



Preschool Academy – California State Preschool Program

August 1, 2019

Dear Preschool Academy Families,

Welcome to the Huntington Beach City School District (HBCSD) California State Preschool Academy Program! We are pleased you have chosen to enroll your preschooler in our program and look forward to an exciting year with you and your child. We support a child-centered program and the development of the whole child through engaging, research-based activities aligned with the California Preschool Foundations and Frameworks. There are many opportunities for family members to participate in the program and we look forward to building a collaborative relationship with you and your child.

Calendar

The Preschool Academy Program will follow the Program Calendar available online ([LINK](#)). The calendar identifies dates when children do not attend (such as holidays, professional staff development days and parent conferences).

We are very pleased to highlight several upcoming important dates and share details about special events for Preschool Academy families, including Meet and Greet Sessions, the first full day of attendance, Parent/Guardian Orientation, Back to School Night, Family Engagement Activities, Conferences, and Open House. Please refer to the additional descriptions and information provided ([LINK](#)).

Eligibility, Enrollment, and Attendance:

The HBCSD Preschool Academy California State Preschool contract is funded by the Child Development Division of the California Department of Education. Enrollment is based on the priorities established by the State of California. The Preschool Academy relies on your child's attendance for reimbursement from the State of California. As a result, we must set and ensure enrollment and attendance policies. Contact your child's Instructor as early as possible for any absence. Contact information for your child's Instructor will be provided at Meet and Greet session.

For children enrolled from outside HBCSD district boundaries, enrollment in the Preschool Academy does not imply or guarantee admission to HBCSD K-8 district education programs. Parents/legal guardians should immediately report all changes in home address, telephone numbers (home, work and cell), e-mail addresses and emergency contacts and emergency phone numbers.

Paperwork:

At this time, we would like to remind you that all of your child's completed registration paperwork (including proof of age, immunization and physician reports) must be received by the Preschool Academy *prior to your child's first day of attendance*. The Preschool Academy Office is located at Perry Elementary (19231 Harding Lane, Portable 35, HB CA 92646.) Please call us at (714) 962-3348 extension 2335 with any questions. To schedule an appointment to submit your child's paperwork, please visit ([LINK](#)) and select an appointment time.

Volunteering:

The Preschool Academy has an open door policy and parents/legal guardians are welcome to visit their

children in our facilities any time they wish after checking in with the campus office. Participation and 3 hours of volunteering at a minimum of each month in classroom is a vital component of this California State Preschool Program. If you are interested in volunteering in your child's classroom, we are mandated by the State of California to keep records of your immunization records for measles and pertussis immunizations, and the flu vaccine. In addition, a TB test is required prior to your first day volunteering in the classroom. These requirements took effect September 1, 2016 for all licensed facilities. While you may submit a signed letter to opt out of the annual flu vaccine, we are only able to accept medical exemptions for measles (MMR) and pertussis (DTaP) vaccines.

On behalf of the entire HBCSD State Preschool Academy Program team, we welcome you and your child! Please contact us at (714) 962-3348 extension 2335 with any questions about registration documents or enrollment. You will also find many resources at our website page (www.hbcسد.us/preschoolacademy).

Sincerely,

Carolyn M. Wertheim
Director of Early Childhood Education