



## **Title I School Parent and Family Engagement Policy**

### **Nathaniel Narbonne High School**

**2018-2019**

Nathaniel Narbonne High School has developed a written Title I parental involvement policy with input from Title I parents. Narbonne High School developed this policy jointly with parents by helping them understand some of their Title I rights, such as: their right to monitor their students' progress, their right to work with our teachers to improve the performance of their children, and This Policy has been agreed on by parents of Title I students through the annual Title I meeting, parent trainings, and other school committees inclusive of parents and describes the means for carrying out the following Title I parent involvement requirement. It has distributed the policy to parents of Title I students. The school will notify parents about the Parent Involvement Policy in an understandable and uniform format and, to the extent practical, will distribute this Policy to parents in a language parents can understand. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1116 (a)-(f) inclusive].

#### **Section I: POLICY INVOLVEMENT**

To involve parents in the Title I program at Nathaniel Narbonne High School, the following practices have been established:

- The school will jointly develop with parents, and distribute to parents of participating children, a Parent Involvement Policy that the school and parents of participating children agree on.
- The school will notify parents about the Parent Involvement Policy in an understandable and uniform format and, to the extent practical, will distribute this Policy to parents in a language parents can understand.
- The school will make the Parent Involvement Policy available to the local community.
- Through events such as Coffee with the Principal, Dinner with the Principal, Super Saturday, Parent Walk and other monthly workshops parents are provided with flexible meeting opportunities.
- The school will periodically update the Parent Involvement Policy to meet the changing needs of the parents and the school.
- The school will adopt the School-Parent-Student Compact as a component of its Parent Involvement Policy.
- The school agrees to be governed by the following statutory definition of *parental involvement*, and will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:*

- A. *That parents play an integral role in assisting their child's learning;*

- B. *That parents are encouraged to be actively involved in their child's education at school;*
- C. *That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children; and*
- D. *The carrying out of other activities, such as those described in Section 1118 of the Elementary and Secondary Education Act (ESEA).*

## **Section II: SHARED RESPONSIBILITIES FOR HIGH ACADEMIC ACHIEVEMENT**

Nathaniel Narbonne High School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities:
  1. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the State's challenging student performance standards. In meeting this goal, the school will do the following:
    - Narbonne High School shall provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children.
    - Narbonne High School shall provide materials and training to help parents to work with their children to improve their children's achievement, including, but not limited to, literacy training and using technology, as appropriate, to foster parent involvement.
    - Educate staff, with the assistance of parents, in the value of parent contributions and how to work with parents as equal partners. Time will be devoted in faculty meetings to sharing with staff the values of these contributions and the importance of working with parents as equal partners. *(20 USC § 6318[e][3])*
    - Coordinate and integrate parent involvement with other programs and conduct activities that encourage and support parents in more fully participating in the education of their children. Parents are encouraged to volunteer at school. *(20 USC § 6318[e][4])*
    - Distribute information related to school and parent programs, meetings, and other activities to the parents of participating students in a format and, to the extent practicable, in a language parents understand. Mailings are routinely sent home in the language spoken in the home of the student. Calendars with dates for special events are posted on the school's Web site. *(20 USC § 6318[e][5])*
    - Provide support for parent involvement activities requested by parents. For 2018-19, the school has hired two Parent Center Directors for the purpose of supporting parent involvement. *(20 USC § 6318[e][14])*

2. Parents are responsible for supporting their children’s classroom instruction at home. The form of this support will vary from family to family but should include some of the following:
  - Monitoring attendance – know when their child is not in school, and when their child returns, send a note explaining the absence.
  - Homework completion – encourage their child to keep an assignment log and to share this information with them.
  - Monitoring grades – expect to receive quarterly progress cards approximately every four (4) weeks.
  - Observe their child’s classes through scheduled in-person visits and adhere to the class observation guidelines.
  - Become a volunteer at Narbonne High School and assist in the following ways:
    - Working in the Parent Center
    - Making copies for teachers
    - Sweeping classrooms
    - Training others on technology/Jupiter Grades
    - Chaperoning field trips
    - Supervising during nutrition and/or lunch
    - Working in the Library
    - Working in the Textbook room
    - Working in the College Center
    - Cleaning the school/School Beautification Day
    - Working with the Gardening Project
    - Assisting with the Tardy Sweep
    - Working in the Detention Room
  - Have discussions with their child about the importance of a good education.
  - Encourage their child to participate in extracurricular activities.
  - Learn school rules and policies and review these rules with their child.
  - Parents are expected, whenever possible, to attend Back to School Night, Open House and the two Primarily Latino, Black, Asian and Other (PLBAO) conferences held during the school year. Parents are invited to attend Coffee with the Principal monthly parent meetings that will cover topics related to Title I, attend Parent Walk, Super Saturday, Limited English proficiency (LEP), accreditation, graduation requirements, and election of parent representatives to the School Site Council.
  - Become a member of School Site Council (SSC), English Learner Advisory Committee (ELAC), or Leadership Council.

### **Section III: BUILDING CAPACITY**

Nathaniel Narbonne High School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- **The school provides Title I parents with assistance in understanding the State’s academic content standards, assessments, and how to monitor and improve the achievement of their children.**

Narbonne High School provides parents of participating students with an explanation of the curriculum, academic assessment, and proficiency levels students are expected to meet. This is achieved through the Annual Title I meeting, Back to School Night, PHBAO meetings, parent-teacher conferences, committee/council meetings, Schoology, and Super Saturday parent workshops. (20 USC § 6318[c][4][B])

- **The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.**

Narbonne High School shall provide materials and training to help parents work with their children to improve their children's achievement. Parenting workshops and classes are offered, guidance is provided to parents by teachers in parent/teacher conferences, and counselors are available to assist parents. (20 USC 6318[e][2])

- **With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.**

Narbonne High School provide staff members with a minimum of two trainings per school year on strategies and resources for supporting parents and working with parents as equal partners through the Schoology program other formats. Narbonne High School shall provide materials and training to help parents work with their children to improve their children's achievement. Parenting workshops and classes are offered, guidance is provided to parents by teachers in parent/teacher conferences, and counselors are available to assist parents. (20 USC 6318[e][2])

- **The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.**

Parents of Narbonne High School students have opportunities to participate in the review of, and updates to, the Parent Involvement Policy by attending scheduled monthly ELAC and SSC meetings.

Parents of Narbonne High School are welcome to visit the Parent Center and are offered opportunities to participate in the review of, and updates to, the Parent Involvement Policy.

- **The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.**

Provide parents of participating students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children (20 USC § 6318[c][4][C]):

- Regular monthly meetings of the ELAC
- Regular monthly meetings of the SSC
- All written communication is translated, to the extent possible, into a language parents can understand.

- **The school provides support for parental involvement activities requested by Title I parents.**

- The Parent Involvement Policy is reviewed by parents throughout the school year, beginning at the first ELAC and SSC meetings.
- The Parent Involvement Policy is revised as the school updates its Single Plan for Student Achievement (SPSA), during the Western Association of Schools and Colleges (WASC) self-review, and during budget development.
- Narbonne High School will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practical.
- Parent members of the ELAC and SSC vote each year on the schedule for their monthly meetings, including the time, date, and location.

- Parents will have an opportunity to express their concerns and interest by returning the annual School Survey mailed during the beginning of the school year.
- Narbonne High School will submit to the District (LAUSD) any parent comments if the SPSA, under Section (1114)(b)(2), is not satisfactory to parents of participating children.
- Parents of Narbonne High School students have opportunities to participate in the review of, and updates to, the Parent and Family Engagement Policy by attending scheduled monthly ELAC and SSC meetings.

#### **Section IV: ACCESSIBILITY**

Narbonne High School will, to the extent possible, provide opportunities for participation by parents with limited English proficiency, parents with disabilities, parents of Title I students, parents of traveling students and migratory students (if enrolled at the school for any part of the current school-year). This includes providing information and school reports in a uniform format and, whenever possible, in a language parents understand.

#### **PART V. ADOPTION**

This Parent Involvement Policy has been developed jointly with, and agreed on by, parents of children participating in Title I, Part A programs, as evidenced by the proper and ongoing functioning of the ELAC and SCC.

This Policy was adopted by Narbonne High School on November 05, 2018 and will be in effect for the period of 2018-19 school years. The school will distribute this Policy to all parents of participating Title I, Part A children on or before November 30, 2018. It will be made available to the local community on or before November 30, 2018

  
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Sharon James, Chairperson SSC

  
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Gerald Kobata, Director

Monday, November 05, 2018