

WARRENTON-HAMMOND SCHOOL DISTRICT NO. 30

Board of Directors

Minutes of Special Board Meeting

Warrenton High School Library

January 16, 2019

6:30 P.M.

6:34 P.M.

SPECIAL SESSION

I. CALL TO ORDER/WELCOME - Board Chair Debbie Morrow

The special meeting of the Warrenton-Hammond School District No. 30, Clatsop County, Oregon, convened at the above time and place. The meeting was called to order by Board Chair Debbie Morrow.

Board Members Present: Board Chair Debbie Morrow, Greg Morrill, Dan Jackson, Len Mossman, Darlene Warren

Board Members Absent: Dalan Moss

Staff Representatives: Superintendent Mark Jeffery, Board Secretary Andrea Holmstedt

Others Present: Tina Bigelow, Neal Bond

1. Flag Salute

2. Agenda

A motion was made to approve the agenda as presented.

Dan Jackson / Len Mossman – Motion Carries (5 Ayes, 1 Absent, 1 Vacant)

The board asked Mrs. Bigelow to wait outside while they quickly reviewed the questions they would be asking.
6:42 Mrs. Bigelow re-entered the room.

II. Discussion Topics

For disclosure purposed Director Mossman stated Mrs. Bigelow is his neighbor.

Each board member asked two questions from their list of possible questions. (The same questions were asked of both applicants.) After each the board interviewed Mrs. Bigelow, Board Chair Morrow asked her if she has any questions for the board.

Mrs. Bigelow asked the following questions of the Board:

- What are the responsibilities required of being a board member?
- What are the biggest challenges the board faces right now?
- What are the board's current roles?
- What do you like best about serving on the board?
- What are the most important qualities the board is looking for in a new board member?

The Board answered with the following:

- The board must follow meeting laws and requirements of governance and decorum.
- Board meetings are meetings of district business in public, not meetings of the public, they are not a public forum.
- Board functions well because of the strong superintendent and the items on the agenda have been fully vetted and researched.
- The Board knows what lane to stay in to act, or more importantly when it isn't appropriate to act.
- The Board has one employee, the Superintendent. It is the superintendent's job to hand the day to day management of the district.
- The Board functions as an appellate court. Matters need to be handled through the proper protocols to ensure that the line of governance is honored. Chain of command.
- Board has 2-3 meetings per month, can be more if member sits on a committee.

- Biggest challenge is the bond and future bonds and hiring a new superintendent.
- The board is mainly responsible for forming various committees, contract negotiations, budget, and bond.
- This is a great board to work on, best team of members and administrators. Agree that they all work for what is best for the kids.
- Board is looking for a member who had common courtesy and decorum and will function within the lanes, who will back the decision of the board even if they may not agree with the decision, someone who knows their role as a board member and their role as a parent. Outside of a convened board meeting you are a parent and community member, not an individual board member.

The board will vote to appoint at the next board meeting on February 13th.

7:17 p.m. Interview Ended

Mrs. Bigelow left the meeting.

7:20 Neal Bond arrived

Mr. Bond was asked to wait in the hall until the board was done with their short debrief of prior interview.

The board quickly stated the positive qualities Mrs. Bigelow demonstrated in her interview.

7:25

The board began the interview of Neal Bond.

The board asked if he had any questions to which he asked the following:

- What are you looking for in a board member?

The board responded with the following points:

- Main duties right now are hiring a new superintendent and working on the bond. Very soon will be working on next bond.
- We need to carry ourselves as public officials, stay within the lines. Deal with their one employee, the superintendent. Carry out meetings in a certain way.
- Have a clear understanding of board goals but also have new ideas and play as a team player.
- It was noted by the board members that the applicant has a better grasp of the role of a board member than most people do and he articulated his understanding of a board members function very well.
- The board exists to do the work of the district in public, it is not a meeting of the public.
- The board inquired if there would be challenges with other obligations. Mr. Bond stated that due to the nature of his work for the Department of Forestry he can in summer get dispatched to fires.
- Decision will be made February 13th.

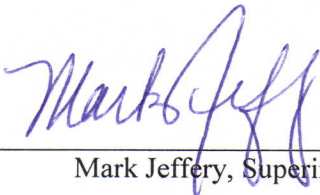
7:49 p.m. Interview Ended

Mr. Bond left the meeting.

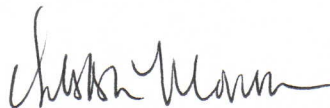
Discussion ensued regarding procedure for nominating and appointing the new board member. It was decided that it would be best to appoint as early as possible to get the new member involved in the Superintendent hiring process as early as possible. The meeting to appoint will be held on January 23rd. If the applicant who is appointed attends the meeting they will swear in the same night.

8:06

III. ADJOURNMENT



Mark Jeffery, Superintendent



Debbie Morrow, Board Chair

Respectfully submitted by: Board Secretary, Andrea Holmstedt