

Magnolia School District

Citizens' Oversight Committee Bond Measure 'I' Meeting Minutes

Date: Tuesday, November 6, 2018

Location: Magnolia School District
Superintendent's Conference Room
2705 W. Orange Ave.
Anaheim, CA 92804

The meeting was called to order at 9:30 a.m.

Members Present

Jasmine LaBurn, Chair, Mike Batuyong, Angelica Herrera, Cheryl Soave, Shirley Situ, Patty Soave, Lupe Barrón

District Staff Present

Frank Donovan, Superintendent; Teali Fielder, Assistant Superintendent, Business Services; Marc Aranda, Director, Maintenance, Operations, Transportation, Facilities; Cheryl Blount, Senior Administrative Assistant

Members Absent

None

Welcome

Jasmine welcomed all attendees. Cheryl introduced Teali Fielder, (replacing Annette Cleveland) and Marc Aranda (replacing Richard Schwartz).

Minutes

Minutes from the 05/22/2018 meeting were reviewed. Mike Batuyong motioned to approve the Minutes, Patty Soave seconded the motion. The motion carried.

Bond Projects – Update

Teali and Marc shared updates on projects:

- **Repair of Leaky Roofs:** Roofing projects were completed during the summer at Salk, Pyles, and Marshall. Regular roof maintenance and repair is on-going.
- **Portable Classroom Modernization:** The six new portables at Robert M. Pyles STEM Academy, including the addition of ADA accessible restrooms, have been delivered and installed. This project is not funded out of Measure I. The Division of State Architects has required the installation of a fire hydrant on campus which will determine project completion date. Routine portable maintenance is on-going.
- **Restroom Modernization:** Restroom modernization is complete. There are 3 restrooms at Baden Powell that we would like to renovate should an alternative funding source become available.
- **Site Facility Renovations:** We have completed the Disney, Marshall, Walter, Maxwell, Salk, and Pyles, and Schweitzer offices. Currently, a new modular office is in construction at Baden-Powell. (\$1.1m) Hoping to have staff move in over winter break.
- **Replace Deteriorated Asphalt:** This project will be scheduled as additional funding sources become available.
- **Health and Safety Improvement:** We are in the process of investigating options for parking lot security cameras and will be piloting a system soon. Two systems have been demonstrated. We are

reviewing the pros and cons of each system, will price out and determine the best system for our needs. The playground safety project, security fencing project, PA systems, and upgraded fire alarm systems at each site are complete. Bollards have been installed at Low, Schweitzer & Pyles.

New exterior lights have been installed as part of the ENGIE/OpTerra Energy Services Project.

Frank commented on the Orange County Grand Jury Report regarding the safety of schools, and noted Magnolia has everything recommended except for security cameras. We already have fencing, single point of entry, visible District ID required of all staff, and visitor logs are used at every site.

- **HVAC Replacement/Maintenance:** The ENGIE/OpTerra Energy Services Project has included the replacement of 379 AC units district wide. This project is near completion.
- **Electrical/Plumbing/Wall Systems:** Routine maintenance is performed as needed in these areas. Work Orders are submitted by maintenance, site and District staff.
- **BP Building 31-37:** We have completed all the classrooms, nurse’s office and speech room in the building, including Rooms 31-37, with the exception of new windows. The flooring in the center section where the County CCS (California Children’s Services) program is located is the final project.

Measure I Projects/Expenses

2009 Estimated Cost of projects to be funded with Measure I:	\$16,300,000.00
Expenditures To-Date (Measure I funds and other funding combined):	\$18,241,364.00
Balance of Measure I Funds Available:	\$0.00

New Business

- Meetings for 2018/2019 – to be determined. Since all of the Measure I Bond money has been spent on designated projects, the committee may need only one more meeting. Cheryl will follow-up with Jorge who was unable to attend this meeting, and determine when the Bond Audit will be ready to share with the committee. Cheryl will also check the District calendar to avoid any conflict with other meetings.

Items for Future Meeting(s)

- Annual Form 700 for committee members.
- Bond Audit Reports for 2017/2018 and 2018/2019.
- Tour of the new Baden-Powell Office.
- 2018/2019 Annual Report of the Oversight Committee and select date to share with the Magnolia School District Board of Trustees.

Meeting adjourned (10:00 a.m.)

Future Meeting

- 3/26/2019 at 9:30 a.m.