

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

February 8, 2018

The Garvey Board of Education met in regular session on February 8, 2018, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Keilley Meng.

ROLL CALL

Present at the meeting were Mr. Henry Lo, Ms. Keilley Meng, Mr. Vinh Ngo, Mr. John Nunez, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Ms. Grace Garner, Mr. Rene Hernandez, Ms. Staci Ma, Ms. Anna Molinar and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Rudy Torres led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by John Nunez and carried by a vote of 5 to 0, the Board adjourned at 6:31 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:03 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Keilley Meng indicated there was no action taken during closed session.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Board and Superintendent**
Anita Chu discussed the Bitely incident that involved an armed suspect and police activity on January 25, 2018 and expressed appreciation for the Bitely School and District staff for their leadership and

professionalism in handling a crisis situation and in ensuring the safety of all students and staff. Certificates of recognition were presented to: Rudy Torres and Bitely School staff, Kevin Hobby and Maintenance and Operations staff, Rene Hernandez and Student Support Services staff, and Sergei Orloff and Parent Education Center staff.

Anita Chu invited everyone to the grand opening ribbon cutting ceremony of the Garvey Intermediate School garden on February 28, 2018. The garden is a partnership project that has involved students, staff, parents, and community under the guidance of Jesse Chang for over two years. Ms. Chu wished everyone a Happy Lunar New Year and Presidents Day weekend.

Henry Lo indicated that last weekend, Monterey Park held a Lunar New Year ceremony with students from Hillcrest and Monterey Vista performing at this event.

Vinh Ngo spoke of fifteen (15) mini-grants from the Garvey Education Foundation awarded to teachers at a total of \$9,000. Mr. Ngo invited everyone to the Foundation's gala dinner on March 7, 2018.

Keilley Meng also shared about the Monterey Park Lunar New Year celebration and thanked Garvey Education Foundation for its support for staff and students.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**
Michael Drange, Treasurer of Garvey Education Association, addressed the Board on behalf of GEA President Ken Tang, regarding the Dual Language Program. Mr. Drange stated that GEA's executive committee discussed this matter today and expressed concerns about implementing the program too fast without much knowledge of how it could support our student population with a high percentage of English learners and whether the program can improve the District's enrollment.
- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Dr. Sandra Gonzalez, Director of Child Development Program, stated that the Head Start Program is fully enrolled; the Preschool Program is under-enrolled by 10 students. In terms of staffing, a Senior Secretary position was filled; there are one office Assistant position vacancy and seven (7) vacancies for teacher assistants. Recruitment is currently taking place.

Dr. Gonzalez spoke on the completion of the self-assessment and submission of the annual funding application. The mandated self-assessment included management staff and compliance/monitoring of school readiness and parent engagement. Since the program is in program improvement status, there is intensive monitoring taking place to ensure compliance and sustainability of program improvement activities. The funding application has been reviewed by the Los Angeles County Office of Education with feedback on minor revisions.

HEARING OF PERSONS IN THE AUDIENCE

George Woo, Chris Spitler, and four students from Temple Intermediate addressed the Board regarding the 6th Annual Dinner and A Show event on March 9, 2018. Event flyers were distributed.

CONSENT AGENDA

On the motion of John Nunez, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Henry Lo	Yes
	Keilley Meng	Yes
	Vinh Ngo	Yes
	John Nunez	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes - Revised
Regular Meeting – January 25, 2018
Approved.
2. Conference/Convention Attendance - Revised
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Head Start/State Preschool Program Funding Application (2018-2019)
It is recommended that the Board of Education approve the 2018-2019 Head Start/State Preschool Program Funding Application. Approved.
4. Head Start/State Preschool Program Self-Assessment Report (2017-2018)
It is recommended that the Board of Education approve the 2017-2018 Head Start/State Preschool Program Self-Assessment Report. Approved.
5. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – One-Time Supplemental (OTS) Funds (Williams Dosage Project – Overage Costs)
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) for One-Time Supplemental (OTS) funding to fund the overage costs associated with the Williams Dosage (extended-day) Project in the amount of \$367,260.00. Approved.
6. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – One-Time Supplemental (OTS) Funds (Williams Dosage Project – Facilities & Equipment)
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) for One-Time Supplemental (OTS) funding to fund additional facilities related work and classroom equipment for the Williams Dosage (extended-day) Project in the amount of \$135,200.00. Approved.
7. Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) – Schedule I/K Revisions (2017-2018)
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment & Request for Advance Approvals (BAR/RAA) for Schedule I/K revisions for Program Year 2017-2018. Approved.

8. Agreement Amendment – Teachers On Call (TOC) (Head Start/State Preschool Program Temporary Staff Substitutes)
It is recommended that the Board of Education approve the amended agreement with Teachers On Call (TOC) to provide temporary staff substitutes for the Head Start/State Preschool Program. Total cost not to exceed \$20,000, to be paid from Head Start Funds. Approved.
9. Agreement – EdTech Team (Google Bootcamp Level 2)
It is recommended that the Board of Education approve the agreement with EdTech Team, Inc. to provide a one-day professional development Bootcamp (Level 2) on Google Apps Suite in June through August 2018. Total cost of \$4,975.00 will be paid from Title II Funds. Approved.
10. Agreement – SHI (Minecraft Education License)
It is recommended that the Board of Education approve the agreement with SHI to provide Minecraft Education license in support of the computer science program from March through May 2018, for a total cost of \$1,218.30, to be paid from Local Control Funding Formula (LCFF) Funds. Approved.

B. Human Resources

1. Personnel Assignment Order 17-18-09 - Revised
It is recommended that the Board of Education approve the Personnel Assignment Report 17-18-09 as presented. Approved.
2. Revisions to Job Description – Assistant Supervisor I, Facilities
It is recommended that the Board of Education approve the revised Job Description for Assistant Supervisor 1, Facilities. Approved.
3. Revisions to Job Description – Maintenance III Locksmith
It is recommended that the Board of Education approve the revised Job Description for Maintenance III – Locksmith. Approved.
4. Revisions to Job Description – Maintenance III – Plumber
It is recommended that the Board of Education approve the revised Job Description for Maintenance III – Plumber. Approved.
5. Revisions to Job Description – Accountant
It is recommended that the Board of Education approve the revised Job Description for Accountant. Approved.

C. Learning Support Services

1. Contract – Houghton Mifflin Harcourt (English Language Arts Professional Development)
It is recommended that the Board of Education approve contract with Houghton Mifflin Harcourt to provide a one-day professional development on the English Language Arts curriculum for grades 7-8 teachers on February 12, 2018. Total cost, not to exceed \$2,650.00, to be paid from Educator Effectiveness Grant Funds. Approved.

D. Student Support Services

1. Contract – AbleNet (Special Education Professional Development)
It is recommended that the Board of Education approve contract with AbleNet, Inc. to provide professional development on the AbleNet curriculum for special education teachers beginning February 12 through June 30, 2018. Total cost, not to exceed \$3,000.00, to be paid from Educator Effectiveness Grant Funds. Approved.

E. Business Services

1. Purchase Order Report 17-18-09
It is recommended that the Board of Education approve Purchase Order Report 17-18-09 as presented. Approved.
2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Contract – Cooperative Strategies (Fee Justification Study)
It is recommended that the Board of Education approve contract with Cooperative Strategies for the preparation of the Fee Justification Study for the 2018 and 2020 calendar years, as required to collect the maximum statutory school fees. The cost of the contract will not exceed \$3,060 per calendar year (plus expenses) and will be paid from Capital Facilities (Developer Fees) Funds. Approved.
4. Change Order # 1 – JR Universal Construction, Inc. (District Office Renovation)
It is recommended that the Board of Education amend contract with JR Universal Construction, Inc. to increase the contract by \$17,249.10 due to additional scope of work. Total cost of \$191,290.00 will be paid from Bond Funds. Approved.
5. Contract – Ziemba + Prieto Architects (Water Piping Replacement)
It is recommended that the Board of Education approve contract with Ziemba + Prieto Architects, to provide architectural services for Water Piping Replacement at Bitely, Hillcrest, Rice, Sanchez, Williams, and Garvey Intermediate schools. Total cost of \$94,350.00 to be paid from Bond Funds. Approved.

REPORTS AND INFORMATION ITEMS

A. Dual Language Programs Implementation Plan

Anita Chu made a Power Point presentation on the Dual Language+ (DL+) Program Implementation Plan. As shared at the District Orientation in August 2017, the District has had an interest in exploring the possibility of establishing a language academy. To this end, since the beginning of the 2017-18 school year, a district-level Committee, comprised of teacher leaders (Ken Tang, Blanca Rios-Quiroz, Lucy Berumen, and Ruth Mak), principal representatives (Rudy Torres and Hing Chow), and superintendent, has been engaged in research and school/program visitations. Based on the data gathered, the Committee has developed an implementation plan to launch the Dual Language+ Program in the 2018-19 school year.

Ms. Chu discussed the reasons for the recommendation to implement the Dual Language+ Program. The DL program has research-proven results in promoting 21st Century competencies, including biliterate and bicultural proficiencies, academic achievement, and multicultural understanding and appreciation. The program aligns with the District vision of developing 21st Century leaders and the State vision for English learners in developing proficiency in multiple languages. Additionally, the parents have also expressed a strong interest in the Dual Language program (at DAC/DELAC meetings) and the majority of our students bring to schools rich language and cultural assets that can be further developed to achieve bilingualism and biliteracy effectively. Mr. Torres spoke about the need for our students to be competitive in a global economy to help them engage in broader goals. Ms. Rios-Quiroz stated she was very impressed to observe students in El Paso speaking Spanish and Mandarin. She indicated that we want our students to be competitive and learn a second or third language to become 21st Century leaders. Ms. Mak spoke of the many benefits when students learn their home language and one or more languages at an earlier age helping them to become bi-literate even before they start high school. Mr. Chow stated that along with student learning skills for the 21st Century, such as leadership and technology, they ought to be able to be more

competitive in a global market. The District can help student become bi-literate and understand culture along with the needed language skills.

Ms. Chu also discussed the concerns expressed by some staff regarding DL program: possible teacher displacement, uncertainty about English proficiency level of high-need student groups, including English learners, and the need to allocate time and fiscal resources. The Committee and Ms. Chu addressed each of the concerns. Ms. Chu indicated that the DL+ Program is a gradual add-on model from the Kindergarten level allowing the District to fill vacancies with new teachers through attrition. The program will require additional funding for professional development (from restricted professional development funds) and facility (from bond funds).

Ms. Chu explained the program designs of the DL+ Program. The Spanish/English program uses a 90/10 model: spending 90 percent of the time for instruction in Spanish and 10 percent in English in Kindergarten, and gradually reducing Spanish instruction by 10% and increasing English instruction by 10% each year until 4th grade when it reaches 50/50. The Chinese/English program uses a 50/50 model: each language has 50% of instruction time in each grade level. Each program design has an afterschool component that focuses on language and cultural enrichment of a third language.

The implementation timeline will begin in February with the focus on informational meetings with staff and promotion through postcards, newspaper and radio. Student recruitment and parent information meetings will begin in the latter part of February through March. Staffing and school assignment will be in April. Professional development and curriculum development will begin in April and continue in an ongoing manner throughout the school year.

On a question from Vinh Ngo, the principals and teachers present expressed their views on the District's readiness to implement the DL+ Program. Ronald Trabanino indicated that four years ago his vision was to start such a program. He is very thankful of what is being presented tonight. John Nunez spoke in support of this program. On a question from Henry Lo, Ms. Chu, the principals and teachers present explained how Kindergarten is an ideal grade to start a full language immersion program and it shows a positive impact on academic achievement. Ms. Chu stated that the District will start promoting the program to the community immediately.

ACTION ITEMS: None

OTHER ITEMS OF INTEREST TO THE BOARD

Henry Lo asked for an update on the latest bond funded projects. He indicated that we need to seek official proposals from the City of San Gabriel if the city has an interest in the Marshall School property. Keilley Meng asked for a progress report on launching the dual language program.

PUBLIC AGENDA ITEMS: None

NEXT MEETING

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
March 8, 2018	
March 22, 2018	
April 19, 2018	

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Hing Chow
Olivia De Leon
Diane Drange
Michael Drange
Sergei Orloff
Chris Spitler
George G. Woo

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:56 p.m.



Keilley Meng, President



Anita Chu, Secretary