

**College Achieve
Paterson
Charter School**

**Minutes for Board of Trustees Meeting
November 16, 2017
Formal Action Will or May be Taken**

- I. Call to Order by Board President – 5:43 PM**
- II. Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Courier News. Formal action will be taken.

- III. Salute to Flag**
- IV. Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Andrew Fesen	X		Jerry Walker		X
Roger Grutzmacher	X		Craig Woolridge		X
Kenyatta Stewart	X				

Also Present	Present	Absent
Brian Falkowski, Ed.D., SBA	X	
Michael Piscal, CEO, College Achieve Public Schools	X	
Gemar Mills, Executive Director, College Achieve Public Schools	X	
Thomas C. McMahon, Ed.D., CFO, College Achieve Public Schools	X	

V. Minutes

- 1. To approve the minutes from the Board of Trustee meeting from September 21, 2017.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen		X				Jerry Walker					X
Roger Grutzmacher	2	X				Craig Woolridge					X
Kenyatta Stewart	1	X									

VI. Public Comment - None

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

- VII. Board President’s Report** – Andrew Fesen presented his report.
- VIII. Executive Director’s Report** – Gemar Mills discussed his report.
- IX. College Achieve Public Schools Report - Mike**
- X. Board Comments**
- XI. Motions for Approval**
 - 1. **Finance**

- a. Board Secretary's and Treasurer's Report: To approve the Board Secretary's and Treasurer's Reports for September and October 2017, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Paterson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September and October 2017, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers up to October 31, 2017.
- c. Bills List: To approve bills and check list for the period ending November 16, 2017.
- d. Payroll: To approve the following payrolls:

September 29, 2017	\$86,915.55
October 13, 2017	\$88,094.43
October 31, 2017	\$76,991.43
November 15, 2017	\$74,902.65

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker					X
Roger Grutzmacher	2	X				Craig Woolridge					X
Kenyatta Stewart		X									

2. **Travel - None**

3. **Buildings & Grounds - None**

4. **Personnel**

- a. To acknowledge the following resignations/terminations:

Name	Position	Effective Date	10/12 Month
Nicolle Harris	5 th Grade Science Teacher	11/27/2017	10
Ashanti Rimes	6 th Grade English Teacher	10/23/2017	10

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen		X				Jerry Walker					X
Roger Grutzmacher	2	X				Craig Woolridge					X
Kenyatta Stewart	1	X									

5. **Curriculum / Special Education - None**

6. **Policy / Governance / Operations / Miscellaneous**

- a. To approve the amended and final CMO Agreement between College Achieve Public Schools Inc. and College Achieve Paterson Charter School, retroactive to July 1, 2017.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	2	X				Jerry Walker					X
Roger Grutzmacher	1	X				Craig Woolridge					X
Kenyatta Stewart		X									

XI. Public Comment - None

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New

Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

XII. Executive Session - None

XIII. Adjourn Executive Session - None

XIV. Old Business - None

XV. New Business - None

XVI. Reports / Look Ahead / Miscellaneous

1. Upcoming Board Meeting Dates at 5:30 PM at 21 Market Street:

- a. Jan 18, 2018
- b. Mar 15, 2018
- c. May 3, 2018

XVII. Adjourn Public Session – 6:26 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Andrew Fesen	1	X				Jerry Walker					X
Roger Grutzmacher	2	X				Craig Woolridge					X
Kenyatta Stewart		X									