

Board of Education Facilities Committee Meeting Minutes
Nightengale Elementary School
November 19, 2018

Attendees: Pat Brady, Nick Brouillette, Amy Hornung, Robert LeBlanc, Kevin Perretta, Greg Tessier

Building Tour

- Amy and Greg led building tour.
- Summer painting was well received in primary wing.
- Some heating issues in rooms 108 and 310 have been fixed; Greg is happy with his new building maintenance people who provide fresh eyes and expertise on our HVAC and electrical systems.
- Problem with water penetrating under the doors in back wing; need overhang on outside of door.
- Repaired ramp at loading dock as it was a trip hazard.

Capital Outlay Project 2018-19

- Greg provided update on project with high school door replacement.
- Currently receiving submittals; Northern Glass measured doors.
- No problem putting in pull string for later electrical installation.
- Possible installation during February break.

High School PA System

- On 11/9, PA system went down at the high school; after extensive troubleshooting it was determined, the CPU card in the old Simplex system died; since the system is so old, new parts are no longer available, and used parts are hard to find.
- Simplex informed us they would not be able to come on site for a least a week and the system would most likely have to be replaced.
- Mike Allen and Greg Tessier looked into other options through NCC, Day Automation, and Dukane.
- NCC is local and had a used system in stock that will get us by until the capital project where the system will be replaced with Informacast; the price initially started out around \$11,200 for the equipment and installation but with negotiations reduced to around \$6,900.
- On 11/10, NCC stopped at the school to check the classroom and hallway speakers for voltage and ohm readings; after some testing they found that only the hallway speakers would work and not the classroom speakers.
- On 11/12, our IT reps tested this further and determined we need roughly 98 new speakers; with the new speakers, used system, amplifiers, and installation, the new price is \$7,185.34.

- The PA system was installed on 11/12 and therefore the high school only went one day without a PA system in the hallways; the classroom speakers were largely installed on 11/15 and are currently 95% complete.
- The clocks will not work on new system so we will need to use batteries to operate as we do in many rooms now.

NYPA Energy Efficiency Project

- Pat provided an update on the NYPA Energy Efficiency Project for installing new LED lights in the district and within the other seven member agencies in the Local Government Task Force.
- On 10/25, the Local Government Task Force met and had a conference call with NYPA; after considerable review and some changes, attorney Eric Gustafson said he is fine with the Master Agreement.
- The Master Agreement between NYPA and each municipality/school will provide the framework for moving forward with the projects; NYPA will send the agreement to each municipality/school for adoption. If received, Pat will present to the BOE on 12/13.
- Once the project scope is determined, NYPA will provide a separate contract called the Customer Installation Agreement (CIC); this will be signed after bids are opened by the school.
- There are four CICs ready to go in the amount of \$450K for several municipalities; the Village of Waddington street lights are left along with the two schools (MW and MCS).
- On 10/26 Nick, Greg, and Pat had a meeting with NYPA and Watson Electric to discuss project and tour facilities.
- Initially looking at replacing all outside lights and specific lights in the high school with LED lighting; now may consider the outside lights and the elementary schools.
- Key question is whether we need SED approval to install. NYPA can provide \$200K without bidding; could do in two phases for \$400K total depending on funds available within the Task Force.
- Another question is whether we should have NYPA's contractor install the lights or our own staff.
- On 11/5, Nick, Greg and Pat had conference call with SED Planning Project Manager Mary Mosher.
- Mary stated that if we are replacing lights without new access points we may not need SED review. She will check with supervisor and get back to us.
- Mary said it would be better to have NYPA contractor to do the installation.
- Once we receive a response from SED a key question will be if we do the project now or wait until the larger capital project. NYPA may be able to hold funding in escrow but that is being researched by them.

District Capital Project

- The district received eight architect proposals.
- Nick, Greg and Pat did reference checks and recommended four for interviews to be scheduled on 11/28 and 11/29.
- Kevin asked if we needed to do Building Condition Survey in the middle of a project as required by SED. Pat will check.
- Pat will send selection criteria, interview questions, and a schedule to the Committee ahead of the interviews.

Next regular meeting: December 17, 2018 at 5:00 pm at Madison Elementary School