

Classified Personnel

Meetings, Special Events/Activities

WHEREAS, Education Code Section 44032 requires the payment of actual and necessary expenses of district employees incurred in the course of performing services for the district under direction of the Governing Board; and

WHEREAS, Education Code Sections 35160 and 35160.1 provide that the Board may initiate and carry on any program or activity which is necessary or desirable in meeting its needs, or may otherwise act in a manner which it determines is not in conflict or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which the district was established; and

WHEREAS, the Board requires the Superintendent to promote understanding of district programs through personal contact with individuals and groups; and

WHEREAS, the Board recognizes that the Superintendent may require officers and employees to meet during meal periods; and

WHEREAS, the Board desires to provide the Superintendent with the authority to serve non-alcoholic beverages and/or refreshments and to provide for other certain items related to these meetings or events as designated and approved;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby designates and approves the following activities for service of non-alcoholic beverages or other refreshments:

- Functions for volunteers and retiring employees
- Activities honoring individuals in education
- Public Schools Week activities
- Educational events sponsored by the Board
- Seminars and workshops sponsored by the Board
- Board-appointed committee meetings
- Group planning and operational meetings; and

BE IT FURTHER RESOLVED that the Board hereby designates and approves the following items related to meetings and events:

- Speakers' fees

Meetings, Special Events/Activities (continued)

- Rental of space and equipment
- Framed certificates, plaques, trophies
- Flowers, gifts; and

BE IT FURTHER RESOLVED that such expenses for non-alcoholic beverages or other refreshments which are served at duly authorized activities shall be paid from district funds with the cost per person not to exceed the approved meal allowance for the time of day and the total expense per year not to exceed \$1,000; and

BE IT FURTHER RESOLVED that this Board determines that these activities are in accordance with Education Code sections 35160, 35160.1, and 44032 and serve the educational purpose as follows:

- Communicates the mission of the Board of Education,
- Increases community awareness of educational programs,
- Promotes individual and group support of local educational priorities,
- Improves time management and staff effectiveness, and
- Commends exemplary service to education.