

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

June 14, 2011

Committee Members Present	Directors Present
Ms. Danielle Burnette	Mr. Gianni Floro
Ms. Sarah Heres	Mr. Jack Norris
Ms. Debbie Miller	Mr. Dave Pusateri
Mr. Robert Riker	
Dr. Heidi Ondek, administrative liaison	
Dr. Jillian Bichsel, administrative liaison	
Others Present	
Dr. Joseph H. Clapper	Ms. Martha Smith
Mr. Karlton Chapman	Ms. Christine Kardong
Mr. John Sheline	Dr. Joseph Marrone
Mr. Andrew Surloff	

1.0 EDUCATIONAL FOCUS

1.1 Mr. Surloff provided an overview/explanation of what the Jay Matthews' rankings data indicate, as well as the intent of the movement to encourage students to excel in the advanced placement courses and tests.

2.0 EDUCATIONAL LEADERSHIP

- 2.1 Students who participated in the science olympiad were recognized.
- 2.2 Pennsylvania State Modern Language Association Exemplary Program. Mr. Surloff reported that Quaker Valley earned a "gold" award - the highest honor.
- 2.3 Request was made that the board adopt the list of tests and survey instruments recommended for routine use for the 2011/2012 school year.
- 2.4 Request was made that the board approve the adoption of new textbooks and materials for the 2011/2012 school year.
- 2.5 Request was made that the board approve the proposed changes to the 2011-12 elementary and secondary student/parent handbooks, including the codes of conduct, as presented.

- 2.6 Request was made to approve payment of fees for all students who desire to take the PSAT exam in their junior year. The cost of the exam is \$13 per student.
- 2.7 Club 5210 update

Seven boys and 6 girls completed the nutrition/fitness program, with all of the students participating at least 2 years.
- 2.8 A STEAM education grant request was approved. This will help support the after school art studio and robotics programs.
- 2.9 The China Exchange Initiative

Dr. Ondek applied for this program, which is sponsored, in part, by the University of Pittsburgh. Quaker Valley is one of 4 school districts in the commonwealth to participate in this administrator exchange program.
- 3.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT
 - 3.1 Dr. Bichsel provided a progress report related to the instructional goals.
- 4.0 CO-CURRICULAR LEADERSHIP
 - 4.1 Academic All Americans were recognized.
 - 4.2 Mr. Surloff presented the student athletes for recognition. Among the teams represented were swimming, hockey, track and field, girls' basketball, boys' basketball, and boys' and girls' lacrosse.

Mr. Veshio introduced LJ Westwood was the third QV runner to earn an individual gold medal in the 800 meter race. He broke a record set in 1965.
 - 4.3 The athletics and activities report was attached to the agenda.
 - 4.4 There was a brief mention of school districts adopting "pay to play" policies.
- 5.0 EDUCATIONAL SUPPORT & CONSORTIUMS
 - 5.1 A list of projected district participation in the Parkway West Career and Technology Center was attached to the agenda.
- 6.0 PUPIL SERVICES

6.1 No item

7.0 TECHNOLOGY

7.1 The monthly technology report was attached to the agenda.

Ms. Heres moved that items 2.3 - 2.6 be placed on the legislative agenda for action. Ms. Burnette seconded the motion.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

June 14, 2011

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Danielle Burnette	Mr. Jack Norris
Ms. Sarah Heres	Mr. Dave Pusateri
Dr. Joseph Clapper, administrative liaison	Mr. Robert Riker
Others Present	
Dr. Heidi Ondek	Ms. Martha Smith
Dr. Jillian Bichsel	Ms. Christine Kardong
Mr. Karlton Chapman	Dr. Joseph Marrone
Mr. John Sheline	

1.0 COMMUNITY RELATIONS

1.1 Request that the board approve a memorial book donation to the appropriate school library in memory of:

- There are no memorial recipients this month.

2.0 INTERGOVERNMENTAL AFFAIRS

2.1 A resolution regarding SB 1, drafted by Mr. Floro, was attached to the agenda. Some board members in attendance provided their suggestions and/or opinions regarding the draft resolution.

2.2 It was requested that the board reaffirm the adoption, in principle, of the *PSBA Standards for Effective School Governance* and the *Code of Conduct for Members of Pennsylvania School Boards*, originally adopted November 14, 2006.

3.0 INFORMATION/OTHER

3.1 A procedure for the new "distinguished alumni award" is being developed by Dr. Clapper, Mr. Floro, and Ms. Smith.

3.2 The June 21 school board meeting will be held at the Sewickley Public Library of the Quaker Valley School District.

The meeting will be preceded by a joint library board/school board reception, beginning at 6:00 at the library.

Mr. Floro moved that items 2.1 (as amended) and 2.2 be placed on the legislative agenda for action. Ms. Heres seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

June 14, 2011

Committee Members Present	Directors Present
Ms. Danielle Burnette	Ms. Sarah Heres
Mr. Gianni Floro	Mr. Jack Norris
Ms. Debbie Miller	Mr. David Pusateri
Dr. Kay Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
Others Present	

THE POLICY COMMITTEE WILL NEXT CONVENE IN SEPTEMBER, 2011.

1.0 FOR DISCUSSION

No item

2.0 FOR REVIEW/REVISION

No item

3.0 FOR FIRST READING

No item

4.0 FOR ADOPTION

No item

5.0 FOR ELIMINATION

No item

Quaker Valley School District

FINANCE COMMITTEE MINUTES

June 14, 2011

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. David Pusateri	Mr. Gianni Floro
Ms. Debbie Miller	Ms. Sarah Heres
Mr. John Sheline, administrative liaison	Mr. Jack Norris
Others Present	
Dr. Joseph Clapper	Ms. Martha Smith
Dr. Joseph Marrone	Ms. Christine Kardong
Dr. Heidi Ondek	Mr. Karlton Chapman
Dr. Jillian Bichsel	

TAX COLLECTION

- 1.1 The board reviewed the real estate and earned income tax collection summary. Collections are running 18.5% ahead of last year.
- 1.2 It was requested that the board appoint the real estate tax collectors to collect per capita tax for the 2011-2012 school year.
- 1.3 It was requested that the board approve an amendment to the PILOT agreement with Masonic Village in substantially the form presented, subject to final review by the superintendent and solicitor.

It was determined that further review is required before placing this item on a legislative agenda for action.

FINANCIAL REPORTS

- 2.1 The board reviewed the capital projects fund report.
- 2.2 It was requested that the board approve the financial statements ending May 31, 2011.
- 2.3 It was requested that the board approve the general fund invoices for May and June, 2011, in the amount of \$2,905,746.70.

- 2.4 It was requested that the board approve the budget transfers as listed and all necessary transfers for the end of the year audit.
- 2.5 It was requested that the board authorize the administration to pay May, 2011, food service invoices in the amount of \$135,820.27.
- 2.6 It was requested that the board approve the invoices for the capital projects account in the amount of \$200.00.
- 2.7 It was requested that the board approve the invoices for the 2010 bond issue fund in the amount of \$13,944.00.
- 2.8 It was requested that the board authorize the administration to pay food service, 2010 bond issue and capital projects fund invoices for June, July and August, to be ratified in September, as the board does not have a scheduled meeting in July and August.
- 2.9 It was requested that the board authorize the administration to pay June, July and August payroll and general fund invoices, to be ratified in September, as the board does not have a scheduled meeting in July and August.

GENERAL BUSINESS

- 3.1 It was requested that the board approve the resolution in compliance with GASB 54 for fund balance assignments and commitments. This led to a thoughtful discussion of how to locally manage the current PSERS funding crisis.
- 3.2 It was requested that the board approve the Allegheny Intermediate Unit joint purchasing bids for paper and general supplies in the amount of \$33,481.24.
- 3.3 It was requested that the board accept the proposal for worker's compensation insurance for the 2011-2012 school year from the PSBA Insurance Trust at a cost of \$125,610.
- 3.4 It was requested that the board approve the 2010-2011 financial audit with Maher Duessel CPAs at a cost of \$20,000.
- 3.5 It was requested that the board authorize the administration to pursue a five-year market value lease to provide 11 copiers to the district at an annual cost not to exceed \$70,000.

There was discussion about the desirability of a five-year lease.

Though five years is a standard duration for education, Mr. Norris suggested 3 years may better serve the district, allowing for the acquisition of the improved technology at an earlier date.

BUDGET

- 4.1 The calendarized budget for the month ending May 31, 2011 was distributed.
- 4.2 Mr. Sheline briefly reviewed the information for the 2011-2012 budget adoption.
- 4.3 It was requested that the board approve the 2011-2012 budget resolution fixing the real estate tax levy at 20.95 mils.
- 4.4 It was requested that the board approve the resolution for the 2011 Homestead exclusion of \$9,070.00 of assessment or \$190.00 for each approved homestead taxpayer.

INFORMATION

- 5.1 The Parkway West Career and Technology Center draft resolutions numbers 1 and 2 were provided to the board. These are in the discussion stage.
- 5.2 The PSERS projections were provided with a projection of estimated cost to Quaker Valley.

DONATIONS

Date	From	Amount	Reason
5-13-2011	Alan and Mary Anne Rahm	\$200.00	Harry M. Walker Scholarship
5-13-2011	Katherine Westover Gerst	\$100.00	Harry M. Walker Scholarship
5-13-2011	David & Dorothy Pusateri	\$1,000.00	Harry M. Walker Scholarship
5-13-2011	Highmark Foundation	\$9,293.00	Middle school received the School Challenge grant and will purchase new equipment for gym
5-19-2011	PNC Bank	\$2,000.00	Annual report printing costs
3/11/2011	Union Aid Society	500.00	QV Café (food service dept.)
5-19-2011	Pennsylvania State Modern Language Association (PSMLA)	\$250.00	High school Language Department received the PSMLA'S PEP Award
	The Grable Foundation	\$7,500.00	Art Studio and Robotics
5-31-2011	Anne Foulkes	\$8.95	QV Café (food service dept.)
5-31-2011	Judy Downing	\$7.05	QV Café (food service dept.)

5-31-2011	Beth Tarasi	\$46.20	QV Café (food service dept.)
	Total Donations Received:		
	May 2011	\$20,905.20	

Mr. Riker moved that items 1.2; 2.2 - 2.9; 3.1 - 3.4; 3.5 (as amended); 4.3 and 4.4 be placed on the legislative agenda for action. Ms. Heres seconded the motion.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

June 14, 2011

Committee Members Present	Directors Present
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Dr. Joseph Marrone, administrative liaison	Mr. Rob Riker
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Christine Kardong
Dr. Heidi Ondek	Ms. Martha Smith
Mr. Karlton Chapman	Dr. Jillian Bichsel

1. Quaker Valley Middle School
 - 1.1 Mr. Pusateri informed the board that bids are being received for the middle school project. There appears to be more interest in the project than there was a month ago. If all goes well, bids may be awarded the week of July 5.
2. Anthony Wayne
 - 2.1 All is in readiness for the move to the Anthony Wayne building.
3. Quaker Valley High School
 - 3.1 It was requested that the board authorize the administration to enter into proper intergovernmental agreements with the Borough of Leetsdale, whereby the borough will install approximately 400LF of 60" storm sewer along Rt. 65 behind the Knox Field grandstand. The QVSD direct contribution to the borough is not-to-exceed \$56,550, and the agreement will include the grant of appropriate construction, use, and maintenance easements in favor of the borough to facilitate the borough's construction, use and ongoing maintenance of said storm water sewer. Agreement and easement documents to be reviewed by and acceptable to the solicitor. Funds to be taken from the capital reserve.
 - 3.2 Due to food service operating next year at the high school, a temporary freezer may be needed to augment the existing equipment. A proposal will be brought to the board at a later date.

4. Bell Acres
 - 4.1 The stands are being installed at the Bell Acres fields.
5. Facilities/Operations
 - 5.1 It was requested that the board authorize the administration to sign the Memorandum of Understanding (MOU) with the following police departments that service the school district municipalities: Bell Acres Borough, Edgeworth Borough, Leet Township, Leetsdale Borough, Ohio Township, Sewickley Borough, and Sewickley Heights.
 - 5.2 The monthly facilities and operations report was distributed.
 - 5.3 The food service/maintenance department is in need of a truck. More information will be brought to the board in the fall.
6. Transportation
 - 6.1 There was no report from the transportation office.

Mr. Pusateri moved that items 3.1 and 5.1 be placed on the legislative agenda for action.
Mr. Floro seconded the motion.