

**Cottonwood Classical Preparatory School  
Governing Council Meeting Minutes  
Tuesday, December 18, 2018, 5:00 pm  
Jefferson Campus- Board Room**

**I. Call to Order, Confirmation of Quorum, and Roll Call**

Meeting called to order at 5:00 pm.

Quorum established – voting members present were Lisa Marbury, Nick Williams, Jill van Nortwick, Alexandria Tavarez, and Andrew Bundy. Non-voting members present were Sam Obenshain, Ana Sanchez, Peter Lukes, and Louis Papponi.

**II. Approval of Minutes: November 27, 2018**

One change: Treasures report should be Nick (Not Lisa).

Motion to approve minutes from November 27, 2018 meeting; Nick, Andrew seconded.  
Passed unanimously.

**III. Public Comments**

No comments from the public.

**IV. Invited Speakers**

Chris Rigali, Athletic Director  
3<sup>rd</sup> year in role, 7<sup>th</sup> year with school.

Overview of CCPS Athletics:

6<sup>th</sup> year in NMAA (Varsity Athletics)

Currently have 8 Sports Currently: Mock Trial, Debate, Golf, Volleyball and Basketball

Started in “Charter League” then moved to NMAA

363 athletes (more than 50% of our students participate in sports.)

East Mountain HS has Coaches Salary of \$1897 for 23 coaches.

Our average salary is \$1696 for 14 coaches.

Biggest expenses: Transportation, Stipends, Facility Rentals.

Transportation: Average bus cost = \$523

We use APS (they are the cheapest).

2017-18 we spent \$21,104

2018-19 anticipated cost \$16,500

No trips past 2 hours is how we kept costs down.

Try to keep costs for students to participate to a minimum.

Raised \$16,584 this year.

Working towards branding CCPS through athletics.

NMAA Directors Cup - #of activities compared to success

Last 3 years we finished in top 5 in AAA

We have never lost points in the director’s cup due to behavior.

Athletics improve students.

“No-Cut programs” Give them a chance to play.

CCPS Athletes play at collegiate level.

- One reason students are leaving is due to them wanting to play sports. The opportunity we provide to them to play sports is very meaningful.
- Engagement contributes to academic success.....important to support students in the IB.

NOTE: 8<sup>th</sup> graders are able to participate in varsity sports.

## V. Report and Committee Questions

### Executive Director's Report (Sam Obenshain)

- Legislative Session  
The GC would potentially be asked to go and speak with the Legislatures. (Beginning of February we will be needed.)

ADDITION TO UP COMING EVENTS:

PTO meeting on January 29<sup>th</sup>

### Treasurer's Report (Nick Williams)

#### New Report – Net Revenues by Fund Report

Combining the revenue and expenses items from the expense summary  
We have recorded the expense and cannot bill the state until the event actually occurs. (Most of these are just a timing issue. This report helps to show these).

**NOTE:** In training we have to complete one with open meetings act.  
Michael is now certified for PED. We have 3 hours that we must have GC members and can receive these with him reviewing our own financials.

### PTO Report (Ana Sanchez)

NO REPORT

### PAC Report (Louis Papponi)

No comments or questions.

### Cottonwood Classical Foundation Report (Sam Obenshain)

No comments or questions.

### Faculty and Staff Report (Peter Lukes)

- Some staff are not able to achieve full marks on the state evaluation system because 11 and 12 grade does not take the PARC and they do not have the data needed to obtain the next licensure.

NOTE (SAM):

- You can still be an exemplary teacher without student data. You cannot level up without the data. If you level up you get a raise.
- There are probably ways that a new end of course exam can impact your numbers but not enough to move you to the next level.
- We have decided not to connect that EOC because the standards are not aligned.

Sam will continue to work with the faculty for a good resolution. If that does not resolve

this issue then we will approach it as the GC.

Strategic Plan (Andrew / Danielle)

No comments or questions.

Facilities Report (Lisa Marbury)

No comments or questions.

ED Outcomes (Clifford Jake)

No comments or questions.

Search Committee (Jill van Nortwick)

No comments or questions.

Reviewed responsibilities of the Advisory Groups

- Parent Advisory: Search Committee Review  
PAC meeting on January 14<sup>th</sup> at 5:30pm.  
Location: Cafeteria
- Staff Advisory: Search Committee Review  
Meeting is TBD.

Staff would like to suggest that the GC move forward with the Job Posting and simultaneously working on the Opportunity Statement. The impressions will come through their work on the Opportunity Statement. (Jill will send the draft Opportunity Statement.)

The Search Committee will honor the opinion and input of all Advisory Committees.

**VI. Action Items**

Approval of Executive Director Measurable Outcomes

No discussion.

Motion to approve ED Measurable Outcome; Nick; Andrew seconded. Motion passed unanimously

Approval of BAR 001-769-1819-0011-IB

Motion to approve the BAR as discussed during the action items. Nick; Lisa seconded. Motion passed unanimously.

**VII. Vote to close the meeting and proceed in Executive Session**

Discussion and determination where appropriate of matters of the purchase, acquisition or disposal of real property or water rights by the public body as permitted by Section 10-15-1.H(8), NMSA (1978).

Andrew-yes, Nick-yes, Alex-yes, Lisa-yes, Jill-yes

**VIII. Vote to resume the meeting and exit Executive Session**

- No votes or actions were taken during executive session.

**IX. New Business – None**

**X. Unfinished Business**

Board Development

Will move this activity to the next meeting.

**XI. Next Governing Council Meeting:** Next meeting January 15, 2018 at 5:00 pm.

**XII. Adjourn**

Motion to adjourn meeting at 6:55 pm; Nick, Andrew seconded. Motion passed unanimously.