



**AFTER CARE ENRICHMENT (ACE)  
Financial Information 2018-2019  
Please retain this sheet for your information**

Dear Parents,

Thank you for registering your child(ren) in ACE. The information enclosed should answer all of the financial questions you might have concerning the program. Ms. Aimee Burns, one of our K4 teachers, is the supervisor for this program. She may be reached at [aburns@stanthonyeagles.org](mailto:aburns@stanthonyeagles.org). If you are a current ACE parent, you will know much of this already, but please use this to refresh your knowledge.

I have enclosed your ACE registration fee invoice. **Your child is not registered for ACE until the ACE registration fee is paid.**

**Payment Options**

**I am attaching a form for all ACE parents to select a method of payment. Please make a selection and return the form to the Business Office by Friday, July 27. The ACE tuition fees are included in this packet for your convenience.**

**Monthly ACE tuition is due on the 1<sup>st</sup> of each month and late after the 10<sup>th</sup>. Payment may be made by:**

-Bank auto draft. Please note that Bank Plus is now accessing a fee for all ACH payments, so **if you choose this option you must pay a \$5.00 yearly ACH service fee**. The ACE tuition will be drafted on the 5<sup>th</sup> of each month, or the next business day if the 5<sup>th</sup> falls on a weekend. Changes to your draft must be submitted in writing no later than the 1<sup>st</sup> of the month in which the changes are to occur.

This service will be strictly monitored and safe. Bank Plus is providing this service to us with very sophisticated safety protocols to ensure the privacy and security of your bank account information.

-Send an ACE check every month, either through your child's folder or the postal service.  
\*Please note late fee information below.

-Pay the full amount up front.

**\*Late payment information**

A \$20 late fee will be added after the 10<sup>th</sup>. Please keep in mind that the check must be in the front office by the 10<sup>th</sup>. A check still in a child's backpack will be considered late. Please check with your child's teacher about where money and important notes should be placed in your child's folder on a regular basis.

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You will be responsible for remembering to pay ACE by the 10<sup>th</sup> if you choose to opt out of auto draft. **Any family that is late with their ACE payment 2 times will be required to sign up for auto draft for the remainder of the current school year.**

For those of you with cafeteria plans requiring a paid ACE invoice for reimbursement, you may request that a paid invoice be e-mailed to you monthly. These are sent out after the 10<sup>th</sup> of each month after everyone has paid. This is only done upon request, so please email me if you would like this service.

Do not hesitate to contact me or Ms. Burns with any questions you may have concerning the ACE program.

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