

## **Board of Education Meeting - Wednesday, December 12, 2018**

**Call to Order** at 5:30 p.m., Penn Yan Academy Library, 305 Court Street, Penn Yan, NY;  
President Willson presiding

**Board Members Present:** D. Willson, R. Johnson, L. Elliott, P. Bacher, A. Yonts, J. Morehouse, K. Guenther, E. Dinehart, R. Bloom

**Others Present:** H. Dennis, C. Milliman, G. Baker, K. Dean, W. Kinsey, S. Barden, R. Perrault, K. Johnson, L. Brown, J. MacKerchar, D. Pullen, T. Webber, C. Bossard, S. Vogt, J. Giglio, Students, Teachers, Media Representatives

A motion was made by Mrs. Bacher and seconded by Mrs. Yonts to Call for Executive Session at 5:30 p.m. for the discussion of the employment history of a particular person and matters that will imperil public safety and the appointment of Kathy Guenther as Clerk ProTem until the Board returns to Open Session. Motion carried, 9-0.

The Board returned to Open Session at 6:03 p.m. on a motion made by Mr. Morehouse and seconded by Mrs. Bacher. Motion carried, 9-0.

The meeting resumed at 6:05 p.m. A motion was made by Mrs. Bacher and seconded by Mr. Morehouse to approve the agenda as revised. All present voted yes. Motion carried, 9-0.

### **Information and Reports**

- A. FFA Advisor and PYA Teacher Carlie Bossard and several FFA Students presented information on the National FFA Convention they recently attended in Indiana. The students thoroughly enjoyed their trip and thanked the Board for the opportunity to attend the convention. The Board congratulated the many students that achieved individual and team awards.
- B. PYA Teachers Jon Giglio, Steven Vogt, Carlie Bossard, and Assistant Superintendent for Instruction and Staff Development Greg Baker reported on the Career & Technical Education (CTE) Course Offerings at PYA. Mr. Baker thanked Mr. Giglio, Mr. Vogt, Mrs. Bossard and Mr. Donohue for their countless hours of summer work they dedicated to offer additional course offerings and electives to PYCSD Students. (FY-2019-88)
- C. PYMS Principal Kelley Johnson, PYMS Administrative Intern Liz Brown and Assistant Superintendent for Instruction and Staff Development Greg Baker presented the PYMS Quarter 1 Data. (FY-2019-89)
- D. Principal's Reports -

Kelley Johnson reported on the Empty Bowl Project, 8th grade students visiting PYA, the 7th grade class visit to SUNY @ Geneseo, Science Olympiad Team, Academic Challenge Bowl, the Penny War competition at PYMS with donations going to the Humane Society and the upcoming 8th grade trip to GEVA Theatre. (FY-2019-90)

David Pullen updated the Board on the National Honor Society induction, PYA Concert, upcoming PEP rally, PYA Family Day, Elf School, Christmas cards for soldiers, 8th Grade parent night, the upcoming 8th Grade PYA tour, the High School Principal Group touring PYA to learn about PYCSD programs and the Healthy Relationships speaker.

Jon MacKerchar, Interim Athletic Director, provided information on PYCSD's NYS Scholar Athlete Team/Individual Awards. He congratulated the athletes for their success and is proud of their dedication and accomplishments. (FY-2019-91)

### **Board Member and Superintendent Comments**

- A. Mrs. Johnson recently attended the Four County School Board Association event that featured "A Multi-Faceted Approach to Safety & Connectedness" with Canandaigua City School District Superintendent Jamie Farr as the speaker. Mrs. Johnson indicated the presentation was outstanding and she provided reading materials to board members. (FY-2019-92)

Mrs. Johnson asked that any suggestions for the Legislative Meeting be sent to her as soon as possible.

- B. Superintendent Howard Dennis congratulated PYCSD Scholar Athletes for their accomplishments. He indicated the entire district is proud of their commitment and dedication. Mr. Dennis updated the board on the status of the capital project and indicated the new District Office as well as the PYMS Kitchen are experiencing a few minor delays. (FY-2019-93) Mr. Dennis has been hosting Superintendent Council meetings with PYMS and PYA Students. He indicated discussions are going well and the students are making many helpful suggestions. Mr. Dennis visited the FLTCC Campus and observed programs that PYCSD students are attending. He was honored to be the PYMS keynote speaker for the recent conference day that was held at PYCSD. Mr. Dennis congratulated all of the PYA Honor Society inductees and congratulated them on their achievements.

Mrs. Yonts and Mrs. Bacher left the meeting at 7:00 p.m.

### **Policy Matters**

A motion was made by Mr. Morehouse and seconded by Mrs. Bloom to remove the following policies from the table:

<u>Policy</u>	<u>Title</u>
5140	Administration of the Budget - Revised
6216	Registration and Professional Development - Revised
7260	Designation of Person in Parental Relation - Revised
7512	Student Physicals - Revised
7522	Concussion Management - Revised

There was no further discussion on the policies. President Willson called for a vote on the original motion to approve. Motion carried, 7-0.

### **Consent Agenda/Routine Matters**

A motion was made by Mrs. Elliott and seconded by Mrs. Johnson to approve the following routine matters:

- A. Acceptance of November 14, 2018 Board of Education Meeting Minutes (FY-2019-94)
- B. Approval of Changes to Career & Technical Education (CTE) Course Offerings (FY-2019-88)
- C. Approval of Overnight Field Trip Request: PY FFA, Syracuse, NY, January 26-27, 2019 (FY-2019-95)
- D. Approval of Creation of New Courses: (FY-2019-96)
  - 1. Studio in Fine Arts - An Introduction to 2D/3D Design
  - 2. Studio in Modern Art - An Exploration of Modern Materials and Techniques

All present voted yes. Motion carried, 7-0.

### **Consent Agenda/Finance Matters**

A motion was made by Mrs. Johnson and seconded by Mrs. Bloom to approve the following financial matters:

- A. Acceptance of Monthly Financial Reports – November, 2018 (FY-2019-97)
  - 1. Treasurer's Report
  - 2. General Fund
    - a. Revenue Status Report
    - b. Budget Status Report
  - 3. School Lunch Fund
    - a. Revenue Status Report
    - b. Budget Status Report
  - 4. Federal Fund
    - a. Revenue Status Report
    - b. Budget Status Report
  - 5. Trust & Agency Fund
    - a. Revenue Status Report
    - b. Budget Status Report
  - 6. Capital Fund
    - a. Revenue Status Report
    - b. Budget Status Report
- B. Acceptance of Revised 2018 Tax Collector's Report (Trial Balance) (FY-2019-98)
- C. Acceptance of Donations:
  - 1. \$3601.81 from Class of 2018 (final funds) to the PYA Pep Club
  - 2. \$113.45 from cash donations made during Yankee Candle Sale for Class of 2020
  - 3. \$2500 Agricultural Education Incentive Grant for Growing Programs for PY FFA
  - 4. \$100 Anonymous Donation for PYMS Student Needs

5. Parts to Build 15 Drones for PYA Engineering Club by Professor Stefanie Tellex through the Humans to Robotics Lab at Brown University, value at approximately \$3750
6. \$4,000 Anonymous Donation for Nurses' Fund for Student Needs

D. Approval of Single Audit Report (FY-2019-99)

Mrs. Johnson expressed sincere gratitude for the donations. All present voted yes. Motion carried, 7-0.

**Personnel Matters**

A motion was made by Mrs. Johnson and seconded by Mr. Morehouse to approve the following personnel matters:

A. Approval of Non-Certified Personnel Report

**Extended School Day Appointments**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
Loretta Bickel	Program Assistant	\$15/hr.

**Completion of Probation/Permanent Appointment**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Eff. Date</u></b>
Jennifer Golden	Keyboard Specialist	1/02/19

B. Approval of Certified Personnel Report

**Appointment(s)**

Name of Appointee:	Samantha Gagliano	
Tenure Area:	Special Education	
Date of Commencement of Service:	December 17, 2018	
Expiration Date of the Appointment:	December 17, 2022	
Salary:	Base Salary: Step 1	\$ 41,297
	Total Salary	\$ 41,297 (pro-rated)

\*\*\*\*\*

Name of Appointee:	Alicia Parkhurst	
Assignment:	Elementary Long Term Substitute	

Date of Commencement  
of Service: February 22, 2019 (tent. date)

Expiration Date of  
the Appointment: April 22, 2019 (tent. date)

Salary: Base Salary: Step 1 \$ 41,297  
Graduate Hours TBD  
Total Salary \$ 41,297 (pro-rated) \*

\* Graduate Hours will be added upon receipt of transcript.

**Resignation(s)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Eff. Date</u></b>
Dan Miller	Modified Boys Tennis	12/10/18

- C. Approval of Sub List Additions (FY-2019-100)
- D. Approval of Creation of Three (3) SAT Prep Class Teacher Positions at \$31/hr. (maximum of 20 hours each)
- E. Approval of Payment of 6th Teaching Assignment in Accordance with the PYEA Contract (full year): Michelle Morehouse
- F. Approval of Memorandum of Agreement between Penn Yan Central School District and Penn Yan Education Association regarding JV Coaching Stipends (FY-2019-101)
- G. Authorization of 2018-19 Pay Rate for Substitute Custodians to Minimum Wage, effective 12/31/18

All present voted yes. Motion carried, 9-0.

The meeting was adjourned at 7:08 p.m. on a motion made by Mrs. Bloom and seconded by Mrs. Johnson. All present voted yes. Motion carried, 7-0.

Respectfully submitted,

Kathleen M. Dean  
District Clerk

Kathy Guenther  
Clerk Pro-Tem