



Walnut Valley Unified School District

ENGLISH LEARNER ADVISORY COMMITTEE DELAC Minutes for November 8, 2018

Total Number of DELAC Members:

- 26 DELAC parent/guardians of English learners
- 0 DELAC parents of other students
- 4 District employees

DELAC Attendance for this meeting included:

- 22 DELAC parent/guardians of English learners
- 0 DELAC parents of other students
- 3 District employees

A quorum of the committee is 8 members (51%) A quorum must be present to conduct business.

A quorum of the committee members:

- has been met.
- has not been met.

Date Completed	Legal Requirements (ALL TOPICS MUST BE COMPLETED) The DELAC has had opportunities to advise/assist the program administrator and the local board of education on the following:
	Development or revision of the district’s master plan of education program and services for English learners, including the Local Educational Plan and the Single School Plans for Student Achievement
	Content and procedures for conducting a district-wide needs assessment on a school-by-school basis
11/8/18	District’s program goals and objectives for programs and services for English learners
	Development or revision of the district’s plan to assure that all teachers and instructional assistants meet compliance with all state and federal requirements
	Assist and keep informed about the annual language census administration and results.
	Procedures used by the district to reclassify English learners
	Contents of the district’s written notifications sent to parents/guardians pursuant to Education Code Section 48985 and Title 5, CCR, Subchapter 4 Section 11316
11/8/18	Training opportunities (contents and materials), planned in full consultation with its members, available to DELAC members to assist them to better understand and assume their roles and responsibilities



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Members present:

Anna Hu (CAS), Simon Wu (CAS); Xinxia Dou (CJM); Xiaoping Ye (CJM); Lilian Xu (CWD); Ivy Cai (EVE); Selena Gao (EVE); Mary Dai (EVE); Karpagamrd Paulraj (MAP); Pei Huang (MAP); Wei Li (QS); Liu Hong (VEJ); Hsiao Yu Kuo (VEJ); Haofan Cheng (WEL); Chun Xue Qi (WES); Brian Lin (CHA); Sam Yuan (SPT); Jing Li (SPT); Jack Zeng (SUZ); Amy Liu (SUZ); Xin Yun Li (WHS); Linda Du (CJM)

Others present:

LiNai Chang (Bilingual Technician), Jenny Kwan-Hata (ELD Program Specialist), Dr. Jeanette Koh (Director of Educational Programs)

Call to Order and Roll Call

The meeting was called to order by Jenny Hata at 9:05am.

Secretary's Report

Minutes- As this was the first meeting of the new DELAC, there were no minutes to be read.

Committee Reports

As this was the first meeting of the new DELAC, there were no reports to read.

Public Comment

None

Legal Requirements

Jenny Hata welcomed the newly elected DELAC representatives and presented a power point of the EL program and goals at WVUSD.

The meeting dates for DELAC is as follows:

- Nov. 8, 2018
- Jan. 23, 2019
- Mar. 6, 2019
- May 1, 2019

District English Learner Advisory Committee services 14 schools include Kindergarten, elementary, middle school, and high school in Walnut Valley Unified School District

Goals of DELAC

- Goal #1
 - Develop English literacy of student in an efficient pace.
- Goal #2



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- Ensure students have access to all content area while developing their English. Student essentially has a dual role in learning English and contents like language. Students may face challenges while acquiring English and learning content. It will take district, parents and school's collaboration to assist students to exit the program with solid capabilities.
- Goal #3
 - District embraces cross-culture understanding as we are in a multi-cultural environment. At the same time, keeping native language to keep their own culture as an advantage to student.
- Goal #4
 - Accountability for students to meet the redesignation criteria. The redesignation process usually takes place in Spring. Details to be share at the next DELAC meeting in January 2019.

Next on the agenda, Jenny provided an overview of ELAC and DELAC:

ELAC and DELAC

- ELAC
 - Each school with more than 20 students has ELD service, a ELAC committee shall be establish.
 - Parents/guardians have a voice in the education of their children
- DELAC
 - provide input the types of services provided by the district
 - share information between the school and district
- The education system in the US protects the privacy of student's information, it's one of the purposes to establish a committee of ensuring information can be available to related parents. It's encouragement for parents to join ELAC and DELAC meeting for first-hand information and raise your voice to the committee. Both school and district meeting are public. DELAC should have one representative one from each school so he/she can vote for their school in any decision making.

- DELAC stands for District English Learner Advisory Committee. The DELAC addresses trends and concerns that are occurring district wide. Specific concerns at the school sites are addressed locally through ELAC. DELAC members represent the voice from their respective ELAC committees. One of the responsibility of each DELAC members is to share information between the ELAC and DELAC meetings. Jenny reviewed the responsibilities of the DELAC members and the elected officers. The



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positions that are available include the following : Chairperson, Vice Chairperson, Secretary. Future meeting will run by elected officers.

Nominations were taken for each of the office positions.

The following individuals were nominated:

Chairperson: Wei Li (QS), Sam Yuan (SPT)

Vice Chair: Jing Li (SPT), Ivy Cai (EVE)

Secretary: Brian Lin (CMS), Haofeng Cheng (WEL)

Hsiao Yu Kuo (VEJ - DELAC Representative) and LiNai tallied the votes. The following slate of officers for the 2018-2019 are as follows:

- Chairperson:
 - Wei Lei - Quail Summit: previous chair, setup WeChat for better communication in the group.
- Co-Chairperson:
 - Ivy Cai - Evergreen Elementary: Active member in prior DELAC sessions, who understand the system and takes proactive steps to assist other members.
- Secretary:
 - Brian Lin - Chaparral Middle: Graduate from Diamond Bar High School and beneficiary to WVUSD English learning program during school time.
 - Haofeng Cheng - Walnut Elementary:

New Business

1. Ice Breaker: The DELAC representatives were asked to introduce themselves and the schools they are representing
- FPM: Introduction of Federal Program Monitoring
 - Dr. Jeanette Koh, current parent of a sophomore in DBHS and two graduate from DBHS, introduced FPM.
 - Governor wishes to have all student speak at least two languages by 2023 before they graduate.
 - English learner has strength with their own language and culture in this global economy environment., not as categorized as weak in English.
 - Title III is the source of funding provide service and support for English development student and parents.
 - This year, Federal will be review progress and the result of ELAC program of Walnut Valley Unified School District. A three day review will be conducted in end of March which will cover committee meeting,



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how the program gets executed, student support, student access to all other subjects to ensure the quality of service based on Title III funding. This will be an opportunity for the district to review and improve services for parents and students.

At the next DELAC meeting, which is scheduled for January 24, 2018:

- The DELAC representatives will review the English Learner master plan update
- Other topics raised by members of the committee

Evaluation

None

Adjournment

The meeting was adjourned at 10:50 a.m.