

Date: September 17, 2018

Attendees:

Members: Mr. Jack Metz, Mrs. Shirly Thompson, Mr. Dave Magann, Mrs. Amber Council, and Mrs. Olga Nasthas.

Also present: Mrs. Lesley Logan, Mrs. Sharla Austin, Mrs. Joanie Rutherford, and Mrs. Christina Buck, Mr. John Kalaf, and Mr. Matt D'Amaddio from AD Morgan Development Company, Mrs. Nancy Phaneuf from Nancy Phaneuf Commercial Real Estate & Development, Mr. Jorge Capote from Facilities Services Corp of Florida, and Mr. Brian Smith from Element Commercial Construction

Location: LLT Academy Conference Room

Meeting was called to order at 5:31PM and was properly noticed.

The agenda as presented was approved by consent.

Approval of Minutes

A motion to approve the minutes of the previous August 27, 2018 meeting was made and seconded.

Reports

Mrs. Buck sent an updated budget for the school year 2018/2019 to the board via email for review before the meeting.

Agenda Items:

1. School Mental Health Plan- Mrs. Logan presented the Agreement for Services and Mutual Cooperation with Northside Behavioral Health Center. Treatment will be primarily provided onsite, but can be provided at the Northside location if necessary. NS will be able to generate referrals with parental consent. Northside will share feedback and work in conjunction with LLT for the benefit of the student's welfare. The FEFP allocates approximately \$15,000 for mental health assistance. Per statute, 90% of the \$15,000 has to be spent on the tier 2 and 3 levels in the Mental Health Plan. Parents will be informed of this service via a Parental Consent Letter to be distributed.

Motion: A motion was made, seconded, and approved to accept the Mental Health Contract with Northside Behavioral Center.

2. Safe School MOU and Attorney Updates- Mrs. Logan gave updates about the changes made to the Safe School Office Program MOU. After a conference call with the SDHC attorney, Jeff Gibson, and the LLT attorney from The Arnold Law Firm, Braxton Padgett, the following changes were accepted:

Article 1 – the MOU was rewritten to address the fact that the SSO can engage in some education activities with staff and students per Chief Newman's words at the principals' meeting on July 26th, 2018.

Article 3 and 4 – added clarification wording that LLT will only pay for one officer at a time.

Article 5 – Attorney Gibson agreed to make the indemnification mutual and also that the school is also not waiving sovereign immunity.

The last day of the school resource officer currently providing security is September 30, 2018 and a new SSO will start so LLT will not be without armed security.

Action: : The MOU was signed by Jack Metz, LLT's Executive Board Chairman

Mrs. Logan also apprised the board of a pilot program LLT is participating with UMBO CV, a company providing a new type of smart security camera system. The trial is for 30 days and for two cameras. After the trail period the charge would be approximately \$34/month for monitoring services.

Mrs. Logan is investigating the cost of security doors and 3M protective film for windows with the company One Point Seven Incorporated.

LLT will receive \$6,200 per the Safe Student Attire Act as its application was accepted.

Mrs. Logan presented to the board for their information the new projected goals for 2018-2019 approved by the LLT Academy SAC Team on September 10, 2018.

3. Deputy Training Opportunity - Mrs. Logan informed that she was approached by the Deputy Lead Trainer from the Hillsborough County Sheriff's Canine Unit about allowing the Canine Unit to train in LLT's facilities. The training would take place during nights and weekends when there are no students or staff present. No approval is necessary from the Board, but all agreed that it would be a wonderful opportunity and would provide police presence at no cost to the school. Mr. Craig Eaton, the Landlord also agreed.

4. Restart Grant- Mrs. Buck will look for any expenses from the hurricane last year that would fall into the grant.

5. Chromebook Pay Program- Mrs. Logan and Mrs. Buck reported that the Chromebook Pay Program has been a success. 100 Chromebooks were preordered. The program allows families to purchase Chromebooks for \$329 per unit with a six month payment plan, and would allow the students to take the devices home each evening and keep after leaving LLT. LLT Middle School's ratio of Chromebook per students right now is 1:1.

6. Construction Update for New School - Presentations by two groups:

AD Morgan Construction Company representatives Mr. John Kalaf & Mr. Matt D'Amaddio delivered a presentation about their company. AD Morgan has 30 years construction management and risk experience primarily for schools. They have local market knowledge and have worked on about 150 K-12 facilities. Their project approach is to be a developing/financing partner, construction team, and design team. Right now they are looking to work with Mr. Joe Rhodes to finance the project. They will try to have Mr. Rhodes tour the school to get a sense of the vision of LLT.

Mrs. Nancy Phaneuf, Mr. Jorge Capote, and Mr. Brian Smith presented their development team's Design-Build approach. This approach will allow LLT to have influence on decisions during the business planning and conceptual design stages, when costs to make changes are low in order to stay on budget. They plan to get multiple investor bids.

Both groups use the Tilt-Up Construction Method.

The Board is in agreement to continue to pursue the new school plan. Discussion on what group will be used will be tabled until more information on investment partners is obtained.

7. Presentation of Best and Brightest - Mrs. Austin and Mrs. Rutherford presented the guidelines for Florida's Best and Brightest Teacher Scholarship Program. There are currently 3 teachers in LLT's Elementary School and 1 in LLT's Middle School eligible to receive the \$6,000 Awarded for their high SAT/ACT scores and being highly effective in the year preceding the award year. Other teachers are pursuing retaking the SAT/ACT to be eligible for the awards at a future date.

8. Leader In Me Information- Mrs. Austin informed that the Leader in Me Symposium will take place in Tampa Florida on February 6th, 2019. Because of its distinction with running the program, LLT Academy has been chosen to be one of the sites visited.

9. Finance/Updated Budget Report- Mrs. Buck presented the new budget for the school year 2018-2019 for aboard approval as previously sent by email. There is a large increase in both income and expense from the projected budget previously submitted in May 2018.

For income, the FEFP payments increased due to updated information on the 620 student base allocation in the elementary and middle school and the updated information on the ESOL & ESE student counts. The projected budget report shows 620 students, but at this time we have approximately 630 students. The FEFP is now paying based on 600 students. The FEFP student counts will be updated in October 2018 FTE to reflect the actual student count and the dollars will be adjusted accordingly.

The Capital Outlay budget increased considerably due to the increase by the legislation last session. Also the administration cost was reduced to 2% from 5% based on LLT being a High Performing School. Included in the budget is the estimated \$60,000 LLT Academy will receive as an A-Plus bonus.

Salary expenses increased due to Mrs. Lavin going from part time consultant to a full time teacher; the hiring of one additional Para Professional; the addition of \$28,000 to pay for 6 Lunch coordinators, an expense that was previously funded by Club 309 for the past two years. The \$60,000 A-Plus Bonus dollars were added to be paid to all staff members through ACH Payroll.

Motion: A motion was made and seconded to approve the budget.

10. Facilities- Mrs. Buck reported that because the loan has reached its fifth year anniversary, Capital Impact Partners requires LLT to start funding a Replacement Reserve Account with \$221.71/month to cover capital expenditures. Mrs. Buck sent a letter to the lender to waive this requirement as LLT already has a capital account for such purpose. The request for the waiver was not approved and an account has not been opened. Once open, Mrs. Buck will make yearly deposits of \$2,660.52 per the amount required by the Control Agreement instead of the monthly deposits.

Adjournment

Meeting adjourned at 8:19PM.

Next meeting is scheduled for November 26, 2018