



# Bridges Charter School

## Organizational Board Meeting

**Date and Time**

Monday August 12, 2019 at 6:15 PM PDT

**Location**

Bridges Charter School - 1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Rm 14

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>06:15 PM</b>
<b>A. Call the Meeting to Order</b>		Mike Louderback	
<b>B. Record Attendance and Guests</b>		Mike Louderback	1 m
Michael Louderback, President Richard Urias, Treasurer Ozge Heerma Gunday, Secretary Michael Flaherty, Parliamentarian			
Damian Fante, Member Allison Geld, Member Shannon Trowbridge, Member			
Kelly Simon, Director Cindy McCarthy, Assistant Director Kathee Hans, Recording Secretary			
<b>C. Approval of Agenda</b>	Vote	Mike Louderback	
<b>D. Approval of Minutes from 6-11-19</b>	Approve Minutes	Mike Louderback	1 m
Approve minutes for Board Meeting on June 11, 2019			
<b>E. Approval of Minutes - Board Retreat</b>	Approve Minutes	Mike Louderback	1 m
Approve minutes for Board Retreat on August 9, 2019			
<b>II. Presentations</b>			<b>06:18 PM</b>
<b>A. PAC Report</b>	FYI		3 m
<b>III. Public Comments</b>			<b>06:21 PM</b>
<b>A. Public Comments</b>	FYI		5 m

*Persons wishing to address the Board may do so at this time upon recognition from the President. Please state your name, community or organization you represent, and the topic you wish to share with the Board. You will be given 3 minutes to make your presentation. Pursuant to the Brown Act, the Board cannot enter into formal discussion with individuals making public comments to the Board. The Board cannot take action on any issues raised during public comments that are not on the meeting agenda. Individual members may respond to public comments during the individual Board Members section.*

**IV. Reports**

**06:26 PM**

**A. Governing Board** FYI Mike Louderback 15 m

Board Members Committee Reports

- Mike Louderback - President
  - Board Members
  - Retreat
  - Board Governance Workshop - 9-11-19 at VCOE 5:00p-7:30
  - Picture Day (Mornings of 9/3 and 9/4)
- Damian Fante
- Michael Flaherty
- Allison Geld
- Ozge Heerma
- Shannon Trowbridge
- Richard Urias

**B. Director and Assistant Director** FYI 15 m

- Kelly Simon
  - Board Retreat
  - Enrollment Report
  - Professional Development Days
- Cindy McCarthy
  - Hydration Station Letter

**V. Convene Organizational Meeting**

**06:56 PM**

<b>A. Election of Officers - President</b>	Vote	Mike Louderback	5 m
<b>B. Election of Officers - Vice President</b>	Vote	Mike Louderback	5 m
<b>C. Election of Officers - Treasurer</b>	Vote	Mike Louderback	5 m
<b>D. Election of Officers - Parliamentarian</b>	Vote	Mike Louderback	5 m
<b>E. Election of Officers - Secretary</b>	Vote	Mike Louderback	5 m

**VI. Reconvene to Regular Board Meeting**

**VII. Consent Items**

**07:21 PM**

**A. Consent Items** Vote Mike Louderback 5 m

Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

- 6.1 Personnel Report
- 6.2 Financial Reports
  - 6.2.1 Approval of Checks
  - 6.2.2 Approval of Financial Statements
  - 6.2.3 Approval of Purchase Orders

**VIII. Business and Operations** **07:26 PM**

**A. Approval of Revised Bell Schedule, 2019-20~**      Vote      Cindy McCarthy      5 m

The kindergarten section of the bell schedule was revised to increase instructional minutes at the request of the kindergarten teachers. Approval of this item is recommended.

**B. Consideration of Electronic Marquee, NTE \$15,000.00**      Vote      Kelly Simon      15 m

**IX. Parents and Community** **07:46 PM**

**A. Consideration of Approval of Family Handbook, 2019-20**      Vote      Cindy McCarthy      15 m

For your consideration is the Family Handbook for the new school year. Minor edits have been made to align with current policies and procedures, as well as reflect the current bell schedule. The new and mandated Boundaries Policy has been added as an Appendix.

**B. Consideration of Approval of Parent Volunteer Handbook, 2019-20**      Discuss      Cindy McCarthy      10 m

For your consideration is a copy of the newly written Handbook for Parent Volunteers. The handbook consists of existing policies and practices that have been refined and combined into one convenient handbook for parents. The handbook details levels of volunteering and what is needed at each level.

**X. Personnel**

**XI. Curriculum and Instruction**

**XII. Special Projects/Programs**

**XIII. Special Education**

**XIV. Pupil Personnel**

**XV. Support Services**

**XVI. Facilities**

**XVII. Charter Policies** **08:11 PM**

**A. Consideration of Replacement BP 3541.1 Transportation for Volunteer and Employee Drivers**      Vote      Cindy McCarthy      10 m

For your consideration is the replacement policy at the recommendation of Charter Safe, to include requesting a copy of vehicle registration, a document not formerly required, as well as more clear guidelines spelling out what excludes a volunteer from driving. We recommend approval of this item.

**XVIII. Governing Board** **08:21 PM**

**A. Consideration of Board Committees**      Vote      Mike Louderback      7 m

**XIX. Pending Agenda Items**

**XX. Closing Items** **08:28 PM**

**A. Adjourn Meeting**      Vote