

SAFETY COMMITTEE MEETING MINUTES

January 19, 2017

3:00 p.m.



PRESENT: Karen Myers, Krissy Derugen, Lori Stover, Robert Miller, and Amy Niewinski

MINUTES: Minutes from the December 15, 2016, meeting were reviewed and approved.

OLD BUSINESS:

- Bob Miller, Sherry Connell and Shelly Weaver met January 18, 2017 to discuss the Staff Emergency Quick Reference Card.

NEW BUSINESS:

- At the January 18th meeting, it was decided that we would use the Staff Emergency Quick Reference Card for staff, and to develop an Emergency Quick Reference Flip Chart for school secretaries. The Flip Chart will have more detailed information. Mr. Miller will be meeting with another Facilities Plant Manager in early February and will get more information to use in our Flip Chart layout.
- BNB Communications will be installing the new public address speakers in the Miles Township cafeteria in late February 2017.

WORK PLACE SAFETY CONCERNS:

- At Centre Hall Elementary someone hit a light post in the parking lot causing it to tip slightly and crack the pavement. Mr. Miller is not concerned about it falling over and will schedule a pole truck to come this summer.
- The Committee briefly discussed student parking during the high school construction project. The architects are working on a traffic flow proposal that will address safety concerns and will be shared when the project is approved.
- Mrs. Myers shared a few safety concerns that high school staff brought to her attention regarding doorknob locks and a parking lot pot hole. Mrs. Niewinski sent an email to all PVASD employees in December 2016 with detailed instructions on how to login to Maintenance Direct. Staff should be using the Maintenance Direct link on the PV School District website to submit safety concern work orders.

ACCIDENT REVIEW: None Reported

Next Meeting – Thursday, February 16, 2017, 3:00 p.m.