

APPROVED

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Whole Community.



# Bridges Charter School

## Minutes

### Safety Committee Committee Meeting

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#### **Date and Time**

Friday December 7, 2018 at 8:50 AM

#### **Location**

Bridges Charter School - 1335 Calle Bouganvilla Thousand Oaks CA 91360 - Conference Room

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#### **Committee Members Present**

A. Norton, C. McCarthy, J. Blakefield, J. Matthews, K. Hans, K. Simon, O. Gunday Heerma

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

O. Gunday Heerma called a meeting of the Safety Committee committee of Bridges Charter School to order on Friday Dec 7, 2018 @ 8:50 AM at Bridges Charter School - 1335 Calle Bouganvilla Thousand Oaks CA 91360 - Conference Room.

#### **B. Record Attendance and Guests**

#### **C. Minutes**

K. Simon made a motion to approve minutes from the Safety Committee Committee Meeting on 10-25-18.

J. Blakefield seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **II. Safety Committee**

**A. Review Lock Down Drill Instructions**

The committee reviewed the lockdown plan.

**III. Break for Lock Down Drill**

**A. Break for Lockdown Drill**

The committee broke for lockdown drill at 8:58 a.m.

**IV. Return to Open Session**

**A. Return to Open Session**

The committee returned to open session at 9:15 a.m.

**V. Lock Down Drill Discussion**

**A. Discussion of Lockdown Drill**

The committee reviewed all aspects of the drill and made recommendations for improvement.

**VI. Closing Items**

**A. Adjourn Meeting**

J. Matthews made a motion to adjourn the meeting.

J. Blakefield seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:03 AM.

Respectfully Submitted,  
K. Hans