

**SOMERSET COUNTY BOARD OF EDUCATION
NOTICE OF PUBLIC MEETING
November 20, 2018**

Closed Session 4:30 p.m.

Open Session: 6:00 p.m.

AGENDA

Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.

The Board will first convene in a Regular Open Session at 4:30 p.m. to begin the meeting.

1. Call to OrderChairperson Penny Nicholson
2. Roll Call Ms. Melissa Tilghman
3. Declaration of a Quorum Chairperson Nicholson
4. Adoption of Agenda..... Chairperson Nicholson
5. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 3-305(b) of the Maryland Annotated Code:
 - a. To review and approve the following minutes:
 - ✓ September 18, 2018 and October 16, 2018
 - b. To discuss appointments, assignments, employment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction Section 3-305 – (b),(1)(i)(ii)
 - c. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
 - d. To perform administrative functions
6. Reconvene in Regular Open Session – 6:00 p.m.
7. Pledge of Allegiance Chairperson Nicholson
8. Public Participation..... Chairperson Nicholson

The purpose of the Public Participation Section of the Open Meetings of the Somerset County Board of Education is to enable members of the community to discuss matters which are of general concern to them and to the Board of Education. An individual shall not speak publicly about an incident or concern that is specific to any individual as that type of matter shall be addressed in writing to the Superintendent.

- a. Student/Staff/Citizens Recognitions
 - 2018-2019 Food and Nutrition Services Employees of the Year
 - Laurie Sterling (Carter G. Woodson Elementary School)

- Mary Jackson (Crisfield Academy & High School)
- Debbie White (Deal Island Elementary School)
- Jennifer Parks (Greenwood Elementary School)
- Vicki Stup (Princess Anne Elementary School)

9. Student Board Representatives School Activities Reports

10. Approval of Minutes (A)..... Chairperson Nicholson

- a. October 16, 2018 Regular Board Meeting Minutes

11. Announcement of Closed Session Meeting

- a. To approve the minutes of September 18, 2018 and October 16, 2018
- b. To discuss personnel matters - Section 3-305 – (b)(1)(i)(ii)
- c. To consult with counsel to obtain legal advice – Section 3-305 (b)(7)
- d. To perform administrative functions

12. UNFINISHED BUSINESS

**A. Facilities and Capital PlanningMrs. Daniele Haley, Supervisor
Facilities and Capital Planning**

- 1. FY2020 Capital Improvement Plan (Action – Second Reader)
- 2. Somerset County Technical High School (Information)
(Exhibit 12-B2)

13. NEW BUSINESS

A. Administrative Functions Dr. Gaddis

- 1. Out of State Field Trip Request (Information)
(Exhibit 13-A1)

B. Student Achievement

- 1. Instructional Technology & Communications (Information)
(Exhibit 13-B1)
- 2. Purposeful Centers (Information)
(Exhibit 13-B2)

C. Facilities and Capital Planning..... Mrs. Haley

- 1. Capital Improvement Plan Presentation (Information)

**D. Monthly Finance Reports.....Mrs. Linda Johnson
Chief of Finance**

- 1. October Budget Expenditures (A)
(Exhibit 13-D1)

2. Food and Nutrition Services Report (I)
(Exhibit 13-D2)

**E. Personnel Matters Mrs. Beth Whitelock
Supervisor of Human Resources**

1. Personnel Report (A)
2. Policy #700-17, Personnel Practices Administrative and/or Supervisory Positions
(Exhibit 13-E2)

14. **Announcement** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, December 18, 2018 at the J.M. Tawes Career & Technology Center at 4:30 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.
15. **Superintendent and Board Member Comments**
16. **Adjournment**