

How to get PINs using DACESIS

Login with DACESIS.

“Click” the following **keywords**.

1. “**Reports**” (top tab)
 - “*District Reports*”
2. “**Focus**”
 - “*...Roster with SSO...*”
 - → **Run** .
3. Delete the “0” and enter your Section #
 - → **Run** = view  (or print)
 - OR
 - → **Export** = download (or save)