on outdated vans.

**Financial Impact:**

The estimated cost of \$46,065.08 will be paid with Cafeteria Funds.

**Attachments:**

2018 Ford Van

**13.b.13. Ratification of Memorandum of Understanding with Marin County Office of Education (MCOE) and California Collaborative for Educational Excellence (CCEE) to Assist with Developing a Community and Stakeholder Engagement Plan, Producing one Internal Newsletter per Month, and Revamping LEA's Website**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the Memorandum of Understanding with Marin County Office of Education (MCOE) and California Collaborative for Educational Excellence (CCEE) to assist with developing a

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

community and stakeholder engagement plan, producing one internal newsletter per month, and revamping LEA’s website.

**Rationale:**

All agreements must be approved by the State Administrator. To support the efforts of LEA to achieve its LCAP goals, LEA, in consultation with CCEE, has decided to contract with a vendor to provide communications support services to LEA in order to help with student retention. These Activities shall involve (but not be limited to) developing a community and stakeholder engagement plan, producing one internal newsletter per month, and revamping LEA s website. LEA has selected these Activities specifically because they have determined that they will improve LEA s ability to communicate and re-establish trust with its community, which will stabilize enrollment and which will, in turn, help LEA achieve all of its LCAP goals.

**Financial Impact:**

As part of the pilot program, CCEE/Administrative Agent shall assist LEA by providing funding support for Activities for the term of the agreement, not to exceed \$50,000.

**Attachments:**

MOU Marin County Office of Education

**13.b.14. Approval of the Facilities Use Agreement with Green Dot Public Schools California, a Non-Profit Public Benefit Corporation, which Operates Animo City of Champions Charter High School for FY 2019-2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Facilities Use Agreement with Green Dot Public Schools California, a non-profit public benefit corporation, which operates Animo City of Champions Charter High School for FY 2019-2020.

**Rationale:**

All agreements must be approved by the State Administrator. The District agrees to allow Charter School exclusive and non-exclusive use of the classrooms and other space allocated to the Charter School, for the sole purpose of operating the Charter School and activities reasonably related to the operation of the Charter School, including its related classroom-based educational program in accordance with the Charter School's charter and any MOU related to its operations, as follows:

Site: 9330 South 8th Avenue, Inglewood, California  
Grade Configurations: 9-12 Regular Classrooms



**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
 Dr. Ernest Shaw Board Room  
 401 S. Inglewood Avenue  
 Inglewood, CA 90301

Twenty (20) rooms for teaching and administrative space for the 2019-2020 school year, as follows: Room #s 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and 32.

Twenty-five (25) rooms for teaching and administrative space for the 2020-2021 school year, as follows: Room #s 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 22, 23, 29, 30, 31, and 32.

Charter School shall have non-exclusive use of the outdoor play area, a multipurpose room, restrooms and parking, as designated in Exhibit "A." Charter School, SELPA and District, and any third-party program occupying space at the site will meet and determine a schedule for cooperative, shared use.

**Financial Impact**

Below are the amounts that the Charter School shall pay the District for use of the Site as described in the agreement:

2019-20 - \$293,671 plus \$20,000 for utilities (\$1,666.66 per month) = \$313,671 for the year [lease and utilities]

Payable twelve (12) monthly installment payments in the amount of \$24,472.58

2020-2021 - \$368,671 plus \$25,000 for utilities (\$2,083.33 per month) = \$393,671 for the year [lease and utilities]

The payment for 2020-2021 will be due within sixty (60) days after execution of this agreement by both parties.

**13.c. MEASURE GG AND FACILITIES**

**13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$2,063,295.30 Issued December 1, 2018, through December 31, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify Fund 21.1 Purchase Orders in the amount of \$2,063,295.30 issued December 1, 2018, through December 31, 2018.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PMGG_20065 through PMGG_20207 =	\$386,496.00
Fund 40.0	Los Angeles World Airport	LAWA2008	= \$1,676,799.30

**Financial Impact:**

\$2,063,295.30

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**Attachments:**

Facilities Board Report December 2018

**13.c.2. Ratification of the 2018-2019 Citizens' Bond Oversight Committee Meeting Schedule**

**Recommended Motion:**

Administration recommends that the State Administrator approve the 2018-2019 Citizens' Bond Oversight Committee Meeting Schedule.

**Rationale:**

All meeting schedules must be approved by the State Administrator.

Approval of this item supports the following FCMAT Standard:

Community Relations and Governance, Standard 3.4

Facilities Management, Standard 2.8

**Financial Impact:**

None

**Attachments:**

2018-19 Citizens' Oversight Committee Schedule

**13.c.3. Approval of Resolution No. 23/2018-2019, Appointment and Reappointment of Measure "GG" Citizens' Oversight Committee Members**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 23/2018-2019, appointment and reappointment of Measure "GG" Citizens' Oversight Committee Members.

**Rationale:**

All Board Resolutions must be approved by the State Administrator. On July 29, 2015, the State Trustee approved the appointment of qualified applicants upon the establishment of the Oversight Committee.

In accordance with Education Code Section 15278(b), the Citizens Oversight Committee shall:

Inform the public concerning the District's expenditure of Measure GG bond proceeds;

Review expenditure reports produced by the District to ensure that Measure GG bond proceeds were expended only for the purposes set forth in Measure GG; and

Present to the Board of Education in public session, an annual written report outlining their activities and conclusions regarding the expenditure of Measure GG bond proceeds.

By this Resolution, the Board wishes to reappoint seven (7) of the current members of Oversight Committee to new two-year terms and appoint three (3) new persons to the Oversight Committee to two-year terms.

The Board hereby reappoints the following members each to a new two-year term, commencing upon the approval of this Resolution:

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

- Henry Brown
- Valerie Lathern
- Marc Little
- James Mitchell
- Dara Stewart
- Joel Taylor
- Maxine Toller

The Board hereby appoints the following members each to a two-year term, commencing upon the approval of this Resolution:

- Karyl Brandford
- Dexter Hall
- Leonard Hernandez

Implication: By approving this request, the District will the requirements for filling vacant seats for the Citizens' Oversight Committee, Measure GG Bond.

Approval of this item supports the following FCMAT Standard:

Facilities Management Standards 2.8 - FACILITY PLANNING - The LEA has a facility planning committee.

**Financial Impact:**

None

**Attachments:**

Citizen Oversight Committee Member List

**13.c.4. Approval of Resolution No. 24/2018-2019, Delegating Authority Regarding Hearings on Substitution of Subcontractors**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 24/2018-2019, delegating authority regarding hearings on the substitution of subcontractors.

**Rationale:**

All Board Resolutions must be approved by the State Administrator. Public Contract Code section 4100 et seq. requires bidders for construction projects, at the time bids are submitted, to designate all of the subcontractors performing work in excess of one half of one percent of the total bid that such bidder intends to utilize for the project.

Resolution No. 24/2018-2019 will delegate authority to the Chief Business Official to act as the hearing officer for the statutory hearing that will occur to address Archico Design Build, Inc.'s request to substitute Sphinx Landscape on the Woodworth-Monroe TK-5 Modular Project.

**Financial Impact:**

None

**Attachments:**

Resolution 23/2018-2019

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**13.d. EDUCATIONAL SERVICES**

**13.d.1. Approval of Consultant Agreement with Endtest Pro Psychology Inc. to conduct Independent Psychoeducational Evaluations and/or a Functional Behavior Assessment (FBA) for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the consultant agreement with Endtest Pro Psychology Inc. to conduct Independent Psychoeducational Evaluations and/or a functional behavior assessment (FBA) for fiscal year 2018-2019.

**Rationale:**

All contracts must be approved by the State Administrator. Endtest Pro Psychology Inc. will conduct Independent Psychoeducational Evaluations to Inglewood Unified School students per IEP or settlement. The purpose of the Independent Psychoeducational evaluations is to help define the specific difficulties that a child may be experiencing and to recommend appropriate remediation.

This item supports FCMAT (July 2017 Review) in the following:  
Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost of \$5,000 per evaluation for a maximum of 2 evaluations not to exceed \$10,000 will be paid with Special Education Funds.

**Attachments:**

Endtest Pro Psychology Inc. contract 18-19

**13.d.2. Approval of the Equipment Service Contract with Complete Business Systems to Provide Maintenance Service to the Duplo Digital Duplicator Machine at Kelso Elementary School for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the equipment service contract with Complete Business Systems to provide maintenance service to the Duplo digital duplicator machine at Kelso Elementary School for F/Y 2018-2019.

**Rationale:**

All service contracts must be approved by the State Administrator. By approving this request, the Duplo digital duplicator machine at the school site will continue to receive scheduled maintenance services as needed for the F/Y 2018-2019.

**Financial Impact:**

The cost not to exceed \$950 will be paid with General Funds.

**Attachments:**

Kelso DUPLO Machine 18-19.pdf

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**13.d.3. Ratification of Consultant Agreement with Easter Seals Southern California, Inc. to Conduct Evaluations and Therapy to Students per IEP for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the Consultant Agreement with Easter Seals Southern California, Inc., effective December 4, 2018 through June 30, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Easter Seals Southern California, Inc. will conduct evaluations and therapy to Inglewood Unified School students per the student Individualized Education Program (IEP). They will conduct Speech Evaluations, Occupational Therapy Evaluations, Physical Therapy Evaluations, Speech Therapy, Occupational Therapy, and Physical Therapy and attend the student Individualized Education Program (IEP) meeting.

By approving this request, the district will have additional support to remain in compliance with the mandated State and Education Code requirements.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost will not exceed \$2,000.00 at the rates of \$114-\$230 per hour will be paid with Special Education Funds.

**Attachments:**

Easter Seals Contract 18-19

**13.d.4. Approval of the Memorandum of Understanding Between Vision To Learn and Inglewood Unified School District for the Purpose of Operating A Free of Charge, Mobile Vision Clinic on a District Campus, Effective July 1, 2019, until June 30, 2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the memorandum of understanding between Vision To Learn and Inglewood Unified School District for the purpose of operating a free of charge mobile vision clinic on a district campus, effective July 1, 2019, until June 30, 2020.

**Rationale:**

All memorandums of understanding must be approved by the State Administrator. Vision To Learn mobile clinic conducts vision screenings to find children with visual challenges. A basic eye examination free of charge will be given to students referred by each school as potentially having vision difficulties

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**Financial Impact:**

There is no financial impact to the District

**Attachments:**

Vision To Learn MOU 2019 2020 signed by VTL

**13.d.5. Ratification of Vending Agreement for Food Services to Supply Meals to the Preschool Program for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the vending agreement for Food Services to supply meals to the preschool program for fiscal year 2018-2019.

**Rationale:**

All agreements must be approved by the State Administrator. The Preschool program is currently without the use of its own kitchen to prepare and serve meals for the preschoolers. It has become necessary for the Food Services Department to supply meals to the district preschoolers. Meals served must meet child nutrition regulations in order for the costs to be reimbursed by the California Department of Education Child Nutrition and Fiscal Services Department.

**Financial Impact:**

There is no financial impact to District Funds. Meals are reimbursed to the Food Services Department from the Preschool Child Nutrition Funds.

**Attachments:**

CACFP 17 - Standard Food Service Vending Agreement (Delivery)2018-19

**13.d.6. Ratification of Consultant Agreement with Douglas W. Stephey to Conduct Vision Therapy Assessments for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the Consultant Agreement with Douglas W. Stephey, effective January 16, 2019 through June 30, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Douglas W. Stephey will conduct vision therapy assessments. Those services include review records, provide a written summary and attend an IEP meeting by teleconference per the student Individualized Education Program (IEP).

By approving this request, the district will have additional support to remain in compliance with the mandated state and education code requirements.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

**Financial Impact:**

The cost will not exceed \$2,500 at the rates of \$80-\$350 per hour and \$1,800 per assessment will be paid with Special Education funds.

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**Attachments:**

Douglas W. Stephey 18-19

**13.d.7. Approval of College Tour Field Trip to California State University, Chico for 50 Inglewood Unified School District Seniors, March 14-16, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the college tour trip for seniors from Inglewood High, Morningside High, and City Honors High who have applied to California State University, Chico.

**Rationale:**

All field trips must be approved by the State Administrator. The field trip to California State University, Chico gives students the opportunity to view the school, its many programs, and college life. The tour focuses on showing students how to be successful in college and plan for their academic pathway.

**Financial Impact:**

There is no cost to the district or students. CSU, Chico requires reimbursable fees for transportation and \$40 deposit per student. Student deposit fees will be reimbursed upon departure on March 14. Transportation fees will be reimbursed approximately 30 days after the trip.

**Attachments:**

IHS Letterhead 2019  
Medical authorization to treat a minor  
Release of liability 2019  
Visual Audio Image Release Form-minor

**13.d.8. Approval of the UCLA Mathematics Project to provide a Series of Workshops Focused on Mathematics, Cognitively Guided Instruction (CGI) at Kelso Elementary School Effective, February 21, 2019 - May 31, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the UCLA Mathematics Project to provide a series of workshops focused on mathematics, cognitively guided instruction (CGI) at Kelso Elementary School effective, February 21, 2019 - May 31, 2019.

**Rationale:**

All workshops must be approved by the State Administrator. Kelso Elementary School seeks to contract with the UCLA Math Project to provide Kelso s TK-3<sup>rd</sup> grade teachers three (3) Lab Days to support with the implementation of CCSS and Standards of Mathematical Practice through the Cognitively Guided Instruction (CGI) lens.

This item supports LCAP Goal 2a, 3a, 3a, and 3a.1  
Strategic Plan s Pillar A.

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**Financial Impact:**

The cost not to exceed \$6,840 will be paid with Kelso's Title I Professional Development Funds

**Attachments:**

UCLA Mathematics Project Proposal

**13.d.9. Approval of Amendment No. 1 to the Consultant Agreement with Sunbelt Staffing, LLC, to Continue to Provide Additional Support to Students for Occupational Therapy (OT), Physical Therapy (PT) and Special Education Instructional Aide Services for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to the consultant agreement with Sunbelt Staffing, LLC. to provide continued support to students for Occupational Therapy (OT), Physical Therapy (PT) and Special Education Instructional Aide services for 2018-2019 School Year.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. The State Administrator approved Sunbelt Staffing, LLC on June 20, 2018.

Continued support to students in Occupational Therapy, Physical Therapy, and Special Education Instructional Aide services is required, and Amendment No. 1 is needed.

The reason for increasing the contract is to pay for the continuing support for instructional services per IEPs, provided by the Agent (Sunbelt Staffing), in the following areas:

OT and PT (per IEP) not to exceed \$95 per hour

Classroom/instructional aides (vacant positions that have not been filled) / not to exceed \$38 per hour

The \$500,000 - maximum amount of the original contract with Sunbelt Staffing has been exhausted. In order to pay for continued services due to current vacant positions until the end of the school year, the contract needs to be increased by \$450,000.

By approving this request, the district will have additional supports to remain in compliance with the mandated State and Education Code requirements.

**Financial Impact:**

The additional cost of \$450,000 will be paid with Special Education Funds.

**Attachments:**

Sunbelt Signed Amendment 18-19

**13.d.10. Approve/Deny the ICEF Inglewood Elementary Charter Academy Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024, and if Approved, Approve Resolution No. 22/2018-2019**

**Recommended Motion:**



**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

Administration recommends that the State Administrator approve/deny the ICEF Inglewood Elementary Charter Academy charter petition renewal for the period of July 1, 2019, to June 30, 2024, and if approved, approve Resolution No. 22/2018-2019.

**Rationale:**

All charter petitions must be approved/denied by the State Administrator. On or about December 14, 2018, Petitioners delivered to the Inglewood Unified School District a charter petition and supporting documentation submitted on behalf of ICEF Inglewood Elementary Charter Academy charter petition renewal to be operated by the nonprofit public benefit corporation, which proposes to offer an educational program for grades TK-5.

The Petition was received by the State Administrator at the January 16, 2019, Board meeting.

A public hearing was held by the State Administrator on January 16, 2019.

**Financial Impact:**

To be determined.

**13.d.11. Approval of the Inglewood Unified School District Low Performing Students Block Grant Plan for F/Y 2018-19 through 2020-21, District-wide**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Inglewood Unified School District Low Performing Students Block Grant Plan for F/Y 2018-19 through 2020-21, District-wide.

**Rationale:**

All Low Performing Student Block Grant Plans must be approved by the State Administrator. The District is receiving new state funding through the Low Performing Student Block Grant (LPSBG). The LPSBG provides funding to serve students identified as low performing on our state English Language Arts and Math State Summative Assessments (SBAC), who are not otherwise identified for supplemental grant funding under the LCFF or special education services.

The Inglewood Unified School District is eligible to receive \$426,821 based on 216 students identified in 2016-17 with approximately 74% African American Students and 23% Hispanic students. Funding for the grant is allocated in the 2018-19 school year and is available for expenditure or encumbrance through the 2020-21 fiscal year. Therefore, we have identified 197 students in the district that will be receiving additional services (74% African American Students and 22% Hispanic students).

As a condition of receiving an apportionment, the school district is required to develop a plan describing how the funds will increase or improve evidence-based

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

services for the identified pupils to accelerate increases in academic achievement, and how the effectiveness of the services will be measured. The plan must be approved by the State Administrator at a regularly scheduled board meeting.

The plan must be aligned with and described in the district's Local Control and Accountability Plan (LCAP). The plan will describe how all requirements will be met for the Inglewood Unified School District. Additional details regarding specific actions and services to address the needs of identified pupils will be included in the District's 2019-20 LCAP and Annual Update, which will be presented to the board for approval in June 2019 and updated annually.

**Financial Impact:**

The Inglewood Unified School District is eligible to receive \$426,821 under the Low Performing Students Block Grant to serve pupils identified as low-performing on state English language arts (ELA) or mathematics assessments who are not otherwise identified for supplemental grant funding under the local control funding formula or eligible for special education services, as specified in Education Code (EC) Section 41570(d).

**13.d.12. Approval of the La Tijera TK-8 Charter School Academy of Excellence Low Performing Students Block Grant for F/Y 2018-19 through 2020-21**

**Recommended Motion:**

Administration recommends that the State Administrator approve the LaTijera Charter School Academy of Excellence Low Performing Students Block Grant for F/Y 2018-19 through 2020-21.

**Rationale:**

All Low Performing Students Block Grant Plans must be approved by the State Administrator. La Tijera TK-8 Academy of Excellence Charter School is receiving new state funding through the Low Performing Student Block Grant (LPSBG). The LPSBG provides funding to serve students identified as low performing on our state English Language Arts and Math State Summative Assessments (SBAC), who are not otherwise identified for supplemental grant funding under the LCFF or special education services.

La Tijera K-8 Academy of Excellence Charter School is eligible to receive \$69,161 based on 35 students identified in 2016-17 with approximately 96% African American Students and 4% Hispanic students. Funding for the grant is allocated in the 2018-19 school year and is available for expenditure or encumbrance through the 2020-21 fiscal year. Therefore, we have identified 44 students in the school that will be receiving additional services (93% African American Students and 7% Hispanic students).

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

As a condition of receiving an apportionment, the Dependent Charter School is required to develop a plan describing how the funds will increase or improve evidence-based services for the identified pupils to accelerate increases in academic achievement, and how the effectiveness of the services will be measured.

The plan must be approved by the State Administrator at a regularly scheduled board meeting.

The plan must be aligned with and described in La Tijera's Local Control and Accountability Plan (LCAP). The plan will describe how all requirements will be met for the school. Additional details regarding specific actions and services to address the needs of identified pupils will be included in La Tijera's 2019-20 LCAP and Annual Update which will be presented to the State Administrator for approval in June 2019 and updated annually.

**Financial Impact:**

LaTijera Charter School Academy of Excellence is eligible to receive \$69,161 under the Low Performing Students Block Grant to serve pupils identified as low-performing on state English language arts (ELA) or mathematics assessments who are not otherwise identified for supplemental grant funding under the local control funding formula or eligible for special education services, as specified in Education Code (EC) Section 41570(d).

**13.d.13. Approval to Add Wendy's Educational Program Hawthorne to the Approved Field Trip List for the 2018-2019 Fiscal Year**

**Recommended Motion:**

Administration recommends that the State Administrator approve to add Wendy's Educational Program Hawthorne to the approved field trip list for the 2018-2019 fiscal year.

**Rationale:**

All field trips must be approved by the State Administrator. By approving this request, Wendy's Educational Program in Hawthorne will be added to the approved field trip list. Wendy's is located 2891 West 120th Street Hawthorne, CA 90250. The restaurant will allow students to have a real life experience planning the cost of a meal and paying without teacher's assistance. This will give students an opportunity to practice decimals and connect mathematics to a real experience.

**Financial Impact:**

There is no fiscal impact to the District.

**13.d.14. Approval of the Revised Inglewood Unified School District Special Education Policy Handbook for the 2018-2019 School Year**

**Recommended Motion:**

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

Administration recommends that the State Administrator approve the revised Inglewood Unified School District Special Education Policy Handbook for the 2018-2019 school year.

**Rationale:**

The State Administrator must approve the revised 2018-2019 Inglewood Unified School District Special Education Policy Handbook.

The purpose of the Inglewood Unified School District Special Education Policy Handbook is to assist school personnel to understand and practice the policies that are consistent with Federal, State, and District requirements.

By approving this request, the district will have additional support to remain in compliance with the mandated State and Education Code requirements.

**Financial Impact:**

None

**Attachments:**

IUSD Special Education Procedure Manual final

**13.d.15. Approval of the 2018-2019 Single Plans for Student Achievement (SPSA) for all IUSD Schools**

**Recommended Motion:**

Administration recommends that the State Administrator approve the 2018-2019 Single Plans for Student Achievement (SPSA) for all Inglewood Unified Schools.

**Rationale:**

All Site Plans for Student Achievement (SPSA) must be approved by the State Administrator. The Single Plan for Student Achievement (SPSA) is a document that represents a school's cycle of continuous improvement of student achievement. The annual process of developing, reviewing, and updating the SPSA includes a comprehensive review of data, development of actions necessary to meet school goals.

The plan also addresses funding and proposed expenditures related to state and federal categorical programs. Each year, the School Site Council and the local governing board approve the SPSA.

By approving this request, the schools will be able to carry out strategies to improve student achievement

The SPSA plans will be available at each school site.

**Financial Impact:**

None

**Attachments:**

Bennett-Kew Elementary 2018-19

Centinela Elementary School

City Honors College Preparatory Academy

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

Crozier Middle School
Highland Elementary School
Hudnall Elementary School
Inglewood Continuation High School
Inglewood High School
Kelso Elementary School
La Tijera K-8 School
Morningside High School
Oak Street Elementary
Parent Elementary
Payne Elementary
SPSA Informational Backup
Warren Lane Elementary
Woodworth Elementary
Worthington Elementary

**13.d.16. Approval of Elementary, Middle and High School Discipline Intervention Matrix for School Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve the elementary, middle and high school Discipline Intervention Matrix for the school year 2018-2019.

**Rationale:**

All discipline guiding documents must be approved by the State Administrator. This Matrix is part of a coordinated effort to improve the lives and educational outcome of all students, school climate in all IUSD schools, reduce suspensions and expulsions, and eliminate disparate disciplinary treatment of students. Listed in California Education Code. 48900 the Discipline Intervention is in line with federal guidance on school discipline, the suspension limits are offered as methods to ensure that some students are not treated differently than their peers for the same infractions.

**Financial Impact:**

None

**Attachments:**

- Elementary School Discipline Intervention Matrix 18-19
- High School Discipline Intervention Matrix 18-19
- Middle School Discipline Intervention Matrix 18-19

**13.d.17. Approval to Add Holly Park to the Approved Field Trip List for the 2018-2019 Fiscal Year**

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**Recommended Motion:**

Administration recommends that the State Administrator approve to add Holly Park to the approved field trip list for the 2018-2019 fiscal year.

**Rationale:**

All field trips must be approved by the State Administrator. By approving this request Holly Park will be added to the approved field trip list. Holly Park is located at 2058 W 120th Street Hawthorne, CA 90250 and its the closest park to Bennett-Kew Elementary School. Its amenities include: Formal picnic shelter, BBQ grills, picnic tables, tot lot, wading pool, lighted tennis courts, two baseball fields, horseshoes, shuffleboard, basketball courts, croquet. This will give students an opportunity to demonstrate knowledge of movement concepts, principles, and strategies that apply to the learning and performance of physical activities.

**Financial Impact:**

There is no fiscal impact to the General Fund.

**13.d.18. Approval of Amendment No. 1 to the Consultant Agreement with Staff Rehab, to Continue to Provide Additional Support to Students by Special Education Instructional Aides for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to the consultant agreement with Staff Rehab to provide additional support to students by Special Education Instructional Aides for F/Y 2018-2019.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. The State Administrator approved Staff Rehab on June 20, 2018. Continued support to students provided by special education instructional aides is required and Amendment No. 1 is needed.

The reason for increasing the contract is to pay for **continued support** per IEPs, provided by the Agent (Staff Rehab), in the following areas:

Classroom/instructional aides (vacant positions that have not been filled) / not to exceed \$25 per hour.

The \$350,000 - maximum amount of the original contract with Staff Rehab has been exhausted. In order to pay for the continued services due to current vacant positions until the end of the school year, the contract needs to be increased by \$300,000. By approving this request, the district will have continued support to remain in compliance with the mandated State and Education Code requirements.

**Financial Impact:**

The additional cost of \$300,000 will be paid with Special Education Funds.

**Attachments:**

Staff Rehab Signed Amendment 18-19

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**February 20, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**13.d.19. Approval of Consultant Agreement with Cross Country Staffing Inc. on Behalf of its Affiliate New Mediscan II, LLC dba Mediscan Staffing Services for Fiscal Year 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approves the Consultant Agreement with Cross Country Staffing Inc. on behalf of its affiliate New Mediscan II, LLC dba Mediscan Staffing Services effective February 21, 2019, through June 30, 2019.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Cross Country Staffing Inc. on behalf of its affiliate New Mediscan II, LLC dba Mediscan Staffing Services will provide Bilingual Speech Language Pathologist and Speech Language Pathologist as needed to work at Inglewood Unified School sites to service Special Education Students.

By approving this request the District will maintain compliance with the State and Federal mandates as well as adhering to Special Education Students IEP.

This item supports FCMAT (July 2018 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

**Financial Impact:**

The cost will not to exceed \$100,000 at the rate of \$65 to \$115 per hour and will be paid with Special Education fund.

**Attachments:**

Consultant Agreement for Cross Country Staffing Inc. signed

**13.e. STATE ADMINISTRATOR**

**13.e.1. Conduct Reading and Adopt Board Policies and Administrative Regulations for Series 3000 (Series 3000 – Business and Noninstructional Operations), Series 4000 (Personnel), Series 5000 (Students), Series 6000 (Instruction), and Series 7000 (Facilities)**

**Recommended Motion:**

Administration recommends that the State Administrator conduct a reading and adopt Board Policies and Administrative Regulations for Series 3000 (Series 3000 – Business and Noninstructional Operations), Series 4000 (Personnel), Series 5000 (Students), Series 6000 (Instruction), and Series 7000 (Facilities).

**Rationale:**

All new and revised Board Policies and Administrative Regulations must be approved by the State Administrator. IUSD held a Policy Development Workshop in 2018. Management reviewed our current policies and administrative regulations and compared them to sample documents provided by CSBA. Draft policies and regulations have been developed that are legally compliant and reflect best practice.

**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

These draft policies and regulations were reviewed with two board representatives prior to submission on the Board Agenda. Proposed Revised Policies, as listed, for the following sections were adopted at the September 19, 2018 board meeting:

- State Administrator s Office
  - 0000 Philosophy, Goals, Objectives and Comprehensive Plans
  - 1000 Community Relations
  - 2000 Administration
  - 9000 Board Bylaws

The following remaining sections are being presented for reading and adoption at this Board meeting.

- Business Services, Facilities, MOT, Food Services
  - 3000 Business and Non-instructional Operations
  - 7000 Facilities
- Human Resources
  - 4000 Personnel
- Educational Services
  - 5000 Students
  - 6000 Instruction

During February, March, and April, management will conduct the annual review of the CSBA recommended revisions to various board policies due to case law, legislation, etc., that occurred during 2018. It is anticipated that the recommendations from this review will be presented to the Board in April and May.

**Financial Impact:**

There is no fiscal impact.

**Attachments:**

3000 Business and Noninstructional Operations  
4000 Personnel  
5000 Students  
6000 Instruction  
7000 Facilities

**13.e.2. Approval of the Board of Education Subcommittee Comprising of the Board President and the Vice President to Review Applications and Make Recommendations to the State Administrator Regarding the Appointment of a New Board Member**

**Recommended Motion:**

Administration recommends the State Administrator approve for the Board of Education Subcommittee comprising of the Board President and the Vice President to review applications and make recommendations to the State Administrator regarding the appointment of a new board member.



**Inglewood Unified School District**  
**AGENDA**  
**Regular Board Meeting**  
**February 20, 2019, 5:30 PM**  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**Rationale:**

All subcommittees must be approved by the State Administrator. The subcommittee of two Board members will screen the applications to ensure each applicant meets the statutory requirements of Board membership.

**14. APPROVAL OF MINUTES**

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on January 16, 2019

14.b. Minutes of the State Administrator's Special Board of Education Meeting held on February 6, 2019

**15. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - March 6, 2019**

**18. ADJOURNMENT**