



## Lexington School District 3 Responsible Use Agreement - Dual Enrollment

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Dear Parent or Guardian:

In an effort to broaden student access to resources needed for dual enrollment courses an additional login has been created. The new login will provide access to content outside of the normal Batesburg-Leesville High School filter which blocks access to sites like Youtube and social media. Students will only be able to use the new logins on Windows computers within the school network, such as in the computer lab. Actions taken within these logins will still be tracked by the school district. Students will be held responsible for acceptable use of the device and content accessed by their login. For this reason, students should keep the login confidential.

**Students must:**

1. Respect and protect their own privacy and the privacy of others.
  - a. Use only assigned accounts.
  - b. Keep personal information such as name, address, phone number, etc., offline.
  - c. Keep passwords secret.
  - d. Have permission to photograph or videotape other individuals and to subsequently post these images or videos to the Internet.
2. Respect and protect the integrity, availability, and security of all electronic resources.
  - a. Observe all network security practices.
  - b. Conserve, protect, and share these resources with other students and Internet users.
  - c. Lexington School District 3 is not responsible for damages, lost, theft or any cost incurred to personal digital technologies or electronic communication devices.
  - d. Treat digital technologies with care, report any damages, security risks or violations to a teacher or administrator.
3. Respect and protect the copyrighted/intellectual property of others.
  - a. Cite all sources appropriately.
  - b. Follow all copyright laws.
  - c. Use electronic communication devices appropriately to assure academic integrity.
4. Respect and practice the principles of community.
  - a. Communicate only in ways that are kind, responsible, respectful and lawful.
  - b. Use electronic communication devices for schoolwork only.
  - c. Lexington School District 3 email should only be used for school-related email and projects.
  - d. Report threatening or offensive materials to a teacher or administrator.

**Any student who fails to follow this agreement will be subject to the school's discipline code.**

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Please sign and return the attached responsible use agreement so that we may provide you with the new login.

My student and I have read, have discussed, and agree to **Lexington School District 3 Responsible Use Agreement (RUA): Dual Enrollment** for access and device usage.

Student Name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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