First Day of School
School starts on Monday, August 12th, and we will be on a minimum day schedule (8:00-11:30 a.m.). However, Kindergarten and Transitional Kindergarten (TK) will be observing a different schedule. TK/K Parents and students will enter the primary gate and wait on the TK/K Blacktop. At 8:00 a.m., the TK/K teachers will welcome you. Parents and Kindergarten/TK students will go home together at 10:00 a.m.

Back to School Night
August 14 (Wednesday)
Grades TK, 1st, 2nd 6:00-6:30 p.m.
Grades 3rd, 4th, 5th 6:40-7:10 p.m.

Class Schedules
TK/Kindergarten (M, T, W, F) 8:00 a.m. – 1:15 p.m.
TK/Kinder (Thursday) 8:00 a.m. – 1:00 p.m.
Grades 1-5 (M, T, W, F) 8:00 a.m. – 2:30 p.m.
Grades 1-5 (Thursday) 8:00 a.m. – 1:10 p.m.
Grades TK-5 (Minimum Day) 8:00 a.m. – 11:30 a.m.

Minimum Days Grades 1-5
| Aug. 12 | Aug. 16 | Oct. 7 | Oct. 8 |
| Oct. 11 |
| Dec. 18 | Feb. 14 | March 13 | May 28 |

Minimum Days TK-K
| Aug. 12-16 | Aug. 19-23 | Oct. 7-11 |
| Oct. 28-Nov. 1 |
| Nov. 14 | Dec. 18 |
| Feb. 10-14 | March 13 | May 4-8 |
| May 28 |

Non-Pupil Days:
No School
Feb. 21

Parent Communication
Maple Hill is committed to parent-school partnerships. In order to facilitate communication, please visit our school website www.maplehillschool.org. In addition, you will receive community phone calls from Maple Hill updating your family on current information. This year, in an effort to go paperless, we will be emailing most flyers to the one email address that you provided on your child’s emergency card. Unfortunately, our system does not have the capability of sending flyers to more than one email address. Hard copies may still be picked up in the office.
This year, we will continue to use the REMIND App, which is a free communication app that allows you to receive text messages from Maple Hill about school events or reminders. Your phone number will stay private and only the school will be able to send you messages. You will only be able to receive messages from Maple Hill and not respond to them. To access REMIND app, follow the text messaging directions in the box below. Once you send the text, you will be asked to download the free app to your phone. If you signed up last year, you do not need to sign up again.

SAFETY
Please review the safest route to and from school with your child. Children must use crosswalks and cross streets only at the corners. Children must also obey the crossing guard. For the safety and protection of all children, do not drop your child off in the morning before 7:35 a.m. There is no supervision on campus before 7:35 a.m. Students must be dropped off and picked up at their scheduled times or child care must be arranged.

Also, we will continue the practice of opening the back gate of our campus (corner of Eaglefen Dr. & Eddridge Dr.) at 7:35 a.m. for morning student drop off. Students will walk down the stairwell and go directly to their designated playgrounds for our before school recess. The gate will close at 8:00 a.m. This gate will not be used after school. I hope that by opening this gate we will be able to alleviate some of the morning traffic on Maple Hill Road. Please see map below.
Safety for Our Kids

- When approaching any of our three crosswalks, you **MUST** slow down as you approach the crosswalk regardless if you see children or not. Children might not look both ways when entering the cross walk and it is our duty to be cautious when we drive through all crosswalks. We all need to slow down our vehicles when approaching all crosswalks.

- All U-Turns are **illegal** on Maple Hill Road. When you make a U-Turn, you are putting yourself, your passengers, children crossing the crosswalk, and other cars at-risk for an accident.

- No parents are allowed to park in the school parking lot. Unless you have a “Disabled Person Parking Pass” and you will be exiting your vehicle to pick up a student. We have many students crossing the parking lot and we cannot have parents driving through the lot, or backing up their cars when children are present.

Pick Up and Drop Off Procedures

There is a loading/unloading zone on Maple Hill Road, alongside the school, and parking is not permitted. **When using the loading/unloading zone, your child needs to exit the car on their own and grab their own backpack. Parent should remain in vehicle.** It is critical that we keep the loading/unloading areas moving to ensure normal traffic flow.

- If you prefer walking your child to the front of the school, then you MUST park your car in the designated parking areas on the street.
- Please do not drop your child off in the middle of the street. Pull up to the curb.
- **REMINDER: Friday is street sweeping day, so please pay attention to street sweeping signs.**
Unloading and Loading Zones

These loading zones are available for student drop-off and pick-up, not parking. We have THREE zones. The 1st zone is the sidewalk before the main entrance driveway to the school, the 2nd zone is the sidewalk between the main entrance driveway to the school and the exit driveway from the school, the 3rd zone is the sidewalk between the exit driveway from the school and the street, Eaglefen Drive. All three zones are highlighted in yellow (see below). Here are the laws for these zones:

- Parents pull up to the curbside. Parent should not get out of the vehicle. Your child should have their backpack next to them in the car.
- Student exits on the right side of the vehicle, the passenger side, and grabs their backpack on their own.
- Once student has safely exited the vehicle, parent drives off.
- There is NO parking in any of these zones.
- You cannot leave one adult in the car, and have another adult walk the child to the gate. This is considered parking.
- If you would like to park your vehicle and walk your child to the gates, then you must park on the sidewalk alongside Maple Hill Park, or any other area that is NOT highlighted in yellow.
乘客上下車區

這些上下車區是供家長接送小孩上下車的地區，不是停車處。我們有三個上下車區域。第一區是學校主入口車道前的人行道，第二區是學校主入口車道和學校出口車道之間的人行道，第三區是學校出口車道之間的人行道和Eaglefen Drive 街道。所有三個區域都以黃色明顯標示出（見下文）。以下是這些區域的法規：

- 家長將車停在路邊。家長不可離開車輛。在車內，您的孩子早就應該把背包備放在他們的身旁。
- 學生應自行拿著書包從車輛右側，也就是乘客側出來。
- 一旦學生安全下車後，家長才開車離開。
- 此三個上下車區域都沒有停車位可供家長停車。
- 您不能留一名成年人在車內，讓另一名成年人將孩子帶到大門口，這樣也算是停車。
- 如果您想停車並將孩子帶到大門，那麼您必須將車停在 Maple Hill Park (楓樹山公園) 旁邊的人行道上，或任何其他未以黃色明顯標示的區域。
차를 타고 내리는 구역

저희들은 학생들을 차에서 내려주고 퇴업할 수 있는 (주차는 금지) 3개의 구역이 있습니다. 첫 번째 구역(Zone 1)은 학교 정문 입구 드라이브웨이 바로 전에 있는 보도이고, 두 번째 구역(Zone 2)은 학교 정문 입구 드라이브웨이와 학교의 출구 드라이브웨이 사이의 보도이며, 세 번째 구역(Zone 3)은 학교 출구 드라이브웨이와 Eaglefen Drive 사이의 보도입니다. 이 세 구역은 모두 노란색으로 표시되어 있습니다. (아래 창조) 이 구역에 대한 규정은 다음과 같습니다.

- 부모님들은 보도쪽으로 차를 대십시오. 부모님은 차에서 내리시면 안됩니다. 댕의 자녀는 차 안에서 백팩을 자기 옆에 두어야 됩니다.
- 학생은 차량의 우측 (조수석 쪽)으로만 내리며, 학생의 백팩은 자기 스스로 꺼내야 됩니다.
- 일단 학생이 안전하게 차에서 내린 후에야 부모님도 차를 몰고 떠남니다.
- 모든 구역에서는 주차가 금지됩니다.
- 어른 한 명이 차에 남아 있고 다른 어른이 학생을 학교 문 앞으로 데려다 주는 것도 주차로 간주됩니다.
- 만약 차량을 주차하시고 댕의 자녀를 학교 문 앞까지 데려다 주시길 원하시면, 차를 Maple Hill Park을 따라 나란히 있는 보도나 노란색으로 표시되지 않은 다른 지역에 주차를 하셔야만 됩니다.
PLEASE BE ON TIME Don’t forget all students need to be in their classroom lines on the playground by 8:00 am in order to be marked on time. Gates open at 7:35 a.m. Students that are not in line when the bell rings in the morning will be marked tardy.

RAINY DAY DISMISSAL It is our utmost priority to ensure the safety of our students. In the past, we have dismissed students from the front office, so that they weren’t exposed to the rain. However, dismissing 550 plus students into a small courtyard to hundreds of awaiting parents with umbrellas, is not safe. We have too many people in one small area and this can be stressful for all parties involved.

On rainy days, we will be dismissing the students in the following manner:

TK and Kindergarten: Students will wait in their classroom and the parent will meet them in the classroom for pick up.

1st Grade: First graders will exit out of their normal gate.

2nd Grade: Second graders will exit out of their normal gate.

3rd Grade: Third graders will exit out of the front office.

4th and 5th: Fourth and Fifth graders will exit out of their normal gate.

Students will be escorted by their teachers through the hallway corridors to get to their dismissal gate. Walking in the hallway corridors, as opposed to walking the exterior of the school, will provide the students shelter from the rain until they get to their dismissal gate.

ABSENCES/HOMEWORK REQUEST
Please report absences and make homework requests before 9:30 a.m. This allows the teacher enough time to prepare the homework for the student. Homework is available to pick up between 2:30-3:30 p.m. (Thursdays 1:10-2:30 p.m.). Homework will be located in the black cubbies in the front office by the entrance doors.

CHILD CARE Walnut Valley Unified School District’s child care program is located on our campus and is open from 6:00 a.m. until 6:30 p.m. for all grades. For information, please contact the Day Care Office at (909) 444-3460.

BUS TRANSPORTATION Bus passes may be obtained in the transportation department at the Walnut Valley Unified School District Office. The cost is $135.00 per semester for one child (with additional cost reductions for siblings). The District also offers a one way Bus Pass Coupon for $2.25 that can be obtained at the transportation department. If you have any questions regarding busing, please call (909) 595-1261 extension 31384.

LUNCH Students may bring their own lunch or purchase a lunch in our cafeteria for $3.00. Milk may also be purchased for $0.35. Menus will be posted on the Maple Hill website during the first week of school, and can also be found on the district website. On minimum days, your child may purchase Brunch during their morning recess (10:00-10:15 a.m.) Students’ accounts may be prepaid (submit your payment in the metal, black box located in the Front Office or you can pay online-see directions below), and all students are required to learn their pin numbers at the beginning of the school year. Any money left from the previous year have been rolled over to this year.

*If you would like to sign up for the school lunch menu to be emailed to you automatically, please follow these steps:
1. Go to www.walnutnutrition.org
2. Click on Menus at the top
3. Click on the GOING GREEN MENUS icon
4. Sign up

*If you would like to view your child’s lunch balance or add money to their account, please follow these steps:
1. Go to www.wvusd.k12.ca.us
2. Go to View Student Balances & Transaction History
3. Input your child’s 6 digit Student ID Number
4. Select Transaction History

To make a deposit to their account, select: MAKE PAYMENT and follow the instructions.
BRUNCH On modified school days (minimum days) when students are dismissed early, brunch will be provided at the morning recess time (10:00 a.m.). Student brunch on modified days are $3.00 which also includes 8 oz. of milk.

WVUSD WELLNESS POLICY Maple Hill honors this policy which promotes nutritional education and physical activities. If a student forgets to bring a lunch to school, parents should bring the student’s lunch to the office by 9:30 a.m. with student’s name, teacher’s name and classroom number written on it. We will not interrupt instruction to deliver lunches. If you are delivering a lunch, instruct your child to pick it up at the lunch area.

In compliance with the U.S. Department of Agriculture, our district’s Nutrition Services Department has adopted a new “Meal Charge Policy”. To read more about the new policy, please follow these steps:

1. Go to www.walnutnutrition.org
2. Click on “Nutrition Services Charge Policy” (Middle of the page)

STUDENT BIRTHDAYS Teachers will recognize student birthdays in their classrooms as they deem appropriate. Therefore, it is school policy that we will NOT be accepting parent contributions on the day of your child’s birthday. Also, the distribution of personal birthday invitations on campus (front of school and school grounds) will not be permitted. All invitations must be passed out off campus.

STUDENT CODE OF CONDUCT/MAPEL HILL VALUES Maple Hill is proud to continue to be a PBIS (Positive Behavior Intervention and Support) School. We teach students behavior expectations in all areas of the school based on our values of Be Safe, Be Responsible, Be Respectful. In 2018, we earned the Gold Award from the California PBIS Coalition because of our exemplary PBIS program.

ELECTRONIC READING DEVICES With approval from your child’s teacher, your child is welcome to bring electronic reading devices (Nook or Kindle, no iPad) to school. Each device should be labeled with your child’s name. Please be aware that the school does not assume any responsibility for lost, damaged, or stolen items. Students will not be able to take photographs with any electronic device during school hours and on school property.

CELL PHONE POLICY Technology and busy families have increased the need for some children to bring cell phones to school. This is understandable, however, we do need you and your child to be aware that cell phones must remain off and in their backpacks during school hours. The same rules apply for wristwatches that have the same capabilities as a phone. Maple Hill is not responsible for lost, damaged, or stolen cell phones.

DISASTER KITS (New Students) In the event of a natural disaster, it is crucial that your child have a three-day supply of food/water on campus. For a $12 donation, you can purchase a disaster kit for your child. Please see enclosed flyer to purchase a disaster kit for your child.

SCHOOL SUPPLIES Parents are always asking for suggestions about school supplies that would enhance their students learning. Following are some items listed by grade level that could positively impact your students learning and achievement.

TK and Kindergarten:
- Pencils, crayons, scissors and glue sticks should be kept at home for homework. Please bring a regular sized backpack that a 9 X 12 inch book could fit in. Trapper Keepers/3 ring binders, notebooks, pencil boxes and other supplies are NOT needed at school

1st Grade:
- All classroom supplies will be provided by the teacher, but pencils and crayons will be needed at home for homework. Please bring a regular sized backpack (NO roller backpacks), a set of headphones or earbuds (marked with your child’s name, for use on chrome book/iPads), 1 ream of Xerox paper, a box of Kleenex, and a package of baby wipes.
2nd Grade:
#2 pencils (2 boxes sharpened), permanent Sharpie black marker, 2 red ballpoint pens, 3 black whiteboard markers (low-odor), a set of headphones or earbuds (marked with your child’s name, for use on chrome book/iPads), Kleenex, small and large Ziploc bags, 2 reams of white copy paper and baby wipes

3rd Grade:
Backpack, 16 pack of crayons, 12 pack of colored pencils, 8 pack of markers, wide rule lined paper, white copy paper, #2 pencils, glue sticks, highlighters and dry erase markers

4th Grade:
Several #2 regular pencils, 2 large erasers(not shaped like a toy), colored pencils, crayons, markers, ball point pens, glue sticks, scissors, pencil box (no bigger than 9 X 6), package of subject dividers (at least 6 dividers), wide-rulled 3-ring notebook paper(enough for the school year), one 2” 3-ring plain view binder notebook (no zip-up binders please), a set of earbuds/headphones for use with Chromebook in a Ziploc bag with student’s name on it.

5th Grade:
No 3-ring binders. 4 folders (for subjects math, science, social studies, and ELA), 4 spiral notebooks, colored pencils, colored markers, erasers, glue sticks, highlighters, pens, pencils, scissors, pack of lined paper, pack of graph paper, pack of copy paper, headphones/earbuds (to be kept at school), computer mouse optional, but recommended.

Parents frequently ask us about classroom contributions. The following are items that are in constant use in our classrooms:
- Facial Tissue/Kleenex, baby wipes, Plastic Zip Lock Bags (gallon and sandwich size) and 8 ½ X 11 White Copier Paper

The Constitution of the State of California requires that we provide a public education to students free of charge, unless a charge is specifically authorized by law. Please direct questions about school-specific matters needing clarification or explanation directly to the school’s principal.

PARENT CONFERENCE WEEK
Our parent conferences will be held from October 7-11. Oct. 7, Oct. 8, Oct. 11 will be minimum days for students in grades 1st-5th. TK and Kindergarten students have minimum days the entire week of October 7-11. As in previous years, if you have any concerns throughout the school year about your child’s progress, please contact your child’s teacher.

OPEN HOUSE
March 12th (all grades) 6:00-6:55 p.m. Doors open at 6:00 p.m.
- Food will be sold from 5:00 p.m.-5:50 p.m. (amphitheater)
- 4th and 5th Choir Performance 5:30-5:55 p.m. (amphitheater)

HOW DO I GET INVOLVED? There are several ways to get involved at Maple Hill and we would enjoy getting to know you. Our parents are vital to Maple Hill’s success!
- Community Club Parent Group: The Maple Hill Community Club is a group of parents dedicated to promoting positive relationships between the home and school. They provide our students with extra activities, programs, and materials. All parents are considered members and are welcome to attend the monthly meetings. If you are interested in volunteering, please email your request to maplehillcc@gmail.com, express your interest to your child’s teacher, or let the principal know. The Community Club Parent Group meets in
the mornings once per month (Wednesdays 8:00 a.m.-9:00 a.m.), and all community members are invited to attend. Meeting dates are posted in school calendar.

- **School Site Council:** The SSC meets four times a year (Wednesdays 3:00 p.m.-4:00 p.m.) and consists of staff members and parents. This team serves as a decision making body regarding our educational program. All parents are welcome to attend the meetings. Meeting dates are posted in school calendar.

- **Volunteers:** You may also volunteer in the classroom, library, or for the Community Club Parent Group. We need volunteers to help with many activities throughout the year. Contact your child’s teacher or the Community Club.

**VOLUNTEERS** The Walnut Valley Unified School District continues its policy designed to ensure our schools are safe. This policy requires one extra step for our parent volunteers. Please be prepared to submit a completed application available online, a copy of a California Driver’s License or California ID, and a current negative TB test. This information will be kept on file for all volunteers and must be revised annually to ensure the safety of all children. The application can be accessed on the website below. Please print it, fill it in, and submit it to the school office. [https://goo.gl/k0eior](https://goo.gl/k0eior)