

JOB NOTICE

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
12820 Pioneer Boulevard Norwalk, CA 90650-2894 (562)868-0431

*****PERMANENT DISTRICT EMPLOYEES ONLY*****

Job #221

February 4, 2019

INTERVENTION ACTIVITIES AIDE
Salary \$14.92 – 18.20 per hour (Range 221)

EXAMPLES OF DUTIES

Within guidelines established, recruits and schedules parent volunteers and parent participation in school activities; develops schedules for sports programs; be available to students in instructional situations (i.e. lunchtime, playground) in a supportive role; monitors and assists students who are participating in outreach activities.

MINIMUM QUALIFICATIONS

Knowledge of:

The general needs of children in a variety of school settings.

Ability to:

Organize and structure activities utilizing guidelines; understand and follow oral and written instructions; and establish and maintain effective working relationships with students and adults and **must pass District Proficiency Test.**

Experience:

Recent experience in working with school age children or in organizing group activities.

Education:

Proof of High School Diploma or equivalency.

Desirable Qualifications:

Bilingual/Spanish

WORK YEAR/BENEFITS

This is a **11 month (student calendar), 3.55 hour per day position at WAITE MIDDLE SCHOOL. The hours are 7:45 a.m. – 11:40 a.m.** Person selected will receive paid sick leave, vacation and holidays.

APPLICATION PROCEDURE

Please apply via **EdJoin.org** at <https://www.edjoin.org/Home/DistrictJobPosting/1134899>. The deadline for submitting an application is **FEBRUARY 12, 2019 by 4:00 p.m.** A test may be given.

A.D.A. REQUIREMENTS ON REVERSE SIDE

An Equal Opportunity Employer

INTERVENTION ACTIVITIES AIDE

A.D.A REQUIREMENTS

Physical, Mental and Environmental Demands:

Physical:

Sitting, walking level surface, reaching, bending, use of both legs; fine coordination, wrist/arm motion, grasping/holding, use of both hands, regularly lift 1-15 lbs., regularly carry/push 1-15 lbs., color vision, near vision, use of both eyes, sense of smell, normal hearing, speaking.

Mental:

Occasionally stress emergencies, stress of deadlines, normal work standards stress, ability to work with interruption, reading, memorize & recall objects, people, analyze problems & generate altern, reconcile apparent ambiguities.

Work Conditions:

Occasionally exposure to sun, some extremes of temperature, dust.