

## NIXON ACADEMY BOARD NOMINATIONS

**NOMINATIONS ARE NOW OPEN FOR 2018-2019 Nixon Academy PTA Board!**

Specific positions are open and listed below. Our goal is to bring together a diverse and inclusive group of men and women, including the Principal and teacher representatives who will renew and strengthen parent involvement at Nixon Academy for 2018-2019!

**WHY IS THE PTA IMPORTANT AT NIXON?**

The PTA currently supports the following at Nixon: field trips; Accelerated Reading; school events and activities like the Red Ribbon Week, Trunk or Treat, Nixon Parent Leadership Conference, Health & Fitness Week, Family Nights, Field Trips and much more. **NEW IDEAS ARE ALWAYS WELCOME!**

**PLEASE CONTACT THE CHAIR OF THE NOMINATING COMMITTEE IF YOU HAVE ANY QUESTIONS: Marisa Costa - dreamhomebymarisa@verizon.net**

.....

If you would like to nominate yourself or someone for a PTA Board position, please write his/her name and contact number next to the appropriate position below. These nominations are anonymous. You can nominate ANYONE you feel would do a great job in the specific roles. Return this nomination form to the office or to your child's teacher by **Tuesday, March 6th.**

POSITION	NOMINEE (NAME)	CONTACT # (if known)
<b>President</b> – <i>preside at all meetings of the association and executive board, participate on all committees except the nominating committee, prepare annual report, represent the unit at PTA Council and district meeting.</i>		
<b>VP of Programs</b> – <i>organize &amp; take charge of PTA school programs such as: Red Ribbon Week, Reflections Program, Trunk or Treat, etc....</i>		
<b>VP of Ways and Means</b> – <i>organize fund-raising programs.</i>		
<b>VP of Membership</b> – <i>serve as membership chairperson, take charge of membership drive.</i>		
<b>VP of Hospitality</b> - <i>organizes &amp; takes charge of school hospitality such as: back to school, muffins for mom, donuts with dad, teacher appreciation, etc.....</i>		
<b>Secretary</b> – <i>take minutes at all meetings, prepare and present all reports and correspondence.</i>		
<b>Treasurer</b> – <i>keep a record and deposit monies received, distribute receipts, and pay bills.</i>		
<b>Parliamentarian</b> – <i>assists the president to manage meetings and advises on parliamentary procedure; Chairs bylaws committee to review unit bylaws each year and revise bylaws every three years; Arranges nominating committee's first meeting, providing information on nomination and election process.</i>		