

**FRUITVALE SCHOOL DISTRICT
BOARD OF TRUSTEES**

AGENDA

December 11, 2018

Organizational & Regular Meeting

5:30 p.m. Closed Session

Dr. Carl F. Olsen Education Center Conference Room

6:30 p.m. Open Session

Dr. Carl F. Olsen Education Center Board Room

1.0 CALL TO ORDER

1.1 Roll Call

Board: ___ Richard Traynor, President
___ William Jager, Clerk
___ Stan Greene, member
___ Tina Stout, member
___ Andrew Bransby, member

Staff Members:

___ Dr. Mary Westendorf, District Superintendent
___ Kim Carlson, Assistant Superintendent
___ Brian Prine, Director Maintenance, Operations and Transportation

1.2 ADOPTION OF AGENDA

Motion _____ Second _____ Ayes _____ Noes _____
Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

1.3 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS

1.4 ADJOURN TO CLOSED SESSION – Time: P.M.

2.0 CLOSED SESSION

The Board will consider and may act upon any of the following items in closed session.

2.1 Personnel

Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

- a. Public Employee Appointment: Approval of Substitute teacher list
- b. Public Employee Appointment: (Certificated teachers)
- c. Public Employee Appointment (Classified employees)
- d. Public Employee Release: Approval of certificated and classified resignations and retirements.
- e. Public Employment (Compensation) Job Titles: Superintendent and Assistant Superintendent.

2.2 Pupil Personnel

- a. Suspensions List

2.3 Update regarding pending litigation (one potential case) with attorney present.

2.4 Reconvene to Open Session – Time: P.M.

3.0 OPEN SESSION

3.1 FLAG SALUTE

3.2 REPORT OF ACTION TAKEN ON CLOSED SESSION MATTERS (Government Code §54957.1)

3.2.1 Approval of action on personnel matter.

Motion _____ Second _____ Ayes _____ Noes _____
Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

4.0 PUBLIC COMMENTS - NON-AGENDA ITEMS FROM THE PUBLIC

The public may address the Board on matters pertaining to the District that are not on the agenda. The time limit set for presentations from the public is five (5) minutes per organization or individual. Total time for all non-agenda items will not exceed twenty (20) minutes. The public may address the Board on items on the agenda as those items are taken up. Please wait to be recognized by the Board President when wishing to comment on agenda items. More detailed procedures for making comments before the Board are posted above the counter at the back of the Boardroom. Speaker request cards are also located there.

5.0 HEARINGS, PRESENTATIONS AND REPORTS

The Staff will report to the Board about various matters involving the District. There will be no Board discussion except to ask questions and refer matters to staff and no action will be taken unless placed on an agenda for a subsequent meeting.

5.1 Fiscal Consultant Report – Interim Report

5.2 Assistant Superintendent Report

5.3 Superintendent’s Report

6.0 ACTION ITEMS

6.1 ANNUAL ORGANIZATION

6.1.1 Administration of Oaths of Office

6.1.2 Election of Board President.

Motion: _____ Second: _____ Ayes _____ Noes _____
Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.1.3 Election of Board Clerk.

Motion _____ Second _____ Ayes _____ Noes _____
Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.1.4 Election of Trustee Representative and Alternate.

Motion _____ Second _____ Ayes _____ Noes _____
Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.1.5 Designation of Dr. Mary Westendorf, District Superintendent, as Board Secretary and Authorized Agent.

Motion _____ Second _____ Ayes _____ Noes _____
Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.1.6 Designation of warrant signing authority to Dr. Mary Westendorf, District Superintendent, Kim Carlson, Assistant Superintendent and Rebecca Thomas, Chief Business Officer.

Motion _____ Second _____ Ayes _____ Noes _____
Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.1.7 Designation of time and place of regular Board meetings as the second Tuesday of each month at 6:30 p.m. in the Dr. Carl F. Olsen Education Center Board Room.

Motion _____ Second _____ Ayes _____ Noes _____
Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.2 Approval of Consent Agenda items:

The Board will be asked to approve all the following items by a single vote, unless a member of the Board asks that an item be removed from the consent agenda and considered separately.

6.2.1 Minutes from the November 13, 2018 Regular Board Meeting

6.2.2 November mid- and end-of-month payrolls for \$1,729,758.73

6.2.3 Commercial warrants, batches #0030, #0032 through #0039 and #0041 for \$789,503.75

Total # of Warrants: 202

6.2.4 Single School Plan for Student Achievement: Columbia Elementary

6.2.5 School Safety Plan: Columbia Elementary

6.2.6 Agreement between Fruitvale School District and Kern High School District – Bakersfield Adult School.

Motion _____ Second _____ Ayes _____ Noes _____

Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.3 Approval of First Interim Financial Report and Budget Revisions.

First required review of District's 2018-19 budget income, expenditures and cash flow as of October 31, 2018.

Motion _____ Second _____ Ayes _____ Noes _____

Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.4 Approval of Resolution #1819-08: Annual Accounting of Development Fees for the 2014-2018 Fiscal Year in Fund 25, Capital Facilities Fees Fund.

Annual resolution reports the various activities of the fund including revenues received from fees collected on new residential and commercial development within the District and how those revenues were expended. Government Code also requires Districts to report every fifth year on such matters within the fund such as fees, interest earned, and projects completed, or to be completed, with capital facilities fees.

Motion: _____ Second _____ Ayes _____ Noes _____

Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.5 Approval of Resolution #1819-09: Authorizing the Superintendent to Make Application for and to Sign Certain Assurances with Respect to Applications for Local, State and Federal Programs, Projects or Grants

This resolution allows the Superintendent to authorize funding for one-half the cost of a new school bus, with one-half provided by grant.

Motion _____ Second _____ Ayes _____ Noes _____

Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.6 Approval of award bid to Action Glass, Inc. for Discovery Elementary Modernization.

Bids were collected for Glazing for the Discovery Elementary Modernization by Colombo Construction and the recommendation to award bid to Action Glass, Inc. was based on being the lowest and most responsible response. Bid amount was for \$15,710.00.

Motion _____ Second _____ Ayes _____ Noes _____

Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

6.7 Approval of change order #CO-01 Revised Item 3 and 5 at Quailwood Elementary.

Staff recommends approval of change order #CO-01 Revised Item 3 and Item 5 due to a clerical error.

Motion _____ Second _____ Ayes _____ Noes _____

Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

- 6.8 Approval of change order #CO-02 Item 1 Restroom Wall Tile Replacement and Item 2 Relocation or existing toilets in Girls 101 and Boys 102, at Quailwood Elementary.
Staff recommends approval of change order #CO-02 Item 1 in the amount of \$412.00 and Item 2 in the amount of \$1,426.25. Grab bars needed to be relocated to meet ADA requirements and toilet fixtures were repositioned to meet current ADA requirements.
 Motion _____ Second _____ Ayes _____ Noes _____
 Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____
- 6.9 Approval of change to Classified Management Salary Schedule to align Director of Maintenance, Operations and Transportation with Director of Information and Technology.
 Motion _____ Second _____ Ayes _____ Noes _____
 Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____
- 6.10 Approval to authorize Dr. Mary Westendorf, Superintendent, Kim Carlson, Assistant Superintendent, Rebecca Thomas, Chief Business Officer and Brian Prine, Director of Maintenance Operations and Transportation as agents to act on behalf of the district for the Office of Public School Construction (OPSC), Department of School Architect (DSA), Department of General Services (DGS), and California Department of Education (CDE)
 Motion _____ Second _____ Ayes _____ Noes _____
 Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____
- 6.11 Approval addition of Rebecca Thomas as a signer to the Fruitvale School District's Revolving, Cafeteria, Child Development, Fruitvale Education Foundation, Sunshine Club and Clearing Accounts.
 Motion _____ Second _____ Ayes _____ Noes _____
 Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____
- 6.12 Ratification of Amendment to Existing Employment Contract (Superintendent)
This is an amendment to the 2018-2021 contract for Superintendent Dr. Westendorf. The amendment provides for changes that are commensurate with the increases granted to certificated employees of the District, effective July 1, 2018; a 2.5% increase on the salary schedule, a 1% off the salary schedule and an addition of an anniversary increment at 30 years, effective July 1, 2018.
 Motion: _____ Second _____ Ayes _____ Noes _____
 Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____
- 6.13 Ratification of New Employment Contract (Assistant Superintendent)
The board will consider a proposed contract for Assistant Superintendent Carlson. The contract will provide for an initial salary of \$137,137.00 based on a 220 day work year along with cumulative anniversary increments (in the same amount as is provided to certificated employees of the District,) for the 10th, 15th, 20th, 25th and 30th years of employment, the same health and welfare benefits as are provided to certificated management employees of the District.
 Motion: _____ Second _____ Ayes _____ Noes _____
 Bransby _____ Greene _____ Jager _____ Stout _____ Traynor _____

7.0 INFORMATION ITEMS

- 7.1 Current Enrollment/ADA (written report)
 7.2 Current monthly budget income/expenditures (written report)
 7.3 Dashboard Preview
 7.4 Interdistrict/Parent Employment Summary (written report)
 7.5 Letter from North of the River
 7.6 Special Recognition
 7.7 Correspondence

8.0 ITEMS FROM THE BOARD

Each Board member may report about various matters involving the District. There will be no Board discussion except to ask questions and refer matters to staff and no action will be taken unless placed on an agenda for a subsequent meeting.

9.0 ADJOURNMENT

Time: P.M.

NEXT REGULAR MEETING: [January 8, 2019](#)
6:00 p.m. - Closed Session
6:30 p.m. - Open Session

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 7311 Rosedale Highway, Bakersfield, CA 93312.

Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.