



### Club Officer Application & Code of Conduct

Incomplete forms will not be accepted.

As an elected Club Officer, you must represent the best of Foothill at all times by following all school rules, celebrating diversity, and being respectful at all times.

Today's Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ School Year: 20\_\_\_\_ / 20\_\_\_\_  
Month Date Year

Club Name: \_\_\_\_\_ Meeting Day(s) \_\_\_\_\_

Staff Advisor: \_\_\_\_\_ Location: \_\_\_\_\_ Time: \_\_\_\_\_

Club Specific Gmail: \_\_\_\_\_

Elected Club Officers for the 2019/2020 school year are: (MUST HAVE ONE NAME FOR EACH POSITION)

President: \_\_\_\_\_ Secretary: \_\_\_\_\_

ID # \_\_\_\_\_ ID # \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Cell # (\_\_\_\_\_) \_\_\_\_\_ Cell # (\_\_\_\_\_) \_\_\_\_\_

Vice President: \_\_\_\_\_ Treasurer: \_\_\_\_\_

ID # \_\_\_\_\_ ID # \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Cell # (\_\_\_\_\_) \_\_\_\_\_ Cell # (\_\_\_\_\_) \_\_\_\_\_

#### Club Officer Code of Conduct

##### Club Officers are Expected to:

- Abide by all government laws and school rules at all times.
- Respect the personal property of others, as well as the property of any meeting or event.
- Not possess or consume any alcoholic beverages, drugs, or other controlled substance, with the exception of medication prescribed for that member.
- Not tolerate or participate in hazing or any action that creates unnecessary physical or mental discomfort, embarrassment, harassment, or ridicule of another.
- Enforce the Rules and Expectations of clubs at all times, following all procedures and policies.
- Communicate all club events to the staff club advisor, and utilize the club specific Gmail for club updates.

**Failure to do so will result in being removed as an officer at the discretion of Administration.**

\_\_\_\_\_  
President's Signature Secretary's Signature

\_\_\_\_\_  
Vice President's Signature Treasurer's Signature

\_\_\_\_\_  
Staff Advisor's Signature