



# AMERICAN SCHOOL OF YAOUNDE

## Meeting Agenda

|               |                            |
|---------------|----------------------------|
| <b>Group:</b> | ASOY BOARD                 |
| <b>Date:</b>  | Thursday, January 24, 2019 |
| <b>Venue:</b> | MPR, 5:30 PM               |

Present:

Minutes taken by:

| No          | Item & Objective   | Presenter & Est. time | Notes |
|-------------|--|-----------------------|-------|
| Information | 1. <b>Call meeting to order, welcome observers -</b>   | <i>1 min</i>          |       |
|             | 2. <b>Consent Agenda</b> <i>(to be treated as one approval/vote)</i> <ul style="list-style-type: none"> <li>● Approval of today's Agenda</li> <li>● Approval of December minutes</li> <li>● Acknowledge receipt of Committee's Minutes</li> <li>● Acknowledge receipt of Director's Report</li> <li>● Acknowledge matters arising from December minutes</li> </ul> <p><i>Objective: To receive Board minutes – ADOPTED/SECONDED?</i></p> | <i>2 min</i>          |       |
|             | 3. <b>Comments or correspondence from community</b><br><i>Objective: Brief comments from community stakeholders , if requested</i>   | <i>5 min</i>          |       |
|             | 4. <b>School Reports</b><br>Faculty rep, Student rep, PTO report<br><i>Objective: take-away of relevance to the Board and school</i><br><br><i>Faculty Rep (3 mins):</i><br><br><i>Student Rep (3 mins):</i><br><br><i>PTO rep (3 mins):</i>   | <i>9 min</i>          |       |
|             | 5. <b>Questions stemming from the Director or Committee reports</b><br><i>Objective: take-away of relevance to the Board and school</i>  | <i>5 min</i>          |       |
|             | 6. <b>Presentation(s)</b>  |                       |       |



# AMERICAN SCHOOL OF YAOUNDE

## Meeting Agenda

|               |    |  |                     |  |
|---------------|----|--|---------------------|--|
|               |    | <ol style="list-style-type: none"> <li>1. Mission and Vision statements</li> <li>2.</li> <li>3.</li> </ol> <p><i>Objective: information</i></p>  | <i>Brad (5 min)</i> |  |
| <b>Action</b> | 7. | <p><b>Review or proposal(s)</b></p> <ol style="list-style-type: none"> <li>1. Bad Debt Policy revised</li> <li>2. Evaluate progress on mid-year strategic goals</li> <li>3. Mid-year performance evaluation for the director</li> <li>4. Board mid-year performance</li> <li>5.</li> </ol> <p><i>Objective: Approval</i></p> <p><b>Executive Session</b></p> |                     |  |
|               |    | <p><b>Adjournment</b></p> <p><i>Important upcoming board dates:</i></p> <ol style="list-style-type: none"> <li>1. Finance Committee Meeting - February 14, 2019</li> <li>2. Policy Meeting February TBD , 2019</li> <li>3. Board Meeting- February 21, 2019</li> </ol>   |                     |  |