

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**May 29, 2019, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Alice B. Grigsby, Member (Seat #3)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from one or two minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

6.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):

6.a.1. OAH Case No. 2018120848

6.a.2. OAH Case No. 2019010752

6.a.3. OAH Case No. 2019021084

6.a.4. OAH Case No. 2019030341

6.a.5. OAH Case No. 2019040831

6.b. Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957):

6.b.1. 4 Cases

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**7. REPORTING OUT CLOSED SESSION ACTIONS**

**8. STUDENT REPORTS**

- 8.a. Inglewood Continuation High School
- 8.b. Morningside High School
- 8.c. City Honors College Preparatory Academy
- 8.d. Inglewood High School

**9. REPORTS/PRESENTATIONS**

- 9.a. Employee Excellence Awards
- 9.b. Strategic Plan: Site Level Plans
  - 9.b.1. Morningside High School
- 9.c. Local Control and Accountability Plan (LCAP) Update
- 9.d. 2018-2019 Third Interim Financial Report

**10. PUBLIC HEARING(S)**

**11. CONSENT CALENDAR/ACTION ITEMS**

**11.a. HUMAN RESOURCES DIVISION**

- 11.a.1. Approval to Renew the Membership to California School Personnel Commissioners Association (CSPCA) to Maintain Current on Legislative Issues for FY/2019-2020
- 11.a.2. Approval of the 2019-2020 and 2020-2021 School Calendars
- 11.a.3. Approval to Renew the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Member Service Agreement to Provide Online Employment Selection Materials and Training Presentations for 2019-2020 School Year
- 11.a.4. Approval of Supervised Internship Agreement with Brandman University to Hold an Internship Credential Granted by the California Commission on Teacher Credentialing for School Counseling
- 11.a.5. Approval of Memorandum of Understanding (MOU) with Concordia University Irvine School of Education to Offer Education Programs to School Counseling Field Experience Program
- 11.a.6. Approval to Reinstate the Job Description for Accountant/Budget Technician
- 11.a.7. Approval of Revision of Title of Director of Child Development Programs/Latchkey Program Job Description to Director of Child Development Programs
- 11.a.8. Approval to Establish the Position and Job Description for Bus Driver - Trainee
- 11.a.9. Certificated Personnel Roster
- 11.a.10. Classified Personnel Roster

**11.b. BUSINESS SERVICES DIVISION**

- 11.b.1. Approval/ratification of Purchase Orders in the Amount of \$1,245,675.74 Issued April 1, 2019, through April 30, 2019

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11.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

11.b.3. Approval of Vendor and Payroll Warrant Resolution No. 37/2018-2019, in the Amount of \$15,163,853.76 for the Month of March 2019

11.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

11.b.5. Approval of Agreement No. C18/19-070 with LA Quality Care to Repair the Floor in the Gymnasium at Inglewood High School.

11.b.6. Approval of 2018-2019 Third Interim Financial Report

11.b.7. Authorization to Declare the Items Provided on the Attached Lists as Surplus

11.b.8. Approval to Purchase a Replacement Walk-In Cooler/Freezer Combo Unit from Bernier Refrigeration for the Cafeteria at Inglewood High School

11.b.9. Approval to Purchase a Serving Line from Arrow Restaurant Equipment for the Cafeteria at Hudnall Elementary School

11.b.10. Approval to Continue the Membership with Super Commodity Co-Op with San Mateo-Foster City School District Being the Lead Agent for F/Y 2019-20 for the Food Services Program

11.b.11. Approval to Renew Contract No. C-19152:2019-20 with the Los Angeles County Office of Education for Peoplesoft Financial System for F/Y 2019-2020

11.b.12. Adoption of Resolution No. 38/2018-2019, Approval of Associated Student Body (ASB) Checking Account and Designation of Authorized Agents for City Honors College Preparatory Academy

11.b.13. Approval of Service Agreement with TLC Auctions Formerly the Liquidation Company (Auctioneer) to Auction Inglewood Unified School District Surplus for F/Y 2019-2020

11.b.14. Ratification Month to Month Lease Contract Addendums with Mobile Modular Management Corporation for Two DSA Building Classrooms Located at Oak Street ES and Morningside HS (Transportation Department) for F/Y 2018-2019

**11.c. MEASURE GG AND FACILITIES**

11.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$6,120,995 Issued April 1, 2019, through April 30, 2019

11.c.2. Approval of Amendment No. 4 to Agreement No. C15/16-020 with GKKWorks for Additional Architectural Services for the Monroe Los Angeles World Airport (LAWA) Sound Insulation Project

11.c.3. Approval of Amendment No. 2 to Agreement No. C18/19-060 with Ninyo & Moore for Additional Material Testing and Inspection Services for The Monroe LAWA Temporary Housing Project

11.c.4. Approval/Acceptance of Bid and Issuance of Agreement No. C18/19-086 with GA Technical Services, Inc., for the Frank D. Parent Wireless Infrastructure Project

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11.c.5. Approval of Amendment No. 2 to Agreement No. C16/17-010 with GKKWorks to Provide Architectural Initial Assessment on Relocating the Information Technology Department

11.c.6. Approval of Change Order No. 4 to Agreement No. C17/18-046 with NSA Construction Inc., for the Beulah Payne Los Angeles World Airport (LAWA) Sound Insulation Project

11.c.7. Approval of Change Order No. 3 and 4 to Agreement No. C18/19-010 with NSA Construction, Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project

11.c.8. Approval of Agreement No. C18/19-097 with TYR I.O.R. Services, for Professional Division of State Architecture (DSA) Required Inspector of Records (IOR) Services for DSA Closeout Project A#03-50782 at Oak Elementary School, Hudnall Elementary School and Kelso Elementary School

11.c.9. Approval of Container Lease Agreement with Mobile Modular Portable Storage for the Oak Street Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project

11.c.10. Approval of Amendment No. 1 to Agreement No. C18/19-076 with Ninyo & Moore for Additional Geotechnical Consulting Services at Bennett-Kew Elementary School K-8 Modernization Project

**11.d. EDUCATIONAL SERVICES**

11.d.1. Approval of Agreement for Consultant Services with InnovateEd to Provide Professional Learning and Coaching Services for Educators, District-wide for School Year 2019-2020

11.d.2. Approval of Student Placement Agreement with Arizona Board Regents on Behalf of Arizona State University Social Work Effective, August 24, 2019 - June 30, 2020

11.d.3. Approval of Consultant Services Agreement with Myrtis Tracy, R.D., to Provide Nutrition Services for the California State Preschool Program and General Center Preschool Programs, effective July 1, 2019, to June 30, 2020.

11.d.4. Approval to Increase the Amount of Funding to Pay for Daily Substitutes for the Child Development Program until June 30, 2019

11.d.5. Approval of Amendment No. 02 to Contract No. CSPP-8202 with the California Department of Education to Increase the Maximum Reimbursable Amount (MRA) for General Child Care and Development Programs for School Year 2018-2019

11.d.6. Approval of City Honors College Preparatory Academy Cambridge Assessment International Education for School Year 2019-2020

11.d.7. Approval of College Board's College Readiness & Success Contract #CB-00024591 to Furnish the PSAT/NMSQT Early Participation Program to Inglewood Unified School District Effective July 1, 2019 - June 30, 2020

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11.d.8. Approval of Agreement for Consultant Services with Teacher Created Materials to Provide Summer Professional Development Sessions for Literacy Cohort and Instructional Coaches Effective, June 2019 through June 2020

11.d.9. Consideration of Appeal by ICEF Inglewood Middle Charter Academy of District's Good Standing Certification to Charter School Finance Authority

**11.e. STATE ADMINISTRATOR**

11.e.1. Approval of the 2019-2020 Schedule for Student Representatives to Provide a Report on the Academic Programs, Enrichment Activities, and Important Events of their School

11.e.2. Approval of the 2019-2020 Schedule for Honoring Student Awards at the Board of Education Meetings

11.e.3. Approval for Board Member Margaret Turner-Evans to Attend the 2019 California Labor Management Initiative 2019 Summer Institute, in San Diego, CA from June 25-26, 2019

**12. APPROVAL OF MINUTES**

12.a. Minutes of the State Administrator's Regular Board of Education Meeting held on April 17, 2019

12.b. Minutes of the State Administrator's Special Board of Education Meeting held on May 15, 2019

**13. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.**

**14. STATE ADMINISTRATOR REMARKS**

**15. NEXT MEETING - June 19, 2019**

**16. ADJOURNMENT**

**Disability Information**

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

**Spanish Interpretation / interpretación al español**

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

**Mission Statement**

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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**6.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):**

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**6.b. Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957):**

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**10. PUBLIC HEARING(S)**

**11. CONSENT CALENDAR/ACTION ITEMS**

**11.a. HUMAN RESOURCES DIVISION**

**11.a.1. Approval to Renew the Membership to California School Personnel Commissioners Association (CSPCA) to Maintain Current on Legislative Issues for FY/2019-2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the membership to California School Personnel Commissioners Association (CSPCA) to maintain current on legislative issues for FY 2019-2020.

**Rationale:**

All membership renewals must be approved by the State Administrator. The Human Resources utilizes the services of the California School Personnel Commissioners Association (CSPCA) to maintain current on legislative issues impacting merit system school districts, participate in related trainings and contribute to decisions made at the state level of the California School Personnel Commissioners Association.

Approval of this item will provide the Human Resources and staff with training as well as a forum in which to actively participate in the decisions made at the state level association.

FCMAT Personnel Management Standard 3.8.

**Financial Impact:**

The fee of \$800 will be paid with General Funds from the Human Resources budget.

**Attachments:**

Invoice 32 2019-20 – CSPCA

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**11.a.2. Approval of the 2019-2020 and 2020-2021 School Calendars**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Inglewood Unified School District 2019-2020 and 2020-2021 District-wide Traditional School Calendars.

**Rationale:**

The State Administrator must approve all school calendars. Each year, the School Calendar Committee, which consists of District and Site Administrative staff, representatives from the Inglewood Teachers' Association (ITA) and California Professional Employees (CalPro), work to develop a calendar for the following school years. The calendar reflects a District-wide Traditional School Year. The School Calendar Committee has developed the calendars for the 2019-2020 and 2020-2021 school year.

**IMPLICATION:** By approving the Inglewood Unified School District 2019-2020 and 2020-2021 District-wide Traditional School Calendars, staff, students, and parents will be able to begin planning effective instructional programs, vacations and childcare assignments.

**Financial Impact:**

The cost of printing will not exceed an approximate amount of \$1,000, as the calendar is also posted on the District website. The cost will be paid with General Funds.

**Attachments:**

2019-2020 Calendar

2020-2021 Calendar

**11.a.3. Approval to Renew the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Member Service Agreement to Provide Online Employment Selection Materials and Training Presentations for 2019-2020 School Year**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Member Service Agreement to provide online employment selection materials and training presentations for 2019-2020 School Year.

**Rationale:**

All memberships must be approved by the State Administrator. The Human Resources utilizes the service of the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) as reference for quality materials, training, information and consultation needed to select productive and efficient classified employees.



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Approval of this item will provide access to the CODESP extensive computerized databank, which includes test materials, performance examination and interview questions. Access to this data is essential for the Human Resources to develop tests for producing eligibility lists for classified openings.

FCMAT Personnel Management Standard 3.8.

**Financial Impact:**

A cost of \$2,050 will be paid with General Funds.

**Attachments:**

CODESP Membership Agreement

**11.a.4. Approval of Supervised Internship Agreement with Brandman University to Hold an Internship Credential Granted by the California Commission on Teacher Credentialing for School Counseling**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement with Brandman University and Inglewood Unified School District to Provide for School Counseling fieldwork experiences for students enrolled in University programs to prepare educational professionals.

**Rationale:**

The State Administrator must approve all contracts and agreements. Brandman University wishes to have Inglewood Unified School District in partnership to provide to University students educational experiences through field experiences in schools and classes of the District not to exceed the stipulations set forth in these Responsibilities of the Fieldwork Site.

By approving this item, the District will be able to provide early fieldwork experiences for students, including current or future IUSD employees enrolled at University programs to prepare for educational professionals.

**Financial Impact:**

None.

**Attachments:**

5-29-19 Brandman University Agreement

**11.a.5. Approval of Memorandum of Understanding (MOU) with Concordia University Irvine School of Education to Offer Education Programs to School Counseling Field Experience Program**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Memorandum of Understanding (MOU) with Concordia University Irvine School of Education to offer education programs, including without limitation, the School Counseling Field Experience program which requires school counseling fieldwork experience to fulfill the credentialing requirements set forth by the California Commission on Teacher Credentialing (the "Program").

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**Rationale:**

The State Administrator must approve all MOU's. Concordia University Irvine School of Education wishes to have Inglewood Unified School District in partnership to meet the growing need for qualified counselors. Both the districts and the institution must certify that interns do not displace certificated employees in participating districts.

IMPLICATION: By approving this item, the District will be able to provide intern experiences for graduate institute counselors, including current or future IUSD employees enrolled at Concordia University Irvine School of Education.

**Financial Impact:**

None.

**Attachments:**

MOU with Concordia University Irvine

**11.a.6. Approval to Reinstate the Job Description for Accountant/Budget Technician**

**Recommended Motion:**

Administration recommends that the State Administrator approve to reinstate the job description of Accountant/Budget Technician.

**Rationale:**

The State Administrator must approve all reinstatement of job descriptions. The Accountant/Budget Technician position assists in the preparation of the district budget; prepares financial, statistical and analytical reports; assists in the preparation and review of financial statements; assists in preparation of internal audits and reports; and performs other budgetary related duties as required. This position will work in the Business Services Division and support budgeting and financial analysis work, including supporting the Special Education Division, Associated Student Body (ASB), Preschool and other assigned areas.

Upon approval of this request, Human Resources will be authorized to fill this position.

**Financial Impact:**

The total cost of this position is approximately \$62,000 and would be paid by General Funds.

**Attachments:**

Accountant Budget Technician Job Description

**11.a.7. Approval of Revision of Title of Director of Child Development Programs/Latchkey Program Job Description to Director of Child Development Programs**

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**Recommended Motion:**

Administration recommends that the State Administrator approve the revisions to the Director of Child Development Programs job description, effective July 1, 2019.

**Rationale:**

The State Administrator must approve revisions to job descriptions and reclassification. Several months ago, the district began a review of the Director of Child Development Programs/Latchkey Program (Child Development Center, CDE State Pre-School, LACOE Site Pre-school, State Pre-Kindergarten Family Literacy Program, Federal-Head Start Program, and Latchkey). The job description title has been updated and minor revisions made to the job description.

**Financial Impact:**

There is no financial impact of this item.

**Attachments:**

Director of Child Development Programs

**11.a.8. Approval to Establish the Position and Job Description for Bus Driver - Trainee**

**Recommended Motion:**

Administration recommends that the State Administrator approve to establish the position and job description of Bus Driver - Trainee.

**Rationale:**

The District has been struggling to fill vacant bus driver positions and this is a challenge industry wide. In order to fill positions, the district is establishing a bus driver trainee program. The bus driver trainee will receive instruction to acquire the necessary skills needed to operate a school bus over designated routes within established time schedules; to transport students to and from school and on special event trips; to perform daily inspections of a bus or other transportation vehicle and prepare reports concerning maintenance needs; and to do other related work as required.

In order to be considered for this position, candidates must be in possession of a valid Class A, B or C California Motor Vehicle Operator's License. Within the first three (3) months of employment, they must obtain; a Valid Class A or B Motor Vehicle Operator's license with passenger transportation, "S", and air brake endorsements, a California Special Driver Certificate valid for school bus driving and a Current DL-51 Medical Card. They are also required to submit a current DMV H-6 printout with their job application.

The State Administrator must approve all new positions and job descriptions. Approval of this job description will allow Human Resources to fill this position.

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**Financial Impact:**

Bus driver positions are budgeted. Once the trainee has completed the training and obtained the necessary licensing, they will transition to the Bus Driver classification.

**Attachments:**

Bus Driver Trainee

**11.a.9. Certificated Personnel Roster**

**Attachments:**

Certificated Roster 5.29.2019

**11.a.10. Classified Personnel Roster**

**Attachments:**

Classified Roster 5.29.2019

**11.b. BUSINESS SERVICES DIVISION**

**11.b.1. Approval/ratification of Purchase Orders in the Amount of \$1,245,675.74 Issued April 1, 2019, through April 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify purchase orders in the amount of \$1,245,675.74 Issued April 1, 2019, through April 30, 2019.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. Below is a summary of purchase order issued from April 1, 2019, through April 30, 2019:

Fund 01.0 General Fund	P400181	through PTR_40183	= \$1,230,051.42
Fund 01.2 La Tijera Sub Fund	P400675	through P400807	= \$ 9,448.16
Fund 01.9 City Honors Sub Fund	P400705		= \$ 423.79
Fund 11.0 Adult Education Fund	P400578	through PCT_4208	= \$ 4,024.80
Fund 13.0 Cafeteria Fund	PFS_40049		= \$ 1,095.00
Fund 14.0 Deferred Maintenance Fund	PCT_4212		= \$ 632.57

**Financial Impact:**

\$1,245,675.74

**Attachments:**

Board PO Report - April 2019

**11.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

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**Rationale:**

Approval of this request will provide staff development for conference attendee and foster improvement in teaching and administration.

This item supports FCMAT (July 2017 Review) in the following:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

**Financial Impact:**

The estimated cost of \$39,073 will be paid with Title I, II, Special Education, and General Funds.

**Attachments:**

Convention & Travel 5.29.2019

**11.b.3. Approval of Vendor and Payroll Warrant Resolution No. 37/2018-2019, in the Amount of \$15,163,853.76 for the Month of March 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Vendor and Payroll Warrant Resolution No. 37/2018-2019, in the amount of \$15,163,853.76 for the month of March 2019.

**Rationale:**

All warrant and payroll resolutions must be approved by the State Administrator. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the State Administrator.

**Financial Impact:**

Vendor and payroll warrants expended in the month of March 2019 are \$15,163,853.76.

**Attachments:**

Resolution No. 37/2018-2019

**11.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

**Recommended Motion:**

Administration recommends that the State Administrator accept the attached donations on behalf of the students and educational programs of the District.

**Rationale:**

The State Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property.

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A letter of appreciation will be sent to the donors upon acceptance by the State Administrator on behalf of the Board of Education and Administration. Acceptance of the donations will acquire and maximize internal and external sources.

**Financial Impact:**

None

**Attachments:**

Donations 5.29.2019

**11.b.5. Approval of Agreement No. C18/19-070 with LA Quality Care to Repair the Floor in the Gymnasium at Inglewood High School.**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-070 with LA Quality Care to repair the floor in the gymnasium at Inglewood High School.

**Rationale:**

All agreements must be approved by the State Administrator. The gymnasium floor at Inglewood High School is in need of repair and is a safety hazard. LA Quality Care will remove the damage floor, re-seal moisture barrier on concrete, replace sub-floor with new plywood, seal any open cracks and re-varnish wood floor.

Approval of this item supports the following FCMAT standards:  
Facility Management - 3.1, Facilities Improvement and Modernization  
Facility Management - 1.3, School Safety

**Financial Impact:**

The cost of \$4,600 will be paid with General Maintenance Funds.

**Attachments:**

LA Quality Care IHS Floor

**11.b.6. Approval of 2018-2019 Third Interim Financial Report**

**Recommended Motion:**

Administration recommends that the State Administrator approve the F/Y 2018-2019 Third Interim Financial Report.

**Rationale:**

Pursuant to EC Section 42131(e), the governing board of the school district filing a qualified or negative certification for the second report required under EC Section 42130 shall provide to the county superintendent of schools (SSPI), the State Controller, and the SSPI no later than June 1, financial statement projections of the District's fund and cash balances through June 30 for the period ending April 30.

**IMPLICATION:** By approving this item, the State Administrator will meet the requirement for filing the 2018-2019 Third Interim Financial Statement Projection (Third Interim Report) by June 1, 2019.

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Approval of this item supports the following FCMAT standard:  
Financial Management Standard - Budget Monitoring - 7.2 and 7.3, Budget Monitoring

**Financial Impact:**

None

**Attachments:**

2018-19 Third Interim  
Assumptions Narrative

**11.b.7. Authorization to Declare the Items Provided on the Attached Lists as Surplus**

**Recommended Motion:**

Administration recommends that the State Administrator authorize to declare the items on the attached lists as surplus.

**Rationale:**

Under sections 17545 and 17546 of the Education Code, the governing board of any school district, by unanimous vote of the members present, has the authority to sell, auction, donate, or otherwise dispose of District owned furniture, equipment, or materials no longer usable, no longer needed, or obsolete. If the governing board unanimously determines that the property is worth no more than \$2,500 or that the property is of insufficient value to defray the cost or arranging a sale, the property may be sold, donated, or disposed of without advertising.

IMPLICATION: By approving this request sites in the District will be able to dispose of broken or obsolete equipment and materials as listed on the following pages. E-waste (equipment such as CPU's, monitors, printers) will be picked-up for proper disposal and recycling due to the presence of hazardous materials (SB20).

**Financial Impact:**

All proceeds from the sale of surplus property will be used to offset operating expenses.

**Attachments:**

Salvage Items - Centinela Elementary School

**11.b.8. Approval to Purchase a Replacement Walk-In Cooler/Freezer Combo Unit from Bernier Refrigeration for the Cafeteria at Inglewood High School**

**Recommended Motion:**

Administration recommends that the State Administrator approve the purchase of a replacement walk-in cooler/freezer combo unit from Bernier Refrigeration for the cafeteria at Inglewood High School.

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**Rationale:**

All purchases must be approved by the State Administrator. Bernier Refrigeration will provide a replacement walk-in cooler/freezer combo unit for Inglewood High School. The new equipment is essential to maintain foods at appropriate temperatures. The school must adhere to the food safety regulations when providing meals for the students participating in the National School Breakfast and Lunch Programs. The new unit is energy efficient and will reduce the cost of electricity.

**Financial Impact:**

The estimated cost is \$85,000 will be paid with Cafeteria Funds.

**Attachments:**

Bernier Refrigeration Generations Inc.

**11.b.9. Approval to Purchase a Serving Line from Arrow Restaurant Equipment for the Cafeteria at Hudnall Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator approve to purchase a serving line from arrow restaurant equipment for the Cafeteria at Hudnall Elementary School.

**Rationale:**

All purchases must be approved by the State Administrator. Currently, Hudnall Elementary School does not have a serving line. Purchasing a serving line will help Hudnall Elementary School to be in compliance with health and safety codes in maintaining foods at appropriate temperatures when served to the students.

IMPLICATION: By approving this request, the Food Service Department will provide better service by having the appropriate equipment to better serve the students that participate in the National School Breakfast and Lunch Programs.

**Financial Impact:**

The estimated cost is \$42,000 will be paid with Cafeteria Funds.

**Attachments:**

Arrow Restaurant Equipment Quote 5.29.2019

**11.b.10. Approval to Continue the Membership with Super Commodity Co-Op with San Mateo-Foster City School District Being the Lead Agent for F/Y 2019-20 for the Food Services Program**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew the membership with Super Commodity Co-Op with San Mateo-Foster City School District being the lead agent for F/Y 2019-20 for the Food Services Program.

**Rationale:**

All memberships must be approved by the State Administrator. On December 5, 2018, the State Administrator approved the Super Co-Op Membership with Santa Clarita Valley School Food Services Agency being the Lead Agency.



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As of May 15, 2019, the lead agency was changed to San Mateo. Membership in this organization will continue to provide discounts of United States Department of Agriculture (USDA) commodity processed food items for the District's Food Service Program.

The membership provides:

1. Eligibility for receipt of United States Department of Agriculture donated commodity foods (USDA Foods) as determined by the California Department of Education, Nutrition Services Division.
2. Entitlement and Fair Share of USDA Foods, based on the Total Lunches Served (TLS)

**Financial Impact:**

The cost of \$2,000 will be paid with Cafeteria Funds.

**Attachments:**

2019-20 SMFCD Super Co-Op Lead Agency Membership

**11.b.11. Approval to Renew Contract No. C-19152:2019-20 with the Los Angeles County Office of Education for Peoplesoft Financial System for F/Y 2019-2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve to renew Contract No. C-19152:2019-20 with the Los Angeles County Office of Education (LACOE) for Peoplesoft Financial System for Fiscal Year 2019-2020.

**Rationale:**

All agreements must be approved by the State Administrator. LACOE provides financial system services to the District, which includes PeopleSoft Reports, and a Financial System.

**IMPLICATION:** By approving this request the District will be able to continue receiving the required financial services from LACOE utilizing the PeopleSoft Financial System.

Approval of this item supports the following FCMAT standard:  
Financial Management Standard - Budget Monitoring - 7.2 and 7.3, Budget Monitoring

**Financial Impact:**

The estimated cost of \$45,567.16 will be paid with General Funds.

**Attachments:**

LACOE PeopleSoft Contract 2019-20

**11.b.12. Adoption of Resolution No. 38/2018-2019, Approval of Associated Student Body (ASB) Checking Account and Designation of Authorized Agents for City Honors College Preparatory Academy**

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**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 38/2018-2019, approval of Associated Student Body (ASB) Checking Account and designation of authorized agents for City Honors College Preparatory Academy.

**Rationale:**

All Board Resolutions must be approved by the State Administrator. Education Code Section 48930 et seq. authorizes the Governing Board to be the controlling authority for the student body funds.

The State Administrator wishes to designate the authorized agents as listed below: Associated Student Body Checking Account Signatures for City Honors College Preparatory Academy.

Marcia Haskin, Interim Principal

Melissa Williams, Counselor

**Financial Impact:**

There is not fiscal impact.

**Attachments:**

Resolution No. 38/2018-2019

**11.b.13. Approval of Service Agreement with TLC Auctions Formerly the Liquidation Company (Auctioneer) to Auction Inglewood Unified School District Surplus for F/Y 2019-2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the service agreement with TLC Auctions formerly the Liquidation Company (auctioneer) to auction Inglewood Unified School District surplus items for F/Y 2019-2020.

**Rationale:**

All Agreements must be approved by the State Administrator. The auctioneer's fee is 45 percent of the gross sales of the consigned general surplus. The auctioneer will provide a check payable to Inglewood Unified School District for net proceeds from the auction. Checks shall be delivered to the District within thirty working days after the sale and removal of sold items.

The following amounts have been collected from TLC Auctions formerly the Liquidation Company for the past two years:

FY 2018-19= \$ 0

FY 2017-18 = \$9,570

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**IMPLICATION:** By approving this request, it will allow for an almost immediate turnaround of the following: Surplus items; Reduction in classroom and storage overcrowding; General additional revenue for other instructional materials; and Improve school site aesthetics and safety.

Approval of this item supports the following FCMAT standard:  
 Financial Management Standards 16.1 - Maintenance and Operations Fiscal Controls, Capital equipment and furniture is tagged as LEA-owned property and inventoried at least annually.

**Financial Impact:**

There is no fiscal impact. All funds received will be credited back to General Fund.

**Attachments:**

The Liquidation Company 2019-20

**11.b.14. Ratification Month to Month Lease Contract Addendums with Mobile Modular Management Corporation for Two DSA Building Classrooms Located at Oak Street ES and Morningside HS (Transportation Department) for F/Y 2018-2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve to continue the month to month lease contract addendums with Mobile Modular Management Corporation for two DSA Building Classrooms Located at Oak Street ES and Morningside High School (Transportation Department) for F/Y 2018-2019.

**Rationale:**

All Agreements must be approved by the State Administrator. Several portables were returned to the vendors in Summer of 2018. Staff is in the process of either returning or continuing the month to month leases the remaining portables in inventory.

Below is a list of the portables and their locations:

<b>Contract No.</b>	<b>Serial No.</b>	<b>Location</b>	<b>Description</b>	<b>Monthly Amount</b>
1 229970	45703	Oak ES	Classroom 24x40	\$615
2 231147	40539	MHS Transp.	Classroom 24x40 (Non Std.)	\$615
<u>Total</u>				\$1,230

By approving this request, staff will be able to pay the vendor the month to month lease cost for the two portables referenced above.

Additionally, approval of this item supports the following FCMAT standard:  
 Facilities Management Standard - 3.3, Inventory of relocatables.

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**Financial Impact:**

The estimated annual cost of \$14,760 (\$1,230 per month) will be paid with General Funds.

**Attachments:**

Mobile Modular - Transportation and Oak Street Elementary School

**11.c. MEASURE GG AND FACILITIES**

**11.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$6,120,995 Issued April 1, 2019, through April 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify Fund 21.1 Purchase Orders in the amount of \$6,120,995 issued April 1, 2018, through April 30, 2019.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PMGG_20205 through PMGG_20227 = \$6,120,995.00
Fund 40.0	Los Angeles World Airport (LAWA)	LAWA20018 through LAWA20025 = \$ 579,417.85

**Financial Impact:**

\$6,120,995.00

**Attachments:**

Facilities Board PO Report April 2019

**11.c.2. Approval of Amendment No. 4 to Agreement No. C15/16-020 with GKKWorks for Additional Architectural Services for the Monroe Los Angeles World Airport (LAWA) Sound Insulation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 4 to Agreement No. C15/16-020 with GKKWorks for additional architectural services for the Monroe Los Angeles World Airport (LAWA) Sound Insulation Project.

**Rationale:**

All Amendments to agreements must be approved by the State Administrator. On April 16, 2016 the State Administrator approved an agreement with GKKWorks to provide architectural services for the Monroe Los Angeles World Airport (LAWA) Sound Insulation Project.

Amendment No. 4 is for the addition of an air conditioning unit to the MDF Room to prevent the Information Technology Department from overheating.

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**Financial Impact:**

The additional cost of \$9,840 will be paid with Measure GG Funds.

	<b>Contract Amount</b>	<b>Reimbursable Expenses</b>	<b>Total</b>	<b>Board Approval Date</b>
Original Contract Amount	\$780,623	\$15,000	\$795,623	September 14, 2016
Amendment No. 1	\$62,191	\$1,200	\$63,391	May 30, 2018
Amendment No. 2	\$9,820	N/A	\$9,820	August 8, 2018
Amendment No. 3	\$3,825	N/A	\$3,825	November 7, 2018
Amendment No. 4	\$9,840	N/A	\$9,840	May 29, 2019
New Contract Sum	\$866,299	\$16,200	\$882,499	

**Attachments:**

C15/16-020 Amendment No. 4 Monroe LAWA

**11.c.3. Approval of Amendment No. 2 to Agreement No. C18/19-060 with Ninyo & Moore for Additional Material Testing and Inspection Services for The Monroe LAWA Temporary Housing Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 2 to Agreement No. C18/19-060 with Ninyo & Moore for additional material testing and inspection services for the Monroe LAWA Temporary Housing Project.

**Rationale:**

All agreements must be approved by the State Administrator. On December 12, 2018 the State Administrator approved the agreement with Ninyo & Moore to provide material testing and inspection services for the Monroe LAWA Temporary Housing Project.

Amendment No. 2 is for additional testing services needed for Division of State Architecture (DSA) form DSA-103 material inspection approval associated with the subgrade preparation and unanticipated testing and inspection services associated with the construction of access ramps at Woodworth-Monroe Academy of Excellence.

**Financial Impact:**

The additional cost of \$4,404 will be paid with Measure GG and or LAWA funds.

	<b>Contract Amount</b>	<b>Board Approval Date</b>
Original Contract Amount	\$7,959	December 12, 2018
Amendment No. 1	\$28,980	February 6, 2019
Amendment No. 2	\$4,404	May 29, 2019

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**Attachments:**

C18/19-060 Amendment No. 2 Ninyo & Moore

**11.c.4. Approval/Acceptance of Bid and Issuance of Agreement No. C18/19-086 with GA Technical Services, Inc., for the Frank D. Parent Wireless Infrastructure Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve/accept bid and issuance of Agreement No. C18/19-086 with GA Technical Services, Inc., for the Frank D. Parent Wireless Infrastructure Project located at 5354 W. 64th Street Inglewood, CA 90302.

**Rationale:**

All agreements must be approved by the State Administrator. On October 10, 2018 the State Administrator authorized advertising to call for bids for wireless infrastructure upgrade at Frank D. Parent Elementary School.

On May 10, 2019 facilities staff conducted a formal bid to award the Frank D. Parent Wireless Infrastructure Project for the installation of wireless internet access throughout the entire campus.

Staff reviewed the bids and identified GA Technical Services, Inc., to be the lowest responsive bidder for Project No. P18/19-086.

The bids results were as follows:

<b>Vendor Name</b>	<b>Bid Results</b>
GA Technical Services, Inc.	\$269,600
Minako Construction	\$497,363

**Financial Impact:**

The total cost of \$269,600 will be paid with Measure GG Funds.

**Attachments:**

C18/19-086 GA Technical Services Frank D. Parent Wireless

P18/19-086 GA Technical Services Bid Package - Parent Wireless

**11.c.5. Approval of Amendment No. 2 to Agreement No. C16/17-010 with GKKWorks to Provide Architectural Initial Assessment on Relocating the Information Technology Department**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 2 to Agreement No. C16/17-010 with GKKWorks to provide architectural initial assessment on relocating the Information Technology Department.

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**Rationale:**

All amendments must be approved by the State Administrator. On September 16, 2016 the State Administrator approved Agreement No. C16/17-010 with GKKWorks to provide architectural services, as needed District-wide.

Amendment No. 2 is for the architectural initial on-site assessment, mechanical/electrical condition assessment, meeting with information technology and facilities staff and preparation of the findings for relocation of the Department.

**Financial Impact:**

The additional cost of \$9,356 will be paid with Measure GG Funds.

	<b>Contract Reimbursable</b>			
	<b>Amount</b>	<b>Expenses</b>	<b>Total</b>	<b>Board Approval Date</b>
Original Contract Amount	\$75,000	N/A	\$75,000	September 14, 2016
Amendment No. 1	\$270,225	\$3,500	\$273,725	April 17, 2019
Amendment No. 2	\$9,356	N/A	\$9,356	May 29, 2019
New Contract Sum	\$354,581	\$3,500	\$358,081	

**Attachments:**

C16/17-010 GKKWorks Amendment No. 2 - IT Dept

**11.c.6. Approval of Change Order No. 4 to Agreement No. C17/18-046 with NSA Construction Inc., for the Beulah Payne Los Angeles World Airport (LAWA) Sound Insulation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C17/18-046 with NSA Construction Inc., for the Beulah Payne Los Angeles World Airport (LAWA) Sound Insulation Project.

**Rationale:**

All change orders must be approved by the State Administrator. On February 22, 2018, the State Administrator approved the bid acceptance with NSA Construction Inc., for the Beulah Payne Elementary School Academy of Excellence LAWA Sound Insulation Project.

Change Order No. 4 is for additional hazardous material abatement per South Coast Air Quality Management District (SCAQMD) Procedure 5 including ceiling abatement in several buildings, installation of data wired mold, removal and installation of existing light fixtures and conduits and the replacement of data pathways, Building "C" & "D" lights and conduit installation and HVAC unit salvaging not included in the original scope of work.

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**Financial Impact:**

The additional amount of \$208,672.19 will be paid with Measure GG and/or LAWA Funds.

The Original Contract Sum Was	\$5,119,000
Net Change Previously Authorized Requests and Changes	\$206,436.11
The Contract Sum Prior to This Change Order was	\$5,325,436.11
The Contract Sum Will Be Increased	\$208,672.19
The New Contract Sum Including This Change Order	\$5,534,108.30

**Attachments:**

C17/18-046 NSA Construction Change Order No. 4

**11.c.7. Approval of Change Order No. 3 and 4 to Agreement No. C18/19-010 with NSA Construction, Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Change Order No. 3 and 4 to Agreement No. C18/19-10 with NSA Construction Inc., for the Woodworth-Monroe Academy of Excellence Los Angeles World Airport (LAWA) Sound Insulation Project located at 10711 S. 10th Avenue Inglewood, CA 90303.

**Rationale:**

All change orders must be approved by the State Administrator. On August 3, 2018, the State Administrator approved the bid acceptance with NSA Construction Inc., for the Woodworth-Monroe K-8 Academy of Excellence Sound Insulation Project. Below is a description of the two change orders:

Change Order No. 3 is for relocation of conduit lines, additional labor painting wainscot (raised panels on buildings), additional mixing valves in "L" row restrooms and phase two movers used to relocate the teachers and staff at the site.

Change Order No. 4 is for additional labor to remove the unforeseen additional ceiling layer and insulation in Phase one buildings, security services and exterior painting of the "N" building and Gymnasium at the site not included in the original scope of work.

**Financial Impact:**

The additional cost of \$98,918.90 (Change Order No. 3 - \$28,447.68 and Change Order No. 4 - \$70,471.22) will be paid with Measure GG and/or LAWA Funds.



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Original Contract Sum	\$ 8,269,000.00
Net Changes by Previously Authorized Requests and Changes	\$ 41,654.87
The Contract Sum prior to this Change Order (CO) was	\$ 8,310,655.00
The Contract Sum will be increased per CO 3	\$ 28,447.68
The Contract Sum will be increased per CO 4	\$ 70,471.22
The New Contract sum including Change Orders 3 & 4	\$ 8,409,573.77

**Attachments:**

- C18/19-010 Change Order No.3 Monroe LAWA NSA
- C18/19-010 Monroe LAWA NSA Change Order No. 4

**11.c.8. Approval of Agreement No. C18/19-097 with TYR I.O.R. Services, for Professional Division of State Architecture (DSA) Required Inspector of Records (IOR) Services for DSA Closeout Project A#03-50782 at Oak Elementary School, Hudnall Elementary School and Kelso Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C18/19-097 with TYR I.O.R. Services, for professional Division of State Architecture (DSA) required Inspector of Records (IOR) Services for DSA Closeout Project A#03-50782 at Oak Elementary School, Hudnall Elementary School and Kelso Elementary School.

**Rationale:**

All agreements must be approved by the State Administrator. The agreement with TYR I.O.R. Services will provide professional DSA IOR services needed to closeout past projects at Oak Elementary School, Hudnall Elementary School and Kelso Elementary School.

**Financial Impact:**

The total cost of \$3,840 will be paid with Measure GG Funds.

**Attachments:**

- C18/19-097 TYR IOR Services - Oak, Kelso, Hundall

**11.c.9. Approval of Container Lease Agreement with Mobile Modular Portable Storage for the Oak Street Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve the container lease agreement with Mobile Modular Portable Storage for the Oak Street Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project located at 633 South Oak Street Inglewood, CA 90301.

**Rationale:**

All lease agreements must be approved by the State Administrator.

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This 18 month lease will allow the staff and students at Oak Elementary School to store classroom items during the construction phase on the Oak Elementary School Los Angeles World Airport (LAWA) Sound Insulation Project.

**Financial Impact:**

The estimated total cost for the eighteen month period will be \$17,500.06 and will be paid with LAWA Funds.

**Below is the cost breakdown:**

Subtotal of Monthly Rent: \$750  
 Personal Property Expense: \$26.40  
 Taxes on Monthly Charges: \$80.27  
 Total Monthly Charges (including tax): \$856.67  
 Total One Time Charges: \$2,080  
 Total Initial Invoice: \$2,936.67

**Attachments:**

Mobile Modular Oak LAWA Portable Storage

**11.c.10. Approval of Amendment No. 1 to Agreement No. C18/19-076 with Ninyo & Moore for Additional Geotechnical Consulting Services at Bennett-Kew Elementary School K-8 Modernization Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to Agreement No. C18/19-076 with Ninyo & Moore for additional geotechnical consulting services at Bennett-Kew Elementary School K-8 Modernization Project.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On March 6, 2019, the State Administrator approved Agreement No. C18/19-076 with Ninyo & Moore to provide Geotechnical Consulting Services for the Bennett-Kew Elementary School K-8 Modernization Project. During the course of design the team met and a new two story building was added to the scope of the project that provides a larger footprint. This amendment provides additional geotechnical testing that includes subsurface exploration and additional exploratory boring on weekends in order to not disrupt the site.

**Financial Impact:**

The additional cost of \$7,143 will be paid with Measure GG Funds.

	<b>Board Approval Date</b>	<b>Contract Amount</b>
<b>Original Contract Amount</b>	March 6, 2019	15,326.00
<b>Amendment No. 1</b>	May 29, 2019	7,143.00
<b>Contract Sum to Date</b>		<b>\$ 22,469.00</b>

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**Attachments:**

C18/19-076\_Amendment No. 1\_Ninyo & Moore\_Bennett-Kew

**11.d. EDUCATIONAL SERVICES**

**11.d.1. Approval of Agreement for Consultant Services with InnovateEd to Provide Professional Learning and Coaching Services for Educators, District-wide for School Year 2019-2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement for consultant services with InnovateEd to provide professional learning and coaching services for educators, district-wide for School Year 2019-2020.

**Rationale:**

All contracts must be approved by the State Administrator. By approving this agreement InnovateEd will help develop site and district coherence and capacity for the continuous improvement of leadership, teaching and student learning. The focus will be on the IUSD strategic plan, its vision, and its outcomes. They will help the teams to communicate and fulfill that vision by developing the coherence through district-wide leadership capacity and creating a culture of high quality instructional planning and implementation. The outcomes will be attained by assessing the districts' needs to deliver effective and customized leadership coaching and instructional training through cycles of inquiry and by developing collective expertise.

This item supports FCMAT Financial Management 15., Pupil Achievement 5.1, professional Standard 4.3 and Professional Development 5.3  
LCAP Goal 2a.11 and 2a.19

**Financial Impact:**

Cost will not exceed \$84,000 will be paid with Title II Grant Funds.

**Attachments:**

Consultant Agreement InnovateEd Summer PD 2019-2020

**11.d.2. Approval of Student Placement Agreement with Arizona Board Regents on Behalf of Arizona State University Social Work Effective, August 24, 2019 - June 30, 2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the student placement agreement with Arizona Board Regents on Behalf of Arizona State University Social Work effective, August 24, 2019 - June 30, 2020.

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**Rationale:**

All Student Placement Agreements must be approved by the State Administrator. This agreement is to establish a relationship between the University and Inglewood Unified School District to enable an educational experience for students at the Inglewood Unified School District sites that may qualify for University academic credit as determined by the University.

**Financial Impact:**

There is no financial impact to the District.

**Attachments:**

Arizona State University Internship student placement agreement 19-20

**11.d.3. Approval of Consultant Services Agreement with Myrtis Tracy, R.D., to Provide Nutrition Services for the California State Preschool Program and General Center Preschool Programs, effective July 1, 2019, to June 30, 2020.**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement with Myrtis Tracy, R.D. to provide nutrition services for the California State Preschool Program and General Center Preschool Program from July 1, 2019, to June 30, 2020.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Administration is requesting approval of the consultant services of Myrtis Tracy, R.D., experienced Nutrition Services Consultant. Ms. Tracy will develop menus for the State Preschool Program and General Center Program which comply with the new federal and state regulations of the Child and Adult Care Food Program. (CACFP). Ms. Tracy will also complete individual nutrition menus as required for toddler and preschool children who are in need of food substitutions due to allergies or other medical conditions. Ms. Tracy will conduct staff training and nutrition counseling to parents as required. Further, she will continue to work with the Food Services Department to ensure that the nutritional requirements for toddlers and preschoolers are met in accordance with Child Nutrition state and federal regulations.

By approving this request, identified enrolled children in the California State Preschool Program and the General Center Program will receive the necessary nutritional assessments, food substitutions or modifications and early intervention services as needed. The district will be able to sustain compliance with the Child and Adult Care Food Program.

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

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Inglewood, CA 90301

**Financial Impact:**

The cost will not exceed \$15,000.00 (\$60.00 per hour not exceed 250 hours). Ms. Tracy will be paid with Child Development Funds. There is no fiscal impact to the General Fund.

**Attachments:**

Agreement Myrtis Tracy

**11.d.4. Approval to Increase the Amount of Funding to Pay for Daily Substitutes for the Child Development Program until June 30, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve to increase the contract in the amount of \$10,000.00 to continue to provide daily substitutes as needed to operate the Child Development Program required by CDE California State Preschool and General Center contracts and the Department of Social Services, Community Care Licensing mandatory staffing ratios regulations. This contractual agreement is currently in effect until June 30, 2019.

**Rationale:**

The State Administrator must approve all amendments/increases. By approving this request to increase the amount of the contract the Child Development Program will be able to operate and meet state mandated staffing adult to child ratios in order to continue to provide Early Childhood Education services to children and families.

**RECOMMENDATION:**

The State Administrator to approve an increase to the contract in the amount of \$10,000.00 to continue to provide daily substitutes as needed to operate the Child Development Program required by CDE California State Preschool and General Center contracts and the Department of Social Services, Community Care Licensing mandatory staffing ratios regulations. This contractual agreement is currently in effect until June 30, 2019.

**Financial Impact:**

Child Development Program and Professional Growth Funds will be utilized to pay Child Care Careers Inc. to provide daily temporary Instructional Aide and Teacher substitutes as required for program operation and required staff trainings. There is no cost or impact to the General Fund.

**Attachments:**

Inglewood Amendment No.2 Child Care Careers

**11.d.5. Approval of Amendment No. 02 to Contract No. CSPP-8202 with the California Department of Education to Increase the Maximum Reimbursable Amount (MRA) for General Child Care and Development Programs for School Year 2018-2019**

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**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 02 to Contract No. CSPP-8202 with the California Department of Education to increase the Maximum Reimbursable Amount (MRA) for general childcare and development programs for July 1, 2018 through June 30, 2019.

**Rationale:**

All amendments must be approved by the State Administrator. The original agreement with the State of California dated July 01, 2018 designated as number CSPP-8202 shall be amended in the following particulars but no others:  
The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$1,959,734.00 and inserting \$2,105,000.00 in place thereof. The maximum rate per child day of enrollment payable pursuant to the provisions of this agreement shall be \$48.28 (no change) EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

**Financial Impact:**

The Child Development General Center Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$2,105,067.00

**Attachments:**

CSPP-8202-02 Amendment No. 2

**11.d.6. Approval of City Honors College Preparatory Academy Cambridge Assessment International Education for School Year 2019-2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the City Honors College Preparatory Academy, Cambridge Assessment International Education for School Year 2019-2020.

**Rationale:**

The State Administrator must approve all assessments. By approving this request, City Honors will be able to move forward with its charter school vision of being the first California Cambridge School, offering a rigorous, challenging, comprehensive, academic program for grades 9-12. Included with this program is a minimum of three (3) days of training for City Honors teachers, which will be held June 2019. Extra duty pay of \$35.00 per teacher shall be offered to each teacher participating in the training.

**Financial Impact:**

The cost not to exceed \$9,831.77 will be paid with Professional Development Title I Funds.

**Attachments:**

Cambridge Assessment International Education

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**11.d.7. Approval of College Board's College Readiness & Success Contract #CB-00024591 to Furnish the PSAT/NMSQT Early Participation Program to Inglewood Unified School District Effective July 1, 2019 - June 30, 2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the College Board's college readiness & success contract #CB-00024591 to furnish the PSAT/NMSQT early participation program to Inglewood Unified School District effective, July 1, 2019 - June 30, 2020.

**Rationale:**

All contracts must be approved by the State Administrator. The College Board's early participation program is an initiative to support the involvement of all students in the college going process at an earlier age and to increase students readiness for college expectations. The PSAT/NMSQT assessment will expose students to a wealth of college planning and preparation tools to get and keep them actively involved in the process.

**Financial Impact:**

The cost not to exceed ~~\$33,241~~ **\$30,424** and will be paid with General Funds.

**Attachments:**

College Board College Readiness & Success Contract #CB-00024591

College Board's College Readiness & Success REVISED

**11.d.8. Approval of Agreement for Consultant Services with Teacher Created Materials to Provide Summer Professional Development Sessions for Literacy Cohort and Instructional Coaches Effective, June 2019 through June 2020**

**Recommended Motion:**

Administration recommends that the State Administrator approve the agreement for consultant services with Teacher Created Materials to provide summer professional development sessions for literacy cohort and coaches effective, June 2019 through June 2020.

**Rationale:**

All consultant agreements must be approved by the State Administrator. By approving this request, Dr. Eugenia Flores-Mora will provide on-site professional development training for ten (10) full day sessions.

Training will be focused on comprehensive literacy, guided and independent reading, strategies to bridge the gap between content and language.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement Standard 3.13,

Professional Standard-Instructional Strategies LCAP Goal 2

**Financial Impact:**

Cost not to exceed \$52,000 will be paid with Title II Grant Funds.

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**Attachments:**

Teachers Created Material 19-20

**11.d.9. Consideration of Appeal by ICEF Inglewood Middle Charter Academy of District’s Good Standing Certification to Charter School Finance Authority**

**Recommended Motion:**

Administration recommends that the State Administrator consider the appeal by ICEF Inglewood Middle Charter Academy of District’s good standing certification to charter school finance authority.

**Rationale:**

ICEF Inglewood Middle Charter Academy ( IIMCA ) applied for funding for the Charter School Facility Grant Program ( CSFGP ) for the 2018-19 school year. In accordance with Title 4, section 10170.3(f), of the California Code of Regulations, the District submitted written certification to the California School Finance Authority ( CSFA ) indicating that IIMCA is not in good standing and/or not in compliance with its charter on the basis of its inadequate academic performance. On or about March 6, 2019, the Board denied IIMCA s petition to renew its charter and IIMCA commenced closure procedures.

On or about March 18, 2019, CSFA informed IIMCA of the charter school s ineligibility for funding. On or about May 20, 2019, IIMCA appealed the District s good standing certification to the Board. Accordingly, IIMCA s appeal is being heard in accordance with Title 4, section 10170.3(f), of the California Code of Regulations.

**Financial Impact:**

To be determined.

**11.e. STATE ADMINISTRATOR**

**11.e.1. Approval of the 2019-2020 Schedule for Student Representatives to Provide a Report on the Academic Programs, Enrichment Activities, and Important Events of their School**

**Recommended Motion:**

Administration recommends that the State Administrator approve the 2019-2020 Schedule for student representatives to provide a report on: Academic programs; Enrichment activities; and Important events of their School as listed on the attached schedule.

**Rationale:**

All schedules to present student reports at a public Board meeting must be approved by the State Administrator.

**Student Representatives are to:**

- Represent their school in an appropriate manner.
- Report on the academic programs, enrichment activities, and important events at their school.



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- Gather such information from fellow students, the Principal, and other designated staff.
- Write the report for review by the Principal and/or designee before presentation at the Board Meeting.
- Arrange for their transportation to and from the Board Meeting.
- Arrive at the Board Meeting by 5:30p.m. sit in a Student Representative seat.

Await dismissal by the State Administrator following completion of the Student Reports.

**Financial Impact:**

None

**Attachments:**

2019-20 Student Representative Reports

**11.e.2. Approval of the 2019-2020 Schedule for Honoring Student Awards at the Board of Education Meetings**

**Recommended Motion:**

Administration recommends that the State Administrator approve the 2019-2020 schedule for honoring student awards at the Board of Education Meetings.

**Rationale:**

All schedules to present student awards at a public Board meeting must be approved by the State Administrator.

Each school will be honored at a Board of Education Meeting according to the schedule provided. Principals are to select 2 students, 2 staff members, and 2 volunteers to be recognized at this meeting.

**Financial Impact:**

None

**Attachments:**

2019-20 School Recognition

**11.e.3. Approval for Board Member Margaret Turner-Evans to Attend the 2019 California Labor Management Initiative 2019 Summer Institute, in San Diego, CA from June 25-26, 2019**

**Recommended Motion:**

Administration recommends that the State Administrator approve Board Member Margaret Turner-Evans to attend the 2019 California Labor Management Initiative 2019 Summer Institute, in San Diego, CA from June 25-26, 2019.

**Rationale:**

All Board member travel request must be approved by the State Administrator.

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**Financial Impact:**

The estimated cost of \$643 includes registration, transportation, and lodging will be paid with General Funds.

**12. APPROVAL OF MINUTES**

**12.a. Minutes of the State Administrator's Regular Board of Education Meeting held on April 17, 2019**

**Attachments:**

Minutes, Regular Board Meeting 4.17.2019

**12.b. Minutes of the State Administrator's Special Board of Education Meeting held on May 15, 2019**

**Attachments:**

Minutes, Special Board Meeting 5.15.2019

**13. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**14. STATE ADMINISTRATOR REMARKS**

**15. NEXT MEETING - June 19, 2019**

**16. ADJOURNMENT**