Memorandum of Understanding Between Beverly Hills Unified School District and Beverly Hills Education Association

School Closure re Coronavirus-19/COVID-19
(COVID-19)

April 8, 2020

The Beverly Hills Unified School District ("District") and Beverly Hills Education Association ("Association") enter this Memorandum of Understanding ("MOU") regarding the school closure related to COVID-19.

The Parties recognize that the District has been directed to close schools ("emergency school closure") and implement distance learning platforms as well as other alternative learning plans to allow for social distancing as recommended by public health officials in order to prevent the spread of illness arising from the coronavirus during the 2019-2020 school year.

1. Compensation and Benefits: Unit members’ base compensation and benefits shall not be reduced as a result of the emergency school closure in accordance with applicable legislative bills and Executive Order N-26-20 and subject to number 3 below.

For all extra pay positions and assignments specifically enumerated* in the collective bargaining agreement (CBA), unit members “extra pay” compensation shall not be reduced as a result of the emergency school closure in accordance with applicable legislative bills and Executive Order N-26-20. *See Article III: all of Section 3, first two paragraphs of Section 5, all of Section 10; Article XXII; and Certificated Coaching Stipends in Appendix A.

For all extra pay positions and assignments not specifically enumerated in the CBA and absent a declaration from the District to continue a particular position or assignment, unit members shall receive prorated compensation through the date of execution of this MOU, at which point unit members shall be relieved of duties related to these extra pay positions and assignments.

Any unit member receiving extra pay shall continue to perform their duties as directed by the District and consistent with government COVID-19 directives and
requirements.

2. Leave or Differential Pay: Unit members shall continue to have leave rights as set forth in the Collective Bargaining Agreement. In addition to the foregoing, unit members shall have access to any additional leave as authorized pursuant to any modifications to state and/or federal leave policies recently enacted to address the coronavirus pandemic.

3. Instruction: Unit members will be required to provide instruction, based on the unit member’s assignment for the 2019-2020 school year, according to the District’s Home Learning Plan 2.0 (which is attached hereto as Exhibit A).

   ● Unit members shall have access to technical support through live technical chat support, i4 Coaches, and District Technology Department.
   ● Unit members will not be required to disclose their personal email address or cell phone number.

4. Training: Unit members will receive training and guidance pursuant to the District’s Home Learning Plan 2.0. District has provided professional development time and training in the Home Learning Plan 2.0 schedules.

5. Student Participation: As per current practices, the following steps will be utilized to promote student participation:

   Step 1: Teacher contacts Parent(s) directly;

   Step 2: If teacher receives no response or Student continues lack of participation, Teacher informs School Counselor;

   Step 3: School Counselor contacts Parent(s) directly and;

   Step 4: If School Counselor receives no response or Student continues lack of participation, School Counselor informs Assistant Principal.

6. Indemnity and Unit Member Protections: The District will indemnify and defend unit members working remotely to the extent required by Government Code section 995 et. seq. This
indemnification commitment includes claims from parents against unit members working remotely for actions that were not within a unit member’s control.

With respect to live and synchronous instruction, the District will remind parents and students that recording and photographs of live and synchronous instruction is prohibited unless consent by the unit member and administration is provided. The District shall take appropriate disciplinary action against any student who records and/or takes a photograph of an online lesson or presentation by a unit member without the unit member’s and the administration’s prior consent. (See Parent Consent Form Exhibit B)

7. Reimbursement for Expenses: District will reimburse unit members for up to $150 dollars for costs incurred during the implementation of Home Learning Plan 2.0. Expenses include materials, equipment, supplies, and services directly related to online learning incurred after March 13 thru June 4, 2020. A claim form must be sent to the Business Office with a copy of original receipts for reimbursement no later than June 30, 2020.

8. Planning of Curriculum: Unit members will be required to provide instruction, based on the unit member’s assignment for the 2019-2020 school year, according to the District’s Home Learning Plan 2.0.

9. Grading: Grading will occur pursuant to the to the District’s Home Learning Plan 2.0.

By April 17, 2020, Unit members must notify parents and students of any changes to course expectations in grading.

10. Special Education:

Special education teachers and related service providers will provide access to educational opportunities to students with IEPs per the guidelines and mandates given to the District by the CDE, OCR and other governing bodies. Guidance for the implementation of the direction from CDE, OCR etc. will be provided by District Administration responsible for managing the delivery of special education and related services. Opportunity for discussion or clarification of this guidance for implementation will be available via a discussion between BHEA representatives and District Administration.

The delivery of specialized academic instruction (SAI) and related services will be provided via multiple methods including but not limited to:

- Live instruction
· Whole class and small group instruction
· Supplemental materials
· Pre-recorded instructional videos.

In order to provide equitable and appropriate education for students who receive special education and related services. Special education teachers may work collaboratively with core content teachers via a virtual platform to adapt lessons to meet the needs of students in a digital learning environment and ensure that lessons and activities are appropriate, as documented in the student’s IEP.

· All students who receive special education and related services will be provided continuity of learning through a variety of distance learning resources, as appropriate. This enables all students access to the same learning opportunities.

· Related Service Providers (Psychologist, Speech Pathologists, Adapted PE etc.), will prepare appropriate distance learning activities that can be performed at home. They also may provide individual and/or group virtual lessons. These lessons may be conducted via email, by telephone, or other virtual tools, as appropriate.

· Virtual tools shall be used to hold any necessary IEP meetings and to meet and collaborate on a student’s IEP.

· School Psychologists may provide appointments for students for social emotional and/or behavioral needs as deemed necessary by the psychologists, as well as communicate with families to provide support. Any appointments scheduled may be conducted by telephone or virtual tools.

11. The District hereby represents that it will file any necessary documentation or waivers to insure that it remains eligible to receive state funding in order to mitigate the loss of funding due to the coronavirus pandemic.

12. Long Term Substitutes: The District shall continue to compensate long term substitutes, at their current rate, for the duration of the assignment.

13. Day-to-Day Substitutes:
The District will not contest any properly filed unemployment claims that are deemed valid by EDD for the period of time schools are physically shut down.

14. This MOU resolves the negotiable effects of school closures due to the coronavirus (COVID-19). The District and/or Association reserve the right to negotiate any additional impacts and/or additional school closures in the 2019-2020 school year.

15. In the event the State of California or other appropriate government agency deems alternative requirements for schools in response to COVID-19, the Parties agree to immediately initiate negotiations on the impacts and effects.

16. The Parties understand the coronavirus (COVID-19) pandemic situation is very fluid and mutually agree to review the provisions of the MOU, as necessary.

17. This MOU shall expire on the conclusion of this coronavirus crisis/full termination of school closures related to coronavirus, but may be extended by mutual written agreement.
EXHIBIT A
HOME LEARNING PLAN 2.0 FOR TEACHERS - BEGINS APRIL 2, 2020

We are not repeating anything from our previous plan, please refer back to that here.

Teachers, thank you for all the hard work you have put into helping our students transition into Home Learning. The declaration of a state of emergency due to COVID-19 has changed the way we will require you to deliver instruction. You must use online platforms such as Google Hangout/Meets/Zoom to visually connect with your students however, **live instruction or meetings are NOT to be recorded in any way by anyone, including staff, students or parents.**

To protect both our staff and students we will be sending a permission form to every parent to ensure all parents agree to allow their students to participate in the online delivery of instruction including but not limited to Google Hangouts/Meet/Zoom.

Due to the Global Pandemic we are extending our physical shutdown and therefore, we have released this 2.0 update. Please review the whole document. If there are any questions, please reach out to your Principal/Assistant Principal for clarification. Please understand all Districts have modified their roll out of Home Learning in phases as well.

**Timeline for Implementation:**
1. Home Learning 2.0 begins on Thursday, April 2nd.
2. Staff will report back to physical school on Monday, May 4th for staff meetings, prep classrooms, and lesson planning.
3. Students will report back to physical school on Tuesday, May 5th.

**Curriculum Delivery Definition in Home Learning:**
*This does not mean direct face to face teaching 100% of the time.*

- Blended learning opportunities include; online face to face live (google hangout/meet/zoom), watching live instruction using slides, watching videos of teachers prerecorded, workbook time, independent work, project work, group work, online resources (YouTube/Khan Academy/other video platforms). Curriculum Delivery does not include independent reading that students should be engaging in during the week.
Instructional Program Expectations:

Please send out your schedule to your students/parents when you are ready, these will be implemented starting Thursday, April 2.

TK - 5 Grades:

- Teachers will provide students with 120 minutes per week of curriculum delivery in Math, English, Science and Social Studies.
- Students must be given a minimum of two opportunities each week to receive live instruction from their Homeroom Teachers and/or meet with staff via Seesaw/Google Hangout/Meet/Zoom during the schedule.
- Plus up to 60 minutes per week for MakerSpace, Art, Vocal Music, Instrumental Music, Science and Physical Education.

Instructional Delivery Options:

- Flip your classroom:
  - Record your weekly lessons or utilize YouTube clips, release these recordings or videos on Monday for students to review with their homework. Then utilize your student meetings to provide examples, answer questions, or review the lesson.
- Host direct instruction via small groups during the week:
  - Break your current classes into smaller groups.
  - Meet with them for 10-15 minutes to provide instruction on standards and content to be mastered. Rather than an entire class in one session.
  - Then provide homework that aligns with your instruction.

Grading/Feedback to Students:

- You should offer students meaningful feedback and encouragement.
- Grade assignments in a timely manner to help students and parents understand where they are in the Home Learning process.
- Work with your department chair or School Administration to adjust your grading practices to reflect the change in the way you are delivering curriculum. Reward students for the work that is required to be turned in.

Professional Development Day - April 1st:

- On April 1st, staff will collaborate on moving into Home Learning Plan 2.0. through participating in department meetings with administration, building lessons, and receiving technology support.
Due to not being able to deliver the DART day, please complete your online training. Dustin Seemann is working with the City to set hands on training either during finals week or over the summer through a summer workshop format.
HOME LEARNING PLAN 2.0 FOR TEACHERS - BEGINS APRIL 2, 2020

We are not repeating anything from our previous plan, please refer back to that [here](#).

Teachers, thank you for all the hard work you have put into helping our students transition into Home Learning. The declaration of a state of emergency due to COVID-19 has changed the way we will require you to deliver instruction. You must use online platforms such as Google Hangout/Meets/Zoom to visually connect with your students however, **live instruction or meetings are NOT to be recorded in any way by anyone, including staff, students or parents.**

To protect both our staff and students we will be sending a permission form to every parent to ensure all parents agree to allow their students to participate in the online delivery of instruction including but not limited to Google Hangouts/Meet/Zoom.  

Due to the Global Pandemic we are extending our physical shutdown and therefore, we have released this 2.0 update. Please review the whole document. If there are any questions, please reach out to your Principal/ Assistant Principal for clarification. Please understand all Districts have modified their roll out of Home Learning in phases as well.

**Timeline for Implementation:**

1. Home Learning 2.0 begins on Thursday, April 2nd.
2. Staff will report back to physical school on Monday, May 4th for staff meetings, prep classrooms, and lesson planning.
3. Students will report back to physical school on Tuesday, May 5th.

**Curriculum Delivery Definition in Home Learning:**

*This does not mean direct face to face teaching 100% of the time.*

- Blended learning opportunities include; online face to face live (google hangout/meet/zoom), watching live instruction using slides, watching videos of teachers prerecorded, workbook time, independent work, project work, group work, online resources (YouTube/Khan Academy/other video platforms). Curriculum Delivery does not include independent reading that students should be engaging in during the week.
Instructional Program Expectations:

- Teachers will provide students with 240 minutes per week of curriculum delivery (myriad of options above) per core and elective subjects they are enrolled in.
- On average, during physical school the regular number of minutes provided is 240 per week of curriculum per core and elective subjects.
- In our Home Learning schedule (below), we provide 4 periods of 40 minutes equaling 160 minutes per core and elective subjects.
- This leaves 80 minutes for students to complete outside of this schedule per core and elective subjects.
- Students must be given a minimum of two opportunities each week to receive live instruction and/or meet with staff via Google Hangout/Meet/Zoom during the schedule.
- The teacher will communicate with the student directly on what time and day the instruction will be delivered.
- Students can also receive support through office hours and email communication.
- **BVMS Schedule**

Instructional Delivery Options:

- Flip your classroom:
  - Record your weekly lessons or utilize YouTube clips, release these recordings or videos on Monday for students to review with their homework. Then utilize your student meetings to provide examples, answer questions, or review the lesson.
- Host direct instruction via small groups during the week:
  - Break your current classes into smaller groups.
  - Meet with them for 10-15 minutes to provide instruction on standards and content to be mastered. Rather than an entire class in one session.
  - Then provide homework that aligns with your instruction.

Grading/Feedback to Students:

- You should offer students meaningful feedback and encouragement.
- Grade assignments in a timely manner to help students and parents understand where they are in the Home Learning process.
- Work with your department chair or School Administration to adjust your grading practices to reflect the change in the way you are delivering curriculum. Reward students for the work that is required to be turned in.
Professional Development Day - April 1st:

- On April 1st, staff will collaborate on moving into Home Learning Plan 2.0. through participating in department meetings with administration, building lessons, and receiving technology support.
- Due to not being able to deliver the DART day, please complete your online training. Dustin Seemann is working with the City to set hands on training either during finals week or over the summer through a summer workshop format.

**Netiquette Rules**

**Online Manners Matter! Rules for interacting with others on the internet in a considerate way.**

**Students**

1. Be Kind and Appropriate
2. No Swearing or Signaling
3. Be Respectful - Don't Yell
4. No Recording/Screen Shots
5. Be Present Not Distracting
6. No Creating Memes
7. Be Polite & Wait Your Turn
8. No Typing in CAPITALS
9. Be a Leader Not Sarcastic
10. No Music/Distracting Sounds

**Parents**

1. Monitor Online Behavior
2. Be There For Your Child
3. Support the Teacher
4. Expect Good Behavior
5. Set Boundaries & Rules
6. Talk/Email With the Teacher
7. Encourage Good Choices
8. Give Your Child Feedback
9. Report Alarming Behavior
10. Check In With Your Child

**For a Toolkit of Resources**

Visit BHUSD.org/COVID19/
<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00am - 8:30am</td>
<td>Planning</td>
<td>Planning</td>
<td>Planning</td>
<td>Planning</td>
<td>Planning</td>
</tr>
<tr>
<td></td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
</tr>
<tr>
<td>8:30am - 9:00am</td>
<td>Online Instruction</td>
<td>Online Instruction</td>
<td>Online Instruction</td>
<td>Online Instruction</td>
<td>Online Instruction</td>
</tr>
<tr>
<td></td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
</tr>
<tr>
<td>9:00am - 9:45am</td>
<td>Period 1</td>
<td>Period 1</td>
<td>Period 1</td>
<td>Period 1</td>
<td>Period 1</td>
</tr>
<tr>
<td></td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
</tr>
<tr>
<td>9:45am - 10:30am</td>
<td>Period 2</td>
<td>Period 2</td>
<td>Period 2</td>
<td>Period 2</td>
<td>Period 2</td>
</tr>
<tr>
<td></td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
</tr>
<tr>
<td>10:30am - 11:15am</td>
<td>Period 3</td>
<td>Period 3</td>
<td>Period 3</td>
<td>Period 3</td>
<td>Period 3</td>
</tr>
<tr>
<td></td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
</tr>
<tr>
<td>11:15am - 12:00pm</td>
<td>Period 4</td>
<td>Period 4</td>
<td>Period 4</td>
<td>Period 4</td>
<td>Period 4</td>
</tr>
<tr>
<td></td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
</tr>
<tr>
<td>12:00pm - 1:00pm</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00pm - 1:45pm</td>
<td>Period 5</td>
<td>Period 5</td>
<td>Period 5</td>
<td>Period 5</td>
<td>Period 5</td>
</tr>
<tr>
<td></td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
</tr>
<tr>
<td>1:45pm - 2:30pm</td>
<td>Period 6</td>
<td>Period 6</td>
<td>Period 6</td>
<td>Period 6</td>
<td>Period 6</td>
</tr>
<tr>
<td></td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
<td>Office Hours</td>
</tr>
</tbody>
</table>

**Expectations for All**

1. Common schedule as students are not pulled in two directions at once. Direct instruction and interactive activities need to occur during students regularly scheduled times and instruction be delivered at assigned times.
2. Academic work is distributed by teachers. Students should be checking into their email and any assigned online platform at minimum twice a week during the scheduled time.
3. Students will complete and submit assignments and assessments, which will be recorded in the Aeries.
4. Teachers, counselors and administrators will be available via email, as well as other online platforms, such as Google Hangouts to ensure the continuation of student learning.
### BVMS HOME LEARNING STUDENT SCHEDULE

**Guidelines for Students**

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00am - 9:00am</td>
<td>Planning</td>
<td>Planning</td>
<td><strong>Staff Collaboration/ Meeting Day</strong></td>
<td>Planning</td>
<td>Planning</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Due to the move to Home Learning this day is reserved for department collaboration, curriculum development, and training. Students should utilize this time to complete homework.</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>9:00am - 9:40am</td>
<td>Period 1</td>
<td>Period 1</td>
<td></td>
<td>Period 1</td>
<td>Period 1</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>9:50am - 10:30am</td>
<td>Period 2</td>
<td>Period 2</td>
<td></td>
<td>Period 2</td>
<td>Period 2</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>10:40am - 11:20am</td>
<td>Period 3</td>
<td>Period 3</td>
<td></td>
<td>Period 3</td>
<td>Period 3</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>11:00am - 12:00pm</td>
<td>Period 4</td>
<td>Period 4</td>
<td></td>
<td>Period 4</td>
<td>Period 4</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>12:10pm - 1:00pm</td>
<td>Lunch</td>
<td>Lunch</td>
<td></td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00pm - 1:40pm</td>
<td>Period 5</td>
<td>Period 5</td>
<td></td>
<td>Period 5</td>
<td>Period 5</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>1:50pm - 2:30pm</td>
<td>Period 6</td>
<td>Period 6</td>
<td></td>
<td>Period 6</td>
<td>Period 6</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>2:30pm - 3:10pm</td>
<td>Period 7</td>
<td>Period 7</td>
<td></td>
<td>Period 7</td>
<td>Period 7</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td></td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
</tbody>
</table>

**Expectations for All**

1. Common schedule so students are not pulled in two directions at once. Direct instruction and interactive activities need to occur during students regularly scheduled time and should not be delivered at alternate times.

2. Academics will continue online. Students should be checking into their email and any assigned online platform at minimum twice a week, during the scheduled time.

3. Students will complete and submit assignments and assessments, which will be recorded in the Aeries.

4. Teachers, counselors and administrators will be available via email, as well as other online platforms, such as Google Hangout or Meet to ensure the continuation of student learning.
HOME LEARNING PLAN 2.0 FOR TEACHERS - BEGINS APRIL 2, 2020

We are not repeating anything from our previous plan, please refer back to that here.

Teachers, thank you for all the hard work you have put into helping our students transition into Home Learning. The declaration of a state of emergency due to COVID-19 has changed the way we will require you to deliver instruction. You must use online platforms such as Google Hangout/Meets/Zoom to visually connect with your students however, live instruction or meetings are NOT to be recorded in any way by anyone, including staff, students or parents.

To protect both our staff and students we will be sending a permission form to every parent to ensure all parents agree to allow their students to participate in the online delivery of instruction including but not limited to Google Hangouts/Meet/Zoom.

Due to the Global Pandemic we are extending our physical shutdown and therefore, we have released this 2.0 update. Please review the whole document. If there are any questions, please reach out to your Principal/Assistant Principal for clarification. Please understand all Districts have modified their roll out of Home Learning in phases as well.

**Timeline for Implementation:**

1. Home Learning 2.0 begins on Thursday, April 2nd.
2. Staff will report back to physical school on Monday, May 4th for staff meetings, prep classrooms, and lesson planning.
3. Students will report back to physical school on Tuesday, May 5th.

**Curriculum Delivery Definition in Home Learning:**

*This does not mean direct face to face teaching 100% of the time.*

- Blended learning opportunities include; online face to face live (google hangout/meet/zoom), watching live instruction using slides, watching videos of teachers prerecorded, workbook time, independent work, project work, group work, online resources (YouTube/Khan Academy/other video platforms). Curriculum Delivery does not include independent reading that students should be engaging in during the week.
Instructional Program Expectations:

- Teachers will provide students with 240 minutes per week of curriculum delivery (myriad of options above) per core and elective subjects they are enrolled in.
- On average, during physical school the regular number of minutes provided is 240 per week of curriculum per core and elective subjects.
- In our Home Learning schedule (below), we provide 4 periods of 40 minutes equaling 160 minutes per core and elective subjects.
- This leaves 80 minutes for students to complete outside of this schedule per core and elective subjects.
- Students must be given a minimum of two opportunities each week to receive live instruction and/or meet with staff via Google Hangout/Meet/Zoom during the schedule.
- The teacher will communicate with the student directly on what time and day the instruction will be delivered.
- Students can also receive support through office hours and email communication.
- **BHHS Schedule**

**Instructional Delivery Options:**

- Flip your classroom:
  - Record your weekly lessons or utilize YouTube clips, release these recordings or videos on Monday for students to review with their homework. Then utilize your student meetings to provide examples, answer questions, or review the lesson.
- Host direct instruction via small groups during the week:
  - Break your current classes into smaller groups.
  - Meet with them for 10-15 minutes to provide instruction on standards and content to be mastered. Rather than an entire class in one session.
  - Then provide homework that aligns with your instruction.

**Grading/Feedback to Students:**

- You should offer students meaningful feedback and encouragement.
- Grade assignments in a timely manner to help students and parents understand where they are in the Home Learning process.
- Work with your department chair or School Administration to adjust your grading practices to reflect the change in the way you are delivering curriculum. Reward students for the work that is required to be turned in.
Professional Development Day - April 1st:

- On April 1st, staff will collaborate on moving into Home Learning Plan 2.0. through participating in department meetings with administration, building lessons, and receiving technology support.
- Due to not being able to deliver the DART day, please complete your online training. Dustin Seemann is working with the City to set hands on training either during finals week or over the summer through a summer workshop format.
BHHS HOME LEARNING TEACHER SCHEDULE

BHHS HOME LEARNING TEACHER SCHEDULE

Guidelines for Teachers

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00am - 9:00am</td>
<td>Period 1: Preparation time for grading, record keeping, and lesson 1</td>
<td>Period 1: Preparation time for grading, record keeping, and lesson 1</td>
<td>Uninterrupted prep time for grading, record keeping, and lesson 1</td>
<td>Uninterrupted prep time for grading, record keeping, and lesson 1</td>
<td>Uninterrupted prep time for grading, record keeping, and lesson 1</td>
</tr>
<tr>
<td></td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
</tr>
<tr>
<td></td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>Period 1: Team Meetings</td>
<td>Period 1: Team Meetings</td>
<td>Department/Team Meetings</td>
<td>Department/Team Meetings</td>
<td>Department/Team Meetings</td>
</tr>
<tr>
<td>9:00am - 10:00am</td>
<td>Period 2: Delivery of direct instruction</td>
<td>Period 2: Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
</tr>
<tr>
<td></td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>Department/Team Meetings</td>
<td>Department/Team Meetings</td>
<td>Department will meet with Admin.</td>
<td>Department will meet with Admin.</td>
<td>Department will meet with Admin.</td>
</tr>
<tr>
<td></td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>Period 3: Delivery of direct instruction</td>
<td>Period 3: Delivery of direct instruction</td>
<td>Department/Team Meetings</td>
<td>Department/Team Meetings</td>
<td>Department/Team Meetings</td>
</tr>
<tr>
<td>1:00pm - 2:00pm</td>
<td>Period 4: Delivery of direct instruction</td>
<td>Period 4: Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
</tr>
<tr>
<td></td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>Department/Team Meetings</td>
<td>Department/Team Meetings</td>
<td>Department will meet with Admin.</td>
<td>Department will meet with Admin.</td>
<td>Department will meet with Admin.</td>
</tr>
<tr>
<td></td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00pm - 2:00pm</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td></td>
<td>Period 5: Delivery of direct instruction</td>
<td>Period 5: Delivery of direct instruction</td>
<td>Professional Development</td>
<td>Professional Development</td>
<td>Professional Development</td>
</tr>
<tr>
<td></td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>Professional Development</td>
<td>Professional Development</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>Period 6: Delivery of direct instruction</td>
<td>Period 6: Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
</tr>
<tr>
<td></td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
<td>or Office Hours</td>
</tr>
<tr>
<td></td>
<td>Period 7: Office Hours</td>
<td>Period 7: Office Hours</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
<td>Delivery of direct instruction</td>
</tr>
</tbody>
</table>

Expectations for All:

1. Common schedule dates are not utilized in two directions at once. Direct instruction and interactive activities need to occur during student’s regularly scheduled time and should not be delivered at alternate times.
2. Academics will continue online. Students should be checking into their small and any assigned online platform at minimum twice a week during the scheduled time.
3. Students will complete and submit assignments and assessments, which will be recorded in the grades.
4. Teachers, counselors, and administrators will be available via email, as well as other online platforms, such as Google Hangout or Meet, to ensure the continuation of student learning.
BHHS HOME LEARNING STUDENT SCHEDULE

Guidelines for Students

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00am - 9:00am</td>
<td>Period 0/ Planning</td>
<td>Period 0/ Planning</td>
<td>Staff Collaboration/ Meeting Day</td>
<td>Period 0/ Planning</td>
<td>Period 0/ Planning</td>
</tr>
<tr>
<td>9:00am - 9:40am</td>
<td>Period 1</td>
<td>Period 1</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>9:50am - 10:30am</td>
<td>Period 2</td>
<td>Period 2</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>10:40am - 11:20am</td>
<td>Period 3</td>
<td>Period 3</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>11:30am - 12:10pm</td>
<td>Period 4</td>
<td>Period 4</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>12:10pm - 1:00pm</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:00pm - 1:40pm</td>
<td>Period 5</td>
<td>Period 5</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>1:50pm - 2:30pm</td>
<td>Period 6</td>
<td>Period 6</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
<tr>
<td>2:30pm - 3:10pm</td>
<td>Period 7</td>
<td>Period 7</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
<td>Delivery of direct instruction/Office Hours</td>
</tr>
</tbody>
</table>

Expectations for All
1. Common schedule so students are not pulled in two directions at once. Direct instruction and interactive activities need to occur during students regularly scheduled time and should not be delivered at alternate times.
2. Academics will continue online. Students should be checking into their email and any assigned online platform at minimum twice a week during the scheduled time.
3. Students will complete and submit assignments and assessments, which will be recorded in the Aeries.
4. Teachers, counselors, and administrators will be available via email, as well as other online platforms, such as Google Hangout or Meet to ensure the continuation of student learning.
EXHIBIT B
Hawthorne Home Learning Online Consent Form

PLEASE COMPLETE ONE FORM PER CHILD BY TUESDAY MARCH 31, 2020

* Required

Please read the following information:
We want to ensure that as the parent/guardian of your student you understand that due to COVID-19 impacting instructional delivery we are providing you with this consent form.

If you do not consent to this form your student will receive the regular Home Learning curriculum delivery* without live video communication.

*Curriculum Delivery - This does not mean direct face to face teaching 100% of the time. Blended learning opportunities including: online face to face live (Google Hangout/Meet, Zoom), watching live instruction using slides, watching videos of teachers prerecorded, workbook time, independent work, project work, group work, online learning resources (YouTube/Khan Academy/other video platforms). Curriculum Delivery does not include independent reading that students should be engaging in during the week.

Please be advised that no parent or student shall record any videoconference instruction. Education Code section 51512 states in pertinent part:
Use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.

Any pupil violating this section shall be subject to appropriate disciplinary action.
Consent Form to Home Learning Online

Parent/Student (over 18 years of age): By utilizing and participating in the Beverly Hills Unified School District (BHUSD) Home Learning Online and associated applications, you are confirming that you have read and consent to the terms of use as outlined herein including agreeing in full to the District’s Annual Notification of Rights and Responsibilities Handbook, which is incorporated in full into this Consent Form to Home Learning Online. A complete copy of the District’s Annual Notification of Rights and Responsibilities Handbook can be reviewed specifically on pages 53-57 https://www.bhusd.org/rightsresponsibilitieshandbook/.

The intent of this Consent Form to Home Learning Online (Consent Form) is to prevent unauthorized access and other unlawful activities by users online, prevent unauthorized disclosure of, or access to, sensitive information, and to comply with legislation including, but not limited to, the Children's Internet Protection Act (CIPA), Children's Online Privacy Protection Act (COPPA), Family Educational Rights and Privacy Act (FERPA), and the California Electronic Communications Privacy Act (CalECPA).

The “Home Learning Online and associated applications (HLO)” includes direct and/or indirect instruction provided by BHUSD and/or its employees or representatives via any and all electronic means and platforms including, but not limited to, Zoom or Google Hangouts/Meet, email, instant/private messaging, virtual office hours, videoconferencing, and/or prerecorded lessons. The “user” includes anyone using laptops, computers, tablets, Internet, email, and/or any other forms of electronic communication or equipment, whether or not provided by BHUSD, and regardless of the physical location of the user and/or the electronic equipment or platform(s) used, to access or communicate with or through the HLO. Only parents of current BHUSD students and currently enrolled BHUSD students are authorized users of the HLO and only authorized users may access or use the HLO.

Parent/Student will comply with all BHUSD guidelines and expectations for use and participation in programs offered through the HLO, including student participation during both synchronous and asynchronous learning opportunities. All policies, procedures, rules and regulations referenced in the District’s Annual Notification of Rights and Responsibilities Handbook are applicable to the HLO.

Users have no expectation of privacy regarding their use of BHUSD equipment, network, accounts, and/or Internet access or files, including electronic communications with BHUSD accounts nor in information, images and/or activities that can be perceived through audio and/or video during a user’s use of the HLO whether intentionally or unintentionally conveyed during such use.

Disclaimer

BHUSD makes no guarantees about the quality of the electronic platform services provided including, but not limited to, Zoom, Google Hangouts/Meet, etc., and is not liable for any claims, losses, damages, costs, or other obligations arising from use of said platforms.

BHUSD reserves the right to revise the Agreement at any time and users agree to be bound by all revisions. BHUSD will date and post the Agreement’s most current version on the BHUSD website. Any changes will be effective immediately and applicable to all users. By signing this form, users consent to all future revised Agreements unless user notifies the BHUSD in writing.

CONSENT

Read and click the box below. I have read, understand, and agree to this Consent Form to Home Learning Online and the District's Annual Notification of Rights and Responsibilities Handbook.
Parent/Guardian Last Name *

Your answer

Parent/Guardian First Name *

Your answer

Student Last Name - PLEASE COMPLETE ONE FORM PER CHILD *

Your answer

Student First Name - PLEASE COMPLETE ONE FORM PER CHILD *

Your answer

Student Grade *

Choose

Student School - This form only goes to Hawthorne, please be sure to fill out the right form for your child. *

Choose
Consent *

I DO give consent. I have read, understand, and agree to this Consent Form to Home Learning Online and the District’s Annual Notification of Rights and Responsibilities Handbook.

☐ I DO NOT give consent for my child to participate in any live meetings or instruction.

Submit

Never submit passwords through Google Forms.

This form was created inside of Beverly Hills Unified School District. Report Abuse

Google Forms
Horace Mann Home Learning Online Consent Form

PLEASE COMPLETE ONE Form PER CHILD BY TUESDAY MARCH 31, 2020

* Required

Please read the following information:
We want to ensure that as the parent/guardian of your student you understand that due to COVID-19 impacting instructional delivery we are providing you with this consent form.

If you do not consent to this form your student will receive the regular Home Learning curriculum delivery* without live video communication.

*Curriculum Delivery - This does not mean direct face to face teaching 100% of the time. Blended learning opportunities including: online face to face live (Google Hangout/Meet, Zoom), watching live instruction using slides, watching videos of teachers prerecorded, workbook time, independent work, project work, group work, online learning resources (YouTube/Khan Academy/other video platforms). Curriculum Delivery does not include independent reading that students should be engaging in during the week.

Please be advised that no parent or student shall record any videoconference instruction. Education Code section 51512 states in pertinent part:

Use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.

Any pupil violating this section shall be subject to appropriate disciplinary action.
Consent Form to Home Learning Online

Parent/Student (over 18 years of age): By utilizing and participating in the Beverly Hills Unified School District (BHUSD) Home Learning Online and associated applications, you are confirming that you have read and consent to the terms of use as outlined herein including agreeing in full to the District's Annual Notification of Rights and Responsibilities Handbook, which is incorporated in full into this Consent Form to Home Learning Online. A complete copy of the District's Annual Notification of Rights and Responsibilities Handbook can be reviewed specifically on pages 53-57 https://www.bhusd.org/rightsresponsibilitieshandbook/.

The intent of this Consent Form to Home Learning Online (Consent Form) is to prevent unauthorized access and other unlawful activities by users online, prevent unauthorized disclosure of, or access to, sensitive information, and to comply with legislation including, but not limited to, the Children's Internet Protection Act (CIPA), Children's Online Privacy Protection Act (COPPA), Family Educational Rights and Privacy Act (FERPA), and the California Electronic Communications Privacy Act (CalECPA).

The “Home Learning Online and associated applications (HLO)” includes direct and/or indirect instruction provided by BHUSD and/or its employees or representatives via any and all electronic means and platforms including, but not limited to, Zoom or Google Hangouts/Meet, email, instant/private messaging, virtual office hours, videoconferencing, and/or prerecorded lessons. The “user” includes anyone using laptops, computers, tablets, Internet, email, and/or any other forms of electronic communication or equipment, whether or not provided by BHUSD, and regardless of the physical location of the user and/or the electronic equipment or platform(s) used, to access or communicate with or through the HLO. Only parents of current BHUSD students and currently enrolled BHUSD students are authorized users of the HLO and only authorized users may access or use the HLO.

Parent/Student will comply with all BHUSD guidelines and expectations for use and participation in programs offered through the HLO, including student participation during both synchronous and asynchronous learning opportunities. All policies, procedures, rules and regulations referenced in the District’s Annual Notification of Rights and Responsibilities Handbook are applicable to the HLO.

Users have no expectation of privacy regarding their use of BHUSD equipment, network, accounts, and/or Internet access or files, including electronic communications with BHUSD accounts nor in information, images and/or activities that can be perceived through audio and/or video during a user’s use of the HLO whether intentionally or unintentionally conveyed during such use.

Disclaimer

BHUSD makes no guarantees about the quality of the electronic platform services provided including, but not limited to, Zoom, Google Hangouts/Meet, etc., and is not liable for any claims, losses, damages, costs, or other obligations arising from use of said platforms.

BHUSD reserves the right to revise the Agreement at any time and users agree to be bound by all revisions. BHUSD will date and post the Agreement’s most current version on the BHUSD website. Any changes will be effective immediately and applicable to all users. By signing this form, users consent to all future revised Agreements unless user notifies the BHUSD in writing.

CONSENT

Read and click the box below. I have read, understand, and agree to this Consent Form to Home Learning Online and the District's Annual Notification of Rights and Responsibilities Handbook.
Parent/Guardian Last Name *
Your answer

Parent/Guardian First Name *
Your answer

Student Last Name - PLEASE COMPLETE ONE FORM PER CHILD *
Your answer

Student First Name - PLEASE COMPLETE ONE FORM PER CHILD *
Your answer

Student Grade
Choose

Student School - This form only goes to Horace Mann, please be sure to fill out the right form for your child. *
Choose
Consent *

I DO give consent. I have read, understand, and agree to this Consent Form to Home Learning Online and the District’s Annual Notification of Rights and Responsibilities Handbook.

I DO NOT give consent for my child to participate in any live meetings or instruction.

Submit

Never submit passwords through Google Forms.

This form was created inside of Beverly Hills Unified School District. Report Abuse

Google Forms
BVMS Home Learning Online Consent Form

PLEASE COMPLETE ONE FORM PER CHILD BY TUESDAY MARCH 31, 2020

* Required

Please read the following information:
We want to ensure that as the parent/guardian of your student you understand that due to COVID-19 impacting instructional delivery we are providing you with this consent form.

If you do not consent to this form your student will receive the regular Home Learning curriculum delivery* without live video communication.
*Curriculum Delivery - This does not mean direct face to face teaching 100% of the time. Blended learning opportunities including: online face to face live (Google Hangout/Meet, Zoom), watching live instruction using slides, watching videos of teachers prerecorded, workbook time, independent work, project work, group work, online learning resources (YouTube/Khan Academy/other video platforms). Curriculum Delivery does not include independent reading that students should be engaging in during the week.

Please be advised that no parent or student shall record any videoconference instruction. Education Code section 51512 states in pertinent part:
Use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.

Any pupil violating this section shall be subject to appropriate disciplinary action.
Consent Form to Home Learning Online

Parent/Student (over 18 years of age): By utilizing and participating in the Beverly Hills Unified School District (BHUSD) Home Learning Online and associated applications, you are confirming that you have read and consent to the terms of use as outlined herein including agreeing in full to the District's Annual Notification of Rights and Responsibilities Handbook, which is incorporated in full into this Consent Form to Home Learning Online. A complete copy of the District's Annual Notification of Rights and Responsibilities Handbook can be reviewed specifically on pages 53-57 https://www.bhusd.org/rightsresponsibilitieshandbook/.

The intent of this Consent Form to Home Learning Online (Consent Form) is to prevent unauthorized access and other unlawful activities by users online, prevent unauthorized disclosure of, or access to, sensitive information, and to comply with legislation including, but not limited to, the Children's Internet Protection Act (CIPA), Children's Online Privacy Protection Act (COPPA), Family Educational Rights and Privacy Act (FERPA), and the California Electronic Communications Privacy Act (CalECPA).

The “Home Learning Online and associated applications (HLO)” includes direct and/or indirect instruction provided by BHUSD and/or its employees or representatives via any and all electronic means and platforms including, but not limited to, Zoom or Google Hangouts/Meet, email, instant/private messaging, virtual office hours, videoconferencing, and/or prerecorded lessons. The “user” includes anyone using laptops, computers, tablets, Internet, email, and/or any other forms of electronic communication or equipment, whether or not provided by BHUSD, and regardless of the physical location of the user and/or the electronic equipment or platform(s) used, to access or communicate with or through the HLO. Only parents of current BHUSD students and currently enrolled BHUSD students are authorized users of the HLO and only authorized users may access or use the HLO.

Parent/Student will comply with all BHUSD guidelines and expectations for use and participation in programs offered through the HLO, including student participation during both synchronous and asynchronous learning opportunities. All policies, procedures, rules and regulations referenced in the District’s Annual Notification of Rights and Responsibilities Handbook are applicable to the HLO.

Users have no expectation of privacy regarding their use of BHUSD equipment, network, accounts, and/or Internet access or files, including electronic communications with BHUSD accounts nor in information, images and/or activities that can be perceived through audio and/or video during a user’s use of the HLO whether intentionally or unintentionally conveyed during such use.

Disclaimer

BHUSD makes no guarantees about the quality of the electronic platform services provided including, but not limited to, Zoom, Google Hangouts/Meet, etc., and is not liable for any claims, losses, damages, costs, or other obligations arising from use of said platforms.

BHUSD reserves the right to revise the Agreement at any time and users agree to be bound by all revisions. BHUSD will date and post the Agreement’s most current version on the BHUSD website. Any changes will be effective immediately and applicable to all users. By signing this form, users consent to all future revised Agreements unless user notifies the BHUSD in writing.

CONSENT

Read and click the box below. I have read, understand, and agree to this Consent Form to Home Learning Online and the District's Annual Notification of Rights and Responsibilities Handbook.
Parent/Guardian Last Name *

Your answer

Parent/Guardian First Name *

Your answer

Student Last Name - PLEASE COMPLETE ONE FORM PER CHILD *

Your answer

Student First Name - PLEASE COMPLETE ONE FORM PER CHILD *

Your answer

Student Grade *

Choose

Student School - This form only goes to BVMS, please be sure to fill out the right form for your child. *

Choose
Consent *

I DO give consent. I have read, understand, and agree to this Consent Form to Home Learning Online and the District's Annual Notification of Rights and Responsibilities Handbook.

I DO NOT give consent for my child to participate in any live meetings or instruction.

Submit

Never submit passwords through Google Forms.

This form was created inside of Beverly Hills Unified School District. Report Abuse
BHHS Home Learning Online Consent Form

PLEASE COMPLETE ONE FORM PER CHILD BY TUESDAY MARCH 31, 2020

* Required

Please read the following information:
We want to ensure that as the parent/guardian of your student you understand that due to COVID-19 impacting instructional delivery we are providing you with this consent form.

If you do not consent to this form your student will receive the regular Home Learning curriculum delivery* without live video communication.

*Curriculum Delivery - This does not mean direct face to face teaching 100% of the time. Blended learning opportunities including: online face to face live (Google Hangout/Meet, Zoom), watching live instruction using slides, watching videos of teachers prerecorded, workbook time, independent work, project work, group work, online learning resources (YouTube/Khan Academy/other video platforms). Curriculum Delivery does not include independent reading that students should be engaging in during the week.

Please be advised that no parent or student shall record any videoconference instruction. Education Code section 51512 states in pertinent part:
Use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.

Any pupil violating this section shall be subject to appropriate disciplinary action.
Consent Form to Home Learning Online

Parent/Student (over 18 years of age): By utilizing and participating in the Beverly Hills Unified School District (BHUSD) Home Learning Online and associated applications, you are confirming that you have read and consent to the terms of use as outlined herein including agreeing in full to the District’s Annual Notification of Rights and Responsibilities Handbook, which is incorporated in full into this Consent Form to Home Learning Online. A complete copy of the District’s Annual Notification of Rights and Responsibilities Handbook can be reviewed specifically on pages 53-57 https://www.bhusd.org/rightsresponsibilitieshandbook/.

The intent of this Consent Form to Home Learning Online (Consent Form) is to prevent unauthorized access and other unlawful activities by users online, prevent unauthorized disclosure of, or access to, sensitive information, and to comply with legislation including, but not limited to, the Children's Internet Protection Act (CIPA), Children’s Online Privacy Protection Act (COPPA), Family Educational Rights and Privacy Act (FERPA), and the California Electronic Communications Privacy Act (CalECPA).

The “Home Learning Online and associated applications (HLO)” includes direct and/or indirect instruction provided by BHUSD and/or its employees or representatives via any and all electronic means and platforms including, but not limited to, Zoom or Google Hangouts/Meet, email, instant/private messaging, virtual office hours, videoconferencing, and/or prerecorded lessons. The “user” includes anyone using laptops, computers, tablets, Internet, email, and/or any other forms of electronic communication or equipment, whether or not provided by BHUSD, and regardless of the physical location of the user and/or the electronic equipment or platform(s) used, to access or communicate with or through the HLO. Only parents of current BHUSD students and currently enrolled BHUSD students are authorized users of the HLO and only authorized users may access or use the HLO.

Parent/Student will comply with all BHUSD guidelines and expectations for use and participation in programs offered through the HLO, including student participation during both synchronous and asynchronous learning opportunities. All policies, procedures, rules and regulations referenced in the District’s Annual Notification of Rights and Responsibilities Handbook are applicable to the HLO.

Users have no expectation of privacy regarding their use of BHUSD equipment, network, accounts, and/or Internet access or files, including electronic communications with BHUSD accounts nor in information, images and/or activities that can be perceived through audio and/or video during a user’s use of the HLO whether intentionally or unintentionally conveyed during such use.

Disclaimer

BHUSD makes no guarantees about the quality of the electronic platform services provided including, but not limited to, Zoom, Google Hangouts/Meet, etc., and is not liable for any claims, losses, damages, costs, or other obligations arising from use of said platforms.

BHUSD reserves the right to revise the Agreement at any time and users agree to be bound by all revisions. BHUSD will date and post the Agreement’s most current version on the BHUSD website. Any changes will be effective immediately and applicable to all users. By signing this form, users consent to all future revised Agreements unless user notifies the BHUSD in writing.

CONSENT

Read and click the box below. I have read, understand, and agree to this Consent Form to Home Learning Online and the District’s Annual Notification of Rights and Responsibilities Handbook.
Parent/Guardian Last Name *

Your answer

Parent/Guardian First Name *

Your answer

Student Last Name - PLEASE COMPLETE ONE FORM PER CHILD *

Your answer

Student First Name - PLEASE COMPLETE ONE FORM PER CHILD *

Your answer

Student Grade *

Choose

Student School - This form only goes to BHHS/Moreno, please be sure to fill out the right form for your child. *

Choose
I DO give consent. I have read, understand, and agree to this Consent Form to Home Learning Online and the District’s Annual Notification of Rights and Responsibilities Handbook.

I DO NOT give consent for my child to participate in any live meetings or instruction.

Submit

Never submit passwords through Google Forms.

This form was created inside of Beverly Hills Unified School District. Report Abuse