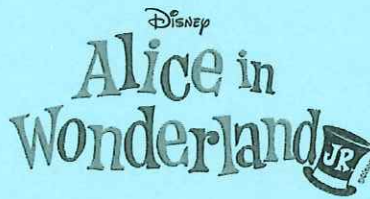




South Pasadena
Educational Foundation

5th Grade Musical 2019-2020

Rehearsals are at Monterey Hills Elementary from September 18
Performance Weekend is February 7-9, 2020



Registration is first-come until spaces are filled, or
the registration portal closes.

The South Pasadena Educational Foundation (SPEF) offers the 5th Grade Musical as part of SPEF's Afterschool Enrichment Program. The mission of SPEF's 5th Grade Musical is for students to learn about Musical Theater and experience the process of putting on a musical, from start to finish. It's a fantastic opportunity for students from Arroyo Vista, Marengo and Monterey Hills Elementary schools to come together to sing, dance, act and make friends!

Who can Register:

- Registration is open to current SPUSD 5th grade students.

How to Register:

- Registration is online at <https://spef4kids.campbrainregistration.com>.
- It's the same registration system for SPEF Camps, Summer School & Afterschool.
- If new to SPEF programs, you can create an account now and add household information.
- On **Wednesday, September 4** at 9am, the registration portal will open, and a 5th Grade Musical 2019-20 'Start Application' button will appear. You may need to refresh the page in your browser if you log in before 9am. As part of registration, you will need to:
 - Update your student's grade.
 - Add '5th Grade Musical Registration' to your cart.
 - Select a Tuition Option and Volunteer Committee (if applicable) - either Tuition plus Volunteer 20 hours for \$390 or Tuition Plus Buy-Out my Volunteer hours for \$540.
 - Select T-shirt size, and complete Household/Publicity Waiver, Medical & School Forms.
 - Select Payment method - By credit card in Full or by Installment (Deposit & Installments on Oct 11, Nov 8 and Dec 6) or by Cash/Check at the SPEF office before Sept 6, 12pm.
 - By Registering, you agree to follow SPEF's Attendance, Behavior, Publicity, Recording, Refund, Sign in/out & Supervision policies.
- The registration portal will close on **Friday, September 6** at 12pm midday.
- Your registration is not complete until you press submit. You will receive a confirmation email.

Parent Information Meeting:

- Join us **Thursday August 29, 7-8pm** for a Parent Information meeting at the SPUSD Board Room, 1020 El Centro St, South Pasadena. It will be a chance to get answers to your questions.

Attendance, Behavior & Supervision Policies:

- Rehearsals are most **Mondays, Wednesdays & Fridays** from September to February. Students should plan to attend all rehearsals, no exceptions. You can review the **Rehearsal Calendar** at <https://spef4kids.org/programs/5th-grade-musical/>. Don't register your student if they can't attend planned rehearsals.
- At times, students will be required to watch others rehearse. The Behavior Policy requires that students be quiet and observant at this time, and show respect to fellow students, staff, and volunteers. Do not register your student if you think this might be a challenge for your student.
- Supervision & Sign in/out policies also apply - Students must be supervised between school dismissal and the start of rehearsal, and Signed In & Out each rehearsal.

Wait List & Refund Policy:

- SPEF will use a wait list for any student that could not sign up because the program was full, or because they missed the registration window. Contact SPEF to be put on the wait list. Unfortunately, there is no guarantee that being on the wait list will result in inclusion in the musical – moving from the wait list is dependent on another student dropping from the program.
- Contact the SPEF office if you need to drop your student from the musical. SPEF's Musical Refund policy is to offer a Refund less \$75 Admin fee until October 11.

Volunteer Committees information:

Committee	Description
Costumes	Help sew and create costumes for the cast. This is a rewarding committee that needs a group of passionate and committed volunteers. Help make the show look great! If you have a High School student, they can volunteer on this committee.
PR	Want to help design tickets, posters, and t-shirt? Like taking photos for marketing, writing articles, captions and posts? This committee is for you!
Makeup	In Dress Rehearsal week in February, learn student hair and makeup requirements. To work on this committee, we expect you will be available 3hrs before 3 of 4 Performances to help get students through hair and makeup. If you have a High School student, they can volunteer on this committee.
Props & Backstage	Creative? Like hunting for treasures? Like organizing students? Volunteer to help on the Backstage & Props committee! In Fall, you'll help collect props for students to practice with during rehearsals. In February when we move to the SPHS performance space, you'll work Backstage or Downstairs to help supervise students, give prompts, and help with props.
Supervision	Volunteering as a rehearsal supervisor is the only way to see rehearsals in progress and is such a rewarding experience! There are a variety of opportunities: sign in supervision, help during rehearsals, sign out supervision, and supervising meals performance weekend.
Tickets	After Winter break you'll help put up posters, and sell tickets at drop off (8am) and/or pick up (2:45/1:05pm) at your school. Performance weekend, you'll help sell tickets at the box office 45 minutes before shows or help usher (you'll be able to take your seat in time for performances). If you have a High School student, they can also help volunteer on this committee.
Co/Chairs	Let SPEF know if you want to lead or co-chair a committee, we appreciate the extra help!

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<https://spef4kids.campbrainregistration.com>

The portal is open **Wednesday, Sept 4** at 9am to **Friday, Sept 6** at 12pm midday.

Need more information? Please contact:

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